

## **DOUGLAS COUNTY MASTER GARDENERS**

Executive Board Meeting

May 9, 2018

President Chris Rusch called the meeting to order at 10:00 am. Attending were Chris Rusch, Sharon Bordeaux, Diana Circle, Patrice Sipos, Ann Bacon, Jude Stensland, Barbara Robinson, Bonnie Durick, Bruce Gravens, Ann Severson, Betty Ison, Ruth Stafford, July Stanbery, Bonnie Courter, Barbara Horst, and Elva Sellens.

The agenda was approved as presented.

The Chapter Meeting minutes were approved as posted on the DCMG website.

Reports of those attending the meeting:

Agents Report: Steve Renquist

Steve was scheduled to give a talk on Organic Pesticide Use at the Westside Community Garden on May 12, 2018. Due to a conflict, the talk has been rescheduled for May 19, 2018 at 11 AM at the WCG.

Membership – Diana Circle:

Diana reported that membership remained the same at 248 members. Jude asked if a former student who had not completed the pay back hours could finish those hours even if their graduating class was prior to 2018. Steve and the members agreed that this would be acceptable.

OMGA Representative – Nancy Fuller:

In Nancy's absence Chris reminded everyone that the OMGA workshop will be held June 1, 2018 at the Discovery Garden Pavilion. The topic will be developing a successful Discovery Garden. There will be a wine tasting after the workshop. Chris asked members to bring bite-sized snacks/cheese to serve during the wine tasting. The June 2, 2018 meeting will be held at the Sutherlin Community Center from 10-4 with our chapter responsible for the potluck lunch. Chris asked everyone to bring a dish for the occasion. Registration is open for the G-2 Conference at Linfield College July 12-14. Chris will send an email with information on sign up and scholarships available. Anne Bacon volunteered to gather donations for the auction.

Treasurer – Patrice Sipos:

Patrice announced that we have over \$60,000 in our account. She will have a 2017-2018 comparison at the next meeting. Discussion followed on the budget. Patrice passed out an updated copy of the financials.

Vice President – Anne Bacon

- Phil "The Bee Guy" will be the speaker at the May chapter meeting.
- The June meeting will be at Sharon and Dave Hopkins home. Chris will send an invitation to John Panches. Please have ingredient cards with your dishes due to allergies and diet restrictions of some members.

President – Chris Rusch:

- Scholarships for the Growing Gardeners (G-2) Conference are available. Chris will send out an email with information on the scholarships.
- Chris was interviewed by Umpqua Valley Magazine about the Master Gardener program. They followed up with pictures at the garden and at the Plant Sale.

Community Outreach – Jude Stensland

- May 25<sup>th</sup> from 12:30 to 1:30 there will be a group of 1<sup>st</sup> graders in the garden. Volunteers to help "herd" would be welcome.
- Jude is trying to schedule demonstrations every 2 weeks at the Westside Community Garden. They are planting more trees in the orchard area May 12<sup>th</sup>.

#### Plant Clinic – Chris Rusch

- There are opportunities to volunteer. Please sign up.
- Anne Bacon is taking Larry's place
- Veterans are needed to volunteer as alternates for Plant Clinic Trainers.
- Chris will order the Jr. Master Gardener handbooks. She will discuss the number and payment with Steve and Mary. Jude, Patrice, Ruth and Betty all reserved copies.

#### Greenhouse West – Barbara Robinson:

Working on Tuesdays from 9-12. There is a ½-price sale on some plants for the next two Tuesdays. Other plants are available at regular price.

#### Greenhouse East – Bruce Gravens:

Working on Tuesdays from 9-12. Need extra help to ready plants for the 2019 sale. Have overgrown Liquid Amber trees available for ½ price. A discussion followed on safety issues of selling cactus plants.

#### Victory Garden – Ruth Stafford:

The spring veggies and tomatoes have been planted and the peppers are next. Vicki is working on the water system.

#### Discovery Garden – Julie Stanbery:

- There is a problem with the river water system. They are determining if it is electrical or the pump. It will be at least another week before the river water is available.
- It was determined that Helec Hall is in a flood plain. They will build a new facility north of the paved road.
- Dave Hopkins will repair the Umpqua Basin water system next week.

Newsletter – Bonnie Courter: Articles are due June 2, 2018.

#### Publicity/Facebook – Barbara Horst:

- Nothing to report on publicity or Facebook. As Chair of the Canyonville Farmers Market, Barbara is looking for someone to take over for the Dixons. They are moving to Washington, D.C. An email will be sent out asking someone to volunteer.

#### Plant Sale – Barbara Robinson:

- Barbara introduced Bonnie Durick, the new Plant Sale Chair.
- Sales exceeded 2017 by over \$4,000
- The article in the News Review was great and all feedback has been very positive.
- UCAN collect 314 pounds of food for a value of \$1,256.
- There will be a post-sale meeting in the near future. One item on the agenda will be the suggestion from Randi Briggs of Cowboy Tree Service to change the traffic pattern for loading and unloading plants.

#### **New Business:**

Sharon voiced her concern at the number of children unattended in the garden and people having large birthday parties in the pavilion. A notice will be posted that the use of the pavilion is for MG only. The new etiquette sign should address most of the current problems.

#### **Other Business:**

The Nominating Committee will present the slate of new officers at the May chapter meeting. The nominations will be printed in the June newsletter and be voted on at the July chapter meeting, with nomination from the floor taken at that time.  
The meeting adjourned at 11:40

Respectfully submitted,

Sharon J Bordeaux, Secretary

Executive Board Meeting:	Wednesday, June 13, 10 AM, OSU Extension Conference Room
DCMG Chapter Meeting & CED:	Thursday, May 31, 9 AM – OSU Extension Auditorium
Plant Clinic	Monday – Friday, 1 – 4, OSU Extension Office
Insect Committee:	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays, 10 AM, OSU Extension Office
Westside/Eastside Greenhouses	Tuesdays 9-12
OMGA Workshop/Winetasting	June 1, Discovery Garden, 1-4 PM
OMGA Meeting and Potluck	June 2, Sutherlin Community Center, 10 AM – 4 PM
Reception for John Panches	June 22, 4-6 PM
Awards Banquet	October 6, 2018

4:41 PM  
05/08/18

Douglas County Master Gardeners  
Account Balances  
As of May 8, 2018

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	May 8, 18	
	<u>Debit</u>	<u>Credit</u>
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	54,080.09	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	5,616.06	
10000 · BANK ACCOUNTS:10102 · NWCC - MEMBER ACCOU...	1,100.25	
<b>TOTAL</b>	<b><u>60,796.40</u></b>	<b><u>0.00</u></b>

Douglas County Master Gardeners  
 Cash Flow - Profit & Loss  
 April 11 through May 8, 2018

	Apr 11 - May 8, 18
<b>Income</b>	
44800 · DUES-MEMBERSHIP	
44801 · Membership Dues	20.00
<b>Total 44800 · DUES-MEMBERSHIP</b>	20.00
45000 · INTEREST INCOME - BANK	6.00
46400 · PSP INCOME	
46440 · Soil Testing	200.00
<b>Total 46400 · PSP INCOME</b>	200.00
47000 · SPECIAL EVENTS	
47100 · Plant Sale Income	
47101 · Drawings	1,569.50
47102 · Entrance Fees	3,517.00
47103 · Sales - Event	26,438.63
47105 · Sales - Pre Event	2,846.00
47106 · Booth Sales - Vendors	3,145.40
<b>Total 47100 · Plant Sale Income</b>	37,516.53
47200 · SPECIAL EVENTS - OTHER	
47203 · Tee Shirt Sales	-414.00
<b>Total 47200 · SPECIAL EVENTS - OTHER</b>	-414.00
<b>Total 47000 · SPECIAL EVENTS</b>	37,102.53
<b>Total Income</b>	37,328.53
<b>Expense</b>	
60000 · EXPENSES	
61000 · MANAGEMENT & GENERAL	
61100 · Awards & Banquet	
61101 · Awards	157.49
<b>Total 61100 · Awards &amp; Banquet</b>	157.49
61500 · OTHER MANAGEMENT & GENERAL	
61508 · Check Print Charges	22.50
61509 · Supplies / Management & General	23.05
<b>Total 61500 · OTHER MANAGEMENT &amp; GENERAL</b>	45.55
<b>Total 61000 · MANAGEMENT &amp; GENERAL</b>	203.04
62000 · PSP EXPENSE	
62200 · CLINIC & OFFICE	
62208 · Soil Testing	66.86
<b>Total 62200 · CLINIC &amp; OFFICE</b>	66.86
62400 · DISCOVERY GARDEN	
62405 · Easy Access (Container Garden)	56.82
62420 · Maintenance-Discovery Garden	290.87
62434 · Sun Garden	141.60
<b>Total 62400 · DISCOVERY GARDEN</b>	489.29

Douglas County Master Gardeners  
Cash Flow - Profit & Loss  
April 11 through May 8, 2018

	<u>Apr 11 - May 8, 18</u>
Total 62000 · PSP EXPENSE	556.15
63000 · HLC - EXPENSE	
63102 · Eastside Greenhouse Maintenance	28.98
63103 · Eastside Greenhouse Supplies	7.99
63108 · HLC-Maintenance	140.87
63115 · Victory Garden	100.71
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Total 63000 · HLC - EXPENSE	278.55
65000 · SPECIAL EVENTS	
65100 · PLANT SALE EXPENSE	
65103 · Contributions - P S Volunteers	-144.64
65114 · Supplies	147.55
65100 · PLANT SALE EXPENSE - Other	4,127.56
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Total 65100 · PLANT SALE EXPENSE	4,130.47
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Total 65000 · SPECIAL EVENTS	4,130.47
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Total 60000 · EXPENSES	5,168.21
66000 · OVERHEAD EXPENSES	
66005 · Water - Pitchford Meter	62.06
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Total 66000 · OVERHEAD EXPENSES	62.06
67001 · Voids	0.00
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Total Expense	5,230.27
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Net Income	<b>32,098.26</b>
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# Douglas County Master Gardeners

## Budget vs. Actual 2018

January through December 2018

Cash Basis

	Jan - Dec ...	Budget	\$ Over Bu...	% of Bud...
<b>Income</b>				
<b>43400 · DONATIONS</b>				
43410 · Contributions	95.00	0.00	95.00	100.0%
43440 · Grants	0.00	450.00	-450.00	0.0%
<b>Total 43400 · DONATIONS</b>	<b>95.00</b>	<b>450.00</b>	<b>-355.00</b>	<b>21.1%</b>
<b>44800 · DUES-MEMBERSHIP</b>				
44801 · Membership Dues	2,200.00	2,500.00	-300.00	88.0%
44820 · Newsletter - Income	192.50	255.00	-62.50	75.5%
44800 · DUES-MEMBERSHIP - Other	0.00	0.00	0.00	0.0%
<b>Total 44800 · DUES-MEMBERSHIP</b>	<b>2,392.50</b>	<b>2,755.00</b>	<b>-362.50</b>	<b>86.8%</b>
<b>45000 · INTEREST INCOME - BANK</b>	<b>27.30</b>	<b>35.00</b>	<b>-7.70</b>	<b>78.0%</b>
<b>46400 · PSP INCOME</b>				
46440 · Soil Testing	720.00	700.00	20.00	102.9%
<b>Total 46400 · PSP INCOME</b>	<b>720.00</b>	<b>700.00</b>	<b>20.00</b>	<b>102.9%</b>
<b>47000 · SPECIAL EVENTS</b>				
<b>47100 · Plant Sale Income</b>				
47101 · Drawings	1,569.50	1,100.00	469.50	142.7%
47102 · Entrance Fees	3,517.00	3,000.00	517.00	117.2%
47103 · Sales - Event	26,438.63	22,000.00	4,438.63	120.2%
47104 · Sales - Post Event	0.00	750.00	-750.00	0.0%
47105 · Sales - Pre Event	2,852.00	3,250.00	-398.00	87.8%
47106 · Booth Sales - Vendors	3,145.40	3,300.00	-154.60	95.3%
<b>Total 47100 · Plant Sale Income</b>	<b>33,394.97</b>	<b>33,400.00</b>	<b>-5.03</b>	<b>100.0%</b>
<b>47200 · SPECIAL EVENTS - OTHER</b>				
47201 · Bake Sale	0.00	1,500.00	-1,500.00	0.0%
47202 · Compost Tea	0.00	950.00	-950.00	0.0%
47204 · Trash-To-Treasure	3,631.45	3,000.00	631.45	121.0%
<b>Total 47200 · SPECIAL EVENTS - OTHER</b>	<b>3,654.45</b>	<b>5,450.00</b>	<b>-1,795.55</b>	<b>67.1%</b>
<b>Total 47000 · SPECIAL EVENTS</b>	<b>37,049.42</b>	<b>38,850.00</b>	<b>-1,800.58</b>	<b>95.4%</b>
<b>Total Income</b>	<b>40,284.22</b>	<b>42,790.00</b>	<b>-2,505.78</b>	<b>94.1%</b>
<b>Expense</b>				
<b>60000 · EXPENSES</b>				
<b>61000 · MANAGEMENT &amp; GENERAL</b>				
<b>61100 · Awards &amp; Banquet</b>				
61101 · Awards	157.49	350.00	-192.51	45.0%
61102 · Banquet	0.00	750.00	-750.00	0.0%
<b>Total 61100 · Awards &amp; Banquet</b>	<b>157.49</b>	<b>1,100.00</b>	<b>-942.51</b>	<b>14.3%</b>
<b>61200 · CONFERENCES</b>				
61204 · OMAG Quarterly Meetings	0.00	250.00	-250.00	0.0%
61205 · OMGA Travel	181.00	1,250.00	-1,069.00	14.5%
<b>Total 61200 · CONFERENCES</b>	<b>181.00</b>	<b>1,500.00</b>	<b>-1,319.00</b>	<b>12.1%</b>
<b>61300 · DUES - OMGA</b>	<b>1,526.00</b>	<b>1,750.00</b>	<b>-224.00</b>	<b>87.2%</b>
<b>61400 · GRANTS GIFTS &amp; SCHOLARSHIPS</b>				

# Douglas County Master Gardeners

## Budget vs. Actual 2018

January through December 2018

Cash Basis

	Jan - Dec ...	Budget	\$ Over Bu...	% of Bud...
61402 · 4-H Donation	0.00	80.00	-80.00	0.0%
61404 · Gifts - Hallmark	0.00	50.00	-50.00	0.0%
61406 · Officer Gifts	0.00	80.00	-80.00	0.0%
61408 · Scholarships	0.00	1,000.00	-1,000.00	0.0%
<b>Total 61400 · GRANTS GIFTS &amp; SCHOLARSHIPS</b>	<b>0.00</b>	<b>1,210.00</b>	<b>-1,210.00</b>	<b>0.0%</b>
<b>61500 · OTHER MANAGEMENT &amp; GENERAL</b>				
61501 · Bank Charges	0.00	0.00	0.00	0.0%
61502 · Historian	0.00	0.00	0.00	0.0%
61503 · Hospitality	204.20	150.00	54.20	136.1%
61504 · Liability Insurance	0.00	550.00	-550.00	0.0%
61506 · OMGA Search for Excellence	0.00	150.00	-150.00	0.0%
61507 · Postage / Management & General	0.00	35.00	-35.00	0.0%
61508 · Check Print Charges	22.50	24.00	-1.50	93.8%
61509 · Supplies / Management & General	23.05	50.00	-26.95	46.1%
<b>Total 61500 · OTHER MANAGEMENT &amp; GENERAL</b>	<b>249.75</b>	<b>959.00</b>	<b>-709.25</b>	<b>26.0%</b>
<b>Total 61000 · MANAGEMENT &amp; GENERAL</b>	<b>2,114.24</b>	<b>6,519.00</b>	<b>-4,404.76</b>	<b>32.4%</b>
<b>62000 · PSP EXPENSE</b>				
62101 · Advanced Training				
62103 · Continuing Education	0.00	100.00	-100.00	0.0%
62105 · Newsletter				
62105.3 · Postage	12.00	125.00	-113.00	9.6%
<b>Total 62105 · Newsletter</b>	<b>12.00</b>	<b>125.00</b>	<b>-113.00</b>	<b>9.6%</b>
<b>Total 62101 · Advanced Training</b>	<b>12.00</b>	<b>225.00</b>	<b>-213.00</b>	<b>5.3%</b>
<b>62200 · CLINIC &amp; OFFICE</b>				
62202 · Farmers Markets	0.00	40.00	-40.00	0.0%
62203 · Insects	0.00	75.00	-75.00	0.0%
62204 · Library	0.00	50.00	-50.00	0.0%
62206 · Plant Clinic & Office Supplies	8.75	50.00	-41.25	17.5%
62208 · Soil Testing	336.87	250.00	86.87	134.7%
62209 · Website Development	0.00	140.00	-140.00	0.0%
<b>Total 62200 · CLINIC &amp; OFFICE</b>	<b>345.62</b>	<b>605.00</b>	<b>-259.38</b>	<b>57.1%</b>
<b>62300 · COMMUNITY OUTREACH</b>				
62301 · Fair Booth	0.00	25.00	-25.00	0.0%
62303 · Speakers Bureau	0.00	25.00	-25.00	0.0%
<b>Total 62300 · COMMUNITY OUTREACH</b>	<b>0.00</b>	<b>50.00</b>	<b>-50.00</b>	<b>0.0%</b>
<b>62400 · DISCOVERY GARDEN</b>				
62402 · Butterfly	0.00	325.00	-325.00	0.0%
62403 · Children's	0.00	450.00	-450.00	0.0%
62404 · Compost & Biochar	0.00	100.00	-100.00	0.0%
62405 · Easy Access (Container Garden)	56.82	165.00	-108.18	34.4%
62406 · Electric - meter 23609842	108.15	600.00	-491.85	18.0%
62408 · Entry Garden	14.99	50.00	-35.01	30.0%
62410 · Herb Garden	172.28	200.00	-27.72	86.1%
62411 · Hummingbird	0.00	0.00	0.00	0.0%
62413 · Iris Garden	0.00	0.00	0.00	0.0%
62415 · Irrigation	48.28	300.00	-251.72	16.1%



**Douglas County Master Gardeners**

**Budget vs. Actual 2018**

January through December 2018

Cash Basis

	Jan - Dec ...	Budget	\$ Over Bu...	% of Bud...
62417 · Japanese Garden	0.00	100.00	-100.00	0.0%
62419 · Kiosk - Donor Board	0.00	50.00	-50.00	0.0%
62420 · Maintenance-Discovery Garden	393.01	900.00	-506.99	43.7%
62422 · Mulch	178.20	400.00	-221.80	44.6%
62423 · Orchard	0.00	125.00	-125.00	0.0%
62424 · Ornamental	0.00	50.00	-50.00	0.0%
62425 · Pavilion	0.00	500.00	-500.00	0.0%
62426 · Perennial Boarder	0.00	275.00	-275.00	0.0%
62427 · Raised Beds (Dahlia-Lily)	0.00	150.00	-150.00	0.0%
62429 · Rock Garden	0.00	140.00	-140.00	0.0%
62431 · Shade Garden	0.00	50.00	-50.00	0.0%
62432 · Signage	0.00	300.00	-300.00	0.0%
62433 · Straw Bale Garden	0.00	220.00	-220.00	0.0%
62434 · Sun Garden	222.85	225.00	-2.15	99.0%
62436 · Water - River Forks Meter	324.86	700.00	-375.14	46.4%
62439 · Xeriscape	194.32	100.00	94.32	194.3%
<b>Total 62400 · DISCOVERY GARDEN</b>	<b>1,713.76</b>	<b>6,475.00</b>	<b>-4,761.24</b>	<b>26.5%</b>
<b>Total 62000 · PSP EXPENSE</b>	<b>2,071.38</b>	<b>7,355.00</b>	<b>-5,283.62</b>	<b>28.2%</b>
<b>63000 · HLC - EXPENSE</b>				
63101 · Annual Pumping Expense (Diver)	0.00	400.00	-400.00	0.0%
63103 · Eastside Greenhouse Supplies	29.49	600.00	-570.51	4.9%
63106 · Garbage Dump Fee	45.00	75.00	-30.00	60.0%
63107 · HLC Fire Extinguishers	0.00	60.00	-60.00	0.0%
63108 · HLC-Maintenance	449.42	1,200.00	-750.58	37.5%
63109 · HLC Orchard	0.00	500.00	-500.00	0.0%
63110 · Toilet Repairs & Supplies	10.97	150.00	-139.03	7.3%
63112 · Tree Trimming Professional	0.00	0.00	0.00	0.0%
63115 · Victory Garden	358.31	690.00	-331.69	51.9%
63117 · Westside Greenhouse Maintenance	0.00	1,200.00	-1,200.00	0.0%
63118 · Westside Greenhouse Supplies	130.83	400.00	-269.17	32.7%
<b>Total 63000 · HLC - EXPENSE</b>	<b>1,307.29</b>	<b>5,275.00</b>	<b>-3,967.71</b>	<b>24.8%</b>
<b>64000 · WINTER PROGRAM</b>				
64101 · New Class - Supplies	0.00	20.00	-20.00	0.0%
64103 · Speakers	500.00	300.00	200.00	166.7%
<b>Total 64000 · WINTER PROGRAM</b>	<b>500.00</b>	<b>320.00</b>	<b>180.00</b>	<b>156.3%</b>
<b>65000 · SPECIAL EVENTS</b>				
<b>65100 · PLANT SALE EXPENSE</b>				
65101 · Advertising	308.10	2,400.00	-2,091.90	12.8%
65103 · Contributions - P S Volunteers	-144.64	350.00	-494.64	-41.3%
65107 · Exhibit Fees	3,171.00	3,000.00	171.00	105.7%
65108 · Next Year's Seeds	854.66	750.00	104.66	114.0%
65109 · Nex Year's Supplies - McConkey	1,246.26	3,200.00	-1,953.74	38.9%
65110 · Plants	0.00	1,200.00	-1,200.00	0.0%
65114 · Supplies	200.31	2,100.00	-1,899.69	9.5%
65117 · Vendor Costs	0.00	550.00	-550.00	0.0%
<b>Total 65100 · PLANT SALE EXPENSE</b>	<b>5,635.69</b>	<b>13,550.00</b>	<b>-7,914.31</b>	<b>41.6%</b>
<b>65200 · SPECIAL EVENT - OTHER</b>				
65201 · Bake Sale	0.00	50.00	-50.00	0.0%

**Douglas County Master Gardeners**

**Budget vs. Actual 2018**

January through December 2018

Cash Basis

	<u>Jan - Dec ...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Bud...</u>
65203 · Compost Tea	0.00	160.00	-160.00	0.0%
65206 · Tast-Off	0.00	0.00	0.00	0.0%
65209 · Trash-To-Treasure	71.34	100.00	-28.66	71.3%
<b>Total 65200 · SPECIAL EVENT - OTHER</b>	<u>71.34</u>	<u>310.00</u>	<u>-238.66</u>	<u>23.0%</u>
<b>Total 65000 · SPECIAL EVENTS</b>	<u>5,707.03</u>	<u>13,860.00</u>	<u>-8,152.97</u>	<u>41.2%</u>
<b>Total 60000 · EXPENSES</b>	<u>11,699.94</u>	<u>33,329.00</u>	<u>-21,629.06</u>	<u>35.1%</u>
<b>66000 · OVERHEAD EXPENSES</b>				
66001 · Electricity - Meter 62314693	1,126.28	4,200.00	-3,073.72	26.8%
66002 · PROPANE	1,998.68	2,500.00	-501.32	79.9%
66005 · Water - Pitchford Meter	62.06	950.00	-887.94	6.5%
<b>Total 66000 · OVERHEAD EXPENSES</b>	<u>4,617.02</u>	<u>7,650.00</u>	<u>-3,032.98</u>	<u>60.4%</u>
<b>Total Expense</b>	<u>16,316.96</u>	<u>40,979.00</u>	<u>-24,662.04</u>	<u>39.8%</u>
<b>Net Income</b>	<u><b>23,967.26</b></u>	<u><b>1,811.00</b></u>	<u><b>22,156.26</b></u>	<u><b>1,323.4%</b></u>