

OSU DOUGLAS COUNTY MASTER GARDENER
CHAPTER MEETING (Amended)
June 28, 2018

Call-To-Order: President Chris Rusch called the meeting to order at 10:10. She thanked Sharon and Dave Hopkins for hosting the meeting. Sharon and Dave welcomed the thirty-two members and gave a brief history of their home.

Agenda: Approved as presented.

Minutes: The May Chapter Meeting minutes were approved as published online. The June Executive Board minutes were approved as published online.

Agent's Report - Steve Renquist:

- The June diagnostic class at Stewart park was attended by 10 students. The class focused on identifying trees. The next diagnostic class will be July 18, at the Follett property on Fisher Road. The focus will be on ornamentals. The August diagnostic class will be on the 15th with the focus on fruit crops. Additional information will be forthcoming.
- Steve has 2018 badge stickers available.
- Steve thanked John Panches for being a strong advocate for the Master Gardener program and for all he has done for the Discovery Garden.
- Steve asked John Panches to say a few words:
John gave kudos to all the committed volunteers with the Master Gardener program. He said the new Area Manager, Willy Riggs is a strong supporter of the Master Gardener program. John expressed his desire to one-day return to Roseburg. John agreed to teach Botany to the 2019 Master Gardener class.

OFFICER REPORTS

Membership - Diana Circle:

In Diana's absence, Chris noted that one member left. Betty Ison indicated another member is renewing her membership. Membership remains at 248.

OMGA Representative – Nancy Fuller:

- The OMGA Leadership Forum on Friday, June 1 at the Discovery Garden went very well. Those attending were impressed with the garden, and enjoyed the wine tasting and snacks that followed.
 - The OMGA Board of Directors quarterly meeting on Saturday, June 2 at the Sutherlin Community Center also went very well. Those attending enjoyed the morning coffee and rolls and the potluck lunch provided by DCMG's.
 - Meeting highlights:
 - Forms can now be filled out online
 - Maximum payback hours for all MG chapter members is now 60 hours
 - New badges with the new logo are now available – you do not have to replace your old badges
 - The goal is to make the MG program more affordable and accessible
 - Sue Nesbitt is forming a committee to update our mission statement
 - Currently G-2 has one chairperson – the goal is to have all regions participate in putting G-2 together
 - The next International MG Conference will be in Valley Forge, PA July 12-14, 2019
- The minutes from the meetings will appear in the June newsletter.

Treasurer – Patrice Sipos: The financials are available to review. There are no changes.

Vice President – Anne Bacon:

- Anne thanked Vicki Barrett for delivering the tables and chairs. She also thanked Sharon and Dave for hosting the meeting. The July meeting will be hosted by Kay Livermore and the August meeting by Barbara Horst.
- The G-2 raffle items have been purchased. There will be 5 baskets and 2 stand-alone items. Betty Ison offered to help assemble the baskets.

President – Chris Rusch:

- Chris thanked John Panches for coming.
- Diane Smith is in charge of the fair. There are still opportunities to volunteer. Contact Diane diane@smithpoint.net to sign up.
- Sign-up for the G-2 (Growing Gardeners) Conference at Linfield College in McMinnville, Oregon July 12-14. Online registration can be found online at <https://omga.org/growing-gardeners-formerly-mini-college/>.
- \$100 scholarships are available for MG members wishing to attend the G-2 Conference. Please email your request to Chris.
- Chris thanked Steve for the diagnostic class at Stewart Park. These classes count for recertification.

COMMITTEE REPORTS

Nominating Committee – Julie Stanbery, Anne Bacon, Bruce Gravens and Ruth Stafford

Slate of officers presented by the Nominating Committee:

President	Nancy Fuller
Past President	Chris Rusch
Vice President	Vicki Barrett
Secretary	Sharon Bordeaux
Treasurer	Toni Rudolph
Membership	Kay Livermore
OMGA Representative	Rosemary Brinkley
OMGA Rep. Alternate	Kish Doyle

Community Outreach – Jude Stensland:

- June 6 - 3 PM – Jude Stensland and Kish Doyle presented a Talk at Timber RV Park (800 South State Street, Sutherlin OR) on deer proof plantings, container gardening, invasive plants. It was a large group (around 40) of very interested people. After the presentation, we walked around and did some problem solving for the common areas.
- June 14, 11 am - Linus Oaks tour: Leo Grass conducted the tour with about 15 people and they had a good time. They picnicked after the tour.

Plant Clinic – Chris Rusch:

- There were over 130 contacts in June.
- Chris also reminded everyone there are many opportunities to volunteer in the clinic. Please sign up!

Eastside Greenhouse-Ann Severson

Chis noted volunteers at the Eastside Greenhouse are making Hypertufa pots to be planted and sold at the plant sale next year.

Awards – Betty Ison: Debbie Finley earned her 60-hour swinger bar.

Discovery Garden – Julie Stanbery:

- After the panel discussion at the OMGA Leadership Forum, Julie came away feeling that DCMG has a top of the line program that gives trainees lots of options.
- Willy Riggs will be at the September meeting held in the Discovery Garden. He has some good ideas for us.
- Julie receives many compliments on the DG from visitors.
- The “Old Yellow Shed” has been cleaned out and there are free items located out front. Two canopies are available for farmers market use – the Kruse Farm canopy and one in a duffle bag (condition unknown).
- Julie has ordered “No Dumping” signs to discourage people from leaving old pots by the greenhouses and debris on the burn pile.
- The River Forks Show-n-Shine auto show will be on July 7 from 9AM to 4PM.
- Julie thanked John Panches for all that he has done for the MG’s and the Discovery Garden. In his honor, the “New Brown Barn” will be renamed “Panches Place.”

Victory Garden – Ruth Stafford:

- To date, the VG has donated 275 pounds of produce to UCAN. MG home gardeners have donated 8 pounds of produce.
- Everyone is welcome to come and help in the VG on Tuesdays.

Publicity/Facebook/Canyonville Farmers Market - Barbara Horst:

- Nothing to report on Publicity/Facebook
- The Canyonville Farmers Market is every other Wednesday morning. It is an opportunity to volunteer for 5 hours.
- Barbara submitted a request for a canopy, table and weights (for canopy legs).
- Barbara will look at the canopies available and perhaps revise her request.

Newsletter – Bonnie Courter: Please submit articles for the newsletter by Saturday evening.

Winter Program – Kish Doyle/Bonnie Courter

- The 2019 program will begin the 2nd **Tuesday** of January
- Need 15 mentors and 10 alternates
- Will be sending out an email to members with all the information
- John Panches has agreed to teach the Botony classes

Hallmark – Linda Thames:

- Sent a thank you to Cooper Ridge Winery for donating wine to the OMGA meeting
- Sent a card to Coleen Keedah congratulating her on her promotion
- Sent a card to Ann Sedlacek

NEW BUSINESS

Patrice Sipos requested funds to purchase a refurbished HP EliteBook Folio 9470m laptop computer for the MG Treasurer. The MG financials and reports would be on this computer. Currently each new treasurer has to download the information on their personal computer. Computer cost: \$348.00
The request also includes the purchase of QuickBooks Premiew Edition 2018 & 3 User Licenses (includes Nonprofit Edition). **Patrice** would like to purchase one of the licenses. Total Cost \$125.00 less 1/3 = \$83.34.

Total Cost: \$431.34 plus Shipping

Kish Doyle made a motion that we authorize \$450.00 for the purchase of the HP Computer and the QuickBooks program for use by the MG treasurer.

Sharon Hopkins Seconded the motion.

The motion was unanimously approved by the members.

ANNOUNCEMENTS

Executive Board Meeting:	Wednesday, July 11, 2018
Chapter Meeting:	Thursday, July 26, 2018, 10 AM, Kay Livermore's home
Awards Banquet	October 6, 2018
Plant Clinic	Monday-Friday 1-4 PM
Insect Committee:	1st & 3rd Mondays, 10:00 AM
Discovery Garden, Victory Garden & Westside/Eastside Greenhouses	Tuesday, 9-noon

SHOW AND TELL

- Julie encouraged everyone to think about entering items in the fair
- Bob updated everyone on the Japanese Beetle. They have placed 200 traps in a radius of one mile from the original sighting. He brought informational brochures on the beetle
- There is an upcoming 3-day Lavendar Farm tour. Information will be in the newsletter.

Meeting Adjournment: President Chris Rusch adjourned the meeting at 11:30 PM.

Respectfully submitted,
Sharon Bordeaux, Secretary

10:24 AM
06/27/18

Douglas County Master Gardeners
Account Balances
As of June 27, 2018

	Jun 27, 18	
	<u>Debit</u>	<u>Credit</u>
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	42,592.81	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	2,920.97	
10000 · BANK ACCOUNTS:10102 · NWCC - MEMBER ACCOU...	1,100.34	
TOTAL	<u>46,614.12</u>	<u>0.00</u>

Douglas County Master Gardeners
 Cash Flow - Profit & Loss
 May 30 through June 27, 2018

	May 30 - Jun 27, 18
Income	
43400 · DONATIONS	
43410 · Contributions	20.00
Total 43400 · DONATIONS	20.00
45000 · INTEREST INCOME - BANK	12.81
46400 · PSP INCOME	
46440 · Soil Testing	80.00
Total 46400 · PSP INCOME	80.00
47000 · SPECIAL EVENTS	
47100 · Plant Sale Income	
47104 · Sales - Post Event	226.75
Total 47100 · Plant Sale Income	226.75
47200 · SPECIAL EVENTS - OTHER	
47202 · Compost Tea	260.00
Total 47200 · SPECIAL EVENTS - OTHER	260.00
Total 47000 · SPECIAL EVENTS	486.75
Total Income	599.56
Expense	
60000 · EXPENSES	
61000 · MANAGEMENT & GENERAL	
61200 · CONFERENCES	
61204 · OMAG Quarterly Meetings	147.42
Total 61200 · CONFERENCES	147.42
61400 · GRANTS GIFTS & SCHOLARSHIPS	
61406 · Officer Gifts	39.00
61408 · Scholarships	88.00
Total 61400 · GRANTS GIFTS & SCHOLARSHIPS	127.00
Total 61000 · MANAGEMENT & GENERAL	274.42
62000 · PSP EXPENSE	
62200 · CLINIC & OFFICE	
62204 · Library	-120.00
Total 62200 · CLINIC & OFFICE	-120.00
62400 · DISCOVERY GARDEN	
62402 · Butterfly	70.42
62405 · Easy Access (Container Garden)	18.50
62406 · Electric - meter 23609842	0.61
62415 · Irrigation	65.12
62417 · Japanese Garden	34.24
62420 · Maintenance-Discovery Garden	9.99
62427 · Raised Beds (Dahlia-Lily)	154.37
62436 · Water - River Forks Meter	169.43
Total 62400 · DISCOVERY GARDEN	522.68

Douglas County Master Gardeners
Cash Flow - Profit & Loss
May 30 through June 27, 2018

	<u>May 30 - Jun 27, 18</u>
Total 62000 · PSP EXPENSE	402.68
63000 · HLC - EXPENSE	
63106 · Garbage Dump Fee	33.00
63107 · HLC Fire Extinguishers	60.00
63108 · HLC-Maintenance	86.35
63110 · Toilet Repairs & Supplies	15.99
Total 63000 · HLC - EXPENSE	195.34
65000 · SPECIAL EVENTS	
65100 · PLANT SALE EXPENSE	
65101 · Advertising	1,142.37
65110 · Plants	182.07
65114 · Supplies	50.60
Total 65100 · PLANT SALE EXPENSE	1,375.04
Total 65000 · SPECIAL EVENTS	1,375.04
Total 60000 · EXPENSES	2,247.48
66000 · OVERHEAD EXPENSES	
66001 · Electricity - Meter 62314693	2,328.55
66002 · PROPANE	
66003 · Eastside Greenhouse - Propane	
66003.1 · ES Ghouse Propane Tank #1 27516	85.03
66003.2 · ES Ghouse Propane Tank #2 49518	129.39
Total 66003 · Eastside Greenhouse - Propane	214.42
66004 · Westside Greenhouse - Propane	
66004.1 · WS Ghouse Propane Tank #3	106.45
Total 66004 · Westside Greenhouse - Propane	106.45
Total 66002 · PROPANE	320.87
66005 · Water - Pitchford Meter	37.76
66007 · Capital Expenses	8,885.50
Total 66000 · OVERHEAD EXPENSES	11,572.68
Total Expense	13,820.16
Net Income	<u><u>-13,220.60</u></u>

Douglas County Master Gardeners

Budget vs. Actual 2018

January through December 2018

Cash Basis

	Jan - Dec ...	Budget	\$ Over Bu...	% of Bud...
Income				
43400 · DONATIONS				
43410 · Contributions	115.00	0.00	115.00	100.0%
43440 · Grants	0.00	450.00	-450.00	0.0%
Total 43400 · DONATIONS	115.00	450.00	-335.00	25.6%
44800 · DUES-MEMBERSHIP				
44801 · Membership Dues	2,200.00	2,500.00	-300.00	88.0%
44820 · Newsletter - Income	192.50	255.00	-62.50	75.5%
44800 · DUES-MEMBERSHIP - Other	0.00	0.00	0.00	0.0%
Total 44800 · DUES-MEMBERSHIP	2,392.50	2,755.00	-362.50	86.8%
45000 · INTEREST INCOME - BANK	40.11	35.00	5.11	114.6%
46400 · PSP INCOME				
46440 · Soil Testing	920.00	700.00	220.00	131.4%
Total 46400 · PSP INCOME	920.00	700.00	220.00	131.4%
47000 · SPECIAL EVENTS				
47100 · Plant Sale Income				
47101 · Drawings	1,319.50	1,100.00	219.50	120.0%
47102 · Entrance Fees	3,117.00	3,000.00	117.00	103.9%
47103 · Sales - Event	23,613.87	22,000.00	1,613.87	107.3%
47104 · Sales - Post Event	828.25	750.00	78.25	110.4%
47105 · Sales - Pre Event	2,858.50	3,250.00	-391.50	88.0%
47106 · Booth Sales - Vendors	3,145.40	3,300.00	-154.60	95.3%
Total 47100 · Plant Sale Income	34,882.52	33,400.00	1,482.52	104.4%
47200 · SPECIAL EVENTS - OTHER				
47201 · Bake Sale	0.00	1,500.00	-1,500.00	0.0%
47202 · Compost Tea	504.00	950.00	-446.00	53.1%
47204 · Trash-To-Treasure	3,631.45	3,000.00	631.45	121.0%
Total 47200 · SPECIAL EVENTS - OTHER	4,173.45	5,450.00	-1,276.55	76.6%
Total 47000 · SPECIAL EVENTS	39,055.97	38,850.00	205.97	100.5%
Total Income	42,523.58	42,790.00	-266.42	99.4%
Expense				
60000 · EXPENSES				
61000 · MANAGEMENT & GENERAL				
61100 · Awards & Banquet				
61101 · Awards	0.00	350.00	-350.00	0.0%
61102 · Banquet	157.49	750.00	-592.51	21.0%
Total 61100 · Awards & Banquet	157.49	1,100.00	-942.51	14.3%
61200 · CONFERENCES				
61204 · OMAG Quarterly Meetings	147.42	250.00	-102.58	59.0%
61205 · OMGA Travel	181.00	1,250.00	-1,069.00	14.5%
Total 61200 · CONFERENCES	328.42	1,500.00	-1,171.58	21.9%
61300 · DUES - OMGA	1,526.00	1,750.00	-224.00	87.2%
61400 · GRANTS GIFTS & SCHOLARSHIPS				

Douglas County Master Gardeners

Budget vs. Actual 2018

January through December 2018

Cash Basis

	Jan - Dec ...	Budget	\$ Over Bu...	% of Bud...
61402 · 4-H Donation	0.00	80.00	-80.00	0.0%
61404 · Gifts - Hallmark	0.00	50.00	-50.00	0.0%
61406 · Officer Gifts	39.00	80.00	-41.00	48.8%
61408 · Scholarships	88.00	1,000.00	-912.00	8.8%
Total 61400 · GRANTS GIFTS & SCHOLARSHIPS	127.00	1,210.00	-1,083.00	10.5%
61500 · OTHER MANAGEMENT & GENERAL				
61501 · Bank Charges	0.00	0.00	0.00	0.0%
61502 · Historian	0.00	0.00	0.00	0.0%
61503 · Hospitality	204.20	150.00	54.20	136.1%
61504 · Liability Insurance	0.00	550.00	-550.00	0.0%
61506 · OMGA Search for Excellence	0.00	150.00	-150.00	0.0%
61507 · Postage / Management & General	0.00	35.00	-35.00	0.0%
61508 · Check Print Charges	22.50	24.00	-1.50	93.8%
61509 · Supplies / Management & General	23.05	50.00	-26.95	46.1%
Total 61500 · OTHER MANAGEMENT & GENERAL	249.75	959.00	-709.25	26.0%
Total 61000 · MANAGEMENT & GENERAL	2,388.66	6,519.00	-4,130.34	36.6%
62000 · PSP EXPENSE				
62101 · Advanced Training				
62103 · Continuing Education	0.00	100.00	-100.00	0.0%
62105 · Newsletter				
62105.3 · Postage	23.00	125.00	-102.00	18.4%
Total 62105 · Newsletter	23.00	125.00	-102.00	18.4%
Total 62101 · Advanced Training	23.00	225.00	-202.00	10.2%
62200 · CLINIC & OFFICE				
62202 · Farmers Markets	0.00	40.00	-40.00	0.0%
62203 · Insects	0.00	75.00	-75.00	0.0%
62204 · Library	109.68	50.00	59.68	219.4%
62206 · Plant Clinic & Office Supplies	8.75	50.00	-41.25	17.5%
62208 · Soil Testing	336.87	250.00	86.87	134.7%
62209 · Website Development	0.00	140.00	-140.00	0.0%
Total 62200 · CLINIC & OFFICE	455.30	605.00	-149.70	75.3%
62300 · COMMUNITY OUTREACH				
62301 · Fair Booth	0.00	25.00	-25.00	0.0%
62303 · Speakers Bureau	0.00	25.00	-25.00	0.0%
Total 62300 · COMMUNITY OUTREACH	0.00	50.00	-50.00	0.0%
62400 · DISCOVERY GARDEN				
62402 · Butterfly	104.42	325.00	-220.58	32.1%
62403 · Children's	0.00	450.00	-450.00	0.0%
62404 · Compost & Biochar	0.00	100.00	-100.00	0.0%
62405 · Easy Access (Container Garden)	75.32	165.00	-89.68	45.6%
62406 · Electric - meter 23609842	108.76	600.00	-491.24	18.1%
62408 · Entry Garden	14.99	50.00	-35.01	30.0%
62410 · Herb Garden	110.35	200.00	-89.65	55.2%
62411 · Hummingbird	0.00	0.00	0.00	0.0%
62413 · Iris Garden	0.00	0.00	0.00	0.0%
62415 · Irrigation	113.40	300.00	-186.60	37.8%

Douglas County Master Gardeners

Budget vs. Actual 2018

January through December 2018

Cash Basis

	Jan - Dec ...	Budget	\$ Over Bu...	% of Bud...
62417 · Japanese Garden	34.24	100.00	-65.76	34.2%
62419 · Kiosk - Donor Board	0.00	50.00	-50.00	0.0%
62420 · Maintenance-Discovery Garden	491.45	900.00	-408.55	54.6%
62422 · Mulch	178.20	400.00	-221.80	44.6%
62423 · Orchard	0.00	125.00	-125.00	0.0%
62424 · Ornamental	0.00	50.00	-50.00	0.0%
62425 · Pavilion	0.00	500.00	-500.00	0.0%
62426 · Perennial Boarder	0.00	275.00	-275.00	0.0%
62427 · Raised Beds (Dahlia-Lily)	154.37	150.00	4.37	102.9%
62429 · Rock Garden	0.00	140.00	-140.00	0.0%
62431 · Shade Garden	0.00	50.00	-50.00	0.0%
62432 · Signage	0.00	300.00	-300.00	0.0%
62433 · Straw Bale Garden	0.00	220.00	-220.00	0.0%
62434 · Sun Garden	222.85	225.00	-2.15	99.0%
62436 · Water - River Forks Meter	589.08	700.00	-110.92	84.2%
62439 · Xeriscape	0.00	100.00	-100.00	0.0%
Total 62400 · DISCOVERY GARDEN	2,197.43	6,475.00	-4,277.57	33.9%
Total 62000 · PSP EXPENSE	2,675.73	7,355.00	-4,679.27	36.4%
63000 · HLC - EXPENSE				
63101 · Annual Pumping Expense (Diver)	0.00	400.00	-400.00	0.0%
63103 · Eastside Greenhouse Supplies	29.49	600.00	-570.51	4.9%
63106 · Garbage Dump Fee	78.00	75.00	3.00	104.0%
63107 · HLC Fire Extinguishers	60.00	60.00	0.00	100.0%
63108 · HLC-Maintenance	987.17	1,200.00	-212.83	82.3%
63109 · HLC Orchard	0.00	500.00	-500.00	0.0%
63110 · Toilet Repairs & Supplies	26.96	150.00	-123.04	18.0%
63112 · Tree Trimming Professional	0.00	0.00	0.00	0.0%
63115 · Victory Garden	358.31	690.00	-331.69	51.9%
63117 · Westside Greenhouse Maintenance	0.00	1,200.00	-1,200.00	0.0%
63118 · Westside Greenhouse Supplies	130.83	400.00	-269.17	32.7%
Total 63000 · HLC - EXPENSE	1,954.03	5,275.00	-3,320.97	37.0%
64000 · WINTER PROGRAM				
64101 · New Class - Supplies	0.00	20.00	-20.00	0.0%
64103 · Speakers	500.00	300.00	200.00	166.7%
Total 64000 · WINTER PROGRAM	500.00	320.00	180.00	156.3%
65000 · SPECIAL EVENTS				
65100 · PLANT SALE EXPENSE				
65101 · Advertising	2,076.79	2,400.00	-323.21	86.5%
65103 · Contributions - P S Volunteers	255.36	350.00	-94.64	73.0%
65107 · Exhibit Fees	3,292.00	3,000.00	292.00	109.7%
65108 · Next Year's Seeds	854.66	750.00	104.66	114.0%
65109 · Nex Year's Supplies - McConkey	1,246.26	3,200.00	-1,953.74	38.9%
65110 · Plants	296.23	1,200.00	-903.77	24.7%
65114 · Supplies	579.42	2,100.00	-1,520.58	27.6%
65117 · Vendor Costs	0.00	550.00	-550.00	0.0%
Total 65100 · PLANT SALE EXPENSE	8,600.72	13,550.00	-4,949.28	63.5%
65200 · SPECIAL EVENT - OTHER				
65201 · Bake Sale	0.00	50.00	-50.00	0.0%

Douglas County Master Gardeners

Budget vs. Actual 2018

January through December 2018

Cash Basis

	<u>Jan - Dec ...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Bud...</u>
65203 · Compost Tea	128.65	160.00	-31.35	80.4%
65206 · Tast-Off	0.00	0.00	0.00	0.0%
65209 · Trash-To-Treasure	71.34	100.00	-28.66	71.3%
Total 65200 · SPECIAL EVENT - OTHER	<u>199.99</u>	<u>310.00</u>	<u>-110.01</u>	<u>64.5%</u>
Total 65000 · SPECIAL EVENTS	<u>8,800.71</u>	<u>13,860.00</u>	<u>-5,059.29</u>	<u>63.5%</u>
Total 60000 · EXPENSES	<u>16,319.13</u>	<u>33,329.00</u>	<u>-17,009.87</u>	<u>49.0%</u>
66000 · OVERHEAD EXPENSES				
66001 · Electricity - Meter 62314693	3,454.83	4,200.00	-745.17	82.3%
66002 · PROPANE	2,319.55	2,500.00	-180.45	92.8%
66005 · Water - Pitchford Meter	152.79	950.00	-797.21	16.1%
Total 66000 · OVERHEAD EXPENSES	<u>16,242.67</u>	<u>7,650.00</u>	<u>8,592.67</u>	<u>212.3%</u>
Total Expense	<u>32,561.80</u>	<u>40,979.00</u>	<u>-8,417.20</u>	<u>79.5%</u>
Net Income	<u>9,961.78</u>	<u>1,811.00</u>	<u>8,150.78</u>	<u>550.1%</u>