

**DOUGLAS COUNTY MASTER GARDENERS**  
**Executive Board Meeting (Zoom)**  
**March 10, 2021**

**Call to Order:** The meeting was called to order at 10:00. There were 19 members in attendance including President Julie Stanbery, Vice-President Diana Woodward, Treasurer Diane Smith-Lewsadder, Past President Nancy Fuller, Membership Kay Livermore and Secretary Bonnie Courter.

**Agenda Approval:** No additions.

**Minutes Approval:** The minutes were approved as posted.

**Agent's Report - Steve Renquist:**

There's been a recent potential for frost or freezing temperatures. Since there is a dramatic difference in temperatures from one site of the county to another, it makes it hard for him to give out any broad-based warnings to local growers. Steve encourages everyone to have their own "weather station" to record more accurate temperature and rainfall for their location. Since October 1, 2020, the AgriMet station has recorded 23" of rain. Steve has recorded 24" at his home in Winchester, and Elkton has had 40" of rain.

Steve has two more Monday training programs. Next week will be on Xeriscape gardening, and IPM will be the subject on the 22nd.

Robin Oki asked Steve to bring a request to the Board concerning the Class of 2020. Since they were unable to get Plant Clinic time, can they still get their 60 hour badge? Steve feels they should be awarded their 60 hour badge in spite of not doing any clinic time. Discussion followed. **The consensus was to award 60 hour badges to those from the 2020 class who have recorded 60 hours. This is a one time exemption specifically for the 2020 class.**

Steve spoke with the OSU Regional Manager about our plans for this year's Plant Sale. She cautioned that as long as our county is still at the Extreme Risk category for COVID, they won't even look at our plans. If we go down in risk, March 25 would be the earliest to drop down. Julie noted that the Home Show was a successful outdoor event recently. We will wait until the risk goes down before sending our plans to OSU. The County likes our plan, but won't present it to the County Commissioners until approved by OSU. Barbara Robinson says Westside Greenhouse has been cutting back on seeding, and Steve said they're probably wise to do so.

Compost tea for plants for the sale was discussed. Elva Sellens was given the option of when to start making compost tea - she will probably start mid-April or May.

The last pruning session will be for the Japanese garden, and has been moved to March 26 instead of the 12th. The time is 1:00-4:00.

**OFFICER REPORTS**

**Membership - Kay Livermore:** We have 229 members, only down 15 from last year, which is very satisfactory, according to Kay.

**OMGA - Barbie Hamby/Kish Doyle:** (Not present. here's their report)

*The first quarterly OMGA Meeting by Zoom was held Friday, March 5, 2021.*

*Douglas County continued to be well represented at OMGA's 1<sup>st</sup> Quarterly (ZOOM) Meeting, as we had five members present: OMGA President Chris Rusch, Treasurer Patrice Sipos, Secretary Sharon Bordeaux, Representative Barbara Hamby and DCMG Past-President Nancy Fuller. Alternate Rep Kish Doyle was not present.*

**OMGA Orientation:** *President Chris Rusch presented an orientation for OMGA Representatives and Alternates. It included an overview of the organization and discussions of the reps' roles and responsibilities.*

**Financial Reports Year-to-Date:** *Patrice Sipos reported that this is a bleak budget year and that there were fewer expenses this year. OMGA did not collect any membership dues for the 2021 year. It did, however, receive donations from Kroger. Some chapters have donated \$250 to OMGA in lieu of making donations to this year's Mini-College silent auction.*

**Recruitment/Succession:** *There are openings on the board that need to be filled. The "Gardener's Pen" newsletter is still in need of an editor. Chris mentioned that perhaps two people could share this role. It is a quarterly publication, but we could consider publishing it bi-annually or tri-annually. Those who are interested may look at previous editions on OMGA's website. Additional positions will open in 2022 as the President's and Treasurer's terms will end. Chapters are encouraged to reach out to their members to encourage them to consider these leadership positions.*

**OSU Extension Program Coordinator Gail Langellotto** *presented her report, which was emailed to members of our chapter. She will be presenting the 2020 annual report at this summer's Mini-College.*

### **Virtual Mini-College**

**Registration** *will be opened soon for this year's Mini-College to be held Friday, July 16-Saturday, July 17. Cost will be \$49. Enrollees can watch their chosen workshops from the comfort of their homes, and then view all the other sessions at their convenience.*

**PHOTOS NEEDED:** *Chapters are requested to send photos of their award winners, such as longevity, grant recipients, etc. which will be shown during the event. MG's may also send landscape photos for slide shows that will be presented during each morning. Information on where to send them will be posted soon.*

**SILENT AUCTION:** *Chapters may choose whether to donate \$250 to OMGA or donate items for the silent auction. Photos of the donated items will have to be sent to Sue Nesbitt. However, please note that those items will have to be shipped from the donor to the buyer. Most of the chapters are opting to make the \$250 donation. Checks may be made payable to OMGA and sent to Patrice Sipos.*

**Diane Smith-Lewsadder made a motion to donate \$250 to OMGA instead of donating items for the Silent Auction. Kay Livermore seconded the motion, and it was approved unanimously. The approved motion will be presented to the membership at the Chapter Meeting for approval.**

**Treasurer - Diane Smith-Lewsadder:** No new items. Carol Bolt needs a receipt book to give people for soil testing. Steve will retrieve the receipt book from the Plant Clinic to give to Carol.

**Vice-President - Diana Woodward:** The next Level Up presentation is "Dirt Gone Bad - When Your Soil Amendment Has Been Contaminated". It was held yesterday, so the recording will be posted within one week. Diana will send out the link when it's available.

**Past President - Nancy Fuller:** OSU is starting to make gardening classes from other sources available for free on their "Event Brite" site. You do have to register. The upcoming one is at noon this Friday, the 12th, on composting and mulching. Here is the link: <http://eventbrite.com/>

Also the Eugene Symphony is doing free online concerts once every 6 weeks. Just go to their website to sign up ahead of time to get the link.

**President - Julie Stanbery:** No report.

## COMMITTEE REPORTS

**Awards - Diana Circle:** Diana has been meeting with individuals to update their swinger bars. She has the new badges. The \$5.45 for each badge should be sent to Kay who will get it to Anita. Awards Committee meets by email, and are looking at OMGA State Award nominations. Diana asked for help from other MG's to let her know who is volunteering so she can recognize them.

**Community Outreach - Leo Grass:** Not present, no report.

**Discovery Garden - Julie Stanbery:** The toilet at the Discovery Garden is working again.

**Fundraising - Nathan Baily:** Not present, no report.

**Greenhouse East - Bonnie Durick:** No report - we can't be out there.

**Greenhouse West - Barbara Robinson:** No report as we can't be working at the greenhouse.

**Hallmark - Linda Thames:** No new were cards sent out. Ken Hays had successful knee replacement surgery.

Ann Severson said her husband did have a heart attack, but is doing well, getting more testing.

**Newsletter - Bonnie Courter:** No report.

**Plant Clinic - Chris Rusch:** Chris has been answering emails and updating protocols and forms for the clinic.

**Plant Sale - Bonnie Durick:** Bonnie sent the plans for the sale in to Steve, but it's pointless to turn it into OSU right now if they're not even going to look at it. So we're looking at the first week of April before we can submit plans to OSU. At this point it is starting to involve money for publicity and signs. Perhaps she will have the Plant Sale team meet the first week of April to assess what, if any, contingency plans should be made.

**Publicity - Cheryl Caplan:** Cheryl has told the News-Review that we need to be flexible in our advertising and they're willing to do that.

**Trash to Treasure - Ann Severson:** The sale has been cancelled. Ann will contribute articles for the Newsletter on succulents and call it "Succulent Corner".

**Victory Garden - Carolyn Ruzicka:** Not present, no report.

**OLD BUSINESS:** None.

**NEW BUSINESS:** There will be a public vaccination drive-through clinic through Douglas County Health this Saturday, and the public can sign up through the county's Event Brite section on their website. Diana Circle is helping people who don't have internet to sign up. Current Orthodontics also provides vaccinations as do Costco Pharmacy, Fred Meyer, and BiMart.

**SHOW AND TELL:** None.

**ANNOUNCEMENTS:**

Chapter Meeting

March 25, 10:00 (Zoom)

**ADJOURNMENT:** The meeting adjourned at 10:55.

Respectfully submitted,  
Bonnie Courter, Secretary

11:12 AM  
03/04/21

Douglas County Master Gardeners  
Account Balances  
As of March 4, 2021

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	Mar 4, 21	
	<u>Debit</u>	<u>Credit</u>
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	29,038.38	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ACCO...	5,007.18	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	2,152.09	
<b>TOTAL</b>	<b><u>36,197.65</u></b>	<b><u>0.00</u></b>

Douglas County Master Gardeners  
Cash Flow - Profit & Loss  
February 10 through March 4, 2021

	<u>Feb 10 - Mar 4, 21</u>
<b>Income</b>	
<b>43400 · DONATIONS</b>	
43410 · Contributions	476.00
43420 · Amazon Smile Foundation	27.53
43430 · Kroger Community Rewards	15.03
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<b>Total 43400 · DONATIONS</b>	518.56
<b>44800 · DUES- MEMBERSHIP</b>	
44810 · Membership Dues	235.00
	<hr/>
<b>Total 44800 · DUES- MEMBERSHIP</b>	235.00
<b>45000 · Interest Income - Bank</b>	4.66
	<hr/>
<b>Total Income</b>	758.22
<b>Gross Profit</b>	758.22
<b>Expense</b>	
<b>60000 · EXPENSES</b>	
<b>61000 · MANAGEMENT &amp; GENERAL</b>	
<b>61500 · ADMINISTRATION</b>	
61520 · Check Print Charges	49.71
61560 · Newsletter Printing & Postage	14.24
61580 · Postage for Exec Board	11.00
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<b>Total 61500 · ADMINISTRATION</b>	74.95
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<b>Total 61000 · MANAGEMENT &amp; GENERAL</b>	74.95
<b>62000 · PROGRAM SERVICE PROJECT (PSP)</b>	
<b>62400 · DISCOVERY GARDEN (DG)</b>	
62449 · Maintenance DG	48.49
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<b>Total 62400 · DISCOVERY GARDEN (DG)</b>	48.49
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<b>Total 62000 · PROGRAM SERVICE PROJECT (PSP)</b>	48.49
<b>63000 · HORTICULTURAL LEARNING CTR(HLC)</b>	
63145 · HLC Maintenance	17.99
	<hr/>
<b>Total 63000 · HORTICULTURAL LEARNING CTR(HLC)</b>	17.99
<b>66000 · UTILITIES</b>	
66050 · Water - Heleck Hall Meter	119.23
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<b>Total 66000 · UTILITIES</b>	119.23
<b>67000 · EXPENSE APPROVED NOT BUDGETED</b>	
67022 · ESG - 2020 Cow Creek Grant	110.46
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<b>Total 67000 · EXPENSE APPROVED NOT BUDGETED</b>	110.46
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<b>Total 60000 · EXPENSES</b>	371.12

11:16 AM  
03/04/21  
Cash Basis

**Douglas County Master Gardeners**  
**Cash Flow - Profit & Loss**  
February 10 through March 4, 2021

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	<u>Feb 10 - Mar 4, 21</u>
68001 - Voids	<u>0.00</u>
Total Expense	<u>371.12</u>
Net Income	<u><u>387.10</u></u>

Douglas County Master Gardeners  
Profit & Loss Forecast Overview  
January 2020 through April 2021

	Jan '20 - Apr 21	Forecast	\$ Over Forecast
<b>Income</b>			
43400 · DONATIONS			
43410 · Contributions	1,066.00	0.00	1,066.00
43420 · Amazon Smile Foundation	99.56	40.00	59.56
43430 · Kroger Community Rewards	65.79	5.00	60.79
43435 · BottleDrop	0.00	0.00	0.00
43440 · Grants	3,150.00	0.00	3,150.00
<b>Total 43400 · DONATIONS</b>	<b>4,381.35</b>	<b>45.00</b>	<b>4,336.35</b>
44800 · DUES- MEMBERSHIP			
44810 · Membership Dues	4,495.00	2,210.00	2,285.00
44820 · Newsletter	455.00	262.50	192.50
<b>Total 44800 · DUES- MEMBERSHIP</b>	<b>4,950.00</b>	<b>2,472.50</b>	<b>2,477.50</b>
45000 · Interest Income - Bank	67.84	70.00	-2.16
46400 · PROGRAM SERVICE PROJECT (PSP)			
46440 · Soil Testing	970.00	430.00	540.00
46450 · Spring into Gardening - REFUND	250.00	250.00	0.00
<b>Total 46400 · PROGRAM SERVICE PROJECT (PSP)</b>	<b>1,220.00</b>	<b>680.00</b>	<b>540.00</b>
47000 · SPECIAL EVENTS			
47100 · PLANT SALE			
47110 · Raffle	0.00	0.00	0.00
47120 · Entrance Fees	0.00	0.00	0.00
47130 · Sales - Event	0.00	0.00	0.00
47140 · Sales - Post Event	0.00	0.00	0.00
47150 · Sales - Pre Event	12,410.03	0.00	12,410.03
47160 · Sales - Vendors' Booths	0.00	0.00	0.00
47170 · Tips for 4-H Volunteers	0.00	0.00	0.00
<b>Total 47100 · PLANT SALE</b>	<b>12,410.03</b>	<b>0.00</b>	<b>12,410.03</b>
47210 · Bake Sale	0.00	0.00	0.00
47220 · Compost Tea	707.00	950.00	-243.00
47230 · Tee Shirt Sales	0.00	0.00	0.00
47235 · Black Apparel	600.00	0.00	600.00
47240 · Trash-To-Treasure	4,449.18	3,000.00	1,449.18
47250 · Vermiculture - Worms	0.00	0.00	0.00
47255 · Grafted Apple Trees	350.00	0.00	350.00
<b>Total 47000 · SPECIAL EVENTS</b>	<b>18,516.21</b>	<b>3,950.00</b>	<b>14,566.21</b>
<b>Total Income</b>	<b>29,135.40</b>	<b>7,217.50</b>	<b>21,917.90</b>
<b>Gross Profit</b>	<b>29,135.40</b>	<b>7,217.50</b>	<b>21,917.90</b>
<b>Expense</b>			
60000 · EXPENSES			
61000 · MANAGEMENT & GENERAL			
61100 · AWARDS & BANQUET			
61110 · Awards	0.00	112.00	-112.00
61120 · Banquet	0.00	224.00	-224.00
<b>Total 61100 · AWARDS &amp; BANQUET</b>	<b>0.00</b>	<b>336.00</b>	<b>-336.00</b>



Douglas County Master Gardeners  
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January 2020 through April 2021

	Jan '20 - Apr 21	Forecast	\$ Over Forecast
61200 · CONFERENCES			
61210 · Chapter Meetings	0.00	0.00	0.00
61230 · OMGA International	0.00	0.00	0.00
61240 · OMGA Quarterly Meetings	0.00	0.00	0.00
61250 · OMGA Travel	0.00	239.00	-239.00
Total 61200 · CONFERENCES	0.00	239.00	-239.00
61300 · OMGA Dues	1,547.00	3,121.00	-1,574.00
61400 · GRANTS/GIFTS/SCHOLARSHIPS			
61420 · 4-H Donation	0.00	0.00	0.00
61440 · Gifts - Hallmark postage/cards	0.00	50.00	-50.00
61450 · Gifts - Miscellaneous	5.00	5.00	0.00
61460 · Gifts - Officers	0.00	0.00	0.00
61480 · Scholarships	0.00	0.00	0.00
Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS	5.00	55.00	-50.00
61500 · ADMINISTRATION			
61510 · Bank Charges	0.00	0.00	0.00
61520 · Check Print Charges	49.71	50.00	-0.29
61530 · Historian	0.00	0.00	0.00
61540 · Hospitality	132.98	168.00	-35.02
61550 · Liability Insurance	613.00	650.00	-37.00
61560 · Newsletter Printing & Postage	256.21	415.00	-158.79
61570 · OMGA Search for Excellence	0.00	0.00	0.00
61580 · Postage for Exec Board	39.60	80.00	-40.40
61590 · Supplies for Exec Board	123.21	250.00	-126.79
Total 61500 · ADMINISTRATION	1,214.71	1,613.00	-398.29
Total 61000 · MANAGEMENT & GENERAL	2,766.71	5,364.00	-2,597.29
62000 · PROGRAM SERVICE PROJECT (PSP)			
62110 · ADVANCED TRAINING			
62120 · Continuing Education	0.00	0.00	0.00
62125 · Spring into Gardening	0.00	0.00	0.00
62150 · WINTER PROGRAM			
62160 · New Class - Supplies	8.99	29.00	-20.01
64170 · Speakers	450.00	1,100.00	-650.00
Total 62150 · WINTER PROGRAM	458.99	1,129.00	-670.01
Total 62110 · ADVANCED TRAINING	458.99	1,129.00	-670.01
62200 · CLINIC & OFFICE			
62210 · Farmers' Market - Canyonville	0.00	0.00	0.00
62220 · Farmers' Market - Roseburg	0.00	0.00	0.00
62240 · Insects	45.71	56.00	-10.29
62250 · Library	0.00	0.00	0.00
62260 · Plant Clinic & Office Supplies	0.00	30.00	-30.00
62280 · Soil Testing	400.00	850.00	-450.00
62290 · Website Development	129.39	150.00	-20.61
Total 62200 · CLINIC & OFFICE	575.10	1,086.00	-510.90

Douglas County Master Gardeners  
Profit & Loss Forecast Overview  
January 2020 through April 2021

	Jan '20 - Apr 21	Forecast	\$ Over Forecast
62300 · COMMUNITY OUTREACH			
62310 · DC Fair Outreach Booth	0.00	0.00	0.00
62320 · Printing Materials 4 Outreach	0.00	0.00	0.00
62330 · Speakers Bureau	0.00	0.00	0.00
Total 62300 · COMMUNITY OUTREACH	0.00	0.00	0.00
62400 · DISCOVERY GARDEN (DG)			
62402 · Butterfly Garden	0.00	0.00	0.00
62405 · Children's Garden	24.99	25.00	-0.01
62409 · Compost/Biochar/Vermiculture	0.00	0.00	0.00
62413 · Easy Access (Container Garden)	241.95	242.00	-0.05
62421 · Entry Garden	0.00	0.00	0.00
62425 · Herb Garden	0.00	0.00	0.00
62429 · Hummingbird Garden	0.00	0.00	0.00
62433 · Iris Garden	199.87	200.00	-0.13
62437 · Irrigation	0.00	0.00	0.00
62441 · Japanese Garden	0.00	0.00	0.00
62445 · Kiosk - Donor Board	0.00	0.00	0.00
62449 · Maintenance DG	313.48	517.00	-203.52
62453 · Mulch	0.00	0.00	0.00
62457 · Orchard	0.00	0.00	0.00
62461 · Ornamental Garden	0.00	0.00	0.00
62465 · Pavilion	0.00	0.00	0.00
62469 · Perennial Boarder	0.00	0.00	0.00
62473 · Raised Beds (Dahlia-Lily)	0.00	0.00	0.00
62477 · Rock Garden	0.00	0.00	0.00
62481 · Shade Garden	0.00	0.00	0.00
62485 · Signage	0.00	0.00	0.00
62488 · Straw Bale Garden	0.00	0.00	0.00
62491 · Sun Garden	0.00	0.00	0.00
62498 · Xeriscape Garden	0.00	0.00	0.00
Total 62400 · DISCOVERY GARDEN (DG)	780.29	984.00	-203.71
Total 62000 · PROGRAM SERVICE PROJECT (P...	1,814.38	3,199.00	-1,384.62
63000 · HORTICULTURAL LEARNING CTR(HLC)			
63110 · Annual Pumping Expense (Diver)	300.00	300.00	0.00
63120 · Eastside Greenhouse Maintenance	2,196.72	3,370.00	-1,173.28
63125 · Eastside Greenhouse Supplies	160.58	188.00	-27.42
63130 · Garbage Dump Fee	80.52	225.00	-144.48
63140 · HLC Fire Extinguishers	52.00	60.00	-8.00
63145 · HLC Maintenance	398.09	484.00	-85.91
63150 · HLC Orchard	0.00	0.00	0.00
63160 · Toilet Repairs & Supplies	15.57	60.00	-44.43
63170 · Tree Trimming Professional	0.00	0.00	0.00
63180 · Victory Garden	368.18	473.00	-104.82
63185 · Victory Garden Signage	0.00	0.00	0.00
63190 · Westside Greenhouse Maintenance	98.22	367.00	-268.78
63195 · Westside Greenhouse Supplies	-69.00	104.00	-173.00
Total 63000 · HORTICULTURAL LEARNING CTR(...	3,600.88	5,631.00	-2,030.12

Douglas County Master Gardeners  
Profit & Loss Forecast Overview  
January 2020 through April 2021

	Jan '20 - Apr 21	Forecast	\$ Over Forecast
65000 · SPECIAL EVENTS			
65100 · PLANT SALE (PS)			
65110 · Advertising	355.19	1,555.00	-1,199.81
65120 · Contributions - PS Volunteers	0.00	0.00	0.00
65130 · Exhibit Fees	0.00	3,400.00	-3,400.00
65140 · Next Year's Seeds	307.65	800.00	-492.35
65150 · Next Year's Supplies - PS	1,002.07	1,000.00	2.07
65164 · Plants - Eastside	174.96	475.00	-300.04
65168 · Plants - Westside	0.00	300.00	-300.00
65170 · Supplies	1,310.87	2,744.00	-1,433.13
Total 65100 · PLANT SALE (PS)	3,150.74	10,274.00	-7,123.26
65190 · PROPANE TANKS			
65191 · Eastside Greenhouse #1 75532	1,070.68	1,528.00	-457.32
65193 · Eastside Greenhouse #2 MO327516	912.74	1,526.00	-613.26
65196 · Westside Greenhouse #3 49518	516.66	1,291.00	-774.34
65198 · Westside Greenhouse #500 48450	353.94	753.00	-399.06
Total 65190 · PROPANE TANKS	2,854.02	5,098.00	-2,243.98
65210 · Bake Sale	0.00	75.00	-75.00
65230 · Compost Tea	148.33	150.00	-1.67
65250 · Taste-Off	0.00	0.00	0.00
65270 · Tee Shirts	0.00	0.00	0.00
65275 · Black Apparel	589.00	589.00	0.00
65280 · BottleDrop	0.00	0.00	0.00
65290 · Trash-To-Treasure	39.99	390.00	-350.01
Total 65000 · SPECIAL EVENTS	6,782.08	16,576.00	-9,793.92
66000 · UTILITIES			
66010 · Electricity - HLC			
66010.2 · Electricity - 82346502 - HLC	3,252.36	5,974.00	-2,721.64
Total 66010 · Electricity - HLC	3,252.36	5,974.00	-2,721.64
66020 · Electricity - Pump			
66020.2 · Electricity - 81156829 - Pump	274.09	325.00	-50.91
Total 66020 · Electricity - Pump	274.09	325.00	-50.91
66050 · Water - Heleck Hall Meter	1,136.30	1,094.00	42.30
66060 · Water - Caretakers Meter	31.11	100.00	-68.89
Total 66000 · UTILITIES	4,693.86	7,493.00	-2,799.14

Douglas County Master Gardeners  
 Profit & Loss Forecast Overview  
 January 2020 through April 2021

	Jan '20 - Apr 21	Forecast	\$ Over Forecast
67000 · EXPENSE APPROVED NOT BUDGETED			
67001 · Plant Clinic Office	212.00	212.00	0.00
67007 · Trash to Treasure	350.00	350.00	0.00
67008 · BottleDrop Setup Expenses	0.00	100.00	-100.00
67011 · Rock Garden - 2019 Karl Carlson	56.30	200.00	-143.70
67012 · Signage - 2020 Karl Carlson	99.74	250.00	-150.26
67013 · Extension Educator Grant - 2020	0.00	400.00	-400.00
67021 · ESG - 2019 Ford Grant	2,239.67	2,239.67	0.00
67022 · ESG - 2020 Cow Creek Grant	2,216.13	2,500.00	-283.87
Total 67000 · EXPENSE APPROVED NOT BUDG...	5,173.84	6,251.67	-1,077.83
Total 60000 · EXPENSES	24,831.75	44,514.67	-19,682.92
68001 · Voids	0.00		
Total Expense	24,831.75	44,514.67	-19,682.92
<b>Net Income</b>	<b>4,303.65</b>	<b>-37,297.17</b>	<b>41,600.82</b>