

**OSU DOUGLAS COUNTY MASTER GARDENER**  
**Executive Board Meeting**  
**Douglas County Courthouse, Rm. 310**  
**June 14, 2017**

**Attendance:** Patrice Sipos, Diana Circle, Chris Rusch, Betty Ison, Bonnie Courter, Barbara Robinson, Julie Stanbery, Elva Sellens, Steve Renquist, Bruce Gravens, Nancy Fuller

**Call to Order:** The meeting was called to order at 10:05 a.m. by President, Chris Rusch.

**Minutes:** The minutes were approved as published online.

**Horticultural Agent – Steve Renquist:**

- Steve has been monitoring for the typical pests for growers in the area. The warm up in May got the Coddling Moth started, but the past 2 weeks the traps have been empty. The Spotted Wing Drosophila has been pretty much nonexistent with blueberry growers in the Willamette Valley not seeing any. The delayed presence of pests can be attributed to the cooler conditions and later spring. Undoubtedly, the warmer weather will bring them.
- Brown Marmorated Stink Bug traps have been set out by the Department of Agriculture. This particular pest has a jagged edge along its shoulder versus a smooth edge on other stink bugs. A picture comparing the two is posted at the Plant Clinic.
- Steve's Gala apples have severe apple scab this year while other varieties of apples do not. This is a tough year for disease resistance due to the increased rain. Crops were planted later but seem to look good in general.
- Steve was contacted by Cow Creek regarding a 17 year old senior, who plans to take the Master Gardener Training Program online. He would like to get hands on experience with us. Since he is only 17, he needs an adult to accompany him. Steve offered to be his adult.

**OFFICER REPORTS**

**Membership – Diana Circle:** We have 270 members.

**OMGA – Nancy Fuller:** Nancy and Kish Doyle attended the OMGA Quarterly Meeting held in Oregon City on June 2<sup>nd</sup>.

- *Mastering the Challenges of an Excellent Customer Service Program* was the topic for Leadership. A community college teacher was brought in and did an excellent presentation. She stressed the importance of knowing how your customers learn citing three methods: visual, auditory and kinesthetic. Nancy will place a copy of her presentation in the Plant Clinic for review.
- Deadlines for the Extension Educator and Search for Excellence grants were extended to July 31<sup>st</sup> due to lack of applicants. Sarah Runkel is applying for an Extension Educator grant. Chris Rusch will write a Search for Excellence grant proposal based on our Ask a Master Gardener articles written for the News Review.
- Master Gardeners are invited to write a Haiku poem for submission in a poetry contest. There will be a drawing for a prize. Entries should be submitted to the OMGA Executive Board. Contact Nancy Fuller for more information.
- Every chapter has been asked to submit the name and contact information of at least one continuing education presenter they would recommend to others. A list will be compiled and distributed to chapters.
- President elect, Sue Nesbitt is beginning the process of nominations for next year's officers. Questions were raised to President Seamus Ramirez and Sue Nesbitt regarding the violation of bylaws by allowing officers to serve beyond a two year period. No explanation was given but a promise to look into the matter was made.

- Sites for 2018 mini-college are being researched. Yamhill County no longer has enough members to organize mini-college, although they would accept help from another county to pull it off. Bend also expressed interest in hosting in their area.
- The next quarterly meeting will be held in Jackson County on September 15<sup>th</sup> and 16<sup>th</sup>.
- There are 1,238 people registered for International Master Gardener Conference in Portland.

**Treasurer – Patrice Sipos:** Financials were distributed. Updates on the budget are available on the web at [http://douglascountymg.org/mg\\_documents\\_forms.html](http://douglascountymg.org/mg_documents_forms.html). Patrice has been ill, prohibiting her from making the changeover in our book keeping system and change of financial institutions. She will be working on these this month. The Plant Sale was very successful and has put us in a good position financially.

**Secretary – Barbara Robinson:** Barbara will be undergoing surgery and will be unable to fulfill her secretarial duties beginning our July chapter meeting. She talked to Sharon Bordeaux, who has been nominated as our next Secretary, about covering those meetings.

**Vice President – Anne Bacon:** Our June 29<sup>th</sup> meeting will be held at the home of Linda Brunanohon. Anne will be emailing further information and directions. Members without email will be contacted by telephone or snail mail. The meeting will begin at 10 a.m. with potluck to follow. Please bring your own chair, table service, drink (water will be provided), and your favorite potluck dish to share.

**President – Chris Rusch:**

- Our July Executive Board meeting falls during the week of IMGC. Many officers are attending the conference so there would not be a quorum for a meeting. **A motion was made by Diana Circle to cancel our July Executive Board Meeting. Patrice seconded the motion. The motion passed.**
- Chris submitted an application for the Karl Carlson Grant for courtesy signage in our Discovery Garden.
- The Audit Committee, consisting of Toni Rudolph, Karolyn Riecks, and Vicki McAlister, will meet with Patrice on July 5<sup>th</sup> to audit the books. The results of the audit will be reported to the Executive Board at our August meeting.

#### **COMMITTEE REPORTS:**

**Community Outreach – Jude Stensland:** Jude was not able to attend. Bruce Gravens talked about his interaction with Phoenix School and their AmeriCorps volunteers. These volunteers come in with basically no clue what to do with a greenhouse, garden, etc. and no support staff or program curriculum. Bruce has been helping with some organization and even a couple of minor repairs in their greenhouse. The students grow their own vegetables which are used in their cafeteria. Bruce advised we may be hearing from Phoenix School regarding support for this program.

**Plant Clinic – Chris Rusch:** What started out to be a very slow spring in the Plant Clinic has turned into a record breaking spell. May contacts for this year were twice the count for May of 2016! There have been lots of questions on tree diseases and others related to the wet weather. Farmers Markets are having trouble getting workers.

**Westside Greenhouse – Barbara Robinson:**

- The Westside still has a variety of half price annuals and perennials for sale, as well as regular priced plants available throughout the summer. Purchases may be made on Tuesdays from 9 to noon.
- Mark Schmoll is designing a covered work area outside for our crew to work under May through October. The primary purpose will be for protection from the sun, although shelter from an occasional rain shower may be in order as well.
- Veterans are being asked to step up to lead Tuesday crews while Barbara is gone for surgery. Tasha King will be making a weekly list of chores and plants needing care for the crew lead to follow.

**Eastside Greenhouse – Bruce Gravens:** The Eastside also has a selection of plants on sale for half price and some for free. They have been doing some propagation. Shrubs sold really well at the Plant Sale which has left stock depleted. Sedums also sold well. They sold 20% more items this year at the Plant Sale, probably due to credit/debit card sales.

**Discovery Garden – Julie Stanbery:**

- Gale has done a nice job of distributing the gravel piles from construction of the Discovery Garden paths.
- Chip delivery will begin today. Chips will not be available to Master Gardeners until the end of July.
- Dave Hopkins has been keeping the various hedges in the gardens trimmed. He has asked for a gas powered hedge trimmer which can be purchased for under \$300. Diana Circle made a motion that we purchase a gas powered hedge trimmer for less than \$300. Patrice Sipos seconded the motion. Motion was carried.
- The plumber came out and looked at the toilet once again. It is not repairable and replacing it would be very expensive. Debris is getting caught in a mechanism causing the toilet to run. He showed Julie how to pound on the mechanism, which dislodges the debris and solves the problem. Julie will be showing various groups of people how to perform this, less than complicated, maneuver if the toilet continues to run after flushing. People are advised not to leave the bathroom after flushing until the water has quit running.
- Julie met with Aric Fromdahl of the Department of Human Services and Commissioner Gary Leif at the HLC. They talked about the soon to be developed Pitchford Youth Campus. Helleck Hall will be remodeled with an addition and will contain a commercial kitchen, dining room, and class rooms for its 6-12 year old residents. North of Helleck Hall (out by the circular parking area) residence facilities will be built. Various fences will be built to keep the facility more contained. There will no longer be public access on the driveway bordering the filbert trees. After talking to Aric, Julie was hopeful he would provide the funding to separate our Umpqua Basin Water so we would have our own UBW certificate, line, and meter. Funding for the Campus is being provided through the Ford Foundation, Oregon State and other sources. Plans to break ground are for August.
- Lots of work going on in gardens getting ready for IMGC tour coming through. There will be a push the last two weeks before the tour to really get things spruced up.

**Victory Garden – Ruth Stafford:** There is a new “Vegetable Garden” sign, placed by the road, thanks to Steve Hart and friends. Many people do not know what a “Victory Garden” is. Hopefully this sign will help to draw more people in. Peas and cabbage are being harvested with this being the 3<sup>rd</sup> week to UCAN with produce. Their goal for the year is 3,500 pounds. They are well on their way with 114 pounds! Work days will be starting at 8 a.m. once it gets hot, probably next week. Gale spread chips around the outside of the fence to dress it up and it looks nice.

**Farmers Market:**

- **Canyonville Farmers Market – Ruth Stafford:** The market is open on Wednesdays from 9:30 to 1:30 in the Seven Feathers parking lot. Many contacts have been made. More volunteers are needed to staff the MG booth. There is a signup sheet in the Plant Clinic.
- **Umpqua Farmers Market – Chris Rusch for Barbara Anderson:** More volunteers are needed for this Saturday market. Please call Barbara Anderson (1) to sign up or for information.

**NEW BUSINESS:**

**Little Free Library:** Funding in the amount of \$112 was approved to develop and build a Little Free Library structure in the Children’s Garden. This was the brainchild of Kathy and Steve Hart. They are providing all the labor and much of the materials. More information on this project can be found at <https://littlefreelibrary.org/>. This will be a great addition to the garden and just in time for the IMGC tour coming through!

**Funding Request:** The Children's Garden requested funding for signage. This money should come out of the signage budget for the Discovery Garden. Any other funds needed should come out of their \$425 budget before requesting additional money.

**IMGC Tour Plan:**

- Julie Stanberry: There are two buses coming with a total of 44 people, 2 MG escorts, and 2 bus drivers, arriving late in the morning on June 9<sup>th</sup>. Dianne's Deli will be preparing the lunches. Included will be a selection of half sandwiches (roast beef, ham, turkey, plus special diet), cookies, fruit and water. Larry Sutton may be getting Umpqua ice cream. Julie asked how payment would be made for lunches. We will foot the bill and be reimbursed by the tour companies. Julie will get a check from Patrice.
- Julie has reserved a porta potty for \$100. It will be delivered Thursday, secured with a padlock, and will be unlocked on Sunday for the tour.
- Nancy Fuller and Larry Sutton talked to the Chamber of Commerce. They will put together individual packets of information for each tour participant to be included with their goody bags. Steve Renquist will get together with Rosemary Brinkley to discuss the possibility of providing a bottle of wine in each bag as well.
- Julie will get together with Larry to discuss how the garden tour should be organized. There will be an hour for touring the garden and another half hour for lunch. Tables will be set up under the trees adjacent to the Victory Garden for lunch.
- Betty Ison volunteered to provide flower arrangements for each table. Thank you Betty!

**Mentor Program:** There has been an issue with mentors not following up with their students. Students need to be reminded to turn in their time sheets and encouraged to finish their Plant Clinic hours. Only one student has finished their Plant Clinic hours. Chris will ask Denise to follow up with all the mentors.

**Scholarships:** We normally offer scholarships for those attending mini college. We will do the same for the International Conference. We have \$1,500 budgeted for this expense which would be divided equally among those receiving scholarships. Steve Renquist offered to come up with more funds to supplement this figure since this is a more expensive function. He will see what he can come up with. Chris will send out an email to the membership announcing the availability of scholarships. Those interested should email Chris.

**ANNOUNCEMENTS**

|                                |  |
|--------------------------------|--|
| Insect Committee               | 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays, 10 a.m. |
| DCMG Chapter Meeting & Potluck | June 29, 10 a.m., Residence of Linda Brunancon       |
| DCMG Executive Meeting         | Cancelled for July                                   |
| Discovery Garden Work Days     | Tuesdays, 9 to noon (when hot earlier)               |
| Greenhouse Work Days           | Tuesdays, 9 to noon (or as announced by email)       |
| International MG Tour          | Sunday, July 9, 11:30a.m. (approximately)            |
| Awards Banquet                 | October 7  |

**Adjournment:** The meeting was adjourned by President Chris Rusch at 12 noon.

Respectfully Submitted,  
Barbara Robinson, Secretary

# Account Balances - As of 6/13/2017

As of 6/13/2017

6/13/2017

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| Account                           | 6/13/2017<br>Balance |
|-----------------------------------|----------------------|
| <b>Bank Accounts</b>              |                      |
| Checking-Umpqua Bank              | 4,294.28             |
| Money Market-Reserves-Umpqua Bank | 0.00                 |
| Money Market-Umpqua Bank          | 46,961.96            |
| <b>TOTAL Bank Accounts</b>        | <b>51,256.24</b>     |
| <b>OVERALL TOTAL</b>              | <b>51,256.24</b>     |

**Cash Flow**  
5/11/2017 through 6/13/2017

| Category                        | 5/11/2017-<br>6/13/2017 |
|---------------------------------|-------------------------|
| <b>INFLOWS</b>                  |                         |
| Interest Income - Bank          | 1.03                    |
| PSP Income                      |                         |
| Clinic & Office                 |                         |
| Soil Testing                    | 160.00                  |
| TOTAL Clinic & Office           | 160.00                  |
| TOTAL PSP Income                | 160.00                  |
| Special Events                  |                         |
| Plant Sale Income               |                         |
| Plant Sales                     |                         |
| Sales-post                      | 599.00                  |
| Vendor Booth                    | 75.00                   |
| TOTAL Plant Sales               | 674.00                  |
| TOTAL Plant Sale Income         | 674.00                  |
| Special Events-other            |                         |
| Compost Tea                     | 367.00                  |
| TOTAL Special Events-other      | 367.00                  |
| TOTAL Special Events            | 1,041.00                |
| <b>TOTAL INFLOWS</b>            | <b>1,202.03</b>         |
| <b>OUTFLOWS</b>                 |                         |
| Bank Charge                     | 12.00                   |
| Management & General            |                         |
| Awards & Banquet                |                         |
| Awards                          | 162.40                  |
| TOTAL Awards & Banquet          | 162.40                  |
| TOTAL Management & General      | 162.40                  |
| PSP Expense                     |                         |
| Advanced Training               |                         |
| Newsletter                      |                         |
| Postage                         | 47.60                   |
| TOTAL Newsletter                | 47.60                   |
| TOTAL Advanced Training         | 47.60                   |
| Discovery Garden                |                         |
| Butterfly                       | 25.00                   |
| Easy Access (Container Garden)  | 65.87                   |
| Electric - meter 23609842       | 6.43                    |
| Irrigation                      | 7.18                    |
| Maintenance                     | 83.86                   |
| Ornamental                      | 78.27                   |
| Shade Garden                    | 24.44                   |
| Signage                         | 5.11                    |
| TOTAL Discovery Garden          | 296.16                  |
| HLC                             |                         |
| Eastside Greenhouse Maintenance | 11.77                   |
| Garbage Dump Fee                | 9.00                    |
| Maintenance                     | 117.00                  |
| Westside Greenhouse Maintenance | 5.44                    |
| Westside Greenhouse Supplies    | -11.40                  |
| TOTAL HLC                       | 131.81                  |

**Cash Flow**  
5/11/2017 through 6/13/2017

| Category                              | 5/11/2017-<br>6/13/2017 |
|---------------------------------------|-------------------------|
| TOTAL PSP Expense                     | 475.57                  |
| Special Events Expense                |                         |
| Plant Sale Expense                    |                         |
| Advertising                           | 1,205.20                |
| Contributions - Plant Sale Volunteers | 200.00                  |
| Electrical - meter 62314693           | 1,565.73                |
| Next Year Seed                        | 114.40                  |
| Plants                                | 17.50                   |
| Supplies                              | 643.47                  |
| Water - Pitchford meter               | 154.13                  |
| TOTAL Plant Sale Expense              | 3,900.43                |
| Special Events-other                  |                         |
| Compost Tea                           | 128.65                  |
| TOTAL Special Events-other            | 128.65                  |
| TOTAL Special Events Expense          | 4,029.08                |
| <b>TOTAL OUTFLOWS</b>                 | <b>4,679.05</b>         |
| <b>OVERALL TOTAL</b>                  | <b>-3,477.02</b>        |

## Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

6/14/2017

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| Category                   | 1/1/2017<br>Actual | -<br>Budget      | 12/31/2017<br>Difference |
|----------------------------|--------------------|------------------|--------------------------|
| <b>INCOME</b>              |                    |                  |                          |
| Donations                  | 0.00               | 0.00             | 0.00                     |
| Contributions              | 20.00              | 0.00             | 20.00                    |
| Grants                     | 57.23              | 250.00           | -192.77                  |
| TOTAL Donations            | 77.23              | 250.00           | -172.77                  |
| Dues-membership            | 2,350.00           | 2,400.00         | -50.00                   |
| Income for Newsletter      | 229.75             | 255.00           | -25.25                   |
| TOTAL Dues-membership      | 2,579.75           | 2,655.00         | -75.25                   |
| Interest Income - Bank     | 7.51               | 16.00            | -8.49                    |
| PSP Income                 | 0.00               | 0.00             | 0.00                     |
| Clinic & Office            |                    |                  |                          |
| Soil Testing               | 530.00             | 800.00           | -270.00                  |
| TOTAL Clinic & Office      | 530.00             | 800.00           | -270.00                  |
| TOTAL PSP Income           | 530.00             | 800.00           | -270.00                  |
| Special Events             |                    |                  |                          |
| Plant Sale Income          | 0.00               | 0.00             | 0.00                     |
| Plant Sales                |                    |                  |                          |
| Drawings                   | 1,235.15           | 1,000.00         | 235.15                   |
| Entrance Fees              | 3,142.00           | 3,000.00         | 142.00                   |
| Sales-event                | 22,037.18          | 21,500.00        | 537.18                   |
| Sales-post                 | 599.00             | 700.00           | -101.00                  |
| Sales-pre                  | 3,349.70           | 3,200.00         | 149.70                   |
| Vendor Booth               | 3,481.00           | 3,000.00         | 481.00                   |
| TOTAL Plant Sales          | 33,844.03          | 32,400.00        | 1,444.03                 |
| TOTAL Plant Sale Income    | 33,844.03          | 32,400.00        | 1,444.03                 |
| Special Events-other       | 0.00               | 0.00             | 0.00                     |
| Bake Sale                  | 0.00               | 1,500.00         | -1,500.00                |
| Compost Tea                | 367.00             | 950.00           | -583.00                  |
| Trash-To-Treasure Sale     | 3,749.89           | 3,000.00         | 749.89                   |
| TOTAL Special Events-other | 4,116.89           | 5,450.00         | -1,333.11                |
| TOTAL Special Events       | 37,960.92          | 37,850.00        | 110.92                   |
| <b>TOTAL INCOME</b>        | <b>41,155.41</b>   | <b>41,571.00</b> | <b>-415.59</b>           |
| <b>EXPENSES</b>            |                    |                  |                          |
| Bank Charge                | 12.00              | 0.00             | -12.00                   |
| Management & General       | 0.00               | 0.00             | 0.00                     |
| Awards & Banquet           | 0.00               | 0.00             | 0.00                     |
| Awards                     | 80.00              | 450.00           | 370.00                   |
| Banquet                    | 162.40             | 750.00           | 587.60                   |
| TOTAL Awards & Banquet     | 242.40             | 1,200.00         | 957.60                   |
| Conferences                |                    |                  |                          |
| Chapter Meetings           | 0.00               | 200.00           | 200.00                   |
| OMGA International         | 0.00               | 250.00           | 250.00                   |
| OMGA Quarterly Meeting     | 0.00               | 0.00             | 0.00                     |
| OMGA Travel                | 195.39             | 1,250.00         | 1,054.61                 |
| TOTAL Conferences          | 195.39             | 1,700.00         | 1,504.61                 |
| Dues-OMGA                  | 1,638.00           | 1,659.00         | 21.00                    |
| Grants&Gifts&Scholarships  | 0.00               | 0.00             | 0.00                     |
| 4-H Donation               | 0.00               | 80.00            | 80.00                    |
| Gifts - Hallmark           | 0.00               | 50.00            | 50.00                    |



## Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

6/14/2017

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| Category                                       | 1/1/2017<br>Actual | -<br>Budget     | 12/31/2017<br>Difference |
|--|--------------------|-----------------|--------------------------|
| Officer Gifts                                  | 70.97              | 80.00           | 9.03                     |
| Scholarships                                   | 0.00               | 1,500.00        | 1,500.00                 |
| <b>TOTAL Grants&amp;Gifts&amp;Scholarships</b> | <b>70.97</b>       | <b>1,710.00</b> | <b>1,639.03</b>          |
| Historian                                      | 0.00               | 25.00           | 25.00                    |
| Hospitality                                    | 147.07             | 200.00          | 52.93                    |
| Liability Insurance                            | 0.00               | 650.00          | 650.00                   |
| OMGA Search for Excellence                     | 0.00               | 150.00          | 150.00                   |
| Postage for Executive Board                    | 15.85              | 30.00           | 14.15                    |
| Print Check Charges                            | 0.00               | 24.00           | 24.00                    |
| Supplies for Executive Board                   | 21.99              | 40.00           | 18.01                    |
| <b>TOTAL Management &amp; General</b>          | <b>2,331.67</b>    | <b>7,388.00</b> | <b>5,056.33</b>          |
| PSP Expense                                    | 0.00               | 0.00            | 0.00                     |
| Advanced Training                              | 0.00               | 0.00            | 0.00                     |
| Continuing Education                           | 0.00               | 550.00          | 550.00                   |
| Newsletter                                     |                    |                 |                          |
| Postage  | 86.22              | 255.00          | 168.78                   |
| <b>TOTAL Newsletter</b>                        | <b>86.22</b>       | <b>255.00</b>   | <b>168.78</b>            |
| <b>TOTAL Advanced Training</b>                 | <b>86.22</b>       | <b>805.00</b>   | <b>718.78</b>            |
| Clinic & Office                                | 0.00               | 0.00            | 0.00                     |
| Farmers Markets                                | 0.00               | 40.00           | 40.00                    |
| Insects  | 0.00               | 100.00          | 100.00                   |
| Library  | 0.00               | 100.00          | 100.00                   |
| Plant Clinic & Office Supplies                 | 0.00               | 50.00           | 50.00                    |
| Soil Testing                                   | 250.48             | 300.00          | 49.52                    |
| Website Development                            | 0.00               | 120.00          | 120.00                   |
| <b>TOTAL Clinic &amp; Office</b>               | <b>250.48</b>      | <b>710.00</b>   | <b>459.52</b>            |
| Community Outreach                             | 0.00               | 0.00            | 0.00                     |
| Fair Booth                                     | 0.00               | 50.00           | 50.00                    |
| Speakers Bureau                                | 0.00               | 25.00           | 25.00                    |
| <b>TOTAL Community Outreach</b>                | <b>0.00</b>        | <b>75.00</b>    | <b>75.00</b>             |
| Discovery Garden                               | 0.00               | 0.00            | 0.00                     |
| Butterfly                                      | 25.00              | 315.00          | 290.00                   |
| Childrens                                      | 0.00               | 425.00          | 425.00                   |
| Compost & Biochar                              | 0.00               | 50.00           | 50.00                    |
| Easy Access (Container Garden)                 | 525.07             | 650.00          | 124.93                   |
| Electric - meter 23609842                      | 114.58             | 600.00          | 485.42                   |
| Entry  | 11.97              | 50.00           | 38.03                    |
| Herb   | 57.23              | 300.00          | 242.77                   |
| Hummingbird                                    | 0.00               | 125.00          | 125.00                   |
| Iris   | 0.00               | 50.00           | 50.00                    |
| Irrigation                                     | 54.10              | 400.00          | 345.90                   |
| Japanese                                       | 0.00               | 200.00          | 200.00                   |
| Kiosk - donor board                            | 0.00               | 50.00           | 50.00                    |
| Maintenance                                    | 284.18             | 900.00          | 615.82                   |
| Mulch  | 300.00             | 300.00          | 0.00                     |
| Orchard  | 0.00               | 100.00          | 100.00                   |
| Ornamental                                     | 78.27              | 100.00          | 21.73                    |
| Perennial Border                               | 0.00               | 275.00          | 275.00                   |
| Raised Beds (Dahlia-Lily)                      | 242.70             | 250.00          | 7.30                     |
| Rock Garden                                    | 0.00               | 520.00          | 520.00                   |
| Shade Garden                                   | 24.44              | 50.00           | 25.56                    |

## Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

6/14/2017

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| Category                                | 1/1/2017<br>Actual | -<br>Budget      | 12/31/2017<br>Difference |
|---|--------------------|------------------|--------------------------|
| Signage                                 | 86.91              | 500.00           | 413.09                   |
| Sun Garden                              | 0.00               | 150.00           | 150.00                   |
| Water - River Forks meter               | 37.88              | 500.00           | 462.12                   |
| Xeriscape                               | 0.00               | 400.00           | 400.00                   |
| <b>TOTAL Discovery Garden</b>           | <b>1,842.33</b>    | <b>7,260.00</b>  | <b>5,417.67</b>          |
| HLC                                     | 0.00               | 0.00             | 0.00                     |
| Annual Pumping Expense - diver in river | 0.00               | 400.00           | 400.00                   |
| Eastside Greenhouse Maintenance         | 1,592.75           | 2,460.00         | 867.25                   |
| Eastside Greenhouse Supplies            | 66.92              | 400.00           | 333.08                   |
| Garbage Dump Fee                        | 30.00              | 50.00            | 20.00                    |
| HLC Fire Extinguishers                  | 117.00             | 120.00           | 3.00                     |
| Maintenance                             | 686.63             | 900.00           | 213.37                   |
| Toilet Repairs & Supplies               | 32.15              | 150.00           | 117.85                   |
| Tree Trimming Professional              | 0.00               | 0.00             | 0.00                     |
| Victory Garden                          | 217.82             | 650.00           | 432.18                   |
| Westside Greenhouse Maintenance         | 63.99              | 1,200.00         | 1,136.01                 |
| Westside Greenhouse Supplies            | -53.20             | 400.00           | 453.20                   |
| <b>TOTAL HLC</b>                        | <b>2,754.06</b>    | <b>6,730.00</b>  | <b>3,975.94</b>          |
| Winter Program                          | 0.00               | 0.00             | 0.00                     |
| New Class - Supplies                    | 0.00               | 20.00            | 20.00                    |
| Speakers                                | 300.00             | 350.00           | 50.00                    |
| <b>TOTAL Winter Program</b>             | <b>300.00</b>      | <b>370.00</b>    | <b>70.00</b>             |
| <b>TOTAL PSP Expense</b>                | <b>5,233.09</b>    | <b>15,950.00</b> | <b>10,716.91</b>         |
| Special Events Expense                  |                    |                  |                          |
| Plant Sale Expense                      |                    |                  |                          |
| Advertising                             | 1,989.03           | 2,400.00         | 410.97                   |
| Contributions - Plant Sale Volunteers   | 11.06              | 350.00           | 338.94                   |
| Electrical - meter 62314693             | 3,442.97           | 3,600.00         | 157.03                   |
| Exhibit Fees                            | 2,948.50           | 3,000.00         | 51.50                    |
| Next Year Seed                          | 114.40             | 750.00           | 635.60                   |
| Next Year Supplies - McConkey           | 0.00               | 2,800.00         | 2,800.00                 |
| Plants                                  | 17.50              | 1,200.00         | 1,182.50                 |
| Propane                                 | 2,125.07           | 1,500.00         | -625.07                  |
| Supplies                                | 2,002.72           | 1,500.00         | -502.72                  |
| Vendor Costs                            | 0.00               | 550.00           | 550.00                   |
| Water - Pitchford meter                 | 594.24             | 950.00           | 355.76                   |
| <b>TOTAL Plant Sale Expense</b>         | <b>13,245.49</b>   | <b>18,600.00</b> | <b>5,354.51</b>          |
| Special Events-other                    | 110.00             | 0.00             | -110.00                  |
| Bake Sale                               | 13.05              | 75.00            | 61.95                    |
| Compost Tea                             | 128.65             | 150.00           | 21.35                    |
| Taste-Off                               | 0.00               | 30.00            | 30.00                    |
| Trash-To-Treasure Sale                  | 102.46             | 100.00           | -2.46                    |
| <b>TOTAL Special Events-other</b>       | <b>354.16</b>      | <b>355.00</b>    | <b>0.84</b>              |
| <b>TOTAL Special Events Expense</b>     | <b>13,599.65</b>   | <b>18,955.00</b> | <b>5,355.35</b>          |
| <b>TOTAL EXPENSES</b>                   | <b>21,176.41</b>   | <b>42,293.00</b> | <b>21,116.59</b>         |
| <b>OVERALL TOTAL</b>                    | <b>19,979.00</b>   | <b>-722.00</b>   | <b>20,701.00</b>         |