DOUGLAS COUNTY MASTER GARDENERS Executive Board Meeting March 13, 2024

Call to Order: The meeting was called to order at 10:03AM. There were 23 in attendance, including President Julie Stanbery, Vice-President Andrea Collins, OMGA Rep Patrice Sipos, OMGA Alt Rep Chris Rusch, Treasurer Dawnetta Loomis, Membership Kay Livermore, and Secretary Bonnie Courter.

Agenda Approval: The agenda was approved as posted.

Minutes Approval: The minutes were approved as posted.

OFFICER REPORTS

Past President - Nancy Fuller: Not present - no report

Membership - Kay Livermore: Nothing to report.

OMGA - Patrice Sipos: OMGA has been meeting every other week planning for Joy of Gardening conference. She talked about Spirit Poles which were used in last year's International Conference. We will have them for the 2025 JOG conference. We can create them as an option for this year's conference to sell at the Silent Auction. Online registration is available now for classes. Dorms will be on a separate registration.

Treasurer - Dawnetta Loomis: Will receive \$700 from BottleDrop. Please register for Fred Meyer Rewards. What to do with the old Treasurer's computer - recycle it or offer it to Logan for disaster relief program? Logan will look into it. Tax report will be sent to OMGA today or tomorrow.

Vice-President - Andrea Collins: Leo Grass will speak on watering systems at this month's chapter meeting. Summer meetings: June at the home of Sarah Davis (can park at nearby church), July at the home of Anna Kircher, and Patrice Glasscock's in August.

President - Julie Stanbery: She and Bonnie Courter got a nice email from Steve Renquist which she read. He's excited to plant a peach tree as peaches grow well there in Spartanburg, South Carolina, though he's fighting bittercress there just as we are. He sends his greetings.

MG Program Coordinator - Logan Bennett: Upcoming events:

- March 21 Pavilion series on tomatoes. The series received statewide recognition from the new statewide coordinator. It's success is due to having it at a community space, promoting it, and offering it for free to the public.
- March 22, 10:00-2:00 on apple grafting
- April 13, 2:00-4:30, propagating lavender at Growing Miracles Lavender Garden.
- April 18 Pavilion series on up-potting your plants
- May 11, 9:30-11:00, class on growing iris at Terringer Farm in Glide. Afterwards they will have a "Bloom Party" with cut flowers for sale, food trucks, and 30 vendors (not Extension-related).

COMMITTEE REPORTS

Black Apparel - Andrea Collins: Ann had some 2X and 3X large T-shirts that had been paid for and stored - we will offer them for \$5 at the next meeting along with one apron also. Next chapter meeting is the last opportunity to order your black apparel to have for the Plant Sale.

Blue Bags - Dawn Shumack: None yet turned in for March. We have \$114 balance.

Community Outreach - Dawn Shumack:

- March 21 Pavilion Series on seeding tomatoes with Bruce Gravens.
- March 23 Leo, Sky Stefanich and Dawn to the Oakland Library for basic gardening.
- April 2 tour at the Discovery Garden with the Rainbow Garden Club at 11:00.
- April 13, 1:00 basic gardening class by Chris Rusch at Camas Valley Grange along with Dawn and Sky.
- April 19 DG tour with 51 Fullerton third graders. We need one more volunteer.
- April 22 Earth Day event at UCC, vermicomposting booth, 11:00-1:00.
- May 20 with Open People Connections, potato plants.

Discovery Garden - Julie Stanbery:

- The roof of the bathroom is leaking badly. She will get a bid from a roofer and present it to membership.
- We need another lead person for irrigation this summer.
- Pruning day for Japanese garden was a bust. Elva Sellens, Lynn Foster, Earnie Amabisca, Geoff Puryear, and Julie were the only ones who showed. So April 9, 9-Noon, we will send out a signup sheet to tackle that garden need at least 10 people. It needs to be ready for the June garden tour. Steve Hart is willing to repair anything needed before the tour.

Greenhouse West - Joy Keeling: Six new tables made by Steve Hart are up and being used. New people are coming to work along with veterans. We are doing some more seeding, transplanting and tagging. Plants are looking good.

Greenhouse East - Bruce Gravens: Basically all tables are filled along with floors. Now they're focused on the 2025 sale. Putting labels in next week.

Hallmark - Dawn Shumack: Card sent to Jon Thran who took a fall and fractured his hip, and is now at Rose Haven, Room 124.

Nomination Advisory Committee - Gloria Cettina: Not present. Andrea Collins gave her report: They are In the process of creating a nominating committee. April and May they will be seeking nominations which will be presented in June, then voted on in July, installed in August.

Newsletter - Bonnie Courter: No report.

Plant Clinic - Chris Rusch: Last week no one showed up. We need sign ups for the calendar. Starting in April, the clinic will be open 5 days a week. Maximum 2 vets and 2 trainees at a time.

Plant Sale - Karin Seder: Chairpersons should check their bins, make sure they have needed supplies. Deposit is in at the Fairgrounds. Signups going well. Still need someone to take over the raffle table. Also need a Publicity person, though they have the ads covered.

Vendor tables: we need to rent an additional 15, 8' tables. If we get 25 more tables, we wouldn't have to use our tables. "Occasionally Yours" quoted \$11/table + \$69 to deliver them, but can only deliver them to the Fairgrounds around 10:00. After some discussion, Patrice Sipos made a motion that we authorize the rental of an additional 40 tables at whatever cost for the vendors at the Plant Sale. Kay Livermore seconded. The vote passed with one opposed.

Soils - Gloria Cettina: Not present - Andrea Collins gave her report: Received new testing chemicals from 2 different sources. They will test them to determine how accurate they are and then begin to receive soil test samples again with the approved source's products.

Spring Into Gardening - Chris Rusch: The event went well with 85 people registered and great speakers. There were some technical issues at the venue. May consider using UCC next year instead as we're outgrowing Phoenix School.

OMGA offers grants (due May 15) that can assist with Pavilion series. Search for Excellence grant of \$1000 might be worth looking into. Also the Karl Carlson award of \$250. Send a Friend scholarships are available for the Joy Of Gardening conference. Extension Educator Grant helps with Spring Into Gardening event every year.

Swinger Bars - Kay Livermore: No report.

Trash to Treasures Sale - Ann Severson: She's getting lots of donations. Make sure your donations function, are clean, and all parts are included. Send Ann a picture if unsure.

Victory Garden - Carolyn Ruzicka: They've had one work day. Tomorrow they'll be spreading bark chips in the pathways and demo garden. Planted onions. Getting signage for demo garden.

OLD BUSINESS: League of Women's Garden Tour: In the past, due to problems with the old toilets, we have not allowed the public to use the bathrooms. With new toilets in place, it was decided that we would allow the toilets to be used for events of approximately 50 or less attendees. Larger events will require rental of porta-potty. Therefore, for the tour we will rent a porta-potty for the event.

We also need a leader for the League's Garden tour to be responsible for the event which is June 8, 10:00-5:00. We will rotate volunteers throughout the day.

NEW BUSINESS: Proposal for Educational Greenhouse - Bruce Gravens:

Bruce presented a detailed proposal to build an educational greenhouse in the space just west of the Victory Garden and north of the Eastside Greenhouse (Logan said the weather station is going to be removed soon). This would be a standard "gothic" greenhouse with pointed top by Oregon Greenhouse, 30'X60' which will protect from the weather and offer space for hands-on classes as well as lectures and social events. It would be enough room for 72-96 students, could be used by MG training class as well as classes for the public. Operational costs would be electric power for fans, lights, and heat, propane, and optional WIFI (\$600/year DFN) for online presentations, HLC security, and potential public WIFI access. The total estimate would be under \$30,000 which could be funded entirely by Master Gardeners using the Anne Waddington Fund, or we could also apply for grants.

Bruce will present this to membership at this month's chapter meeting. Once everything is approved, he would like to begin construction this summer and have it operational by fall of this year.

SHOW AND TELL: None

ANNOUNCEMENTS:

Continuing Education, March 28, 9:00, Irrigation Systems by Leo Grass Chapter Meeting, March 28, 10:00

ADJOURNMENT: The meeting was adjourned at 11:36.

Respectfully submitted, Bonnie Courter, Secretary

Douglas County Master Gardeners Account Balances As of March 11, 2024

	Mar 11, 24	
	Debit	Credit
18600 · OTHER ASSETS:18601 · CHARLES SCHWAB ACC	69,854.46	
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	60,333.78	
10000 · BANK ACCOUNTS:10105 · NWCC - 6 Month CD	17,972.14	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ACC	5,014.69	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	1,635.71	
TOTAL	154810.78	0.00

	Feb 13 - Mar 11, 24	
Income 44800 · DUES- MEMBERSHIP 44810 · Membership Dues 44820 · Newsletter - Income 44840 · Badges	510.00 37.00 6.00	
Total 44800 · DUES- MEMBERSHIP	553.00	
45000 · Interest Income - Bank 47000 · SPECIAL EVENTS 47100 · PLANT SALE 47150 · Sales - Pre Event 47160 · Sales - Vendors' Booths	42.53 474.41	
Total 47100 · PLANT SALE	502.41	
47235 · Black Apparel 47245 · Soil Compost	257.50 93.10	
Total 47000 · SPECIAL EVENTS	853.01	
Total Income	1,448.54	
Gross Profit	1,448.54	
Expense 60000 · EXPENSES 61000 · MANAGEMENT & GENERAL 61300 · OMGA Dues 61310 · Names Badges	33.60	
Total 61300 · OMGA Dues	33.60	
61500 · ADMINISTRATION 61540 · Hospitality 61560 · Newsletter Printing & Postage	25.00 13.90	
Total 61500 · ADMINISTRATION	38.90	
Total 61000 · MANAGEMENT & GENERAL	72.50	
62000 · PROGRAM SERVICE PROJECT (PSP) 62400 · DISCOVERY GARDEN (DG) 62409 · Vermicomposting	121.49	
Total 62400 · DISCOVERY GARDEN (DG)	121.49	
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	121.49	
63000 · HORTICULTURAL LEARNING CTR(HLC) 63130 · Garbage Dump Fee 63145 · HLC Maintenance 63180 · Victory Garden 63195 · Westside Greenhouse Supplies	10.00 257.00 51.15 422.14	
Total 63000 · HORTICULTURAL LEARNING CTR(740.29	

	Feb 13 - Mar 11, 24		
65000 · SPECIAL EVENTS 65100 · PLANT SALE (PS) 65110 · Advertising 65130 · Exhibit Fees 65170 · Supplies	43.07 1,458.00 217.00		
Total 65100 · PLANT SALE (PS)	1,718.07		
65190 · PROPANE TANKS 65196 · Westside Greenhouse #3 49518	223.50		
Total 65190 · PROPANE TANKS	223.50		
Total 65000 · SPECIAL EVENTS	1,941.57		
66000 · UTILITIES 66010 · Electricity - HLC 66010.2 · Electricity - 82346502 - HLC	734.61		
Total 66010 · Electricity - HLC	734.61		
66020 · Electricity - Pump 66020.2 · Electricity - 81156829 - Pump	0.00		
Total 66020 · Electricity - Pump	0.00		
Total 66000 · UTILITIES	734.61		
67000 · EXPENSE APPROVED NOT BUDGETED 67013 · Extension Educator Grant - 2023 67050 · Class Fees	24.19 100.00		
Total 67000 · EXPENSE APPROVED NOT BUDGE	124.19		
Total 60000 · EXPENSES	3,734.65		
Total Expense	3,734.65		
Net Income	-2,286.11		

	Jan - Dec 24	Budget	\$ Over Bu
Income			
43400 · DONATIONS			
43410 · Contributions	5.00	0.00 75.00	5.00
43430 · Kroger Community Rewards 43435 · BottleDrop	31.06 0.00	75.00 1,000.00	-43.94 -1,000.00
43453 · BottleDrop 43450 · Extension Educators Grant 2024	0.00	0.00	0.00
Total 43400 · DONATIONS	36.06	1,075.00	-1,038.94
44800 · DUES- MEMBERSHIP			
44810 · Membership Dues	2,130.00	2,110.00	20.00
44820 · Newsletter - Income	129.50	222.00	-92.50
44830 · Class Fees	0.00	3,000.00	-3,000.00
Total 44800 · DUES- MEMBERSHIP	2,259.50	5,332.00	-3,072.50
45000 · Interest Income - Bank	89.58	150.00	-60.42
46400 · PROGRAM SERVICE PROJECT (PSP) 46440 · Soil Testing	0.00	1,800.00	-1,800.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	0.00	1,800.00	-1,800.00
47000 · SPECIAL EVENTS			
47100 · PLANT SALE 47110 · Raffle	0.00	1,200.00	-1,200.00
47120 · Entrance Fees	0.00	3,000.00	-3,000.00
47130 · Sales - Event	0.00	29,000.00	-29,000.00
47140 · Sales - Post Event	0.00	1,300.00	-1,300.00
47150 · Sales - Pre Event	28.00	4,500.00	-4,472.00
47160 · Sales - Vendors' Booths	3,810.70	3,000.00	810.70
47170 · Tips for Volunteers	0.00	200.00	-200.00
Total 47100 · PLANT SALE	3,838.70	42,200.00	-38,361.30
47220 · Compost Tea	0.00	900.00	-900.00
47235 · Black Apparel	257.50	0.00	257.50
47240 · Trash-To-Treasure	0.00	3,500.00	-3,500.00
47245 · Soil Compost	93.10	500.00	-406.90
Total 47000 · SPECIAL EVENTS	4,189.30	47,100.00	-42,910.70
48000 · OMGA Host Reimbursement	0.00	300.00	-300.00
Total Income	6,574.44	55,757.00	-49,182.56
Gross Profit	6,574.44	55,757.00	-49,182.56

	Jan - Dec 24	Budget	\$ Over Bu
Expense 60000 · EXPENSES 61000 · MANAGEMENT & GENERAL 61100 · AWARDS & BANQUET 61110 · Awards 61120 · Banquet 61130 · Swinger Bars	0.00 0.00 0.00	350.00 500.00 200.00	-350.00 -500.00 -200.00
Total 61100 · AWARDS & BANQUET	0.00	1,050.00	-1,050.00
61200 · CONFERENCES 61210 · Chapter Meetings 61230 · OMGA International 61240 · OMGA Quarterly Meetings 61250 · OMGA Travel	0.00 0.00 0.00 0.00	0.00 0.00 300.00 500.00	0.00 0.00 -300.00 -500.00
Total 61200 · CONFERENCES	0.00	800.00	-800.00
61300 · OMGA Dues	33.60	1,701.00	-1,667.40
61400 · GRANTS/GIFTS/SCHOLARSHIPS 61420 · 4-H Donation 61440 · Gifts - Hallmark postage/cards 61450 · Gifts - Miscellaneous 61460 · Gifts - Officers 61480 · Scholarships	0.00 0.00 0.00 0.00 0.00	80.00 50.00 0.00 80.00 400.00	-80.00 -50.00 0.00 -80.00 -400.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	0.00	610.00	-610.00
61500 · ADMINISTRATION 61520 · Check Print Charges 61540 · Hospitality 61550 · Liability Insurance 61560 · Newsletter Printing & Postage 61580 · Postage for Exec Board 61590 · Supplies for Exec Board 61596 · Computer - Supplies	0.00 68.68 0.00 27.65 0.00 2.21 0.00	50.00 350.00 1,000.00 250.00 150.00 120.00 300.00	-50.00 -281.32 -1,000.00 -222.35 -150.00 -117.79 -300.00
Total 61500 · ADMINISTRATION	98.54	2,220.00	-2,121.46
Total 61000 · MANAGEMENT & GENERAL	132.14	6,381.00	-6,248.86
62000 · PROGRAM SERVICE PROJECT (PSP) 62110 · ADVANCED TRAINING 62150 · FALL PROGRAM 62160 · New Class - Supplies 62170 · Speakers Total 62150 · FALL PROGRAM	0.00 0.00 0.00	300.00 700.00 1,000.00	-300.00 -700.00 -1,000.00
Total 62110 · ADVANCED TRAINING	0.00	1,000.00	-1,000.00

	Jan - Dec 24	Budget	\$ Over Bu
62200 · CLINIC & OFFICE			
62240 · Insects	0.00	100.00	-100.00
62250 · Library	0.00	100.00	-100.00
62260 · Plant Clinic & Office Supplies	0.00	200.00	-200.00
62280 · Soil Testing	0.00	1,500.00	-1,500.00
62290 · Website Development	0.00	150.00	-150.00
Total 62200 · CLINIC & OFFICE	0.00	2,050.00	-2,050.00
62300 · COMMUNITY OUTREACH			
62310 · DC Fair Outreach Booth	0.00	200.00	-200.00
62320 · Printing Materials 4 Outreach	0.00	350.00	-350.00
62330 · Speakers Bureau	0.00	300.00	-300.00
62340 · Spring into Gardening	0.00	0.00	0.00
Total 62300 · COMMUNITY OUTREACH	0.00	850.00	-850.00
62400 · DISCOVERY GARDEN (DG)			
62402 · Butterfly Garden	0.00	300.00	-300.00
62405 · Children's Garden	0.00	420.00	-420.00
62409 · Vermicomposting	121.49	120.00	1.49
62413 · Easy Access (Container Garden)	0.00	110.00	-110.00
62417 · Educational Signage	0.00	150.00	-150.00
62421 · Entry Garden	0.00	50.00	-50.00
62425 · Herb Garden	0.00	150.00	-150.00
62429 · Hummingbird Garden	0.00	80.00	-80.00
62433 · Iris Garden	0.00	150.00	-150.00
62437 · Irrigation	0.00	400.00	-400.00
62441 · Japanese Garden	0.00	60.00	-60.00
62445 · Kiosk - Donor Board	0.00	0.00	0.00
62449 · Maintenance DG	19.53	1,100.00	-1,080.47
62453 · Mulch/Gravel	0.00	600.00	-600.00
62455 · Native Plants	0.00	300.00	-300.00
62457 · Orchard	0.00 0.00	0.00 0.00	0.00 0.00
62461 · Ornamental Garden 62465 · Pavilion	0.00	0.00	0.00
62469 · Perennial Boarder	0.00	150.00	-150.00
62473 · Raised Beds (Dahlia-Lily)	0.00	100.00	-100.00
62477 · Rock Garden	0.00	235.00	-235.00
62481 · Shade Garden	0.00	0.00	0.00
62485 · Signage	0.00	0.00	0.00
62488 · Straw Bale Garden	0.00	0.00	0.00
62491 · Sun Garden	0.00	0.00	0.00
62498 · Xeriscape Garden	0.00	150.00	-150.00
Total 62400 · DISCOVERY GARDEN (DG)	141.02	4,625.00	-4,483.98
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	141.02	8,525.00	-8,383.98

	Jan - Dec 24	Budget	\$ Over Bu
63000 · HORTICULTURAL LEARNING CTR(HLC)			
63110 · Annual Pumping Expense (Diver)	0.00	300.00	-300.00
63120 · Eastside Greenhouse Maintenance	0.00	1,000.00	-1,000.00
63125 · Eastside Greenhouse Supplies	133.07	1,000.00	-866.93
63130 · Garbage Dump Fee	10.00	150.00	-140.00
63140 · HLC Fire Extinguishers	0.00	250.00	-250.00
63145 · HLC Maintenance	414.73	1,300.00	-885.27
63150 · HLC Orchard	0.00	0.00	0.00
63160 · Toilet Repairs & Supplies	15.98	100.00	-84.02
63170 · Tree Triming Professional	0.00 51.15	1,500.00 750.00	-1,500.00 -698.85
63180 · Victory Garden 63185 · Victory Garden Signage	0.00	70.00	-70.00
63190 · Westside Greenhouse Maintenance	0.00	1,200.00	-1,200.00
63195 · Westside Greenhouse Supplies	422.14	500.00	-77.86
Total 63000 · HORTICULTURAL LEARNING CTR(1,047.07	8,120.00	-7,072.93
65000 · SPECIAL EVENTS 65100 · PLANT SALE (PS)			
65110 · Advertising	43.07	1,900.00	-1,856.93
65120 · Contributions - PS Volunteers	0.00	500.00	-500.00
65130 · Exhibit Fees	1,458.00	3,700.00	-2,242.00
65140 · Next Year's Seeds	0.00	1,400.00	-1,400.00
65164 · Plants - Eastside	0.00	600.00	-600.00
65168 · Plants - Westside	0.00	1,300.00	-1,300.00
65170 · Supplies	3,862.30	7,000.00	-3,137.70
65180 · Vendor Costs	0.00	200.00	-200.00
Total 65100 · PLANT SALE (PS)	5,363.37	16,600.00	-11,236.63
65190 · PROPANE TANKS			
65191 · Eastside Greenhouse #1 75532	206.15	2,000.00	-1,793.85
65193 · Eastside Greenhouse #2 MO327516	110.54	2,000.00 1,100.00	-1,889.46
65196 · Westside Greenhouse #3 49518 65198 · Westside Greenhouse #500 48450	413.45 557.46	2,000.00	-686.55 -1,442.54
05150 Westside Greenhouse #500 40450		2,000.00	-1,442.04
Total 65190 · PROPANE TANKS	1,287.60	7,100.00	-5,812.40
65220 · Compost Soil	10.47	500.00	-489.53
65230 · Compost Tea	0.00	200.00	-200.00
65275 · Black Apparel	0.00	0.00	0.00
65290 · Trash-To-Treasure	0.00	600.00	-600.00
Total 65000 · SPECIAL EVENTS	6,661.44	25,000.00	-18,338.56
66000 · UTILITIES			
66010 · Electricity - HLC			
66010.2 · Electricity - 82346502 - HLC	2,171.52	6,000.00	-3,828.48
Total 66010 · Electricity - HLC	2,171.52	6,000.00	-3,828.48

	Jan - Dec 24	Budget	\$ Over Bu
66020 · Electricity - Pump 66020.2 · Electricity - 81156829 - Pump	0.00	150.00	-150.00
Total 66020 · Electricity - Pump	0.00	150.00	-150.00
66050 · Water - Heleck Hall Meter 66060 · Water - Caretakers Meter	0.00	1,500.00 50.00	-1,500.00 -50.00
Total 66000 · UTILITIES	2,171.52	7,700.00	-5,528.48
67000 · EXPENSE APPROVED NOT BUDGETED 67003 · Compost Soil Sifter 67004 · Lawn Mower Repair 67013 · Extension Educator Grant - 2023 67025 · Victory Garden-Stafford 67050 · Class Fees	56.90 1,006.70 24.19 0.00 200.00	52.35 1,006.70 451.36 786.00 3,000.00	4.55 0.00 -427.17 -786.00 -2,800.00
Total 67000 · EXPENSE APPROVED NOT BUDGE	1,287.79	5,296.41	-4,008.62
Total 60000 · EXPENSES	11,440.98	61,022.41	-49,581.43
Total Expense	11,440.98	61,022.41	-49,581.43
Net Income	-4,866.54	-5,265.41	398.87