

DOUGLAS COUNTY MASTER GARDENERS
Executive Board Meeting
August 11, 2021
Discovery Garden Pavilion

Call to Order: The meeting was called to order at 10:02 AM. 13 were in attendance including President Julie Stanbery, VP Diana Woodward, OMGA Rep Kish Doyle, Past President Nancy Fuller and Secretary Bonnie Courter.

Agenda Approval: The agenda was approved as posted.

Minutes Approval: The minutes were approved as posted.

Agent's Report - Steve Renquist:

Steve received \$50 from the American Public Garden Association. Linda Harding, class of 2020 and who is now living in California, submitted our Discovery Garden to the association, and we received a check. We will send a thank you card to the association and to Linda.

There's been an explosion at commercial sites of stink bug damage in the last week, not the BMSB, but green stink bugs. Damage is found mostly in pears. A lot of farmers can't water due to low river levels. Levels are the lowest since September 2015.

Fall Training Class: Kish said there are 16 new students confirmed for the fall class so far. The maximum is 24. Chris Rusch also sent her names of those interested in the course from the Fair. There are a number of husband/wife teams. Steve said everyone scheduled as a lecturer has been verified. Julie suggested that instead of having a potluck at the Annex on the first day of class as we've done in the past, instead we could have a potluck for the students at the Pavilion on the last Thursday in September when we have our chapter meeting. They could come 1 hour before to do the Discovery Garden tour as well. We could get chicken for the potluck and everyone bring sides, salads and desserts.

OFFICER REPORTS

Membership - Kay Livermore: No report.

OMGA - Barbie Hamby: Kish Doyle reported that the virtual International Master Gardener Conference, based out of Virginia, will be held September 12-17. Here's the link to register for the event: www.internationalmastergardener.com.

Treasurer - Diane Smith-Lewsadder: Not present. Toni Rudolph gave her report. Financials were sent out. Anne Waddington's gift is in a separate account. The annual audit was performed on June 18 by Vicki McAlister, Karolyn Riecks and Dawnetta Loomis. Their report will be presented at the next chapter meeting.

Vice-President - Diana Woodward: The next LevelUp online class for August is on "Season Extension Techniques" to get more out of your garden come fall. She will send out the link.

This month's chapter meeting will be at the home of Dawnetta Loomis at Indian Bend. The potluck will be enhanced by pizzas baked in her own pizza oven. Attendees are encouraged to bring their favorite toppings for the pizzas as well as salads or desserts.

Past President - Nancy Fuller: There will be testing today at 11:00 for the National Alert Emergency System, so your phone might be sending you an alert.

President - Julie Stanbery: No report.

COMMITTEE REPORTS

Awards Team: "Awards" has been divided up into 3 responsibilities. Kay Livermore is now in charge of swinger bars. Ann Severson might take on the annual awards banquet, and another to take on the task of leading the nominations committee to select State MG of the Year and Behind the Scenes MG of the Year. Judy Huntley has reserved the Methodist Church for an October date for the banquet. In the event we are restricted again, we may have awards presentations at the HLC like last year.

Bake Sale - Janet Parkerson: Not present. Janet feels we should pass on the Bake Sale this year due to COVID's continued influence. We will bring it up at the chapter meeting for discussion.

Community Outreach - Leo Grass: Not present. No requests from the community.

Discovery Garden - Julie Stanbery: There are weedy patches to work on. Terrill Lowe embroidered plant names on fabric for the herb garden. Kathy Hart has been working on getting labels for plants in the Butterfly Garden. The Butterfly Garden heads recently had a meeting and it was proposed that the center garden could be a class project for the new class, concentrated on plants that would attract butterfly larvae to the garden. Kish has a trim-fold brochure that can be printed out for the dispenser. She will print some out, and send the file to Kathy Hart in a couple of weeks.

There's been lots of vandalism in the Rock Garden again. Steve suggested using a stinky spray on plants to discourage people from taking them.

We are still irrigating three times a week. The new tank has really worked well, providing river water for the dahlias and Children's Garden instead of using Umpqua Basin water.

Fair - Chris Rusch: The Fair was really fantastic! It was great to get out and tell folks about our program. We made lots of contacts, 320 in all. Some teams did better at outreach than others. We had some interest in our fall program and I have forwarded those names to Steve, Kish and Bonnie.

Fundraising - Nathan Baily: Not present. No report.

Greenhouse East - Ann Severson: Not present. Julie reported. There are sedums to give away. Help with weeding is needed. Christian Andino offered to help clean things up. It was suggested to use pre-emergent Preen in gravel areas to discourage weeds.

Greenhouse West - Joy Keeling: They are taking cuttings and dividing the plants bought from Peoria Gardens. They could use more help. They also need a covering in the work area to offer more shade. Solutions will be explored.

Hallmark - Linda Thames: Not present. Kish reported that Terry Hallmark is home now after losing his foot to amputation from a car accident. He now has an artificial limb and is doing physical therapy at home. Marla had a broken wrist.

Newsletter - Bonnie Courter: The September Newsletter will be like our normal January Newsletter, introducing Board members and chairpersons to the incoming class, so be thinking what you would want to write. Articles will be due August 28. Emeritus members should get the Newsletter for free.

Plant Clinic - Chris Rusch: Our Plant Clinic is open!! Things are a bit slow as we work to rebuild our program. The OSU Master Gardener Plant Clinic is an outreach opportunity to help our community plan their summer gardens and landscapes by answering a wide range of questions. This includes diagnosing plant problems and identifying insects. Our hours are 1-4, Monday through Friday.

If you want to work at the Plant Clinic, send Chris an email. We are accepting volunteers for the Monday through Thursday shifts 1-4 PM.

Publicity - Cheryl Caplan: Not present. No report.

Spring Into Gardening - Chris Rusch: Spring Into Gardening is still in my radar. I will be working with the front office to set a date and arrange the venue.

Victory Garden - Carolyn Ruzicka: Not present. Harvesting is on Mondays and Thursdays.

OLD BUSINESS: None.

NEW BUSINESS:

Use of Funds: Julie began the discussion of how we should make good use of Anne Waddington's generous donation. We want to make it a legacy, not just a windfall.

Looking to the near future, we will need something to secure us as a chapter without an agent for possibly two years. The yearly training class is essential to provide the chapter with new volunteers, so Julie proposed we consider hiring someone to be a program director, not through OSU, to lead us through another fall class in 2022. Kish is willing to help coordinate that class. Steve says the challenge is finding people who can teach and who also have a good background in horticulture.

We also could put some funds towards improving our facility at HLC. We may need to have our own water meter installed if Helleck Hall should be taken over by the County. There's a new Parks Director, so this could change things.

We should have a committee to come up with ideas, calling it "The Waddington Fund Committee". Julie will put out an email asking for volunteers to be on the committee.

Nancy Fuller suggested we put maybe half of it into investment fund so it makes more money.

Toni said we need to revise the budget this fall as financial restrictions have been lifted. Our fundraising should continue to support our gardens.

Also we will plan to create a patio with a nice bench as a memorial to Anne. A good location would be near the perennial border and the Rock Garden. Sharon Hopkins volunteered to take that on.

SHOW AND TELL: Diana Woodward brought some of her delicious thornless blackberries to share, and said anyone who would like to come out to her place and pick them to give her a call.

ANNOUNCEMENTS:

Chapter Meeting, Thursday, August 26, 10:00 at the home of Dawnetta Loomis - pizza potluck

ADJOURNMENT: The meeting was adjourned at 11:44 AM.

Respectfully submitted,
Bonnie Courter, Secretary

11:54 AM
08/06/21

Douglas County Master Gardeners
Account Balances
As of August 6, 2021

	Aug 6, 21	
	Debit	Credit
10000 · BANK ACCOUNTS:10104 · NWCC - MMK SAVINGS 2	89,474.11	
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	39,059.52	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ACCO...	5,008.23	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	2,874.52	
TOTAL	<u>136,416.38</u>	<u>0.00</u>

Douglas County Master Gardeners
Cash Flow - Profit & Loss
July 14 through August 6, 2021

	<u>Jul 14 - Aug 6, 21</u>
Income	
43400 · DONATIONS	
43410 · Contributions	89,472.15
Total 43400 · DONATIONS	89,472.15
45000 · Interest Income - Bank	6.65
46400 · PROGRAM SERVICE PROJECT (PSP)	
46440 · Soil Testing	40.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	40.00
47000 · SPECIAL EVENTS	
47100 · PLANT SALE	
47140 · Sales - Post Event	393.50
Total 47100 · PLANT SALE	393.50
47220 · Compost Tea	164.00
47240 · Trash-To-Treasure	70.00
Total 47000 · SPECIAL EVENTS	627.50
Total Income	90,146.30
Gross Profit	90,146.30
Expense	
60000 · EXPENSES	
61000 · MANAGEMENT & GENERAL	
61100 · AWARDS & BANQUET	
61110 · Awards	153.00
Total 61100 · AWARDS & BANQUET	153.00
Total 61000 · MANAGEMENT & GENERAL	153.00
62000 · PROGRAM SERVICE PROJECT (PSP)	
62300 · COMMUNITY OUTREACH	
62310 · DC Fair Outreach Booth	45.66
Total 62300 · COMMUNITY OUTREACH	45.66
62400 · DISCOVERY GARDEN (DG)	
62449 · Maintenance DG	46.98
Total 62400 · DISCOVERY GARDEN (DG)	46.98
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	92.64

11:56 AM
08/06/21
Cash Basis

Douglas County Master Gardeners
Cash Flow - Profit & Loss
July 14 through August 6, 2021

	<u>Jul 14 - Aug 6, 21</u>
63000 · HORTICULTURAL LEARNING CTR(HLC)	
63180 · Victory Garden	<u>85.83</u>
Total 63000 · HORTICULTURAL LEARNING CTR(HLC)	<u>85.83</u>
Total 60000 · EXPENSES	<u>331.47</u>
Total Expense	<u>331.47</u>
Net Income	<u><u>89,814.83</u></u>

08/06/21
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2021

	<u>Jan - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
43400 · DONATIONS			
43410 · Contributions	90,068.07	736.00	89,332.07
43420 · Amazon Smile Foundation	64.00	78.00	-14.00
43430 · Kroger Community Rewards	40.78	66.00	-25.22
43435 · BottleDrop	299.00	415.00	-116.00
Total 43400 · DONATIONS	<u>90,471.85</u>	<u>1,295.00</u>	<u>89,176.85</u>
44800 · DUES- MEMBERSHIP			
44810 · Membership Dues	2,370.00	2,333.00	37.00
44820 · Newsletter	192.50	192.00	0.50
Total 44800 · DUES- MEMBERSHIP	<u>2,562.50</u>	<u>2,525.00</u>	<u>37.50</u>
45000 · Interest Income - Bank	34.04	35.00	-0.96
46400 · PROGRAM SERVICE PROJECT (PSP)			
46440 · Soil Testing	727.00	810.00	-83.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	<u>727.00</u>	<u>810.00</u>	<u>-83.00</u>
47000 · SPECIAL EVENTS			
47100 · PLANT SALE			
47130 · Sales - Event	7,041.64	7,048.00	-6.36
47140 · Sales - Post Event	1,636.25	500.00	1,136.25
47150 · Sales - Pre Event	805.00	805.00	0.00
Total 47100 · PLANT SALE	<u>9,482.89</u>	<u>8,353.00</u>	<u>1,129.89</u>
47220 · Compost Tea	655.00	700.00	-45.00
47240 · Trash-To-Treasure	4,530.30	3,500.00	1,030.30
Total 47000 · SPECIAL EVENTS	<u>14,668.19</u>	<u>12,553.00</u>	<u>2,115.19</u>
Total Income	<u>108,463.58</u>	<u>17,218.00</u>	<u>91,245.58</u>
Gross Profit	108,463.58	17,218.00	91,245.58
Expense			
60000 · EXPENSES			
61000 · MANAGEMENT & GENERAL			
61100 · AWARDS & BANQUET			
61110 · Awards	506.42	618.42	-112.00
61120 · Banquet	0.00	224.00	-224.00
Total 61100 · AWARDS & BANQUET	<u>506.42</u>	<u>842.42</u>	<u>-336.00</u>
61200 · CONFERENCES			
61250 · OMGA Travel	0.00	229.00	-229.00
Total 61200 · CONFERENCES	<u>0.00</u>	<u>229.00</u>	<u>-229.00</u>
61400 · GRANTS/GIFTS/SCHOLARSHIPS			
61480 · Scholarships	0.00	300.00	-300.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	<u>0.00</u>	<u>300.00</u>	<u>-300.00</u>

08/06/21
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2021

	<u>Jan - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
61500 · ADMINISTRATION			
61520 · Check Print Charges	49.71	50.00	-0.29
61540 · Hospitality	0.00	35.00	-35.00
61550 · Liability Insurance	0.00	637.00	-637.00
61560 · Newsletter Printing & Postage	109.57	193.00	-83.43
61580 · Postage for Exec Board	28.60	106.00	-77.40
61590 · Supplies for Exec Board	0.00	127.00	-127.00
Total 61500 · ADMINISTRATION	<u>187.88</u>	<u>1,148.00</u>	<u>-960.12</u>
Total 61000 · MANAGEMENT & GENERAL	694.30	2,519.42	-1,825.12
62000 · PROGRAM SERVICE PROJECT (PSP)			
62200 · CLINIC & OFFICE			
62260 · Plant Clinic & Office Supplies	0.00	100.00	-100.00
62280 · Soil Testing	254.58	450.00	-195.42
62290 · Website Development	0.00	150.00	-150.00
Total 62200 · CLINIC & OFFICE	<u>254.58</u>	<u>700.00</u>	<u>-445.42</u>
62300 · COMMUNITY OUTREACH			
62310 · DC Fair Outreach Booth	45.66	100.00	-54.34
Total 62300 · COMMUNITY OUTREACH	45.66	100.00	-54.34
62400 · DISCOVERY GARDEN (DG)			
62417 · Educational Signage	89.98	150.00	-60.02
62449 · Maintenance DG	1,010.59	1,252.00	-241.41
Total 62400 · DISCOVERY GARDEN (DG)	<u>1,100.57</u>	<u>1,402.00</u>	<u>-301.43</u>
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	1,400.81	2,202.00	-801.19
63000 · HORTICULTURAL LEARNING CTR(HLC)			
63110 · Annual Pumping Expense (Diver)	0.00	300.00	-300.00
63120 · Eastside Greenhouse Maintenance	0.00	700.00	-700.00
63125 · Eastside Greenhouse Supplies	0.00	800.00	-800.00
63130 · Garbage Dump Fee	0.00	144.00	-144.00
63140 · HLC Fire Extinguishers	54.00	58.00	-4.00
63145 · HLC Maintenance	281.03	604.00	-322.97
63160 · Toilet Repairs & Supplies	0.00	94.00	-94.00
63180 · Victory Garden	207.23	226.00	-18.77
63190 · Westside Greenhouse Maintenance	16.20	269.00	-252.80
63195 · Westside Greenhouse Supplies	28.63	173.00	-144.37
Total 63000 · HORTICULTURAL LEARNING CTR(HLC)	<u>587.09</u>	<u>3,368.00</u>	<u>-2,780.91</u>

08/06/21
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2021

	<u>Jan - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
65000 · SPECIAL EVENTS			
65100 · PLANT SALE (PS)			
65110 · Advertising	0.00	200.00	-200.00
65140 · Next Year's Seeds	0.00	800.00	-800.00
65150 · Next Year's Supplies - PS	119.34	800.00	-680.66
65164 · Plants - Eastside	0.00	150.00	-150.00
65168 · Plants - Westside	0.00	650.00	-650.00
65170 · Supplies	1,477.02	2,033.00	-555.98
Total 65100 · PLANT SALE (PS)	1,596.36	4,633.00	-3,036.64
65190 · PROPANE TANKS			
65191 · Eastside Greenhouse #1 75532	352.87	912.00	-559.13
65193 · Eastside Greenhouse #2 MO327516	281.13	825.00	-543.87
65196 · Westside Greenhouse #3 49518	0.00	574.00	-574.00
65198 · Westside Greenhouse #500 48450	0.00	399.00	-399.00
Total 65190 · PROPANE TANKS	634.00	2,710.00	-2,076.00
65210 · Bake Sale	0.00	75.00	-75.00
65290 · Trash-To-Treasure	0.00	475.00	-475.00
Total 65000 · SPECIAL EVENTS	2,230.36	7,893.00	-5,662.64
66000 · UTILITIES			
66010 · Electricity - HLC			
66010.2 · Electricity - 82346502 - HLC	1,897.51	2,964.00	-1,066.49
Total 66010 · Electricity - HLC	1,897.51	2,964.00	-1,066.49
66020 · Electricity - Pump			
66020.2 · Electricity - 81156829 - Pump	49.44	301.00	-251.56
Total 66020 · Electricity - Pump	49.44	301.00	-251.56
66050 · Water - Heleck Hall Meter	607.42	1,077.00	-469.58
66060 · Water - Caretakers Meter	7.82	69.00	-61.18
Total 66000 · UTILITIES	2,562.19	4,411.00	-1,848.81
67000 · EXPENSE APPROVED NOT BUDGETED			
67011 · Rock Garden - 2019 Karl Carlson	143.70	143.70	0.00
Total 67000 · EXPENSE APPROVED NOT BUDGETED	143.70	143.70	0.00
Total 60000 · EXPENSES	7,618.45	20,537.12	-12,918.67
Total Expense	7,618.45	20,537.12	-12,918.67
Net Income	100,845.13	-3,319.12	104,164.25