

DOUGLAS COUNTY MASTER GARDENERS
Executive Board Meeting at the Pavilion
July 14, 2021

Call to Order: The meeting was called to order at 10:06 AM. There were 17 in attendance, including President Julie Stanbery, Vice-President Diana Woodward, Past President Nancy Fuller, Secretary Bonnie Courter, Membership Kay Livermore, and Treasurer Diane Smith-Lewsadder.

Agenda Approval: The agenda was approved as posted.

Minutes Approval: The minutes were approved as posted.

Agent's Report - Steve Renquist:

We will have a Fall Training Class for new students, running from September 28 - November 16. This will be 8 weeks instead of 11, and open to 25 students. Steve managed to get almost all of our regular outside speakers including John Panches, Rich Little and Jay Pscheidt. We will need mentors to sign up. The auditorium has been reserved for those dates. Since it is an abbreviated training class, those topics not covered in lectures could be addressed as workshops on separate days at the HLC - topics such as xeriscape, vertebrate pests, composting, propagation and seeding. Publicity is needed to get the word out. The cost will be \$250 which includes a refundable \$100 when the student completes their required 60 hours of service by December 31, 2022. Enrollees will write two checks - one to Extension and one to DCMG for the \$100 deposit. Applications will need to be revised to explain about the \$100 refundable deposit. Steve encouraged everyone to contact friends or family who might want to take the class to sign up at the Extension office. The signup deadline will be mid-September.

Steve plans to retire probably the end of 2021. (We shall see, shan't we?) His replacement, if any, may be off in the future, depending on OSU funding and their willingness to hire a new agent.

OFFICER REPORTS

Membership - Kay Livermore: Our membership has lost one who has moved away.

OMGA - Barbie Hamby: Not present, no report. Mini-college is this coming weekend.

Treasurer - Diane Smith-Lewsadder:

- Trash to Treasure Sale took in approximately \$4000 last Saturday.
- Diana Circle donated \$295 worth of items to the Awards budget.
- Eastside Greenhouse had \$1100 left over that wasn't spent last year. They asked for \$800 for supplies for our current budget.

Vice-President - Diana Woodward: "Firewise Landscaping" is the next LevelUp Series topic for Continuing Education. Our July chapter meeting on July 29 will be at the C.H. Bailey Bed & Breakfast House in Dixonville, hosted by owner Sherry Couron. We will have our traditional potluck afterwards. Directions will be sent out.

Past President - Nancy Fuller: Nothing to report.

President - Julie Stanbery: Julie reminded us all how much we should appreciate all our hardworking MG volunteers, and asked us to be kind and respectful to one another as we interact with each other. Let's not bring politics into our group or impose our personal beliefs on others, especially as we come out of this stressful pandemic period.

COMMITTEE REPORTS

Awards: Julie reported for Awards. The Awards Committee is in the process of breaking up that big job into 3 segments: swinger/hour bars, general annual volunteer recognition, and nominations of MG of the Year and Behind the Scenes state awards.

Kay Livermore has volunteered to be in charge of swinger/hour bars. She will give out swinger bars twice a month, at the two monthly meetings. She will also announce those getting new bars in each monthly Newsletter. She is adding a 100-hour bar as well.

Banquet - Judy Huntley: Not present, plans are going ahead for a fall banquet.

Community Outreach - Leo Grass: Not present. Not much action right now.

Discovery Garden - Julie Stanbery:

- There will be a Butterfly Garden meeting next Tuesday. Kathy Hart is making new signs. More signs are coming for other areas as well.
- The water system is working well as is the new 500 gallon storage tank. We are having some water pressure problems - the diver will clean out the foot valve this week.
- Nancy Fuller said some more Rock Garden plants have been stolen. At least there's not as much vandalism in the garden as we've seen in the past.

Fair Booth - Diane Smith-Lewsadder: Only 1 slot left to fill for Fair Booth - Thursday night. Each slot has 1 person in it. The booth will be decorated with balloons and the big sign will be displayed after being adjusted in height.

Fundraising - Nathan Baily: Nathan brought bags for BottleDrop to the meeting. The total so far is \$299. We don't need to sign them out anymore, just take as many as you like.

Greenhouse East - Ann Severson: There haven't been any workers recently. They are trying to save money by using their own plants from home to propagate instead of buying new plants. Volunteers are needed, workdays being Tuesdays and Thursdays, 9:00.

Greenhouse West - Joy Keeling: Joy and Carol Bolt went to Peoria Gardens recently to get plants to divide.

Hallmark - Linda Thames: Not present - no report.

Newsletter - Bonnie Courter: Articles are due July 31.

Plant Clinic - Chris Rusch: Not present - her report: Our Plant Clinic is open!! Things are a bit slow, but it feels good to be back. Our hours for the public are 1:00-4:00, Monday through Friday. If you want to work at the Plant Clinic, send Chris an email to sign up. We are accepting volunteers for the Monday through Thursday shifts, 12:30-4:00 PM. The Extension Office will be closed during Fair week.

Publicity - Cheryl Caplan: Cheryl placed and paid for a “garage sale” ad in the News-Review for the Friday before the sale, and posted the event on Facebook and other social media. She saw a lot of activity on Facebook, making it a very effective way to advertise.

Spring Into Gardening - Chris Rusch: Not present, no report.

Trash to Treasure - Ann Severson: Ann thanked all the MG’s that helped as well as donated items. It was a great success. She handed out cards telling shoppers of our 1/2 off pricing for the last hour of the sale followed by a \$1/bag or box at 2:30. It was very effective as shoppers came back at 2:00 to load up. The Tenmile Community Group came at 3:00 and took what was left. She’s considering holding the sale next year in early June instead of March. She feels flyers are not that effective, so probably will not make them next time. Her report ended with her promised hula hoop twirls.

Victory Garden - Carolyn Ruzicka: Next week workdays will be 2 days a week, Mondays and Thursdays, starting at 8:00 AM.

OLD BUSINESS: We will need to vote on pavilion repairs at the July Chapter Meeting since we didn’t have a quorum last month.

NEW BUSINESS: None.

SHOW AND TELL: Diana Woodward has oregano blooming and the bumblebees are all over it. In the early morning when she went out to water, she saw all these bumblebees sleeping in the flowers! So cute! She will send a photo for the Newsletter.

ANNOUNCEMENTS:

Julie says she will have a BIG, “chapter-altering”, “mind-blowing” announcement to make at the July 29 Chapter Meeting! She urges everyone to come out to hear the big news, saying, “You won’t want to miss it!” So be sure and come!

Chapter Meeting: Thursday, July 29, 10:00 at C.H. Bailey House, hosted by Sherry Couron, followed by a potluck. Bring your chair, sunhat, tableware, and favorite dish to share.

ADJOURNMENT: The meeting was adjourned at 11:43.

Respectfully submitted,
Bonnie Courter, Secretary

12:34 PM
07/08/21

Douglas County Master Gardeners
Account Balances
As of July 8, 2021

	Jul 8, 21	
	Debit	Credit
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	36,050.62	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ACCO...	5,007.81	
10000 · BANK ACCOUNTS:10104 · NWCC - MMK SAVINGS 2	1,000.00	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	254.20	
TOTAL	<u>42,312.63</u>	<u>0.00</u>

Douglas County Master Gardeners
Cash Flow - Profit & Loss
June 9 through July 8, 2021

	<u>Jun 9 - Jul 8, 21</u>
Income	
43400 · DONATIONS	
43410 · Contributions	5.00
43435 · BottleDrop	184.10
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Total 43400 · DONATIONS	189.10
46400 · PROGRAM SERVICE PROJECT (PSP)	
46440 · Soil Testing	260.00
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Total 46400 · PROGRAM SERVICE PROJECT (PSP)	260.00
47000 · SPECIAL EVENTS	
47100 · PLANT SALE	
47140 · Sales - Post Event	525.75
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Total 47100 · PLANT SALE	525.75
47220 · Compost Tea	240.00
47240 · Trash-To-Treasure	-300.00
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Total 47000 · SPECIAL EVENTS	465.75
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Total Income	914.85
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Gross Profit	914.85
Expense	
60000 · EXPENSES	
61000 · MANAGEMENT & GENERAL	
61500 · ADMINISTRATION	
61550 · Liability Insurance	17.11
61560 · Newsletter Printing & Postage	24.74
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Total 61500 · ADMINISTRATION	41.85
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Total 61000 · MANAGEMENT & GENERAL	41.85
62000 · PROGRAM SERVICE PROJECT (PSP)	
62200 · CLINIC & OFFICE	
62280 · Soil Testing	254.58
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Total 62200 · CLINIC & OFFICE	254.58
62400 · DISCOVERY GARDEN (DG)	
62417 · Educational Signage	89.98
62449 · Maintenance DG	255.24
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Total 62400 · DISCOVERY GARDEN (DG)	345.22
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Total 62000 · PROGRAM SERVICE PROJECT (PSP)	599.80

Douglas County Master Gardeners
Cash Flow - Profit & Loss
June 9 through July 8, 2021

	<u>Jun 9 - Jul 8, 21</u>
63000 · HORTICULTURAL LEARNING CTR(HLC)	
63140 · HLC Fire Extinguishers	54.00
63145 · HLC Maintenance	188.51
63190 · Westside Greenhouse Maintenance	16.20
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Total 63000 · HORTICULTURAL LEARNING CTR(HLC)	258.71
65000 · SPECIAL EVENTS	
65100 · PLANT SALE (PS)	
65170 · Supplies	469.91
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Total 65100 · PLANT SALE (PS)	469.91
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Total 65000 · SPECIAL EVENTS	469.91
66000 · UTILITIES	
66010 · Electricity - HLC	
66010.2 · Electricity - 82346502 - HLC	151.22
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Total 66010 · Electricity - HLC	151.22
66020 · Electricity - Pump	
66020.2 · Electricity - 81156829 - Pump	21.69
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Total 66020 · Electricity - Pump	21.69
66050 · Water - Heleck Hall Meter	373.25
66060 · Water - Caretakers Meter	7.82
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Total 66000 · UTILITIES	553.98
67000 · EXPENSE APPROVED NOT BUDGETED	
67011 · Rock Garden - 2019 Karl Carlson	143.70
67012 · Signage - 2020 Karl Carlson	56.80
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Total 67000 · EXPENSE APPROVED NOT BUDGETED	200.50
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Total 60000 · EXPENSES	2,124.75
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Total Expense	2,124.75
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Net Income	-1,209.90
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07/08/21
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2021

	<u>Jan - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
43400 · DONATIONS			
43410 · Contributions	595.92	736.00	-140.08
43420 · Amazon Smile Foundation	64.00	78.00	-14.00
43430 · Kroger Community Rewards	40.78	66.00	-25.22
43435 · BottleDrop	299.00	415.00	-116.00
Total 43400 · DONATIONS	<u>999.70</u>	<u>1,295.00</u>	<u>-295.30</u>
44800 · DUES- MEMBERSHIP			
44810 · Membership Dues	2,370.00	2,333.00	37.00
44820 · Newsletter	192.50	192.00	0.50
Total 44800 · DUES- MEMBERSHIP	<u>2,562.50</u>	<u>2,525.00</u>	<u>37.50</u>
45000 · Interest Income - Bank	22.76	35.00	-12.24
46400 · PROGRAM SERVICE PROJECT (PSP)			
46440 · Soil Testing	687.00	810.00	-123.00
Total 46400 · PROGRAM SERVICE PROJECT (PSP)	<u>687.00</u>	<u>810.00</u>	<u>-123.00</u>
47000 · SPECIAL EVENTS			
47100 · PLANT SALE			
47130 · Sales - Event	7,041.64	7,048.00	-6.36
47140 · Sales - Post Event	1,242.75	500.00	742.75
47150 · Sales - Pre Event	805.00	805.00	0.00
Total 47100 · PLANT SALE	<u>9,089.39</u>	<u>8,353.00</u>	<u>736.39</u>
47220 · Compost Tea	491.00	700.00	-209.00
47240 · Trash-To-Treasure	176.00	3,500.00	-3,324.00
Total 47000 · SPECIAL EVENTS	<u>9,756.39</u>	<u>12,553.00</u>	<u>-2,796.61</u>
Total Income	<u>14,028.35</u>	<u>17,218.00</u>	<u>-3,189.65</u>
Gross Profit	14,028.35	17,218.00	-3,189.65
Expense			
60000 · EXPENSES			
61000 · MANAGEMENT & GENERAL			
61100 · AWARDS & BANQUET			
61110 · Awards	323.42	618.42	-295.00
61120 · Banquet	0.00	224.00	-224.00
Total 61100 · AWARDS & BANQUET	<u>323.42</u>	<u>842.42</u>	<u>-519.00</u>
61200 · CONFERENCES			
61250 · OMGA Travel	0.00	229.00	-229.00
Total 61200 · CONFERENCES	<u>0.00</u>	<u>229.00</u>	<u>-229.00</u>
61400 · GRANTS/GIFTS/SCHOLARSHIPS			
61480 · Scholarships	0.00	300.00	-300.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	<u>0.00</u>	<u>300.00</u>	<u>-300.00</u>

07/08/21
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2021

	<u>Jan - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
61500 · ADMINISTRATION			
61520 · Check Print Charges	49.71	50.00	-0.29
61540 · Hospitality	0.00	35.00	-35.00
61550 · Liability Insurance	17.11	637.00	-619.89
61560 · Newsletter Printing & Postage	92.46	193.00	-100.54
61580 · Postage for Exec Board	28.60	106.00	-77.40
61590 · Supplies for Exec Board	0.00	127.00	-127.00
Total 61500 · ADMINISTRATION	<u>187.88</u>	<u>1,148.00</u>	<u>-960.12</u>
Total 61000 · MANAGEMENT & GENERAL	511.30	2,519.42	-2,008.12
62000 · PROGRAM SERVICE PROJECT (PSP)			
62200 · CLINIC & OFFICE			
62260 · Plant Clinic & Office Supplies	0.00	100.00	-100.00
62280 · Soil Testing	254.58	450.00	-195.42
62290 · Website Development	0.00	150.00	-150.00
Total 62200 · CLINIC & OFFICE	<u>254.58</u>	<u>700.00</u>	<u>-445.42</u>
62300 · COMMUNITY OUTREACH			
62310 · DC Fair Outreach Booth	0.00	100.00	-100.00
Total 62300 · COMMUNITY OUTREACH	0.00	100.00	-100.00
62400 · DISCOVERY GARDEN (DG)			
62417 · Educational Signage	89.98	150.00	-60.02
62449 · Maintenance DG	904.24	1,252.00	-347.76
Total 62400 · DISCOVERY GARDEN (DG)	<u>994.22</u>	<u>1,402.00</u>	<u>-407.78</u>
Total 62000 · PROGRAM SERVICE PROJECT (PSP)	1,248.80	2,202.00	-953.20
63000 · HORTICULTURAL LEARNING CTR(HLC)			
63110 · Annual Pumping Expense (Diver)	0.00	300.00	-300.00
63120 · Eastside Greenhouse Maintenance	0.00	700.00	-700.00
63125 · Eastside Greenhouse Supplies	0.00	800.00	-800.00
63130 · Garbage Dump Fee	0.00	144.00	-144.00
63140 · HLC Fire Extinguishers	54.00	58.00	-4.00
63145 · HLC Maintenance	281.03	604.00	-322.97
63160 · Toilet Repairs & Supplies	0.00	94.00	-94.00
63180 · Victory Garden	121.40	226.00	-104.60
63190 · Westside Greenhouse Maintenance	16.20	269.00	-252.80
63195 · Westside Greenhouse Supplies	28.63	173.00	-144.37
Total 63000 · HORTICULTURAL LEARNING CTR(HLC)	<u>501.26</u>	<u>3,368.00</u>	<u>-2,866.74</u>

07/08/21
Cash Basis

Douglas County Master Gardeners
Actual vs Budget
January through December 2021

	<u>Jan - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
65000 · SPECIAL EVENTS			
65100 · PLANT SALE (PS)			
65110 · Advertising	0.00	200.00	-200.00
65140 · Next Year's Seeds	0.00	800.00	-800.00
65150 · Next Year's Supplies - PS	119.34	800.00	-680.66
65164 · Plants - Eastside	0.00	150.00	-150.00
65168 · Plants - Westside	0.00	650.00	-650.00
65170 · Supplies	1,477.02	2,033.00	-555.98
Total 65100 · PLANT SALE (PS)	1,596.36	4,633.00	-3,036.64
65190 · PROPANE TANKS			
65191 · Eastside Greenhouse #1 75532	352.87	912.00	-559.13
65193 · Eastside Greenhouse #2 MO327516	281.13	825.00	-543.87
65196 · Westside Greenhouse #3 49518	0.00	574.00	-574.00
65198 · Westside Greenhouse #500 48450	0.00	399.00	-399.00
Total 65190 · PROPANE TANKS	634.00	2,710.00	-2,076.00
65210 · Bake Sale	0.00	75.00	-75.00
65290 · Trash-To-Treasure	0.00	475.00	-475.00
Total 65000 · SPECIAL EVENTS	2,230.36	7,893.00	-5,662.64
66000 · UTILITIES			
66010 · Electricity - HLC			
66010.2 · Electricity - 82346502 - HLC	1,897.51	2,964.00	-1,066.49
Total 66010 · Electricity - HLC	1,897.51	2,964.00	-1,066.49
66020 · Electricity - Pump			
66020.2 · Electricity - 81156829 - Pump	49.44	301.00	-251.56
Total 66020 · Electricity - Pump	49.44	301.00	-251.56
66050 · Water - Heleck Hall Meter	607.41	1,077.00	-469.59
66060 · Water - Caretakers Meter	7.82	69.00	-61.18
Total 66000 · UTILITIES	2,562.18	4,411.00	-1,848.82
67000 · EXPENSE APPROVED NOT BUDGETED			
67011 · Rock Garden - 2019 Karl Carlson	143.70	143.70	0.00
Total 67000 · EXPENSE APPROVED NOT BUDGETED	143.70	143.70	0.00
Total 60000 · EXPENSES	7,197.60	20,537.12	-13,339.52
Total Expense	7,197.60	20,537.12	-13,339.52
Net Income	6,830.75	-3,319.12	10,149.87