

## DOUGLAS COUNTY MASTER GARDENERS

Executive Board Meeting

March 14, 2018

President Chris Rusch called the meeting to order at 10:00 am. Attending were Chris Rusch, Sharon Bordeaux, Diana Circle, Patrice Sipos, Anne Bacon, Judy Huntley, Betty Ison, Julie Stanbery, Ruth Stafford, Bonnie Courter, Ann Severson, Mik Carlson, Jen Bailey and Elva Sellens.

The agenda was approved as presented.

The February Executive Board Meeting minutes are available for review on the DCMG website. If there are no additions or corrections, the minutes stand approved as posted.

Reports of those attending the meeting:

Agents Report: Steve Renquist

- Steve reports that the new class appears to be bonding and feels that this will improve class retention.
- Steve has agreed to help with the 2019 Spring into Gardening.
- No one has volunteered to chair the Winter Program. Perhaps co-chairs could fill this position.
- The Josephine County Seeds of Spring will be held Saturday, March 17<sup>th</sup> at the Rogue Community College.

Membership – Diana Circle:

Diana reported 217 members have renewed. There are +/- 31 graduates (the final number will be available in April). Once the new members are added to the roster the membership will total +/- 248. Generally, there are additional renewals in May before the Plant Sale.

OMGA Representative – Nancy Fuller: Patrice Sipos reported for Nancy Fuller.

Nancy and Patrice attended the power point presentation on the Junior Master Gardener Program. The program is based on 4-H Youth Development Program. The program is designed for grades 3 through high school. Each county will receive a copy of the power point to share with their membership. Patrice passed the Jr. Master Gardener Handbook around.

Discussion followed on the possibility of using the handbook as a source for working with youth from the foster care center. Several people expressed an interest in purchasing copies of the handbook. It was suggested that a copy or copies be part of the MG library. Chris will look into ordering. Members will be able to sign up to order a copy at the general meeting. Ordering information: JMG Junior Master Gardener Handbook (A 4-H Youth Development Program), [agrillifebookstore.org](http://agrillifebookstore.org), 888-900-2577.

Treasurer – Patrice Sipos: Patrice passed out an updated copy of the financials.

Vice President – Anne Bacon:

Anne was not in attendance. The March Continuing Education will be presented by Stephen Reustle, Reustle Prayer Rock Vineyards

President – Chris Rusch:

- Chris complimented Denise on the awesome job she has done as chair of the Winter Program.
- Chris complimented Ann on Trash To Treasure – great layout, very organized and huge success.
- Visitors from the International Conference are available in the Plant Clinic.
- Chris and Larry Sutton are planning to attend an OMGA workshop on membership retention strategies.
- Replacements still needed for:
  - Plant Sale Chair
  - Umpqua Valley Farmers Market
  - Winter Program
  - Treasurer
- The doggie waste station is being stored in Steve's office

Plant Clinic – Chris Rusch:

The Plant Clinic is in a training mode with all the new students. The clinic is now open 5 days a week. The new class is very enthusiastic.

Greenhouse East – Ann Severson: In Bruce's absence Ann Severson reported that crews are busy cleaning plants.

Awards – Betty Ison: Busy working on awards.

Victory Garden – Ruth Stafford:

The garlic is looking good. Peas and onions have been planted. Two new class members showed up to help. It is good to be in the soil again.

Discovery Garden – Julie Stansbery:

- Mr. Bean completed the installation of the electricity in the yellow barn. Due to the time it takes to set up an account and receive payments through OSU, Julie asked if the Master Gardeners could front the money for payment to Mr. Bean, MG would apply for payment from OSU.  
***Sharon Bordeaux moved that MG front the payment to Mr. Bean; Patrice seconded the motion. The motion passed unanimously.***
- Mark Schmoll and Ivor Chapman repaired the Discovery Garden fence damaged by a winter storm.
- The next workday is Tuesday, March 20<sup>th</sup>.
- Julie announced changes to the Discovery Garden:
  - Julie will be the overall head of the Butterfly Garden. The new divided smaller gardens will each have their own garden head. Over ½ of the smaller gardens have 2018 class members as garden heads.
  - Mark Schmoll is the new garden head for the Japanese Garden. There will be a workday in the Japanese Garden on March 27<sup>th</sup>.
  - Mark Schmoll is the new co-chair for the E-Z Access Garden
  - Anne Bacon is now the head of the Straw Bales.

Newsletter – Bonnie Courter: Articles are due on March 31<sup>st</sup>.

Trash to Treasures – Ann Severson

Ann reported that she is very happy with the success of the sale this year. The new layout and sorting of items helped with the success. She complimented all the members on their hard work and thanked everyone for their support. She does not have a final number, but indicated proceeds will be around \$3,600, up from last year.

### **New Business:**

Jen Bailey reported on the President's review of the By-Laws and the Policy & Procedures and submitted written By-Law and Policy & Procedures changes for Executive Board approval.

### Changes to the By-Laws

Prevent the Treasurer from serving more than three years in a row.

Amend By-Laws Article IV (Elections), Section 4 (Term) as follows:

#### Current Language:

Section 4. Term. The term of office shall be one year for officers. An officer may be re-elected without limitation unless the number of terms is otherwise limited by the Chapter. Term of office shall begin upon installation at the end of the August business meeting.

#### Proposed Language

Section 4. Term. The term of office shall be one year for officers. An officer may be re-elected without limitation, apart from the Treasurer, who may not serve more than three terms in a row. Term of office shall begin upon installation at the end of the August Chapter meeting.

***Diane Circle made a motion that Article IV, Section 4 of the By-laws be amended as presented. Patrice Sipos seconded the motion. The motion was unanimously approved. Per By-Laws, the change will be presented at the March 29, 2018 Chapter meeting, published in the April newsletter and voted on at the April, 2018 Chapter meeting.***

## Change to Policy & Procedures

Move the deadline for submitting time card to January 10<sup>th</sup>.

Amend Policy & Procedures "Volunteer Hours Recording" policy as follows:

Members are responsible for verifying that their volunteer hours are recorded accurately. The hours are reported on the web site and in the binders at the Plant Clinic. Any corrections must be made **before January 10<sup>th</sup> for the prior year**. Changes to earlier years are not possible.

**Sharon Bordeaux made a motion that the Policy & Procedures "Volunteer Hours Recording" policy be amended as presented. Diane Circle seconded the motion. The motion was unanimously approved. Per By-Laws, the change will be presented at the March 29, 2018 Chapter meeting, published in the April newsletter and voted on at the April, 2018 Chapter meeting.**

As Policies Coordinator, Jen Bailey made Policy and Procedures Manual updates as follows:

- Officer Job Descriptions: President, Secretary.
- Committee Heads: Discovery Garden, Library, Plant Clinic, Policies Coordinator (New), Soil Testing (New), New Class Representative (Inactive).
- Policy & Procedures: Introduction, OMGA "Growing Gardeners" Conference Scholarships, **Volunteer Hours Recording**.
- By-Laws: **Term of the Treasurer**

Changes can be viewed by going to: [douglascountymg.org](http://douglascountymg.org)/For Master Gardeners/Documents and Forms/Policies and Procedures/By-Laws.

Jen Bailey reminded the membership that submissions for the Education Grant are due May 15<sup>th</sup> and the deadline for submission for the Carl Carlson grant is May 15<sup>th</sup>.

Other Business:

Julie Stanbery reported that John Panches has applied for a Regional Director position with OSU Extension. She suggested that our Chapter members write letters of support/recommendations to the following:

Ed Ray, OSU President:	<a href="mailto:Pres.Office@oregonstate.edu">Pres.Office@oregonstate.edu</a> ; <a href="mailto:ed.ray@oregonstate.edu">ed.ray@oregonstate.edu</a>
Ed Feser, Provost:	<a href="mailto:ed.feser@oregonstate.edu">ed.feser@oregonstate.edu</a>
Scott Reed, Vice Provost:	<a href="mailto:scott.reed@oregonstate.edu">scott.reed@oregonstate.edu</a>
Lindsey Shirley, Associate Provost:	<a href="mailto:lindsey.shirley@oregonstate.edu">lindsey.shirley@oregonstate.edu</a>

The letters should focus on John's contributions and positive leadership. Julie also asked that a letter be send from the executive board. Chris will compose and send a letter from the executive board.

The meeting adjourned at 11:30.

Respectfully submitted,  
Sharon J Bordeaux, Secretary

Executive Board Meeting:	Wednesday, April 11, 10 AM, OSU Extension Conference Room
DCMG Chapter Meeting & CED:	Thursday, March 29, 9 AM – OSU Extension Auditorium
Plant Clinic	Monday – Friday, 1 – 4, OSU Extension Office
Insect Committee:	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays, 10 AM, OSU Extension Office
Westside/Eastside Greenhouses:	Workdays, Tuesdays 9-12
Plant Sale:	May 5 <sup>th</sup>

4:10 PM  
03/13/18

Douglas County Master Gardeners  
Account Balances  
As of March 13, 2018

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	Mar 13, 18	
	<u>Debit</u>	<u>Credit</u>
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	28,060.80	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	5,030.91	
10000 · BANK ACCOUNTS:10102 · NWCC - MEMBER ACCOU...	1,100.07	
<b>TOTAL</b>	<b><u>34,191.78</u></b>	<b><u>0.00</u></b>

Douglas County Master Gardeners  
Statement of Cash Flows  
February 14 through March 13, 2018

Feb 14 - Mar 13, ...

OPERATING ACTIVITIES

Net Income	-554.19
Adjustments to reconcile Net Income to net cash provided by operations:	
43400 · DONATIONS:43410 · Contributions	-55.00
44800 · DUES-MEMBERSHIP:44801 · Membership Dues	-220.00
46400 · PSP INCOME:46440 · Soil Testing	-190.00
47000 · SPECIAL EVENTS:47200 · SPECIAL EVENTS - OTHER:47204 · Trash-To-Treasure	-3,630.48
60000 · EXPENSES:61000 · MANAGEMENT & GENERAL:61500 · OTHER MANAGEMENT & GEN...	123.16
60000 · EXPENSES:62000 · PSP EXPENSE:62101 · Advanced Training:62105 · Newsletter:62105...	12.00
60000 · EXPENSES:62000 · PSP EXPENSE:62400 · DISCOVERY GARDEN:62408 · Entry Garden	14.99
60000 · EXPENSES:62000 · PSP EXPENSE:62400 · DISCOVERY GARDEN:62410 · Herb Garden	110.35
60000 · EXPENSES:62000 · PSP EXPENSE:62400 · DISCOVERY GARDEN:62415 · Irrigation	48.28
60000 · EXPENSES:62000 · PSP EXPENSE:62400 · DISCOVERY GARDEN:62420 · Maintenance-...	75.45
60000 · EXPENSES:62000 · PSP EXPENSE:62400 · DISCOVERY GARDEN:62422 · Mulch	178.20
60000 · EXPENSES:62000 · PSP EXPENSE:62400 · DISCOVERY GARDEN:62439 · Xeriscape	10.48
60000 · EXPENSES:63000 · HLC - EXPENSE:63102 · Eastside Greenhouse Maintenance	254.29
60000 · EXPENSES:63000 · HLC - EXPENSE:63106 · Garbage Dump Fee	15.00
60000 · EXPENSES:63000 · HLC - EXPENSE:63108 · HLC-Maintenance	308.55
60000 · EXPENSES:63000 · HLC - EXPENSE:63115 · Victory Garden	63.11
60000 · EXPENSES:63000 · HLC - EXPENSE:63118 · Westside Greenhouse Supplies	152.08
60000 · EXPENSES:65000 · SPECIAL EVENTS:65100 · PLANT SALE EXPENSE:65107 · Exhibit F...	1,688.00
66000 · OVERHEAD EXPENSES:66002 · PROPANE:66003 · Eastside Greenhouse - Propane:6600...	165.73

Net cash provided by Operating Activities -1,430.00

Net cash increase for period -1,430.00

Cash at beginning of period 1,585.10

**Cash at end of period 155.10**

Douglas County Master Gardeners  
P & L Budget vs. Actual 2018  
January through December 2018

	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budget</u>
<b>Income</b>				
<b>43400 · DONATIONS</b>				
43410 · Contributions	95.00	0.00	95.00	100.0%
43440 · Grants	0.00	450.00	-450.00	0.0%
<b>Total 43400 · DONATIONS</b>	<u>95.00</u>	<u>450.00</u>	<u>-355.00</u>	<u>21.1%</u>
<b>44800 · DUES-MEMBERSHIP</b>				
44801 · Membership Dues	2,110.00	2,500.00	-390.00	84.4%
44820 · Newsletter - Income	192.50	255.00	-62.50	75.5%
44800 · DUES-MEMBERSHIP - Other	0.00	0.00	0.00	0.0%
<b>Total 44800 · DUES-MEMBERSHIP</b>	<u>2,302.50</u>	<u>2,755.00</u>	<u>-452.50</u>	<u>83.6%</u>
<b>45000 · INTEREST INCOME - BANK</b>	0.00	35.00	-35.00	0.0%
<b>46400 · PSP INCOME</b>				
46440 · Soil Testing	430.00	700.00	-270.00	61.4%
<b>Total 46400 · PSP INCOME</b>	<u>430.00</u>	<u>700.00</u>	<u>-270.00</u>	<u>61.4%</u>
<b>47000 · SPECIAL EVENTS</b>				
<b>47100 · Plant Sale Income</b>				
47101 · Drawings	0.00	1,100.00	-1,100.00	0.0%
47102 · Entrance Fees	0.00	3,000.00	-3,000.00	0.0%
47103 · Sales - Event	0.00	22,000.00	-22,000.00	0.0%
47104 · Sales - Post Event	0.00	750.00	-750.00	0.0%
47105 · Sales - Pre Event	6.00	3,250.00	-3,244.00	0.2%
47106 · Booth Sales - Vendors	0.00	3,300.00	-3,300.00	0.0%
<b>Total 47100 · Plant Sale Income</b>	<u>6.00</u>	<u>33,400.00</u>	<u>-33,394.00</u>	<u>0.0%</u>
<b>47200 · SPECIAL EVENTS - OTHER</b>				
47201 · Bake Sale	0.00	1,500.00	-1,500.00	0.0%
47202 · Compost Tea	0.00	950.00	-950.00	0.0%
47204 · Trash-To-Treasure	3,630.48	3,000.00	630.48	121.0%
<b>Total 47200 · SPECIAL EVENTS - OTHER</b>	<u>3,630.48</u>	<u>5,450.00</u>	<u>-1,819.52</u>	<u>66.6%</u>
<b>Total 47000 · SPECIAL EVENTS</b>	<u>3,636.48</u>	<u>38,850.00</u>	<u>-35,213.52</u>	<u>9.4%</u>
<b>Total Income</b>	<u>6,463.98</u>	<u>42,790.00</u>	<u>-36,326.02</u>	<u>15.1%</u>
<b>Expense</b>				
<b>60000 · EXPENSES</b>				
<b>61000 · MANAGEMENT &amp; GENERAL</b>				
<b>61100 · Awards &amp; Banquet</b>				
61101 · Awards	0.00	350.00	-350.00	0.0%
61102 · Banquet	0.00	750.00	-750.00	0.0%
<b>Total 61100 · Awards &amp; Banquet</b>	<u>0.00</u>	<u>1,100.00</u>	<u>-1,100.00</u>	<u>0.0%</u>
<b>61200 · CONFERENCES</b>				
61204 · OMAG Quarterly Meetings	0.00	250.00	-250.00	0.0%
61205 · OMGA Travel	0.00	1,250.00	-1,250.00	0.0%
<b>Total 61200 · CONFERENCES</b>	<u>0.00</u>	<u>1,500.00</u>	<u>-1,500.00</u>	<u>0.0%</u>
61300 · DUES - OMGA	0.00	1,750.00	-1,750.00	0.0%
<b>61400 · GRANTS GIFTS &amp; SCHOLARSHIPS</b>				
61402 · 4-H Donation	0.00	80.00	-80.00	0.0%

Douglas County Master Gardeners  
P & L Budget vs. Actual 2018  
January through December 2018

	Jan - Dec 18	Budget	\$ Over Bu...	% of Budget
61404 · Gifts - Hallmark	0.00	50.00	-50.00	0.0%
61406 · Officer Gifts	0.00	80.00	-80.00	0.0%
61408 · Scholarships	0.00	1,000.00	-1,000.00	0.0%
<b>Total 61400 · GRANTS GIFTS &amp; SCHOLARSHIPS</b>	<b>0.00</b>	<b>1,210.00</b>	<b>-1,210.00</b>	<b>0.0%</b>
<b>61500 · OTHER MANAGEMENT &amp; GENERAL</b>				
61501 · Bank Charges	0.00	0.00	0.00	0.0%
61502 · Historian	0.00	0.00	0.00	0.0%
61503 · Hospitality	123.16	150.00	-26.84	82.1%
61504 · Liability Insurance	0.00	550.00	-550.00	0.0%
61506 · OMGA Search for Excellence	0.00	150.00	-150.00	0.0%
61507 · Postage / Management & General	0.00	35.00	-35.00	0.0%
61508 · Check Print Charges	0.00	24.00	-24.00	0.0%
61509 · Supplies / Management & General	0.00	50.00	-50.00	0.0%
<b>Total 61500 · OTHER MANAGEMENT &amp; GENERAL</b>	<b>123.16</b>	<b>959.00</b>	<b>-835.84</b>	<b>12.8%</b>
<b>Total 61000 · MANAGEMENT &amp; GENERAL</b>	<b>123.16</b>	<b>6,519.00</b>	<b>-6,395.84</b>	<b>1.9%</b>
<b>62000 · PSP EXPENSE</b>				
62101 · Advanced Training				
62103 · Continuing Education	0.00	100.00	-100.00	0.0%
62105 · Newsletter				
62105.3 · Postage	12.00	125.00	-113.00	9.6%
<b>Total 62105 · Newsletter</b>	<b>12.00</b>	<b>125.00</b>	<b>-113.00</b>	<b>9.6%</b>
<b>Total 62101 · Advanced Training</b>	<b>12.00</b>	<b>225.00</b>	<b>-213.00</b>	<b>5.3%</b>
<b>62200 · CLINIC &amp; OFFICE</b>				
62202 · Farmers Markets	0.00	40.00	-40.00	0.0%
62203 · Insects	0.00	75.00	-75.00	0.0%
62204 · Library	0.00	50.00	-50.00	0.0%
62206 · Plant Clinic & Office Supplies	0.00	50.00	-50.00	0.0%
62208 · Soil Testing	110.61	250.00	-139.39	44.2%
62209 · Website Development	0.00	140.00	-140.00	0.0%
<b>Total 62200 · CLINIC &amp; OFFICE</b>	<b>110.61</b>	<b>605.00</b>	<b>-494.39</b>	<b>18.3%</b>
<b>62300 · COMMUNITY OUTREACH</b>				
62301 · Fair Booth	0.00	25.00	-25.00	0.0%
62303 · Speakers Bureau	0.00	25.00	-25.00	0.0%
<b>Total 62300 · COMMUNITY OUTREACH</b>	<b>0.00</b>	<b>50.00</b>	<b>-50.00</b>	<b>0.0%</b>
<b>62400 · DISCOVERY GARDEN</b>				
62402 · Butterfly	0.00	325.00	-325.00	0.0%
62403 · Children's	0.00	450.00	-450.00	0.0%
62404 · Compost & Biochar	0.00	100.00	-100.00	0.0%
62405 · Easy Access (Container Garden)	0.00	165.00	-165.00	0.0%
62406 · Electric - meter 23609842	0.00	600.00	-600.00	0.0%
62408 · Entry Garden	14.99	50.00	-35.01	30.0%
62410 · Herb Garden	172.28	200.00	-27.72	86.1%
62411 · Hummingbird	0.00	0.00	0.00	0.0%
62413 · Iris Garden	0.00	0.00	0.00	0.0%
62415 · Irrigation	48.28	300.00	-251.72	16.1%
62417 · Japanese Garden	0.00	100.00	-100.00	0.0%
62419 · Kiosk - Donor Board	0.00	50.00	-50.00	0.0%

Douglas County Master Gardeners  
P & L Budget vs. Actual 2018  
January through December 2018

	Jan - Dec 18	Budget	\$ Over Bu...	% of Budget
62420 · Maintenance-Discovery Garden	75.45	900.00	-824.55	8.4%
62422 · Mulch	178.20	400.00	-221.80	44.6%
62423 · Orchard	0.00	125.00	-125.00	0.0%
62424 · Ornamental	0.00	50.00	-50.00	0.0%
62425 · Pavilion	0.00	500.00	-500.00	0.0%
62426 · Perennial Boarder	0.00	275.00	-275.00	0.0%
62427 · Raised Beds (Dahlia-Lily)	0.00	150.00	-150.00	0.0%
62429 · Rock Garden	0.00	140.00	-140.00	0.0%
62431 · Shade Garden	0.00	50.00	-50.00	0.0%
62432 · Signage	0.00	300.00	-300.00	0.0%
62433 · Straw Bale Garden	0.00	220.00	-220.00	0.0%
62434 · Sun Garden	0.00	225.00	-225.00	0.0%
62436 · Water - River Forks Meter	192.55	700.00	-507.45	27.5%
62439 · Xeriscape	194.32	100.00	94.32	194.3%
<b>Total 62400 · DISCOVERY GARDEN</b>	<b>876.07</b>	<b>6,475.00</b>	<b>-5,598.93</b>	<b>13.5%</b>
<b>Total 62000 · PSP EXPENSE</b>	<b>998.68</b>	<b>7,355.00</b>	<b>-6,356.32</b>	<b>13.6%</b>
<b>63000 · HLC - EXPENSE</b>				
63101 · Annual Pumping Expense (Diver)	0.00	400.00	-400.00	0.0%
63103 · Eastside Greenhouse Supplies	0.00	600.00	-600.00	0.0%
63106 · Garbage Dump Fee	15.00	75.00	-60.00	20.0%
63107 · HLC Fire Extinguishers	0.00	60.00	-60.00	0.0%
63108 · HLC-Maintenance	308.55	1,200.00	-891.45	25.7%
63109 · HLC Orchard	0.00	500.00	-500.00	0.0%
63110 · Toilet Repairs & Supplies	0.00	150.00	-150.00	0.0%
63112 · Tree Trimming Professional	0.00	0.00	0.00	0.0%
63115 · Victory Garden	144.08	690.00	-545.92	20.9%
63117 · Westside Greenhouse Maintenance	0.00	1,200.00	-1,200.00	0.0%
63118 · Westside Greenhouse Supplies	152.08	400.00	-247.92	38.0%
<b>Total 63000 · HLC - EXPENSE</b>	<b>874.00</b>	<b>5,275.00</b>	<b>-4,401.00</b>	<b>16.6%</b>
<b>64000 · WINTER PROGRAM</b>				
64101 · New Class - Supplies	0.00	20.00	-20.00	0.0%
64103 · Speakers	500.00	300.00	200.00	166.7%
<b>Total 64000 · WINTER PROGRAM</b>	<b>500.00</b>	<b>320.00</b>	<b>180.00</b>	<b>156.3%</b>
<b>65000 · SPECIAL EVENTS</b>				
<b>65100 · PLANT SALE EXPENSE</b>				
65101 · Advertising	0.00	2,400.00	-2,400.00	0.0%
65103 · Contributions - P S Volunteers	0.00	350.00	-350.00	0.0%
65107 · Exhibit Fees	1,688.00	3,000.00	-1,312.00	56.3%
65108 · Next Year's Seeds	854.66	750.00	104.66	114.0%
65109 · Nex Year's Supplies - McConkey	1,246.26	3,200.00	-1,953.74	38.9%
65110 · Plants	0.00	1,200.00	-1,200.00	0.0%
65114 · Supplies	0.00	2,100.00	-2,100.00	0.0%
65117 · Vendor Costs	0.00	550.00	-550.00	0.0%
<b>Total 65100 · PLANT SALE EXPENSE</b>	<b>3,788.92</b>	<b>13,550.00</b>	<b>-9,761.08</b>	<b>28.0%</b>
<b>65200 · SPECIAL EVENT - OTHER</b>				
65201 · Bake Sale	0.00	50.00	-50.00	0.0%
65203 · Compost Tea	0.00	160.00	-160.00	0.0%
65206 · Tast-Off	0.00	0.00	0.00	0.0%
65209 · Trash-To-Treasure	0.00	100.00	-100.00	0.0%



Douglas County Master Gardeners  
P & L Budget vs. Actual 2018  
January through December 2018

	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budget</u>
Total 65200 · SPECIAL EVENT - OTHER	0.00	310.00	-310.00	0.0%
Total 65000 · SPECIAL EVENTS	3,788.92	13,860.00	-10,071.08	27.3%
Total 60000 · EXPENSES	6,284.76	33,329.00	-27,044.24	18.9%
66000 · OVERHEAD EXPENSES				
66001 · Electricity - Meter 62314693	0.00	4,200.00	-4,200.00	0.0%
66002 · PROPANE	1,380.25	2,500.00	-1,119.75	55.2%
66005 · Water - Pitchford Meter	0.00	950.00	-950.00	0.0%
Total 66000 · OVERHEAD EXPENSES	2,810.25	7,650.00	-4,839.75	36.7%
Total Expense	9,095.01	40,979.00	-31,883.99	22.2%
Net Income	<u><u>-2,631.03</u></u>	<u><u>1,811.00</u></u>	<u><u>-4,442.03</u></u>	<u><u>-145.3%</u></u>

Douglas County Master Gardeners  
**Profit & Loss**  
February 14 through March 13, 2018

	<u>Feb 14 - Mar 13, 18</u>
<b>Income</b>	
43400 · DONATIONS	
43410 · Contributions	55.00
<b>Total 43400 · DONATIONS</b>	<b>55.00</b>
44800 · DUES-MEMBERSHIP	
44801 · Membership Dues	220.00
<b>Total 44800 · DUES-MEMBERSHIP</b>	<b>220.00</b>
46400 · PSP INCOME	
46440 · Soil Testing	190.00
<b>Total 46400 · PSP INCOME</b>	<b>190.00</b>
47000 · SPECIAL EVENTS	
47200 · SPECIAL EVENTS - OTHER	
47204 · Trash-To-Treasure	3,630.48
<b>Total 47200 · SPECIAL EVENTS - OTHER</b>	<b>3,630.48</b>
<b>Total 47000 · SPECIAL EVENTS</b>	<b>3,630.48</b>
<b>Total Income</b>	<b>4,095.48</b>
<b>Expense</b>	
60000 · EXPENSES	
61000 · MANAGEMENT & GENERAL	
61500 · OTHER MANAGEMENT & GENERAL	
61503 · Hospitality	123.16
<b>Total 61500 · OTHER MANAGEMENT &amp; GENERAL</b>	<b>123.16</b>
<b>Total 61000 · MANAGEMENT &amp; GENERAL</b>	<b>123.16</b>
62000 · PSP EXPENSE	
62101 · Advanced Training	
62105 · Newsletter	
62105.3 · Postage	12.00
<b>Total 62105 · Newsletter</b>	<b>12.00</b>
<b>Total 62101 · Advanced Training</b>	<b>12.00</b>
62400 · DISCOVERY GARDEN	
62408 · Entry Garden	14.99
62410 · Herb Garden	110.35
62415 · Irrigation	48.28
62420 · Maintenance-Discovery Garden	75.45
62422 · Mulch	178.20
62439 · Xeriscape	10.48
<b>Total 62400 · DISCOVERY GARDEN</b>	<b>437.75</b>
<b>Total 62000 · PSP EXPENSE</b>	<b>449.75</b>
63000 · HLC - EXPENSE	
63102 · Eastside Greenhouse Maintenance	254.29
63106 · Garbage Dump Fee	15.00
63108 · HLC-Maintenance	308.55

Douglas County Master Gardeners

Profit & Loss

February 14 through March 13, 2018

	<u>Feb 14 - Mar 13, 18</u>
63115 · Victory Garden	63.11
63118 · Westside Greenhouse Supplies	152.08
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Total 63000 · HLC - EXPENSE	793.03
65000 · SPECIAL EVENTS	
65100 · PLANT SALE EXPENSE	
65107 · Exhibit Fees	1,688.00
	<hr/>
Total 65100 · PLANT SALE EXPENSE	1,688.00
65200 · SPECIAL EVENT - OTHER	
65209 · Trash-To-Treasure	0.00
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Total 65200 · SPECIAL EVENT - OTHER	0.00
Total 65000 · SPECIAL EVENTS	1,688.00
	<hr/>
Total 60000 · EXPENSES	3,053.94
66000 · OVERHEAD EXPENSES	
66002 · PROPANE	
66003 · Eastside Greenhouse - Propane	
66003.1 · ES Ghouse Propane Tank #1 27516	165.73
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Total 66003 · Eastside Greenhouse - Propane	165.73
Total 66002 · PROPANE	165.73
66007 · Capital Expenses	1,430.00
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Total 66000 · OVERHEAD EXPENSES	1,595.73
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Total Expense	4,649.67
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Net Income	<u><u>-554.19</u></u>