

DOUGLAS COUNTY MASTER GARDENERS
Executive Board Meeting
August 10, 2022

Call to Order: The meeting was called to order at 10:00. There were 19 in attendance including President Julie Stanbery, Past President Nancy Fuller, Vice-President Diana Woodward, Treasurer Dawnetta Loomis, Membership Kay Livermore, OMGA Rep Kish Doyle, OMGA Alternate Barbie Hamby, and Secretary Bonnie Courter.

Agenda Approval: The agenda was approved as posted.

Minutes Approval: The minutes were approved as posted.

OFFICER REPORTS

Past President - Nancy Fuller: Mini College was fun. Music was too loud at social hour, however, and there was no dessert for dinner, but the classes were great. She has some critters digging under her steps - possibly digger squirrel or an opossum. Discussion ensued how to control them.

Membership - Kay Livermore: Nothing new to report.

OMGA - Kish Doyle:

The OMGA meeting was held at the Hilton Garden Inn on Thursday, July 28, 2022. The meeting was not a normal business affair, but just a sharing of ideas and current projects from the different chapters. Kish shared the new Soil Testing Lab being finalized at the Discovery Garden and our upcoming Fall Training for new Master Gardeners.

The Mini College program, held at the Alumni Center at OSU, began on Friday morning with an opening welcome and introductions by OMGA President Chris Rusch. The keynote speaker from OSU, Dr. Samantha Chisholm Hatfield's presentation was titled, "Traditional Ecological Knowledge (TEK), climate change impacts, indigenous ecosystems and indigenous food systems". It was well received by the attendees. Saturday morning, Gail Langellotto talked about the successes of the Oregon Master Gardener program and her research with bees. It was obvious how passionate she is regarding the bees. One of the statistics she shared was all the volunteer hours in 2021 added up to 41 full time paid employee positions worth \$2.5 million dollars!

All day Friday and Saturday were a wide variety of classes from Smart Gardening Strategies to Plant Health Care and Dry-land Farming. Douglas County was well represented with Logan Bennett, Bruce Gravens and Jack Finney all presenters of well-attended classes. Kish's personal favorite was a mason bee class given by Rich Little. He is taking his knowledge on the road and offering to give a training class in the different counties to educate Master Gardeners on the best practices for keeping the bee population healthy and growing.

On Saturday evening there was a social hour, Mexican buffet and Awards dinner. All the county award winners were recognized and the state Master Gardener of the Year nominees, including

our own Patrice Sipos, were presented along with a brief overview of their work. The winner was from Jackson County.

In addition to the classes during the day, there were opportunities to attend a Corvallis Knights baseball game, a virtual tour of the Oak Creek Center of Urban Horticulture, a tour of the Block #15 Brewery, River Ranch Olive Oil tasting and self-tours of three local nurseries.

The Silent Auction was very successful and raised \$4000 towards next year's Mini College.

Chris Rusch added the following: First, we had an amazing OMGA Joy of Gardening Conference. Over 150 people attended. We had some amazing classes. The first Mini College event in 4 years! At the awards dinner, DCMG received a grant for \$250 for our Spring into Gardening event. Also our Master Gardeners of the Year and Behind the Scenes Gardeners of the Year were recognized for their outstanding contributions to our program. Congratulations to Bonnie Courter, Kish Doyle, Nancy Fuller, Bruce Gravens, Ann Severson, and Bonnie Durick.

Treasurer - Dawnetta Loomis:

- Insurance premium is due in September - \$714. This will increase next year.
- Timeline for budget: Start turning your budget items by August 31. The proposed budget will be published in the October Newsletter and approved in November. We will review the budget at the September 14 Executive Board Meeting.
- Waddington Fund: A whole new application had to be filled out. With all the delays and trouble we've had with Vanguard, perhaps we should go with a different investment fund company. If things are not finalized by the August chapter meeting, we may do just that.
- CD: Dawnetta asked for verification on what to do with the expiring CD. We should hold it in the reserve savings until the interest rate changes, then put it into another CD. We may add more to it after budget is settled.
- Dawnetta received a bill from Farmer's Coop for \$1,084, but no expense forms. Bonnie Durick has them.
- She will send a thank-you letter to Sunny Hills Nursery for their donation of pots and plants. Ken Hays also made a donation.
- Six new students will receive their \$100 back.

Vice-President - Diana Woodward:

- Next chapter meeting is at Cynthia Moyer's home off Fisher Road.
- The Department of Forestry has put out a bulletin about the emerald ash borer which has arrived here in Oregon. It could greatly affect our native Oregon ash trees.

President - Julie Stanbery:

- Our chapter got the \$250 educator grant for Spring Into Gardening.
- Julie shared an email from Laura Corder regarding her meeting with Gail Langellotto and other OSU staff regarding filling our agent position. If the legislature approved the funds, the position won't be filled til July 1, 2023. It can take 6 months or more to just get the position posted, then with interviews and negotiations, the process could take til 2024 before we get a campus-based agent. We can discuss the importance of filling this position with Dr. Lyles when he comes August 26 to the Discovery Garden and the importance of support for our commercial growers. Dr. Lyles will meet with our County Commissioners and attend Logan's

program in Glide that afternoon. It was suggested we serve iced tea, orange juice, water, and perhaps some homegrown fruit for refreshments. Julie strongly urged MG's to come to show our support.

COMMITTEE REPORTS

Black MG Apparel - Ann Severson: MG's have expressed a desire for more black aprons. Ann will put out a blurb and take down names, as well as come to the Fall Class to see who wants to order aprons, hats and shirts.

Community Outreach - Team: No report.

Discovery Garden - Julie Stanbery:

- The diver cleaned out the pump foot valve.
- Still working on the toilet, replacing the cheap parts with more heavy duty parts to see if that will work.

Fair Booth - Diane Smith-Lewsadder/Chris Rusch: Not present. Julie said the booth is all set up at the Fair and looks really good.

Chris Rusch added: The Fair booth is all set up! It looks great. Thanks to Diane Smith-Lewsadder, Jack Finney, Linda Brunanchon, for helping us to set up this really terrific display. Fair is on! Come out and visit us.

Fall Training Program - Bonnie Courter/Kish Doyle:

- The Mentor Training meeting is Monday, the 15th, at 10:00 in the Annex. Alternates should come too. We have 16 students signed up. Kish is still doing "meet and greets", so we won't have mentor/student assignments by Monday.
- Julie said any publications that need to be printed for Fall Class, Plant Clinic and Farmer's Market will now be covered by Extension.
- On September 29th, the students will get the tour of the garden at 9:00, attend the chapter meeting at 10:00, followed by the potluck, then have their scheduled class in the afternoon.
- Flyers detailing the class requirements will be handed out at the Fair and Farmer's Market. People interested in taking the class and able to fulfill the requirements should call Kish directly at this point.
- The new students will have until November 1, 2023, to complete their payback. Plant Clinic training can start in November as well.

Farmer's Market - Andino's: Not present. The canopy has fallen apart, so Chris Rusch will let them use Plant Clinic money to replace it.

Fundraising - Nathan Baily: Not present. No report.

Greenhouse West - Joy Keeling: They are busy propagating and cleaning up plants. They are also seeding vegetables for the Fall sale the end of September.

Greenhouse East - Bonnie Durick: The soils project is going well thanks to Logan's help. They have enough compost cooking for the entire year. They got 80 yards of horse manure plus compost from the garden. Bruce Gravens got billboard tarps to cover the piles. They're not getting any weeds as the pile is hot enough to kill weed seeds. Also they are making their own seed starting mix. We are saving \$2000/year by making our own. The fall sale will be after the September chapter meeting. MG's can bring green materials from their yards to add to the compost.

Hallmark - Linda Thames: Not present. No report.

Insect Committee - Diana Woodward: No report.

Newsletter - Bonnie Courter: The next issue is introducing Board members and chairpersons to the new students. Please let me know if you'd like to use last September's article and photo or you can certainly write a fresh one. The deadline for the September issue is Saturday, August 27.

Plant Clinic - Chris Rusch: The Plant Clinic has been really busy in July. We have been helping folks plan their gardens and landscapes by answering a wide range of questions. This includes diagnosing plant problems and identifying insects. We had over 100 visitors this month!

Publicity - Cheryl Caplan: Cheryl printed 3,000 bookmarks to pass out at Fair, Clinic and Farmer's Market. They will be stored in the Plant Clinic.

Soils - Patrice Glasscock: Nothing to report. They still need a barrel for the water with spigot at bottom.

Spring Into Gardening - Chris Rusch: Looking for volunteers to help with the planning. It is scheduled for March 2023. Send Chris an email if you can help with this event.

Swinger Bars - Kay Livermore: No report.

Trash to Treasures - Ann Severson: Carolyn Ruzicka donated leftovers from her yard sale, so we need to have another sale in November. We could have a Friday-Saturday sale at Treats in Tenmile like last year. Ann will take donations now. Rent for Winston Community Center is \$425 - it went up \$70. She's reserved it for June 2-3.

Victory Garden - Carolyn Ruzicka: Not present. No report.

OLD/NEW BUSINESS: None

SHOW AND TELL: None

ANNOUNCEMENTS:

Chapter meeting/potluck August 25, 10:00, at home of Cynthia Moyer

ADJOURNMENT: The meeting was adjourned at 11:43.

Respectfully submitted, Bonnie Courter, Secretary

12:32 AM
08/10/22

Douglas County Master Gardeners
Account Balances
As of August 9, 2022

	Aug 9, 22	
	Debit	Credit
10000 · BANK ACCOUNTS:10104 · NWCC - WADDINGTON F...	71,887.44	
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	66,393.78	
10000 · BANK ACCOUNTS:10105 · NWCC - 6 Month CD	17,725.73	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ACCO...	5,010.73	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	2,477.24	
TOTAL	<u>163,494.92</u>	<u>0.00</u>

12:40 AM
08/10/22
Cash Basis

Douglas County Master Gardeners
Cash Flow - Profit & Loss
July 28 through August 9, 2022

	<u>Jul 28 - Aug 9, 22</u>
Income	
44800 · DUES- MEMBERSHIP	
44830 · Class Fees	600.00
	<hr/>
Total 44800 · DUES- MEMBERSHIP	600.00
45000 · Interest Income - Bank	21.09
46400 · PROGRAM SERVICE PROJECT (PSP)	
46440 · Soil Testing	60.00
	<hr/>
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	60.00
47000 · SPECIAL EVENTS	
47100 · PLANT SALE	235.50
47220 · Compost Tea	104.00
	<hr/>
Total 47000 · SPECIAL EVENTS	339.50
Total Income	<hr/> 1,020.59
Gross Profit	1,020.59
Expense	
60000 · EXPENSES	
62000 · PROGRAM SERVICE PROJECT (PSP)	
62400 · DISCOVERY GARDEN (DG)	1,184.09
	<hr/>
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	1,184.09
Total 60000 · EXPENSES	<hr/> 1,184.09
Total Expense	<hr/> 1,184.09
Net Income	<hr/> <hr/> -163.50

08/10/22
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
43400 · DONATIONS			
43410 · Contributions	1,175.81	0.00	1,175.81
43420 · Amazon Smile Foundation	91.19	100.00	-8.81
43430 · Kroger Community Rewards	62.07	75.00	-12.93
43435 · BottleDrop	652.60	750.00	-97.40
Total 43400 · DONATIONS	<u>1,981.67</u>	<u>925.00</u>	<u>1,056.67</u>
44800 · DUES- MEMBERSHIP			
44810 · Membership Dues	2,096.25	2,290.00	-193.75
44820 · Newsletter - Income	227.50	245.00	-17.50
44830 · Class Fees	600.00	0.00	600.00
Total 44800 · DUES- MEMBERSHIP	<u>2,923.75</u>	<u>2,535.00</u>	<u>388.75</u>
45000 · Interest Income - Bank	123.76	200.00	-76.24
46400 · PROGRAM SERVICE PROJECT (PSP)			
46440 · Soil Testing	600.00	1,200.00	-600.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	<u>600.00</u>	<u>1,200.00</u>	<u>-600.00</u>
47000 · SPECIAL EVENTS			
47100 · PLANT SALE			
47110 · Raffle	1,571.35	1,200.00	371.35
47120 · Entrance Fees	7,547.25	2,500.00	5,047.25
47130 · Sales - Event	29,267.11	23,000.00	6,267.11
47140 · Sales - Post Event	580.00	800.00	-220.00
47150 · Sales - Pre Event	4,836.51	3,000.00	1,836.51
47160 · Sales - Vendors' Booths	2,589.20	3,000.00	-410.80
Total 47100 · PLANT SALE	<u>46,391.42</u>	<u>33,500.00</u>	<u>12,891.42</u>
47210 · Bake Sale	0.00	0.00	0.00
47220 · Compost Tea	680.00	900.00	-220.00
47230 · Tee Shirt Sales	0.00	0.00	0.00
47240 · Trash-To-Treasure	7,220.15	3,500.00	3,720.15
Total 47000 · SPECIAL EVENTS	<u>54,291.57</u>	<u>37,900.00</u>	<u>16,391.57</u>
Total Income	<u>59,945.42</u>	<u>42,760.00</u>	<u>17,185.42</u>
Gross Profit	<u>59,945.42</u>	<u>42,760.00</u>	<u>17,185.42</u>
Expense			
60000 · EXPENSES			
61000 · MANAGEMENT & GENERAL			
61100 · AWARDS & BANQUET			
61110 · Awards	306.05	350.00	-43.95
61120 · Banquet	343.08	500.00	-156.92
61130 · Swinger Bars	129.00	200.00	-71.00
Total 61100 · AWARDS & BANQUET	<u>778.13</u>	<u>1,050.00</u>	<u>-271.87</u>

08/10/22
Cash Basis

**Douglas County Master Gardeners
Actual vs Budget
January through December 2022**

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
61200 · CONFERENCES			
61240 · OMGA Quarterly Meetings	0.00	1,225.00	-1,225.00
Total 61200 · CONFERENCES	0.00	1,225.00	-1,225.00
61300 · OMGA Dues			
61310 · Names Badges	48.00	54.00	-6.00
61300 · OMGA Dues - Other	1,055.00	1,603.00	-548.00
Total 61300 · OMGA Dues	1,103.00	1,657.00	-554.00
61400 · GRANTS/GIFTS/SCHOLARSHIPS			
61420 · 4-H Donation	0.00	80.00	-80.00
61440 · Gifts - Hallmark postage/cards	57.75	50.00	7.75
61450 · Gifts - Miscellaneous	0.00	0.00	0.00
61460 · Gifts - Officers	10.00	50.00	-40.00
61470 · Grant Purchases	0.00	0.00	0.00
61480 · Scholarships	0.00	400.00	-400.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	67.75	580.00	-512.25
61500 · ADMINISTRATION			
61510 · Bank Charges	3.00	0.00	3.00
61520 · Check Print Charges	0.00	100.00	-100.00
61540 · Hospitality	0.00	100.00	-100.00
61550 · Liability Insurance	0.00	800.00	-800.00
61560 · Newsletter Printing & Postage	115.92	245.00	-129.08
61580 · Postage for Exec Board	61.75	112.00	-50.25
61590 · Supplies for Exec Board	19.28	105.00	-85.72
Total 61500 · ADMINISTRATION	199.95	1,462.00	-1,262.05
Total 61000 · MANAGEMENT & GENERAL	2,148.83	5,974.00	-3,825.17
62000 · PROGRAM SERVICE PROJECT (PSP)			
62200 · CLINIC & OFFICE			
62240 · Insects	0.00	100.00	-100.00
62250 · Library	0.00	100.00	-100.00
62260 · Plant Clinic & Office Supplies	0.00	175.00	-175.00
62280 · Soil Testing	330.55	500.00	-169.45
62290 · Website Development	0.00	150.00	-150.00
Total 62200 · CLINIC & OFFICE	330.55	1,025.00	-694.45
62300 · COMMUNITY OUTREACH			
62310 · DC Fair Outreach Booth	134.03	400.00	-265.97
62320 · Printing Materials 4 Outreach	0.00	100.00	-100.00
Total 62300 · COMMUNITY OUTREACH	134.03	500.00	-365.97

08/10/22
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
62400 · DISCOVERY GARDEN (DG)			
62402 · Butterfly Garden	31.47	500.00	-468.53
62405 · Children's Garden	0.00	300.00	-300.00
62409 · Compost/Biochar/Vermiculture	0.00	80.00	-80.00
62413 · Easy Access (Container Garden)	133.36	300.00	-166.64
62417 · Educational Signage	0.00	150.00	-150.00
62421 · Entry Garden	0.00	50.00	-50.00
62425 · Herb Garden	0.00	100.00	-100.00
62429 · Hummingbird Garden	0.00	80.00	-80.00
62433 · Iris Garden	0.00	0.00	0.00
62437 · Irrigation	0.00	300.00	-300.00
62441 · Japanese Garden	0.00	60.00	-60.00
62445 · Kiosk - Donor Board	0.00	100.00	-100.00
62449 · Maintenance DG	141.55	900.00	-758.45
62453 · Mulch	0.00	600.00	-600.00
62457 · Orchard	0.00	0.00	0.00
62461 · Ornamental Garden	0.00	0.00	0.00
62465 · Pavilion	0.00	0.00	0.00
62469 · Perennial Boarder	0.00	300.00	-300.00
62473 · Raised Beds (Dahlia-Lily)	166.94	300.00	-133.06
62477 · Rock Garden	221.99	470.00	-248.01
62481 · Shade Garden	0.00	0.00	0.00
62488 · Straw Bale Garden	0.00	0.00	0.00
62498 · Xeriscape Garden	0.00	100.00	-100.00
Total 62400 · DISCOVERY GARDEN (DG)	<u>695.31</u>	<u>4,690.00</u>	<u>-3,994.69</u>
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	<u>1,159.89</u>	<u>6,215.00</u>	<u>-5,055.11</u>
63000 · HORTICULTURAL LEARNING CTR(HLC)			
63110 · Annual Pumping Expense (Diver)	0.00	300.00	-300.00
63120 · Eastside Greenhouse Maintenance	8.99	1,000.00	-991.01
63125 · Eastside Greenhouse Supplies	0.00	1,200.00	-1,200.00
63130 · Garbage Dump Fee	0.00	150.00	-150.00
63140 · HLC Fire Extinguishers	0.00	80.00	-80.00
63145 · HLC Maintenance	791.36	1,200.00	-408.64
63150 · HLC Orchard	0.00	500.00	-500.00
63160 · Toilet Repairs & Supplies	0.00	150.00	-150.00
63170 · Tree Trimming Professional	1,000.00	1,000.00	0.00
63180 · Victory Garden	164.79	730.00	-565.21
63185 · Victory Garden Signage	0.00	70.00	-70.00
63190 · Westside Greenhouse Maintenance	19.94	1,000.00	-980.06
63195 · Westside Greenhouse Supplies	0.00	350.00	-350.00
Total 63000 · HORTICULTURAL LEARNING CTR(HLC)	<u>1,985.08</u>	<u>7,730.00</u>	<u>-5,744.92</u>

08/10/22
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
65000 · SPECIAL EVENTS			
65100 · PLANT SALE (PS)			
65110 · Advertising	1,078.30	1,500.00	-421.70
65120 · Contributions - PS Volunteers	300.00	300.00	0.00
65130 · Exhibit Fees	3,412.00	3,412.00	0.00
65140 · Next Year's Seeds	0.00	850.00	-850.00
65150 · Next Year's Supplies - PS	0.00	0.00	0.00
65164 · Plants - Eastside	41.00	400.00	-359.00
65168 · Plants - Westside	0.00	800.00	-800.00
65170 · Supplies	1,423.42	6,100.00	-4,676.58
65180 · Vendor Costs	87.00	200.00	-113.00
Total 65100 · PLANT SALE (PS)	<u>6,341.72</u>	<u>13,562.00</u>	<u>-7,220.28</u>
65190 · PROPANE TANKS			
65191 · Eastside Greenhouse #1 75532	600.00	600.00	0.00
65193 · Eastside Greenhouse #2 MO327516	600.00	600.00	0.00
65196 · Westside Greenhouse #3 49518	435.74	500.00	-64.26
65198 · Westside Greenhouse #500 48450	468.71	500.00	-31.29
Total 65190 · PROPANE TANKS	<u>2,104.45</u>	<u>2,200.00</u>	<u>-95.55</u>
65230 · Compost Tea	165.90	145.00	20.90
65290 · Trash-To-Treasure	0.00	475.00	-475.00
Total 65000 · SPECIAL EVENTS	<u>8,612.07</u>	<u>16,382.00</u>	<u>-7,769.93</u>
66000 · UTILITIES			
66010 · Electricity - HLC			
66010.2 · Electricity - 82346502 - HLC	2,547.74	3,000.00	-452.26
Total 66010 · Electricity - HLC	<u>2,547.74</u>	<u>3,000.00</u>	<u>-452.26</u>
66020 · Electricity - Pump			
66020.2 · Electricity - 81156829 - Pump	20.12	150.00	-129.88
Total 66020 · Electricity - Pump	<u>20.12</u>	<u>150.00</u>	<u>-129.88</u>
66050 · Water - Heleck Hall Meter	0.00	1,000.00	-1,000.00
66060 · Water - Caretakers Meter	0.00	50.00	-50.00
Total 66000 · UTILITIES	<u>2,567.86</u>	<u>4,200.00</u>	<u>-1,632.14</u>
67000 · EXPENSE APPROVED NOT BUDGETED			
67008 · Waddington Memorial	137.92	262.01	-124.09
67013 · Extension Educator Grant - 2020	327.03	400.00	-72.97
67015 · Backflow Pipe	519.00	519.00	0.00
67016 · Ferrellgas	970.61	3,000.00	-2,029.39
67017 · Speaker Fall Training	0.00	600.00	-600.00
67045 · HLC-Tree Trimming	1,000.00	1,000.00	0.00

08/10/22
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
67050 · Class Fees	300.00	1,700.00	-1,400.00
67055 · Soil Testing Overhaul	2,700.00	2,700.00	0.00
Total 67000 · EXPENSE APPROVED NOT BUDGETED	<u>5,954.56</u>	<u>10,181.01</u>	<u>-4,226.45</u>
Total 60000 · EXPENSES	<u>22,428.29</u>	<u>50,682.01</u>	<u>-28,253.72</u>
68001 · Voids	0.00	0.00	0.00
Total Expense	<u>22,428.29</u>	<u>50,682.01</u>	<u>-28,253.72</u>
Net Income	<u>37,517.13</u>	<u>-7,922.01</u>	<u>45,439.14</u>