DOUGLAS COUNTY MASTER GARDENERS
Chapter Meeting
January 26, 2023

Call to Order: The meeting was called to order at 10:07. There were 46 in attendance, including President Julie Stanbery, Vice-President Diana Woodward, Past President Nancy Fuller, Treasurer Dawnetta Loomis, Membership Kay Livermore, OMGA Rep Barbie Hamby, and Secretary Bonnie Courter.

Agenda Approval: Added report from Awards Nominating Committee.

Minutes Approval: The minutes were approved as posted.

OFFICER REPORTS

Past President - Nancy Fuller: She viewed a program on OPB about the history of Oregon State University and Extension. Very good program. She also has blanket flowers blooming all over her property.

Membership - Kay Livermore: 208 members presently.

OMGA - Barbie Hamby:

The OMGA Board of Directors met in December 2022 to set goals for 2023. Some of the goals are to provide leadership and support educational events for the upcoming year, including the "Joy of Gardening" conference; partnering with OSU Extension to provide quality horticulture training for newbies and veterans; and to support the chapters in their quest to recruit and retrain volunteers.

OMGA had a successful 2022. Its Executive Board welcomed two new Board members to fill vacancies for its Vice-President and Treasurer positions. It hosted its mini-college (now called "Joy of Gardening") which is seeking volunteers to help plan it for the upcoming summer, slated for July 7-8. It continues to support and participate in addressing diversity and inclusion as it is part of the Growing and Belonging Committee. OMGA is working to improve Master Gardener training at all levels from beginner to advanced.

They are also working with Dr. Lyles, Vice-Provost for Extension and Engagement, to develop a Needs Assessment for the program. Bylaws were updated and revisions were made to the Policies and Procedures Handbook.

OMGA's long-time Master Gardener program leader, Gail Langellotto, has decided to devote more time to teaching and research at OSU and will step down as program leader in July 2023.

Treasurer - Dawnetta Loomis:

- She's been getting ready for the plant sale.
- Waddington Fund: She turned in a form for electronic funds transfer to Toni Rudolph, so that's moving along.
- We're getting a $200 check from BottleDrop. Now they charge bags turned in by weight.

- Amazon Smiles is shutting down their charity program, so DCMG will no longer qualify.
- It's time to choose what to do with our 6-month CD which matures February 8. If we simply roll it over for another 6 months, we get 1% interest. If we roll it over to a 36 month CD, we'd pay a penalty, but would earn 1.8% Discussion ensued. Dawnetta made a motion that we leave it as is. Diana Circle seconded the motion. A vote was taken and it was unanimous to keep the 6-month CD.
- Dawnetta may be stepping down next year, so would like to mentor someone who will take over the treasurer position.

Vice-President - Diana Woodward: It was an excellent talk by Steve Denney this morning on restoring our oak trees in Douglas County. Perhaps we could have a field trip to USFS's Dorena site where they can show us how to raise and transplant oaks. Bruce Gravens will talk on starting peppers and tomatoes in February.

President - Julie Stanbery: She's happy to see some new students attending the meeting as well as some "old" faces.

MG Program Coordinator - Logan Bennett:

- The VRS update for timekeeping is coming out the first of February, so Logan will meet with Kay Livermore, Vicki McAlister and Julie Stanbery so it's a smooth transition. We will have volunteer admins to input info if an MG wishes to use paper still.
- There is an upcoming mud manure and farm direct marketing workshops coming up.
- February 24 there will be a joint collaborators meeting where reps from agencies like USFS and Natural Resource Conservation Service will give talks on what they're currently doing for the community.
- Logan is developing a need assessment for the County.

COMMITTEE REPORTS

Awards Social - Ann Severson: Please email her if planning on attending the Awards Social. There will be 3 presenters (Kay, Ann and Logan). Ann is meeting with someone at Phoenix to see how to set up. New students who want to help out will meet February 10 at 2:00 with Laura Corder at the Annex to do table decorations. The event will be held at Phoenix school, March 4 at 2:00, setup at 1:00.

Blue Bags - Dawn Shumack: Dawn brought blue bags to hand out. MG's can bring full bags to meetings and Dawn will deliver them - she will also can come to your house to pick up full bags.

Community Outreach - Team: Logan, Steve Renquist and Diana Woodward did some pruning and instruction at Cow Creek's orchard in Myrtle Creek.

Discovery Garden - Julie Stanbery:

Pruning sessions: The small amount of people who have come have done a lot of pruning. These sessions are a good refresher or training for pruning. Mentors, bring your students.

- February 1 (Wednesday) at 1:00 on ornamentals, the trident hedge and flowering trees that need shaping. Bring an electric hedger if you have one.
- February 13 (Monday) at 1:00 is rose pruning and hydrangeas in the Entry Garden.

- March 23 (Thursday) at 1:00 - Japanese Garden.

We need to recruit someone to do compost tea, someone who lives close to the garden. Nathan Baily is having some health issues. It's a weekly job starting in April and runs through August.

Facebook - Barbara Horst: Not present. No report.

Greenhouse West - Carol Bolt: Busy making cuttings, transplanting and seeding. They have lots of plants, so Steve Hart is making raised tables above the heated beds for excess plants. They've had a good turnout of workers.

Greenhouse East - Ann Severson: Busy cleaning, dividing, and propagating. Could use more help. Have a problem with condensation in one of the greenhouses so Ann took some plants home to her greenhouse.

Hallmark - Linda Thames:

- Julie Stanbery's beloved Paul Zipp passed away in December.
- Nathan Baily is recovering from back surgery.
- Vicki McAlister had foot surgery.
- Teresa Grosenbach's father passed away.
- Bruce Gravens lost his mother.
- Diane Smith-Lewsadder had knee replacement surgery this week.

Insect Committee - Diana Woodward: The committee did not meet in December or January. Richard Johnstone said, "The bugs are frozen, drowned, underground, or in bed. Let's let them rest in peace until February."

Newsletter - Bonnie Courter: Submissions are due Saturday, the 28th.

Plant Clinic - Chris Rusch: We now have 2 computers in the Plant Clinic and they also did some remodeling. The training team starts February 1, training the new students. The team consists of Leo Grass, Chris Rusch, Diane Smith-Lewsadder, Linda Estep, Barbara Horst, and Doralee Hayden. The team leaders met recently to go over protocols. The clinic will be open for training Monday through Friday in February.

Plant Sale - Joy Keeling/Karin Seder: There will be a committee meeting right after this chapter meeting. Any expenditures for the sale have to be approved by Joy or Karin first. In February, signups will be started online. We have 58 vendors signed up so far. They applied for the Agriculture permit, contacted all chairpersons and the Fairgrounds. Bring raffle items to Diana Circle. Keep bringing boxes.

Publicity - Cheryl Caplan: She is starting publicity for Spring Into Gardening. Will start sending out the Plant Sale date to online calendars at news outlets.

Soils - Patrice Glasscock: They had 110 samples last year. They have a couple of people who have been trained to do samples. The soil dehydrator dries soil overnight, so was a great addition to the lab.

Spring Into Gardening - Chris Rusch: March 11, 9:00-3:30, is the date for this event. Logan will be the keynote speaker on small farms in Douglas County. Flyers were handed out. Volunteers are needed to help. Cheryl Caplan is doing publicity on it. Need helpers to setup and takedown, manning the registration table and reference table, room monitors, traffic control, and Barbie Hamby is in charge of refreshments.

Swinger Bars - Kay Livermore:

Members who have swinger bar updates for December 2022:
2021 Trainees who have completed their 60 payback hours:
Gerry Crane, Abigail Hotovec
100 hours: Mauro Cettina
300 hours: Ed Barrett, Kristin Jennings
500 hours: Barbara Zastrow
750 hours: Geoff Puryear, Joy Keeling
2000 hours: Ivor Chapman
2500 hours: Bruce Gravens
10,500 hours: Tasha King

Year bar report:
5 years: Earnest Amabisca, Vicki Barrett, Jackie Burt, Ellen Campbell, Linda Estep, Debby Finley, Doralee Hayden, Ron Owan, Carolyn Ruzicka, Beth Vangsness, Diana Woodward, Cheryl Yoder
10 years: Nathan Baily, Carol Bolt, Alixe Dancer, Roger Dejmal, Karen Glatz, JoAnn Pico, Ray Warren
15 years: Eloise Aguirre, Jackie Carpenter, Dave Hopkins, Lorreen Robinson, Gloria Waller, Joe Yetter
20 years: Gloria Amorde, Geneva Croft, Ken Hays, Patti Kowalski, Jim Leet, Elaine Moriarty, Zona Wilson
25 years: Marianne Major, Shirley Purcell
35 years: Dennis Moore

Trash to Treasurers - Ann Severson: Ann will take donations at the Discovery Garden or at her home. Taking holiday items now. Bring clean items and those in working order. Lenore Drake also stores items. The sale is June 3 at the Winston Community Center (the price went up $75 this year).

OLD BUSINESS - Awards Nomination Committee: Kay Livermore is chairman of the Nomination Committee. The committee met and has chosen their nominees. They will be announced at the Awards Social in March.

NEW BUSINESS - OMGA Advocacy: OMGA established a task force for support for Extension at the State level. Toni Rudolph is representing Douglas County. It's important to get information to our State reps to support Extension. Toni will send out a sample letter that MG's can use to send out., Make sure to incorporate into your letter any stories saying how valuable Extension has been.

SHOW AND TELL: None.

ANNOUNCEMENTS:

February 8, 10:00 AM, Executive Board Meeting, Annex

ADJOURNMENT: The meeting was adjourned at 11:31.

Respectfully submitted,
Bonnie Courter, Secretary

Douglas County Master Gardeners
Account Balances
As of January 25, 2023

	Jan 25, 23	
	Debit	Credit
10000 · BANK ACCOUNTS:10104 · NWCC - WADDINGTON FUND	71,955.29	
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	46,346.92	
10000 · BANK ACCOUNTS:10105 · NWCC - 6 Month CD	17,751.33	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ACCOU...	5,011.78	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	3,211.77	
TOTAL	**144,277.09**	**0.00**

Douglas County Master Gardeners
Cash Flow - Profit & Loss
January 10 - 25, 2023

	Jan 10 - 25, 23	
Income		
43400 · DONATIONS		
43410 · Contributions	34.50	
Total 43400 · DONATIONS		34.50
44800 · DUES- MEMBERSHIP		
44810 · Membership Dues	1,670.00	
44820 · Newsletter - Income	111.00	
44840 · Badges	48.00	
Total 44800 · DUES- MEMBERSHIP		1,829.00
46400 · PROGRAM SERVICE PROJECT (PSP)		
46440 · Soil Testing	40.00	
Total 46400 · PROGRAM SERVICE PROJECT (PSP)		40.00
47000 · SPECIAL EVENTS		
47100 · PLANT SALE		
47150 · Sales - Pre Event	4.00	
47160 · Sales - Vendors' Booths	1,081.01	
Total 47100 · PLANT SALE	1,085.01	
Total 47000 · SPECIAL EVENTS		1,085.01
Total Income		2,988.51
Gross Profit		2,988.51
Expense		
60000 · EXPENSES		
61000 · MANAGEMENT & GENERAL		
61100 · AWARDS & BANQUET		
61110 · Awards	361.83	
Total 61100 · AWARDS & BANQUET	361.83	
Total 61000 · MANAGEMENT & GENERAL		361.83
63000 · HORTICULTURAL LEARNING CTR(HLC)		
63125 · Eastside Greenhouse Supplies	106.58	
63130 · Garbage Dump Fee	48.00	
Total 63000 · HORTICULTURAL LEARNING CTR(HLC)		154.58
65000 · SPECIAL EVENTS		
65100 · PLANT SALE (PS)		
65170 · Supplies	160.68	
Total 65100 · PLANT SALE (PS)	160.68	
Total 65000 · SPECIAL EVENTS		160.68

Douglas County Master Gardeners
Cash Flow - Profit & Loss
January 10 - 25, 2023

	Jan 10 - 25, 23
67000 · EXPENSE APPROVED NOT BUDGETED	
67050 · Class Fees	200.00
Total 67000 · EXPENSE APPROVED NOT BUDGETED	200.00
Total 60000 · EXPENSES	877.09
Total Expense	877.09
Net Income	**2,111.42**

Douglas County Master Gardeners
Actual vs Budget
January through December 2023

	Jan - Dec 23	Budget	$ Over Budget
Income			
43400 · DONATIONS			
43410 · Contributions	34.50	0.00	34.50
43420 · Amazon Smile Foundation	0.00	100.00	-100.00
43430 · Kroger Community Rewards	0.00	75.00	-75.00
43435 · BottleDrop	0.00	1,000.00	-1,000.00
43440 · Grants	0.00	0.00	0.00
43450 · Extension Educators Grant 2022	0.00	250.00	-250.00
Total 43400 · DONATIONS	34.50	1,425.00	-1,390.50
44800 · DUES- MEMBERSHIP			
44810 · Membership Dues	1,670.00	2,070.00	-400.00
44820 · Newsletter - Income	111.00	222.00	-111.00
44830 · Class Fees	0.00	2,000.00	-2,000.00
Total 44800 · DUES- MEMBERSHIP	1,781.00	4,292.00	-2,511.00
45000 · Interest Income - Bank	0.00	150.00	-150.00
46400 · PROGRAM SERVICE PROJECT (PSP)			
46440 · Soil Testing	40.00	1,400.00	-1,360.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	40.00	1,400.00	-1,360.00
47000 · SPECIAL EVENTS			
47100 · PLANT SALE			
47110 · Raffle	0.00	1,200.00	-1,200.00
47120 · Entrance Fees	0.00	3,000.00	-3,000.00
47130 · Sales - Event	0.00	28,000.00	-28,000.00
47140 · Sales - Post Event	0.00	1,000.00	-1,000.00
47150 · Sales - Pre Event	4.00	3,500.00	-3,496.00
47160 · Sales - Vendors' Booths	1,081.01	3,000.00	-1,918.99
Total 47100 · PLANT SALE	1,085.01	39,700.00	-38,614.99
47220 · Compost Tea	0.00	900.00	-900.00
47235 · Black Apparel	0.00	623.00	-623.00
47240 · Trash-To-Treasure	0.00	3,500.00	-3,500.00
Total 47000 · SPECIAL EVENTS	1,085.01	44,723.00	-43,637.99
48000 · OMGA Host Reimbursement	0.00	300.00	-300.00
Total Income	2,940.51	52,290.00	-49,349.49
Gross Profit	2,940.51	52,290.00	-49,349.49
Expense			
60000 · EXPENSES			
61000 · MANAGEMENT & GENERAL			
61100 · AWARDS & BANQUET			
61110 · Awards	361.83	350.00	11.83
61120 · Banquet	0.00	500.00	-500.00
61130 · Swinger Bars	0.00	200.00	-200.00
Total 61100 · AWARDS & BANQUET	361.83	1,050.00	-688.17

Douglas County Master Gardeners
Actual vs Budget
January through December 2023

	Jan - Dec 23	Budget	$ Over Budget
61200 · CONFERENCES			
61240 · OMGA Quarterly Meetings	0.00	300.00	-300.00
61250 · OMGA Travel	0.00	1,000.00	-1,000.00
Total 61200 · CONFERENCES	0.00	1,300.00	-1,300.00
61300 · OMGA Dues	0.00	1,484.00	-1,484.00
61400 · GRANTS/GIFTS/SCHOLARSHIPS			
61420 · 4-H Donation	0.00	80.00	-80.00
61440 · Gifts - Hallmark postage/cards	0.00	100.00	-100.00
61460 · Gifts - Officers	0.00	100.00	-100.00
61480 · Scholarships	0.00	400.00	-400.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	0.00	680.00	-680.00
61500 · ADMINISTRATION			
61520 · Check Print Charges	0.00	100.00	-100.00
61540 · Hospitality	0.00	200.00	-200.00
61550 · Liability Insurance	0.00	1,000.00	-1,000.00
61560 · Newsletter Printing & Postage	0.00	250.00	-250.00
61580 · Postage for Exec Board	0.00	112.00	-112.00
61590 · Supplies for Exec Board	0.00	100.00	-100.00
61596 · Computer - Supplies	0.00	600.00	-600.00
Total 61500 · ADMINISTRATION	0.00	2,362.00	-2,362.00
Total 61000 · MANAGEMENT & GENERAL	361.83	6,876.00	-6,514.17
62000 · PROGRAM SERVICE PROJECT (PSP)			
62110 · ADVANCED TRAINING			
62150 · FALL PROGRAM			
62160 · New Class - Supplies	0.00	200.00	-200.00
62170 · Speakers	0.00	600.00	-600.00
Total 62150 · FALL PROGRAM	0.00	800.00	-800.00
Total 62110 · ADVANCED TRAINING	0.00	800.00	-800.00
62200 · CLINIC & OFFICE			
62240 · Insects	0.00	100.00	-100.00
62250 · Library	0.00	100.00	-100.00
62260 · Plant Clinic & Office Supplies	0.00	300.00	-300.00
62280 · Soil Testing	0.00	700.00	-700.00
62290 · Website Development	0.00	150.00	-150.00
Total 62200 · CLINIC & OFFICE	0.00	1,350.00	-1,350.00
62300 · COMMUNITY OUTREACH			
62310 · DC Fair Outreach Booth	0.00	420.00	-420.00
62320 · Printing Materials 4 Outreach	0.00	600.00	-600.00
62330 · Speakers Bureau	0.00	0.00	0.00
62340 · Spring into Gardening	0.00	300.00	-300.00
Total 62300 · COMMUNITY OUTREACH	0.00	1,320.00	-1,320.00

Douglas County Master Gardeners
Actual vs Budget
January through December 2023

	Jan - Dec 23	Budget	$ Over Budget
62400 · DISCOVERY GARDEN (DG)			
62402 · Butterfly Garden	0.00	300.00	-300.00
62405 · Children's Garden	0.00	300.00	-300.00
62409 · Compost/Biochar/Vermiculture	0.00	80.00	-80.00
62413 · Easy Access (Container Garden)	0.00	300.00	-300.00
62417 · Educational Signage	0.00	150.00	-150.00
62421 · Entry Garden	0.00	50.00	-50.00
62425 · Herb Garden	0.00	150.00	-150.00
62429 · Hummingbird Garden	0.00	80.00	-80.00
62433 · Iris Garden	0.00	0.00	0.00
62437 · Irrigation	0.00	300.00	-300.00
62441 · Japanese Garden	0.00	60.00	-60.00
62445 · Kiosk - Donor Board	0.00	100.00	-100.00
62449 · Maintenance DG	0.00	900.00	-900.00
62453 · Mulch	0.00	300.00	-300.00
62457 · Orchard	0.00	0.00	0.00
62461 · Ornamental Garden	0.00	0.00	0.00
62465 · Pavilion	0.00	0.00	0.00
62469 · Perennial Boarder	0.00	150.00	-150.00
62473 · Raised Beds (Dahlia-Lily)	0.00	300.00	-300.00
62477 · Rock Garden	0.00	235.00	-235.00
62481 · Shade Garden	0.00	0.00	0.00
62485 · Signage	0.00	150.00	-150.00
62491 · Sun Garden	0.00	0.00	0.00
62498 · Xeriscape Garden	0.00	150.00	-150.00
Total 62400 · DISCOVERY GARDEN (DG)	0.00	4,055.00	-4,055.00
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	0.00	7,525.00	-7,525.00
63000 · HORTICULTURAL LEARNING CTR(HLC)			
63110 · Annual Pumping Expense (Diver)	0.00	300.00	-300.00
63120 · Eastside Greenhouse Maintenance	0.00	1,000.00	-1,000.00
63125 · Eastside Greenhouse Supplies	106.58	1,200.00	-1,093.42
63130 · Garbage Dump Fee	48.00	150.00	-102.00
63140 · HLC Fire Extinguishers	0.00	300.00	-300.00
63145 · HLC Maintenance	0.00	1,200.00	-1,200.00
63150 · HLC Orchard	0.00	500.00	-500.00
63160 · Toilet Repairs & Supplies	0.00	150.00	-150.00
63170 · Tree Triming Professional	0.00	2,000.00	-2,000.00
63180 · Victory Garden	0.00	750.00	-750.00
63185 · Victory Garden Signage	0.00	70.00	-70.00
63190 · Westside Greenhouse Maintenance	0.00	1,200.00	-1,200.00
63195 · Westside Greenhouse Supplies	0.00	375.00	-375.00
Total 63000 · HORTICULTURAL LEARNING CTR(HLC)	154.58	9,195.00	-9,040.42
65000 · SPECIAL EVENTS			
65100 · PLANT SALE (PS)			
65110 · Advertising	0.00	2,000.00	-2,000.00
65120 · Contributions - PS Volunteers	0.00	400.00	-400.00
65130 · Exhibit Fees	0.00	3,700.00	-3,700.00
65140 · Next Year's Seeds	0.00	1,200.00	-1,200.00
65164 · Plants - Eastside	0.00	800.00	-800.00
65168 · Plants - Westside	0.00	1,200.00	-1,200.00
65170 · Supplies	160.68	7,000.00	-6,839.32
65180 · Vendor Costs	0.00	200.00	-200.00
Total 65100 · PLANT SALE (PS)	160.68	16,500.00	-16,339.32

Douglas County Master Gardeners
Actual vs Budget
January through December 2023

	Jan - Dec 23	Budget	$ Over Budget
65190 · PROPANE TANKS			
65191 · Eastside Greenhouse #1 75532	190.46	1,000.00	-809.54
65193 · Eastside Greenhouse #2 MO327516	256.11	1,000.00	-743.89
65196 · Westside Greenhouse #3 49518	216.46	700.00	-483.54
65198 · Westside Greenhouse #500 48450	529.44	700.00	-170.56
Total 65190 · PROPANE TANKS	1,192.47	3,400.00	-2,207.53
65230 · Compost Tea	0.00	160.00	-160.00
65270 · Tee Shirts	0.00	80.00	-80.00
65275 · Black Apparel	0.00	623.00	-623.00
65290 · Trash-To-Treasure	0.00	600.00	-600.00
Total 65000 · SPECIAL EVENTS	1,353.15	21,363.00	-20,009.85
66000 · UTILITIES			
66010 · Electricity - HLC			
66010.2 · Electricity - 82346502 - HLC	483.77	3,000.00	-2,516.23
Total 66010 · Electricity - HLC	483.77	3,000.00	-2,516.23
66020 · Electricity - Pump			
66020.2 · Electricity - 81156829 - Pump	0.00	150.00	-150.00
Total 66020 · Electricity - Pump	0.00	150.00	-150.00
66050 · Water - Heleck Hall Meter	0.00	1,500.00	-1,500.00
66060 · Water - Caretakers Meter	0.00	50.00	-50.00
Total 66000 · UTILITIES	483.77	4,700.00	-4,216.23
67000 · EXPENSE APPROVED NOT BUDGETED			
67008 · Waddington Memorial	0.00	124.00	-124.00
67013 · Extension Educator Grant - 2022	0.00	323.00	-323.00
67025 · Victory Garden-Stafford	0.00	786.00	-786.00
67050 · Class Fees	200.00	2,000.00	-1,800.00
Total 67000 · EXPENSE APPROVED NOT BUDGETED	200.00	3,233.00	-3,033.00
Total 60000 · EXPENSES	2,553.33	52,892.00	-50,338.67
Total Expense	2,553.33	52,892.00	-50,338.67
Net Income	**387.18**	**-602.00**	**989.18**