

DOUGLAS COUNTY MASTER GARDENERS
Executive Board Meeting
October 12, 2022

Call to Order: The meeting was called to order at 10:03. There were 17 in attendance, including President Julie Stanbery, Past President Nancy Fuller, Treasurer Dawnetta Loomis, Membership Kay Livermore, and Secretary Bonnie Courter.

Agenda Approval: The agenda was approved as posted.

Minutes Approval: The minutes were approved as posted.

OFFICER REPORTS

Past President - Nancy Fuller: Nothing to report.

Membership - Kay Livermore: Nothing's changed. Dues are \$10 if paid by January 1, \$20 if after. Newsletter is \$18.50. Replacement badges are \$6. Dues forms will be available at next chapter meeting.

OMGA - Barbie Hamby/Patrice Sipos: Not present. No report.

Treasurer - Dawnetta Loomis: Fall Plant Sale totaled \$1,014. Amazon Smiles brought in \$59.95. Toni Rudolph volunteered to help open a local account instead of using Vanguard for Waddington Fund, so Dawnetta will contact her.

Vice-President - Diana Woodward: Not present. No report.

President - Julie Stanbery: Sherry Shang is heading up the OMGA advocacy group for funding of agents for those counties without one. Tillamook is hiring MG's to help fill the gap. Julie wondered if we would be willing to share our MG speakers to help teach at their training programs? That idea was given a positive response.

MG Program Coordinator - Logan Bennett:

- Nicole Sanchez from Klamath is starting a new fun program for this fall and winter called "MG Trivia Night" via Zoom and the first one will be tomorrow from 6:00-7:00. Tomorrow's event will present 50 multiple choice questions on houseplants (called "Jungle in the Home"). Winners will receive gift cards from \$25 up to \$100. These will take place once a month.
- Logan will hold a composting workshop this Saturday at the HLC, from 10:00-11:30. The recent soils class had 29 people in attendance.
- October 20-21, Logan will be meeting with Gloria and Patrice to try out a new piece of equipment they'll be using for testing after the first of the year. (This is not open to everyone).

COMMITTEE REPORTS

Black MG Apparel/Awards Social - Ann Severson: Not present - her report:

- The black apparel has been ordered.

- Kristin Jennings will be Ann's assistant on the Awards Social. Dates were discussed and it was agreed to have it March 4. Ryan Phillips, new student, suggested the new class host the Awards Social as a way to involve the new students. He and Marianna Sierocinska will co-chair and work with Ann as well.

Community Outreach - Team: Logan will join Empress Lee and Leo Grass to give a talk at Camas Valley on winter gardening in 2 weeks. Camas Valley wants quarterly presentations. Jack Finney will do one on iris in the spring.

Discovery Garden - Julie Stanbery:

- We now have brand new, functioning toilets. Mugsy Kolb and Rebecca Taylor, both new students, will be our new "chambermaids", cleaning the restrooms. Barbara Zastrow bought supplies for roof repair for the toilets.
- Shelby Filley cleaned out stalls in Punches Palace, rearranging equipment. The little green trailer is not being used - if there is no use for it, we should get rid of it.
- Irrigation - the broken pipe has been fixed, and now we have full pressure. We are done watering for the year.

Fair booth - Diane Smith-Lewsadder: The artistic sign has bubbled when subjected to heat and cold. It could be mounted on a vinyl sign for \$200. If put on aluminum, it wouldn't bubble, but the cost would be \$1180. Discussion ensued. Julie polled the Board. 5 officers felt we should get the vinyl banner. We will recommend at the chapter meeting that the vinyl banner would be the best option.

Fall Training Program - Bonnie Courter: Class is winding down - last day will be the 25th. We will have graduation that afternoon, starting around 2:30. Family and friends are invited to come and there will be cake and certificates handed out. There was some concern about the poor air quality recently out at the garden and, should Thursday's workshop need to be postponed, Bonnie will send out an email to the students by 10:00 tomorrow morning.

Farmer's Market: The canopy for Farmer's Market is unusable, so Barbara Horst said she has a canopy used for Canyonville FM that they can use instead.

Fundraising - Nathan Baily: Not present - no report.

Greenhouse West - Carol Bolt: There's been some repairs needed recently like a new roof on the greenhouse. One of the heat pumps used for running hot water through the pipes is not working. They need wood for flooring and the roof. Other than that, they are busy propagating and cleaning plants.

Greenhouse East - Bonnie Durick: They have lots of propagating to do and root pruning. There was an issue with the propane tank, so Ferrell Gas will deliver a new tank. Our potting soil is working great and we're potting plants with it.

Hallmark - Linda Thames: Not present - no report.

Insect Committee - Diana Woodward: Not present. No report.

Newsletter - Bonnie Courter: No report.

Plant Clinic - Chris Rusch: Not present. Her report:

The Plant Clinic was busy in September. We had over 100 visitors, phone calls and emails. Many insect, plant identification and garden questions continue to come in.

We are lucky to have a great plant clinic team for the fall quarter of 2022 with Leo Grass, Diane Smith-Lewsadder, Doralee Hayden, and Chris Rusch. A BIG thank you to all of you who regularly work at the Plant Clinic! We will be moving to our fall schedule in October: Monday, Wednesday and Friday.

Our Plant Clinic is in need of volunteers. We have lots of openings. I realize we all have very busy lives, but, I encourage each of you to take time, look at your calendar and pick just one afternoon each month and give the office a call and sign up. The Plant Clinic is where we give service as part of our Master Gardener obligation to our community. Please try to volunteer your expertise at least once a month to help out in this important outreach program. The Plant Clinic is a great way to promote our Master Gardener Program and encourage sustainable gardening in Douglas County. And besides, it's a fun way to get to know fellow MG's as well as a chance to learn new things!

Call me or send an email if you are interested; crusch3837@gmail.com or 541-825-3827.
If you are in town, stop by and say hi!

Plant Sale - Bonnie Durick: 2023 is Bonnie's last year as plant sale chair. She needs someone to start shadowing her now so they can take over in 2024. The fall plant sale made over \$1000 for a 2 hour sale.

Publicity - Cheryl Caplan: Cheryl was on KQEN radio yesterday on the Morning Report. She covered soil testing, Victory Garden, Discovery Garden, Fall Training, and mentioned a video on our FaceBook group on bad apples. She's working with Vicki on updating the website.

Soils - Gloria Cettina: 82 soil tests have been processed this year with 10 in the wings. They are training new students to help. There will now be an option of receiving results by email as well as by mail. Their email address is: mg.soils.lab@gmail.com. They are getting some new equipment the end of this month.

Spring Into Gardening - Chris Rusch: This is a terrific community education event where we can bring our OSU Extension program on sustainable gardening to our greater community. It is also an opportunity for MG's to get recertification hours by attending classes. We have set a date for March 11, 2023. So far we are working on scheduling speakers. If you are interested in participating please send me an email.

Lastly: I am working hard for our MG program at the state level. I am on a task force that will focus on securing financial and other support for the OSU MG Program. Targeted audiences include the OSU Administration (President, Provost, Vice-President, Dean of Agricultural Sciences, and Director of Extension Services), elected officials at the local level (county commissioners and administrators), State of Oregon legislators, and others. We will be holding some focus groups throughout the state in the coming months.

Swinger Bars - Kay Livermore: Kay bought 16 “bling” lanyards through Amazon, and sold all but one. So she ordered another dozen which she’ll bring to the next chapter meeting. They are \$2 each.

Victory Garden - Carolyn Ruzicka: Not present. Her report: Work in the VG was cancelled yesterday due to poor air quality. We are almost finished with our harvest for the year. So far we have pulled out all the beans, most of the squash and peppers. Tomatoes are still on the vines loaded with fruit, which has been slow to ripen. The butternut squash is almost ready to harvest. After everything is pulled, we will be putting down mulch and planting our cover crops to put the garden to bed until next season. Linda Brunanchon reported to the Newsletter editor that they took in 5,735 lbs. so far this year and 890 lbs. from home gardens.

OLD BUSINESS - Budget Discussion: Discussion ensued over the budget. The revised budget will be in the November Newsletter and will be voted on at the November chapter meeting.

NEW BUSINESS - Compost project: Bruce Gravens had an idea to sell our excess potting soil to MG’s next year after the soil has been used for Plant Sale and Victory Garden. Bonnie Durick said we are 2 years ahead in our potting soil. We usually use about 40 yds/year, so any surplus could be sold. Bruce had suggested \$7 for a 5 gal. bucket. It is weed-free too.

SHOW AND TELL:

- Diane Smith-Lewsadder - The September issue of the National Geographic has an article on microorganisms found in the soil which she found fascinating.
- Marianna Sierocinska: She feels it helpful to have a committee that would evaluate our members and their gifts and assets to facilitate an ongoing process of recruiting chairpersons and Board members.

ANNOUNCEMENTS:

Continuing Education/Chapter Meeting at Annex, October 27, CE at 9:00, meeting 10:00

ADJOURNMENT: The meeting was adjourned at 12:00.

Respectfully submitted,
Bonnie Courter, Secretary

2:02 AM
10/11/22

Douglas County Master Gardeners
Account Balances
As of October 11, 2022

	Oct 11, 22	
	Debit	Credit
10000 · BANK ACCOUNTS:10104 · NWCC - WADDINGTON F...	71,905.46	
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	55,010.36	
10000 · BANK ACCOUNTS:10105 · NWCC - 6 Month CD	17,735.72	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ACCO...	5,011.15	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	1,788.17	
TOTAL	<u>151,450.86</u>	<u>0.00</u>

Douglas County Master Gardeners
Cash Flow - Profit & Loss
September 27 through October 11, 2022

	<u>Sep 27 - Oct 11, 22</u>
Income	
45000 · Interest Income - Bank	22.20
46400 · PROGRAM SERVICE PROJECT (PSP)	
46440 · Soil Testing	130.00
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Total 46400 · PROGRAM SERVICE PROJECT (PSP)	130.00
47000 · SPECIAL EVENTS	
47100 · PLANT SALE	
47140 · Sales - Post Event	1,014.25
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Total 47100 · PLANT SALE	1,014.25
47230 · Tee Shirt Sales	498.00
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Total 47000 · SPECIAL EVENTS	1,512.25
Total Income	<hr/> 1,664.45
Gross Profit	1,664.45
Expense	
60000 · EXPENSES	
61000 · MANAGEMENT & GENERAL	
61500 · ADMINISTRATION	
61510 · Bank Charges	10.00
61560 · Newsletter Printing & Postage	37.08
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Total 61500 · ADMINISTRATION	47.08
Total 61000 · MANAGEMENT & GENERAL	47.08
62000 · PROGRAM SERVICE PROJECT (PSP)	
62110 · ADVANCED TRAINING	
62150 · FALL PROGRAM	
62160 · New Class - Supplies	14.64
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Total 62150 · FALL PROGRAM	14.64
Total 62110 · ADVANCED TRAINING	14.64
62200 · CLINIC & OFFICE	
62290 · Website Development	121.40
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Total 62200 · CLINIC & OFFICE	121.40
62400 · DISCOVERY GARDEN (DG)	
62449 · Maintenance DG	3.35
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Total 62400 · DISCOVERY GARDEN (DG)	3.35
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	<hr/> 139.39

2:10 AM
10/11/22
Cash Basis

Douglas County Master Gardeners
Cash Flow - Profit & Loss
September 27 through October 11, 2022

	<u>Sep 27 - Oct 11, 22</u>
63000 · HORTICULTURAL LEARNING CTR(HLC)	
63125 · Eastside Greenhouse Supplies	116.97
63190 · Westside Greenhouse Maintenance	980.06
63195 · Westside Greenhouse Supplies	246.09
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Total 63000 · HORTICULTURAL LEARNING CTR(HLC)	1,343.12
66000 · UTILITIES	
66050 · Water - Heleck Hall Meter	1,730.33
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Total 66000 · UTILITIES	1,730.33
67000 · EXPENSE APPROVED NOT BUDGETED	
67024 · Toilet Repair	4,800.00
67050 · Class Fees	200.00
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Total 67000 · EXPENSE APPROVED NOT BUDGETED	5,000.00
Total 60000 · EXPENSES	8,259.92
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Total Expense	8,259.92
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Net Income	-6,595.47
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10/11/22
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
43400 · DONATIONS			
43410 · Contributions	1,175.81	0.00	1,175.81
43420 · Amazon Smile Foundation	151.13	100.00	51.13
43430 · Kroger Community Rewards	62.07	75.00	-12.93
43435 · BottleDrop	1,052.60	750.00	302.60
Total 43400 · DONATIONS	2,691.61	925.00	1,766.61
44800 · DUES- MEMBERSHIP			
44810 · Membership Dues	2,096.25	2,290.00	-193.75
44820 · Newsletter - Income	216.58	245.00	-28.42
44830 · Class Fees	2,000.00	0.00	2,000.00
Total 44800 · DUES- MEMBERSHIP	4,312.83	2,535.00	1,777.83
45000 · Interest Income - Bank	168.77	200.00	-31.23
46400 · PROGRAM SERVICE PROJECT (PSP)			
46440 · Soil Testing	1,130.00	1,200.00	-70.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	1,130.00	1,200.00	-70.00
47000 · SPECIAL EVENTS			
47100 · PLANT SALE			
47110 · Raffle	1,571.35	1,200.00	371.35
47120 · Entrance Fees	7,547.25	2,500.00	5,047.25
47130 · Sales - Event	29,267.11	23,000.00	6,267.11
47140 · Sales - Post Event	1,695.25	800.00	895.25
47150 · Sales - Pre Event	4,836.51	3,000.00	1,836.51
47160 · Sales - Vendors' Booths	2,589.20	3,000.00	-410.80
Total 47100 · PLANT SALE	47,506.67	33,500.00	14,006.67
47210 · Bake Sale	0.00	0.00	0.00
47220 · Compost Tea	1,121.00	900.00	221.00
47230 · Tee Shirt Sales	498.00	0.00	498.00
47240 · Trash-To-Treasure	7,220.15	3,500.00	3,720.15
Total 47000 · SPECIAL EVENTS	56,345.82	37,900.00	18,445.82
Total Income	64,692.70	42,760.00	21,932.70
Gross Profit	64,692.70	42,760.00	21,932.70
Expense			
60000 · EXPENSES			
61000 · MANAGEMENT & GENERAL			
61100 · AWARDS & BANQUET			
61110 · Awards	306.05	350.00	-43.95
61120 · Banquet	343.08	500.00	-156.92
61130 · Swinger Bars	129.00	200.00	-71.00
Total 61100 · AWARDS & BANQUET	778.13	1,050.00	-271.87

10/11/22
Cash Basis

**Douglas County Master Gardeners
Actual vs Budget
January through December 2022**

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
61200 · CONFERENCES			
61240 · OMGA Quarterly Meetings	0.00	1,225.00	-1,225.00
Total 61200 · CONFERENCES	0.00	1,225.00	-1,225.00
61300 · OMGA Dues			
61310 · Names Badges	48.00	54.00	-6.00
61300 · OMGA Dues - Other	1,055.00	1,603.00	-548.00
Total 61300 · OMGA Dues	1,103.00	1,657.00	-554.00
61400 · GRANTS/GIFTS/SCHOLARSHIPS			
61420 · 4-H Donation	0.00	80.00	-80.00
61440 · Gifts - Hallmark postage/cards	57.75	50.00	7.75
61450 · Gifts - Miscellaneous	0.00	0.00	0.00
61460 · Gifts - Officers	10.00	50.00	-40.00
61470 · Grant Purchases	0.00	0.00	0.00
61480 · Scholarships	0.00	400.00	-400.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	67.75	580.00	-512.25
61500 · ADMINISTRATION			
61510 · Bank Charges	113.00	0.00	113.00
61520 · Check Print Charges	0.00	100.00	-100.00
61540 · Hospitality	60.46	100.00	-39.54
61550 · Liability Insurance	722.00	800.00	-78.00
61560 · Newsletter Printing & Postage	164.60	245.00	-80.40
61580 · Postage for Exec Board	112.00	112.00	0.00
61590 · Supplies for Exec Board	19.28	105.00	-85.72
Total 61500 · ADMINISTRATION	1,191.34	1,462.00	-270.66
Total 61000 · MANAGEMENT & GENERAL	3,140.22	5,974.00	-2,833.78
62000 · PROGRAM SERVICE PROJECT (PSP)			
62200 · CLINIC & OFFICE			
62240 · Insects	0.00	100.00	-100.00
62250 · Library	0.00	100.00	-100.00
62260 · Plant Clinic & Office Supplies	40.48	175.00	-134.52
62280 · Soil Testing	500.00	500.00	0.00
62290 · Website Development	121.40	150.00	-28.60
Total 62200 · CLINIC & OFFICE	661.88	1,025.00	-363.12
62300 · COMMUNITY OUTREACH			
62310 · DC Fair Outreach Booth	383.91	400.00	-16.09
62320 · Printing Materials 4 Outreach	55.81	100.00	-44.19
Total 62300 · COMMUNITY OUTREACH	439.72	500.00	-60.28

10/11/22
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
62400 · DISCOVERY GARDEN (DG)			
62402 · Butterfly Garden	31.47	500.00	-468.53
62405 · Children's Garden	62.78	300.00	-237.22
62409 · Compost/Biochar/Vermiculture	20.90	80.00	-59.10
62413 · Easy Access (Container Garden)	133.36	300.00	-166.64
62417 · Educational Signage	0.00	150.00	-150.00
62421 · Entry Garden	0.00	50.00	-50.00
62425 · Herb Garden	0.00	100.00	-100.00
62429 · Hummingbird Garden	0.00	80.00	-80.00
62433 · Iris Garden	0.00	0.00	0.00
62437 · Irrigation	93.65	300.00	-206.35
62441 · Japanese Garden	42.69	60.00	-17.31
62445 · Kiosk - Donor Board	0.00	100.00	-100.00
62449 · Maintenance DG	678.91	900.00	-221.09
62453 · Mulch	40.00	600.00	-560.00
62457 · Orchard	0.00	0.00	0.00
62461 · Ornamental Garden	0.00	0.00	0.00
62465 · Pavilion	0.00	0.00	0.00
62469 · Perennial Boarder	0.00	300.00	-300.00
62473 · Raised Beds (Dahlia-Lily)	286.44	300.00	-13.56
62477 · Rock Garden	221.99	470.00	-248.01
62481 · Shade Garden	0.00	0.00	0.00
62488 · Straw Bale Garden	0.00	0.00	0.00
62498 · Xeriscape Garden	0.00	100.00	-100.00
Total 62400 · DISCOVERY GARDEN (DG)	<u>1,612.19</u>	<u>4,690.00</u>	<u>-3,077.81</u>
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	2,728.43	6,215.00	-3,486.57
63000 · HORTICULTURAL LEARNING CTR(HLC)			
63110 · Annual Pumping Expense (Diver)	300.00	300.00	0.00
63120 · Eastside Greenhouse Maintenance	950.81	1,000.00	-49.19
63125 · Eastside Greenhouse Supplies	207.59	1,200.00	-992.41
63130 · Garbage Dump Fee	0.00	150.00	-150.00
63140 · HLC Fire Extinguishers	65.30	80.00	-14.70
63145 · HLC Maintenance	1,038.04	1,200.00	-161.96
63150 · HLC Orchard	500.00	500.00	0.00
63160 · Toilet Repairs & Supplies	0.00	150.00	-150.00
63170 · Tree Trimming Professional	1,000.00	1,000.00	0.00
63180 · Victory Garden	539.63	730.00	-190.37
63185 · Victory Garden Signage	0.00	70.00	-70.00
63190 · Westside Greenhouse Maintenance	1,000.00	1,000.00	0.00
63195 · Westside Greenhouse Supplies	246.09	350.00	-103.91
Total 63000 · HORTICULTURAL LEARNING CTR(HLC)	<u>5,847.46</u>	<u>7,730.00</u>	<u>-1,882.54</u>

10/11/22
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget
65000 · SPECIAL EVENTS			
65100 · PLANT SALE (PS)			
65110 · Advertising	1,275.30	1,500.00	-224.70
65120 · Contributions - PS Volunteers	300.00	300.00	0.00
65130 · Exhibit Fees	3,412.00	3,412.00	0.00
65140 · Next Year's Seeds	0.00	850.00	-850.00
65150 · Next Year's Supplies - PS	0.00	0.00	0.00
65164 · Plants - Eastside	41.00	400.00	-359.00
65168 · Plants - Westside	563.45	800.00	-236.55
65170 · Supplies	2,995.13	6,100.00	-3,104.87
65180 · Vendor Costs	87.00	200.00	-113.00
Total 65100 · PLANT SALE (PS)	8,673.88	13,562.00	-4,888.12
65190 · PROPANE TANKS			
65191 · Eastside Greenhouse #1 75532	600.00	600.00	0.00
65193 · Eastside Greenhouse #2 MO327516	600.00	600.00	0.00
65196 · Westside Greenhouse #3 49518	435.74	500.00	-64.26
65198 · Westside Greenhouse #500 48450	468.71	500.00	-31.29
Total 65190 · PROPANE TANKS	2,104.45	2,200.00	-95.55
65230 · Compost Tea	145.00	145.00	0.00
65290 · Trash-To-Treasure	425.00	475.00	-50.00
Total 65000 · SPECIAL EVENTS	11,348.33	16,382.00	-5,033.67
66000 · UTILITIES			
66010 · Electricity - HLC			
66010.2 · Electricity - 82346502 - HLC	2,957.28	3,000.00	-42.72
Total 66010 · Electricity - HLC	2,957.28	3,000.00	-42.72
66020 · Electricity - Pump			
66020.2 · Electricity - 81156829 - Pump	67.12	150.00	-82.88
Total 66020 · Electricity - Pump	67.12	150.00	-82.88
66050 · Water - Heleck Hall Meter	1,730.33	1,000.00	730.33
66060 · Water - Caretakers Meter	0.00	50.00	-50.00
Total 66000 · UTILITIES	4,754.73	4,200.00	554.73
67000 · EXPENSE APPROVED NOT BUDGETED			
67008 · Waddington Memorial	137.92	262.01	-124.09
67013 · Extension Educator Grant - 2020	327.03	400.00	-72.97
67015 · Backflow Pipe	519.00	519.00	0.00
67016 · Ferrellgas	1,018.61	3,000.00	-1,981.39
67017 · Speaker Fall Training	600.00	600.00	0.00
67024 · Toilet Repair	5,129.81	0.00	5,129.81
67025 · Victory Garden-Stafford	214.20	1,000.00	-785.80
67027 · New Computer	226.98	500.00	-273.02
67045 · HLC-Tree Trimming	1,000.00	1,000.00	0.00

10/11/22
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
67050 · Class Fees	700.00	1,700.00	-1,000.00
67055 · Soil Testing Overhaul	2,700.00	2,700.00	0.00
Total 67000 · EXPENSE APPROVED NOT BUDGETED	<u>12,573.55</u>	<u>11,681.01</u>	<u>892.54</u>
Total 60000 · EXPENSES	<u>40,392.72</u>	<u>52,182.01</u>	<u>-11,789.29</u>
68001 · Voids	0.00	0.00	0.00
Total Expense	<u>40,392.72</u>	<u>52,182.01</u>	<u>-11,789.29</u>
Net Income	<u>24,299.98</u>	<u>-9,422.01</u>	<u>33,721.99</u>