

DOUGLAS COUNTY MASTER GARDENERS
Executive Board Meeting
January 10, 2024

Call to Order: The meeting was called to order at 10:00. There were 18 in attendance, including President Julie Stanbery, Past President Nancy Fuller, Vice-President Andrea Collins, Treasurer Dawnetta Loomis, OMGA Rep Patrice Sipos, and Secretary Bonnie Courter.

Agenda Approval: The agenda was approved as posted.

Minutes Approval: The minutes were approved as posted.

OFFICER REPORTS

Past President - Nancy Fuller: She had snow at her house this morning, but nice to see emerging bulbs already.

Membership - Kay Livermore: Not present. No report.

OMGA - Patrice Sipos: Notes from the 4th quarter OMGA Board meeting November 3 via Zoom:

- The OSU Garden Ecology League is to raise \$100,000 annually to supplement OSU funding for the Garden Ecology Lab. Sherry Sheng has committed \$50,000 for the League and she is looking for commitments from others to raise the additional \$50,000. OMGA pledged \$1000 towards the project for 2024 as it fits perfectly with the OMGA Mission Statement.
- We added a new line item for the 2024 budget for the Oregon Garden Research Fund. This is an opportunity to support home garden research projects based at the OSU Garden Ecology Lab. Gail Langellotto and Sherry Sheng are coordinating this effort.
- We have been revising our OMGA Job Descriptions and Policies & Procedures.
- We held our Executive Board election for 2024. Nominations included Chris Rusch (President), Leslie Ray (Vice-President), and Janet Magedanz (Treasurer). We still need to fill the President-Elect and Secretary positions, so please consider applying for these positions. if you are interested, send me an email.
- Some of the goals set for 2024 include using the OMGA website to post articles and training information for use by all county chapters; continue to seek support from OSU leadership, County and City Commissioners, and the Oregon Legislature for funding for the Master Gardener program; improving communications with chapters; and creating a 5-year strategic action plan which would include a statewide survey and analysis to help determine current strengths and weaknesses for a successful strategy for the future.
- Joy of Gardening conference for 2024 will be held July 12-13 at OSU. You will now have a choice to sign up for one day instead of taking the whole two days if preferred at a lower cost.
- Brooke Edmunds announced that **Dr. Leslie Madsen** is now our new Statewide Master Gardener Coordinator. She is currently Associate Director for Educational Development in the Center for Teaching and Learning at Boise State University. She is an expert in evidence-based teaching practices which are informed by emerging technologies including different learning styles in the the age of Artificial Intelligence (AI).

Treasurer - Dawnetta Loomis: Nothing much to report. Financials are available to the members.

Vice-President - Andrea Collins:

- The next Continuing Ed on January 25 will be a training on the online VRS timekeeping system since in the near future we will be reporting our time using that system. The man who created the program will be teaching it by Zoom, as he is located out of state. Logan will send out a link to everyone so anyone who can't attend in person can connect by Zoom.
- Summer meetings: If you are interested in hosting a summer chapter meeting at your home, get in touch with Andrea.

President - Julie Stanbery:

- We had 18 MG's come out for the orchard pruning session January 5, but only 5 from the new class. Mentors, encourage your trainees to attend these informative sessions.
- The upstairs doors will now be locked as well as from the back hall, so access to the auditorium will now require a key.
- The February Board meeting will be held at the Courthouse.
- This Monday is a holiday. Umpqua Watersheds is having a day of service at Stewart Park, clearing out invasive plants. They contacted Bruce Gravens about borrowing some of our tools for the work day, and we decided to lend the tools. MG's helping with the cleanup will get credit for payback hours. It starts at 10:00 and Julie will send out by email where to meet.
- Rebecca Taylor created a beautiful Discovery Garden brochure on the butterfly garden for children. We should decide how do we want to use it. Maybe put in a new kiosk in the butterfly garden for the brochures?
- Another reminder to committee chairs and Board members, that If you can't make it to a meeting, please send your report to Bonnie, Julie **and** Andrea beforehand.

MG Program Coordinator - Logan Bennett:

- He has a good signup roster for the blueberry pruning clinic. Bring rain gear, but if there's a need to postpone or cancel due to adverse weather, he will let everyone know.
- The VRS developer will be training us on reporting our time sheets online at the next meeting. VRS does have an Excel sheet for statistics data.
- Logan is now the permanent Douglas County Master Gardener Coordinator.
- Fall Training: We are doing 10 weeks of training this year instead of 8. We are also redoing some chapters and adding lawns and flower production to the curriculum.
- The monthly Pavilion Series will begin again February 15. We still need some topics for July and August.
- At the October Continuing Ed, the topic will be invasive pests to look out for, those that need to be reported.
- There will be a meeting with the new State MG Program Coordinator January 22. Logan will keep us posted on that.

COMMITTEE REPORTS

Black Apparel - Andrea Collins: Andrea is taking over black apparel orders. They will be offered twice a year, maybe in March before the Plant Sale and at the fall training class.

Blue Bags - Dawn Shumack: In December, 11 bags were turned in, and 12 so far in January.

Community Outreach - Dawn Shumack: Umpqua Watersheds has a podcast called, "Living Downstream", and requested a MG for an interview regarding gardening in this area. Bruce

Gravens volunteered. You can check out their podcast at umpquawatersheds.org. Logan said that we did 28 community outreaches last year!

Discovery Garden - Julie Stanbery:

- Ed Barrett and Logan are working on the compost sifter, painted and reconfigured it so it puts compost in a bin instead of piled on the ground. Right now it's in the barn, but will be moved outside.
- We are still shy on wood chips, so no trailer loads, just buckets available.
- Someone drove through the grass by the Eastside Greenhouse, leaving big ruts. Please avoid driving on the grass while the ground is so saturated.
- Not much going on in the DG - just mainly pruning and pulling bittercress.
- Sharon Bordeaux is working on the new native plant garden adjacent to the Waddington memorial.
- We will take out some trident maples by the butterfly garden.
- Ornamental pruning is Wednesday, January 17, 1-4.
- We bought a second trailer which is stored behind the green shed.

Greenhouse West - Joy Keeling: Working Tuesdays and Thursdays, taking cuttings, starting seeding, and cleaning up. Lots of new trainees are helping out.

Greenhouse East - Ann Severson: Not present. Julie said they are working Tuesdays.

Hallmark - Dawn Shumack:

In December, cards went out to Jon Thran, Garry Gerlach, Sarah Davis, and Jackie Carpenter's family.

So far in January, cards went out to Larry Rich, Ann Severson, and Ted Benice.

Newsletter - Bonnie Courter: Presently, we only have 4 subscribers for the print edition, so I will be printing the Newsletter in the Plant Clinic instead of ESD Print Services. A big thank you to Leo Grass for helping mail out the Newsletter issues last year.

Also, we have a new writer for our Ask a Master Gardener articles - Mackenzi Hall, from the Class of 2023. That brings our group to a total of 6 writers. Logan says the News-Review has over 60,000 subscribers, so this is a good outreach to the community.

Plant Clinic - Chris Rusch: Not present - her report:

The Plant Clinic is not very busy in January, however, interesting garden questions continue to come in. The Plant Clinic is one of our DCMG programs that reach out to our community to help people solve a wide range of gardening and landscape questions. We are lucky to have a great team this year with Leo Grass, Gerry Crane, Chris Rusch, Ken Parry, Diane Smith-Lewsadder, and Doralee Hayden. Our training for the new class began in October. Trainees can sign up for their volunteer hours by calling, emailing or visiting the Plant Clinic. There are many openings available.

The Plant Clinic will extend our winter hours for February to accommodate the trainees. We will staff the clinic on Mondays, Wednesdays, and Fridays from 1-4 PM.

Plant Sale - Karin Seder: She has confirmed our reservation at the Fairgrounds for 2025 already. The raffle table needs new people to shadow Toni Rudolph and Diana Circle. They are

collecting raffle items which should be garden-related, and can be dropped off to the Plant Clinic or left at the Westside Greenhouse. Ed Cole needs someone to shadow him for transportation. There may be only one spot left for vendors. Karin needs to set a meeting date for committee chairs and is looking into offering the meetings by Zoom as well as holding them in-person. We will be adding food trucks to be stationed outside the building the day of the sale.

Publicity - Cheryl Caplan: Not present - her report:

- Cheryl designed a flyer for the Plant Sale.
- Vendor applications were posted on 11 Facebook sites and a PSA sent to local media.
- Post sent to Barbara Horst announcing that the First United Methodist Church of Roseburg is accepting applications for the community garden plots on the church property.

Soils - Gloria Cettina: Testing is still on hold, awaiting arrival of chemicals backordered.

Spring Into Gardening - Chris Rusch: Not present - her report:

Mark your calendars for March 9, 2024. Our flyer will be ready to distribute soon. We have some amazing classes in store. This is a terrific community education event where we can bring our OSU Extension program on sustainable gardening to our greater community. It is also an opportunity for MG's to get recertification hours by attending classes. If you want to help with the event, please contact me.

Swinger Bars - Kay Livermore: Not present - no report.

Trash to Treasures Sale - Ann Severson: Not present - no report.

Vermicomposting - Dawn Shumack: The worms are slowing down. She's been feeding them, but is concerned about the cold, so she will fortify them with compost this afternoon and make a food well in the middle, adding things to it. She plans on approaching Heal Terra in Glide to get more compost for making the tea. Steve Hart will replace the rusted hardware on the bins and she will order more enzymes from Eugene.

Victory Garden - Carolyn Ruzicka: Not present. Julie noted that Beth Brandon will be her co-chair.

OLD BUSINESS: Time keeping (already discussed)

NEW BUSINESS: "Celebrate 2024" - Julie Stanbery

The event will be Sunday, February 4, from 1:00-4:00 at the Sutherlin Community Center. MG's will bring finger foods. This is a casual event meant to reconnect with fellow MG's after the long winter break. There will also be an educational presentation for Continuing Ed by John PUNCHES. Logan will present a program as well. Any show and tell will also be welcomed.

ANNOUNCEMENTS:

Continuing Education, January 25, 9:00

Chapter Meeting, January 25, 10:00

ADJOURNMENT: The meeting was adjourned at 11:04.

Respectfully submitted, Bonnie Courter, Secretary

12:02 AM
01/10/24

Douglas County Master Gardeners
Account Balances
As of January 9, 2024

	Jan 9, 24	
	Debit	Credit
18600 · OTHER ASSETS:18601 · CHARLES SCHWAB ACC...	69,854.46	
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	66,281.18	
10000 · BANK ACCOUNTS:10105 · NWCC - 6 Month CD	17,935.57	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ACC...	5,014.28	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	605.11	
TOTAL	<u>159690.60</u>	<u>0.00</u>

Douglas County Master Gardeners
Cash Flow - Profit & Loss
 November 28, 2023 through January 9, 2024

	Nov 28, '23 - Jan 9, 24
Income	
45000 · Interest Income - Bank	97.69
46400 · PROGRAM SERVICE PROJECT (PSP)	
46440 · Soil Testing	30.00
	30.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	30.00
47000 · SPECIAL EVENTS	
47100 · PLANT SALE	
47140 · Sales - Post Event	112.00
47160 · Sales - Vendors' Booths	1,959.25
	2,071.25
Total 47100 · PLANT SALE	2,071.25
47245 · Soil Compost	94.00
	94.00
Total 47000 · SPECIAL EVENTS	2,165.25
Total Income	2,292.94
Gross Profit	2,292.94
Expense	
60000 · EXPENSES	
61000 · MANAGEMENT & GENERAL	
61400 · GRANTS/GIFTS/SCHOLARSHIPS	
61460 · Gifts - Officers	24.00
	24.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	24.00
61500 · ADMINISTRATION	
61540 · Hospitality	76.94
61550 · Liability Insurance	-8.00
61590 · Supplies for Exec Board	2.21
	71.15
Total 61500 · ADMINISTRATION	71.15
Total 61000 · MANAGEMENT & GENERAL	95.15
62000 · PROGRAM SERVICE PROJECT (PSP)	
62200 · CLINIC & OFFICE	
62280 · Soil Testing	-20.00
	-20.00
Total 62200 · CLINIC & OFFICE	-20.00
62400 · DISCOVERY GARDEN (DG)	
62413 · Easy Access (Container Garden)	56.29
62425 · Herb Garden	116.39
62449 · Maintenance DG	67.58
62453 · Mulch/Gravel	225.23
62485 · Signage	25.20
62498 · Xeriscape Garden	44.59
	535.28
Total 62400 · DISCOVERY GARDEN (DG)	535.28
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	515.28

12:05 AM
01/10/24
Cash Basis

Douglas County Master Gardeners
Cash Flow - Profit & Loss
November 28, 2023 through January 9, 2024

	<u>Nov 28, '23 - Jan 9, 24</u>
63000 · HORTICULTURAL LEARNING CTR(HLC)	
63120 · Eastside Greenhouse Maintenance	328.86
63125 · Eastside Greenhouse Supplies	3.53
63130 · Garbage Dump Fee	10.00
63150 · HLC Orchard	170.35
63190 · Westside Greenhouse Maintenance	188.82
	<hr/>
Total 63000 · HORTICULTURAL LEARNING CTR(...)	701.56
65000 · SPECIAL EVENTS	
65100 · PLANT SALE (PS)	
65140 · Next Year's Seeds	1,111.31
65170 · Supplies	150.77
	<hr/>
Total 65100 · PLANT SALE (PS)	1,262.08
65190 · PROPANE TANKS	
65191 · Eastside Greenhouse #1 75532	490.27
65193 · Eastside Greenhouse #2 MO327516	335.75
65196 · Westside Greenhouse #3 49518	444.31
65198 · Westside Greenhouse #500 48450	557.46
	<hr/>
Total 65190 · PROPANE TANKS	1,827.79
Total 65000 · SPECIAL EVENTS	3,089.87
66000 · UTILITIES	
66010 · Electricity - HLC	
66010.2 · Electricity - 82346502 - HLC	1,446.73
	<hr/>
Total 66010 · Electricity - HLC	1,446.73
66020 · Electricity - Pump	
66020.2 · Electricity - 81156829 - Pump	138.85
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Total 66020 · Electricity - Pump	138.85
66050 · Water - Heleck Hall Meter	1,242.55
	<hr/>
Total 66000 · UTILITIES	2,828.13
67000 · EXPENSE APPROVED NOT BUDGETED	
67003 · Compost Soil Sifter	504.45
	<hr/>
Total 67000 · EXPENSE APPROVED NOT BUDGE...	504.45
Total 60000 · EXPENSES	7,734.44
Total Expense	7,734.44
Net Income	<hr/> <hr/> -5,441.50

01/10/24
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
Income			
43400 · DONATIONS			
43410 · Contributions	274.42	0.00	274.42
43420 · Amazon Smile Foundation	116.91	100.00	16.91
43430 · Kroger Community Rewards	60.24	75.00	-14.76
43435 · BottleDrop	906.00	1,000.00	-94.00
43440 · Grants	0.00	0.00	0.00
43450 · Extension Educators Grant 2024	400.00	0.00	400.00
Total 43400 · DONATIONS	<u>1,757.57</u>	<u>1,175.00</u>	<u>582.57</u>
44800 · DUES- MEMBERSHIP			
44810 · Membership Dues	2,270.00	2,070.00	200.00
44820 · Newsletter - Income	129.50	222.00	-92.50
44830 · Class Fees	3,000.00	2,000.00	1,000.00
Total 44800 · DUES- MEMBERSHIP	<u>5,399.50</u>	<u>4,292.00</u>	<u>1,107.50</u>
45000 · Interest Income - Bank	657.80	150.00	507.80
46400 · PROGRAM SERVICE PROJECT (PSP)			
46440 · Soil Testing	2,110.00	1,400.00	710.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	<u>2,110.00</u>	<u>1,400.00</u>	<u>710.00</u>
47000 · SPECIAL EVENTS			
47100 · PLANT SALE			
47110 · Raffle	1,401.69	1,200.00	201.69
47120 · Entrance Fees	4,352.00	3,000.00	1,352.00
47130 · Sales - Event	29,170.27	28,000.00	1,170.27
47140 · Sales - Post Event	1,924.00	1,000.00	924.00
47150 · Sales - Pre Event	4,549.39	3,500.00	1,049.39
47160 · Sales - Vendors' Booths	3,815.19	3,000.00	815.19
47170 · Tips for Volunteers	0.00	0.00	0.00
Total 47100 · PLANT SALE	<u>45,212.54</u>	<u>39,700.00</u>	<u>5,512.54</u>
47220 · Compost Tea	1,064.00	900.00	164.00
47235 · Black Apparel	754.00	754.00	0.00
47240 · Trash-To-Treasure	5,469.53	3,500.00	1,969.53
47245 · Soil Compost	455.00	100.00	355.00
Total 47000 · SPECIAL EVENTS	<u>52,955.07</u>	<u>44,954.00</u>	<u>8,001.07</u>
48000 · OMGA Host Reimbursement	0.00	300.00	-300.00
Total Income	<u>62,880.81</u>	<u>52,271.00</u>	<u>10,609.81</u>
Gross Profit	<u>62,880.81</u>	<u>52,271.00</u>	<u>10,609.81</u>

01/10/24
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
Expense			
60000 · EXPENSES			
61000 · MANAGEMENT & GENERAL			
61100 · AWARDS & BANQUET			
61110 · Awards	350.00	350.00	0.00
61120 · Banquet	71.83	500.00	-428.17
61130 · Swinger Bars	86.00	200.00	-114.00
Total 61100 · AWARDS & BANQUET	<u>507.83</u>	<u>1,050.00</u>	<u>-542.17</u>
61200 · CONFERENCES			
61240 · OMGA Quarterly Meetings	0.00	300.00	-300.00
61250 · OMGA Travel	0.00	1,000.00	-1,000.00
Total 61200 · CONFERENCES	<u>0.00</u>	<u>1,300.00</u>	<u>-1,300.00</u>
61300 · OMGA Dues	1,119.00	1,484.00	-365.00
61400 · GRANTS/GIFTS/SCHOLARSHIPS			
61420 · 4-H Donation	0.00	80.00	-80.00
61440 · Gifts - Hallmark postage/cards	0.00	100.00	-100.00
61460 · Gifts - Officers	44.00	100.00	-56.00
61480 · Scholarships	400.00	400.00	0.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	<u>444.00</u>	<u>680.00</u>	<u>-236.00</u>
61500 · ADMINISTRATION			
61520 · Check Print Charges	0.00	100.00	-100.00
61540 · Hospitality	367.18	500.00	-132.82
61550 · Liability Insurance	580.00	1,000.00	-420.00
61560 · Newsletter Printing & Postage	99.54	250.00	-150.46
61580 · Postage for Exec Board	62.75	112.00	-49.25
61590 · Supplies for Exec Board	62.75	100.00	-37.25
61596 · Computer - Supplies	579.00	600.00	-21.00
Total 61500 · ADMINISTRATION	<u>1,779.22</u>	<u>2,662.00</u>	<u>-882.78</u>
Total 61000 · MANAGEMENT & GENERAL	<u>3,850.05</u>	<u>7,176.00</u>	<u>-3,325.95</u>
62000 · PROGRAM SERVICE PROJECT (PSP)			
62110 · ADVANCED TRAINING			
62150 · FALL PROGRAM			
62160 · New Class - Supplies	200.00	200.00	0.00
62170 · Speakers	189.89	600.00	-410.11
Total 62150 · FALL PROGRAM	<u>389.89</u>	<u>800.00</u>	<u>-410.11</u>
Total 62110 · ADVANCED TRAINING	<u>389.89</u>	<u>800.00</u>	<u>-410.11</u>

01/10/24
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
62200 · CLINIC & OFFICE			
62240 · Insects	0.00	100.00	-100.00
62250 · Library	0.00	100.00	-100.00
62260 · Plant Clinic & Office Supplies	0.00	300.00	-300.00
62280 · Soil Testing	941.09	1,300.00	-358.91
62290 · Website Development	121.40	150.00	-28.60
Total 62200 · CLINIC & OFFICE	1,062.49	1,950.00	-887.51
62300 · COMMUNITY OUTREACH			
62310 · DC Fair Outreach Booth	40.96	420.00	-379.04
62320 · Printing Materials 4 Outreach	0.00	600.00	-600.00
62330 · Speakers Bureau	0.00	0.00	0.00
62340 · Spring into Gardening	0.00	300.00	-300.00
Total 62300 · COMMUNITY OUTREACH	40.96	1,320.00	-1,279.04
62400 · DISCOVERY GARDEN (DG)			
62402 · Butterfly Garden	290.37	300.00	-9.63
62405 · Children's Garden	299.09	300.00	-0.91
62409 · Vermicomposting	65.71	80.00	-14.29
62413 · Easy Access (Container Garden)	329.67	300.00	29.67
62417 · Educational Signage	150.00	150.00	0.00
62421 · Entry Garden	0.00	50.00	-50.00
62425 · Herb Garden	150.00	150.00	0.00
62429 · Hummingbird Garden	75.47	80.00	-4.53
62433 · Iris Garden	0.00	0.00	0.00
62437 · Irrigation	300.00	300.00	0.00
62441 · Japanese Garden	6.70	60.00	-53.30
62445 · Kiosk - Donor Board	100.00	100.00	0.00
62449 · Maintenance DG	900.00	900.00	0.00
62453 · Mulch/Gravel	300.00	300.00	0.00
62457 · Orchard	0.00	0.00	0.00
62461 · Ornamental Garden	0.00	0.00	0.00
62465 · Pavilion	0.00	0.00	0.00
62469 · Perennial Boarder	146.69	150.00	-3.31
62473 · Raised Beds (Dahlia-Lily)	46.39	300.00	-253.61
62477 · Rock Garden	223.36	235.00	-11.64
62481 · Shade Garden	0.00	0.00	0.00
62485 · Signage	102.17	150.00	-47.83
62491 · Sun Garden	0.00	0.00	0.00
62498 · Xeriscape Garden	150.00	150.00	0.00
Total 62400 · DISCOVERY GARDEN (DG)	3,635.62	4,055.00	-419.38
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	5,128.96	8,125.00	-2,996.04

01/10/24
Cash Basis

**Douglas County Master Gardeners
Actual vs Budget
January through December 2023**

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
63000 · HORTICULTURAL LEARNING CTR(HLC)			
63110 · Annual Pumping Expense (Diver)	300.00	300.00	0.00
63120 · Eastside Greenhouse Maintenance	1,000.00	1,000.00	0.00
63125 · Eastside Greenhouse Supplies	1,200.00	1,200.00	0.00
63130 · Garbage Dump Fee	142.00	150.00	-8.00
63140 · HLC Fire Extinguishers	227.20	300.00	-72.80
63145 · HLC Maintenance	1,200.00	1,200.00	0.00
63150 · HLC Orchard	471.69	500.00	-28.31
63160 · Toilet Repairs & Supplies	35.02	150.00	-114.98
63170 · Tree Trimming Professional	0.00	2,000.00	-2,000.00
63180 · Victory Garden	151.97	750.00	-598.03
63185 · Victory Garden Signage	0.00	70.00	-70.00
63190 · Westside Greenhouse Maintenance	1,063.00	1,200.00	-137.00
63195 · Westside Greenhouse Supplies	322.88	375.00	-52.12
Total 63000 · HORTICULTURAL LEARNING CTR(...	6,113.76	9,195.00	-3,081.24
65000 · SPECIAL EVENTS			
65100 · PLANT SALE (PS)			
65110 · Advertising	1,040.08	2,000.00	-959.92
65120 · Contributions - PS Volunteers	300.00	400.00	-100.00
65130 · Exhibit Fees	3,487.00	3,700.00	-213.00
65140 · Next Year's Seeds	1,111.31	1,200.00	-88.69
65164 · Plants - Eastside	380.93	800.00	-419.07
65168 · Plants - Westside	0.00	1,200.00	-1,200.00
65170 · Supplies	6,699.54	7,000.00	-300.46
65180 · Vendor Costs	181.78	200.00	-18.22
Total 65100 · PLANT SALE (PS)	13,200.64	16,500.00	-3,299.36
65190 · PROPANE TANKS			
65191 · Eastside Greenhouse #1 75532	1,412.69	1,000.00	412.69
65193 · Eastside Greenhouse #2 MO327516	1,106.49	1,000.00	106.49
65196 · Westside Greenhouse #3 49518	1,139.93	700.00	439.93
65198 · Westside Greenhouse #500 48450	1,614.78	700.00	914.78
Total 65190 · PROPANE TANKS	5,273.89	3,400.00	1,873.89
65230 · Compost Tea	124.17	160.00	-35.83
65270 · Tee Shirts	0.00	80.00	-80.00
65275 · Black Apparel	697.00	754.00	-57.00
65290 · Trash-To-Treasure	461.99	600.00	-138.01
Total 65000 · SPECIAL EVENTS	19,757.69	21,494.00	-1,736.31
66000 · UTILITIES			
66010 · Electricity - HLC			
66010.2 · Electricity - 82346502 - HLC	6,505.24	6,000.00	505.24
Total 66010 · Electricity - HLC	6,505.24	6,000.00	505.24

01/10/24
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
66020 · Electricity - Pump			
66020.2 · Electricity - 81156829 - Pump	276.20	150.00	126.20
Total 66020 · Electricity - Pump	<u>276.20</u>	<u>150.00</u>	<u>126.20</u>
66050 · Water - Heleck Hall Meter	1,305.12	1,500.00	-194.88
66060 · Water - Caretakers Meter	0.00	50.00	-50.00
Total 66000 · UTILITIES	<u>8,086.56</u>	<u>7,700.00</u>	<u>386.56</u>
67000 · EXPENSE APPROVED NOT BUDGETED			
67003 · Compost Soil Sifter	447.55	500.00	-52.45
67013 · Extension Educator Grant - 2023	198.64	250.00	-51.36
67025 · Victory Garden-Stafford	0.00	786.00	-786.00
67050 · Class Fees	1,400.00	2,000.00	-600.00
67060 · Porta John	435.00	435.00	0.00
Total 67000 · EXPENSE APPROVED NOT BUDGE...	<u>2,481.19</u>	<u>3,971.00</u>	<u>-1,489.81</u>
Total 60000 · EXPENSES	<u>45,418.21</u>	<u>57,661.00</u>	<u>-12,242.79</u>
Total Expense	<u>45,418.21</u>	<u>57,661.00</u>	<u>-12,242.79</u>
Net Income	<u><u>17,462.60</u></u>	<u><u>-5,390.00</u></u>	<u><u>22,852.60</u></u>

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Douglas County Master Gardeners
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January through December 2024

	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
Income			
43400 · DONATIONS			
43410 · Contributions	0.00	0.00	0.00
43430 · Kroger Community Rewards	0.00	75.00	-75.00
43435 · BottleDrop	0.00	1,000.00	-1,000.00
43450 · Extension Educators Grant 2024	0.00	0.00	0.00
Total 43400 · DONATIONS	<u>0.00</u>	<u>1,075.00</u>	<u>-1,075.00</u>
44800 · DUES- MEMBERSHIP			
44810 · Membership Dues	0.00	2,110.00	-2,110.00
44820 · Newsletter - Income	0.00	222.00	-222.00
44830 · Class Fees	0.00	3,000.00	-3,000.00
Total 44800 · DUES- MEMBERSHIP	<u>0.00</u>	<u>5,332.00</u>	<u>-5,332.00</u>
45000 · Interest Income - Bank	0.00	150.00	-150.00
46400 · PROGRAM SERVICE PROJECT (PSP)			
46440 · Soil Testing	0.00	1,800.00	-1,800.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	<u>0.00</u>	<u>1,800.00</u>	<u>-1,800.00</u>
47000 · SPECIAL EVENTS			
47100 · PLANT SALE			
47110 · Raffle	0.00	1,200.00	-1,200.00
47120 · Entrance Fees	0.00	3,000.00	-3,000.00
47130 · Sales - Event	0.00	29,000.00	-29,000.00
47140 · Sales - Post Event	0.00	1,300.00	-1,300.00
47150 · Sales - Pre Event	0.00	4,500.00	-4,500.00
47160 · Sales - Vendors' Booths	2,148.85	3,000.00	-851.15
47170 · Tips for Volunteers	0.00	200.00	-200.00
Total 47100 · PLANT SALE	<u>2,148.85</u>	<u>42,200.00</u>	<u>-40,051.15</u>
47220 · Compost Tea	0.00	900.00	-900.00
47235 · Black Apparel	0.00	0.00	0.00
47240 · Trash-To-Treasure	0.00	3,500.00	-3,500.00
47245 · Soil Compost	0.00	500.00	-500.00
Total 47000 · SPECIAL EVENTS	<u>2,148.85</u>	<u>47,100.00</u>	<u>-44,951.15</u>
48000 · OMGA Host Reimbursement	0.00	300.00	-300.00
Total Income	<u>2,148.85</u>	<u>55,757.00</u>	<u>-53,608.15</u>
Gross Profit	2,148.85	55,757.00	-53,608.15

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	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
Expense			
60000 · EXPENSES			
61000 · MANAGEMENT & GENERAL			
61100 · AWARDS & BANQUET			
61110 · Awards	0.00	350.00	-350.00
61120 · Banquet	0.00	500.00	-500.00
61130 · Swinger Bars	0.00	200.00	-200.00
Total 61100 · AWARDS & BANQUET	<u>0.00</u>	<u>1,050.00</u>	<u>-1,050.00</u>
61200 · CONFERENCES			
61210 · Chapter Meetings	0.00	0.00	0.00
61230 · OMGA International	0.00	0.00	0.00
61240 · OMGA Quarterly Meetings	0.00	300.00	-300.00
61250 · OMGA Travel	0.00	500.00	-500.00
Total 61200 · CONFERENCES	<u>0.00</u>	<u>800.00</u>	<u>-800.00</u>
61300 · OMGA Dues	0.00	1,701.00	-1,701.00
61400 · GRANTS/GIFTS/SCHOLARSHIPS			
61420 · 4-H Donation	0.00	80.00	-80.00
61440 · Gifts - Hallmark postage/cards	0.00	50.00	-50.00
61450 · Gifts - Miscellaneous	0.00	0.00	0.00
61460 · Gifts - Officers	0.00	80.00	-80.00
61480 · Scholarships	0.00	400.00	-400.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	<u>0.00</u>	<u>610.00</u>	<u>-610.00</u>
61500 · ADMINISTRATION			
61520 · Check Print Charges	0.00	50.00	-50.00
61540 · Hospitality	0.00	350.00	-350.00
61550 · Liability Insurance	0.00	1,000.00	-1,000.00
61560 · Newsletter Printing & Postage	0.00	250.00	-250.00
61580 · Postage for Exec Board	0.00	150.00	-150.00
61590 · Supplies for Exec Board	2.21	120.00	-117.79
61596 · Computer - Supplies	0.00	300.00	-300.00
Total 61500 · ADMINISTRATION	<u>2.21</u>	<u>2,220.00</u>	<u>-2,217.79</u>
Total 61000 · MANAGEMENT & GENERAL	2.21	6,381.00	-6,378.79
62000 · PROGRAM SERVICE PROJECT (PSP)			
62110 · ADVANCED TRAINING			
62150 · FALL PROGRAM			
62160 · New Class - Supplies	0.00	300.00	-300.00
62170 · Speakers	0.00	700.00	-700.00
Total 62150 · FALL PROGRAM	<u>0.00</u>	<u>1,000.00</u>	<u>-1,000.00</u>
Total 62110 · ADVANCED TRAINING	0.00	1,000.00	-1,000.00

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	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
62200 · CLINIC & OFFICE			
62240 · Insects	0.00	100.00	-100.00
62250 · Library	0.00	100.00	-100.00
62260 · Plant Clinic & Office Supplies	0.00	200.00	-200.00
62280 · Soil Testing	0.00	1,500.00	-1,500.00
62290 · Website Development	0.00	150.00	-150.00
Total 62200 · CLINIC & OFFICE	<u>0.00</u>	<u>2,050.00</u>	<u>-2,050.00</u>
62300 · COMMUNITY OUTREACH			
62310 · DC Fair Outreach Booth	0.00	200.00	-200.00
62320 · Printing Materials 4 Outreach	0.00	350.00	-350.00
62330 · Speakers Bureau	0.00	300.00	-300.00
62340 · Spring into Gardening	0.00	0.00	0.00
Total 62300 · COMMUNITY OUTREACH	<u>0.00</u>	<u>850.00</u>	<u>-850.00</u>
62400 · DISCOVERY GARDEN (DG)			
62402 · Butterfly Garden	0.00	300.00	-300.00
62405 · Children's Garden	0.00	420.00	-420.00
62409 · Vermicomposting	0.00	120.00	-120.00
62413 · Easy Access (Container Garden)	0.00	110.00	-110.00
62417 · Educational Signage	0.00	150.00	-150.00
62421 · Entry Garden	0.00	50.00	-50.00
62425 · Herb Garden	0.00	150.00	-150.00
62429 · Hummingbird Garden	0.00	80.00	-80.00
62433 · Iris Garden	0.00	150.00	-150.00
62437 · Irrigation	0.00	400.00	-400.00
62441 · Japanese Garden	0.00	60.00	-60.00
62445 · Kiosk - Donor Board	0.00	0.00	0.00
62449 · Maintenance DG	19.53	1,100.00	-1,080.47
62453 · Mulch/Gravel	0.00	600.00	-600.00
62455 · Native Plants	0.00	300.00	-300.00
62457 · Orchard	0.00	0.00	0.00
62461 · Ornamental Garden	0.00	0.00	0.00
62465 · Pavilion	0.00	0.00	0.00
62469 · Perennial Boarder	0.00	150.00	-150.00
62473 · Raised Beds (Dahlia-Lily)	0.00	100.00	-100.00
62477 · Rock Garden	0.00	235.00	-235.00
62481 · Shade Garden	0.00	0.00	0.00
62485 · Signage	0.00	0.00	0.00
62488 · Straw Bale Garden	0.00	0.00	0.00
62491 · Sun Garden	0.00	0.00	0.00
62498 · Xeriscape Garden	0.00	150.00	-150.00
Total 62400 · DISCOVERY GARDEN (DG)	<u>19.53</u>	<u>4,625.00</u>	<u>-4,605.47</u>
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	<u>19.53</u>	<u>8,525.00</u>	<u>-8,505.47</u>

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	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
63000 · HORTICULTURAL LEARNING CTR(HLC)			
63110 · Annual Pumping Expense (Diver)	0.00	300.00	-300.00
63120 · Eastside Greenhouse Maintenance	0.00	1,000.00	-1,000.00
63125 · Eastside Greenhouse Supplies	133.07	1,000.00	-866.93
63130 · Garbage Dump Fee	0.00	150.00	-150.00
63140 · HLC Fire Extinguishers	0.00	250.00	-250.00
63145 · HLC Maintenance	0.00	1,300.00	-1,300.00
63150 · HLC Orchard	0.00	0.00	0.00
63160 · Toilet Repairs & Supplies	0.00	100.00	-100.00
63170 · Tree Trimming Professional	0.00	1,500.00	-1,500.00
63180 · Victory Garden	0.00	750.00	-750.00
63185 · Victory Garden Signage	0.00	70.00	-70.00
63190 · Westside Greenhouse Maintenance	0.00	1,200.00	-1,200.00
63195 · Westside Greenhouse Supplies	0.00	500.00	-500.00
Total 63000 · HORTICULTURAL LEARNING CTR(...)	133.07	8,120.00	-7,986.93
65000 · SPECIAL EVENTS			
65100 · PLANT SALE (PS)			
65110 · Advertising	0.00	1,900.00	-1,900.00
65120 · Contributions - PS Volunteers	0.00	500.00	-500.00
65130 · Exhibit Fees	0.00	3,700.00	-3,700.00
65140 · Next Year's Seeds	0.00	1,400.00	-1,400.00
65164 · Plants - Eastside	0.00	600.00	-600.00
65168 · Plants - Westside	0.00	1,300.00	-1,300.00
65170 · Supplies	0.00	7,000.00	-7,000.00
65180 · Vendor Costs	0.00	200.00	-200.00
Total 65100 · PLANT SALE (PS)	0.00	16,600.00	-16,600.00
65190 · PROPANE TANKS			
65191 · Eastside Greenhouse #1 75532	206.15	2,000.00	-1,793.85
65193 · Eastside Greenhouse #2 MO327516	110.54	2,000.00	-1,889.46
65196 · Westside Greenhouse #3 49518	189.95	1,100.00	-910.05
65198 · Westside Greenhouse #500 48450	557.46	2,000.00	-1,442.54
Total 65190 · PROPANE TANKS	1,064.10	7,100.00	-6,035.90
65220 · Compost Soil	0.00	500.00	-500.00
65230 · Compost Tea	0.00	200.00	-200.00
65275 · Black Apparel	0.00	0.00	0.00
65290 · Trash-To-Treasure	0.00	600.00	-600.00
Total 65000 · SPECIAL EVENTS	1,064.10	25,000.00	-23,935.90
66000 · UTILITIES			
66010 · Electricity - HLC			
66010.2 · Electricity - 82346502 - HLC	761.23	6,000.00	-5,238.77
Total 66010 · Electricity - HLC	761.23	6,000.00	-5,238.77

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	<u>Jan - Dec 24</u>	<u>Budget</u>	<u>\$ Over Bu...</u>
66020 · Electricity - Pump			
66020.2 · Electricity - 81156829 - Pump	0.00	150.00	-150.00
Total 66020 · Electricity - Pump	0.00	150.00	-150.00
66050 · Water - Heleck Hall Meter	0.00	1,500.00	-1,500.00
66060 · Water - Caretakers Meter	0.00	50.00	-50.00
Total 66000 · UTILITIES	761.23	7,700.00	-6,938.77
67000 · EXPENSE APPROVED NOT BUDGETED			
67003 · Compost Soil Sifter	56.90	52.35	4.55
67013 · Extension Educator Grant - 2023	0.00	451.36	-451.36
67025 · Victory Garden-Stafford	0.00	786.00	-786.00
67050 · Class Fees	0.00	3,000.00	-3,000.00
Total 67000 · EXPENSE APPROVED NOT BUDGE...	56.90	4,289.71	-4,232.81
Total 60000 · EXPENSES	2,037.04	60,015.71	-57,978.67
Total Expense	2,037.04	60,015.71	-57,978.67
Net Income	<u><u>111.81</u></u>	<u><u>-4,258.71</u></u>	<u><u>4,370.52</u></u>