

**OSU DOUGLAS COUNTY MASTER GARDENERS**  
**Executive Meeting**  
**September 9, 2015**  
**10 a.m. Auditorium**

**Attendance:** Chris Rusch, Fred Alley, Larry Sutton, Vicki McAlister, Rosemary Brinkley, Nancy Fuller, Bonnie Courter, Betty Ison, Julie Stanbery, Anne Bacon, Patrice Sipos, Leo Grass, Janet Parkerson, Steve Renquist

The meeting was called to order at 10:05 a.m. by President, Chris Rusch. The minutes were approved as published on the DCMG website.

**AGENTS REPORT - Steve Renquist:** Steve discussed the diminishing water levels of the river and it's effect on commercial farms. Currently, 50% of these farm are on water restriction. The Water Master gave plenty of notice concerning the restrictions.. In response, the farmers have limited their late crops. The low water levels have also caused a high fish kill. Crops have actually done very well because of early growth this year, in particular, grapes and tree fruit. Powdery Mildew has come on very strong.

Leo Grass asked about Dry Farming. Steve said it is necessary to plant very early (April) and hope for no more frost. Crops will root to the ground water. Heavy mulch is each year to maintain adequate moisture.

Steve proposed the formation of a core group of 5-6 people to focus on year round recruiting of new members. He would like to see them focus on key events, how to do a better job recruiting, leading with an attitude of pursuing recruits and not waiting for them to come to us. His suggestion was to take advantage of the various events where Master Gardeners has a presence. Booth representatives should discuss membership with those they have contact with. It was suggested that we contact realtors, rotary groups, Chamber of Commerce, etc. and putting up a separate sign at the Discovery Garden, referencing the online application. We need 25-30 recruits per year. He has looked at other county programs that offer evening classes to entice the younger candidates, but feels it would be difficult to get guest speakers. Steve has envisioned that if the class size remains below 20, he would set it up more like a college course, with no guest speakers, sitting in a more circular pattern and promote more discussion and be more interactive.

**OFFICER REPORTS**

*Membership - Denise Fennell:* Membership renewals will be sent out in October. Denise will be changing the format of the roster to indicate a preferred contact method.

*OMGA Representative – Anne Bacon:* No report.

*Treasurer - Patrice Sipos:* Financial reports were distributed. They can also be found on the web. Patrice thanked Vicki McAlister for her help during the transition of the Treasurer

responsibilities.

October meeting will be the deadline for the 2016 Budget. Patrice will send an email reminder. Some members requested additional categories on the Budget. If another category is needed, contact Patrice.

*Vice President - Fred Alley:* Fred reminded members of the adjusted dates for November meetings, The Executive meeting will be held Thursday, November 12<sup>th</sup> and the General meeting will be held November 19. September's General meeting will be on September 24<sup>th</sup>. September's meeting will be at the Discovery Garden.

Bruce Gravens would like to present at Continuing Education, It was suggested that it be saved for a class and invite members. It could be an Instructional Day to lead into a Round Robin. Another suggestion was for the East and West Greenhouses and the Victory Garden create awareness through Community Outreach. Presentations could also be made at Spring into Gardening and UCAN. Bruce could also write an article for the newspaper.

*Past President - Larry Sutton:* Larry will be flying to Nebraska and then Iowa to attend the International Conference.

*Secretary - Barbara Robinson:* Not in attendance.

*President - Chris Rusch:* Chris received an email announcing officer openings for the OMGA. She will send out an email to the membership to see if anyone is interested in applying for one of the available positions. The deadline for August time sheets is Friday, Sept 11. DCMG was awarded the Carl Carlson Award in the amount of \$250 for future signage at the Discovery Garden. Chris presented Rosemary Brinkley with a gift for her contribution as the OMGA Representative.

## **COMMITTEE REPORTS**

*Community Outreach - Leo Grass:* Leo thanked those who welcomed the Lane County Master Gardeners to the Plant Clinic Tour. He also thanked those who helped at the Fair. Later this month, he will do a Discovery Garden tour for students from Cobb St. School. The North Umpqua Garden Club has requested a class on composting.

*Plant Clinic - Chris Rusch:* The Plant Clinic has no trouble getting volunteers. Chris thanked all who have helped. She also thanked Bonnie Courter for the great news article.

*Greenhouse West - Maureen Benice:* Not in attendance.

*Greenhouse East - Gloria Amorde/Bruce Gravens:* Chris Rusch substituted for Bruce Gravens. Bruce is requesting for funds to replace the Greenhouse Film and for new Blowers. Chris asked Steve Renquist to take a look and assess the need. Several felt, although the film has about a 12 foot tear, it could be repaired rather than replaced. Julie Stanbery reminded the

committee if an amount larger than the \$300 limit is requested, a minimum of 2 bids are required. It is to be presented to the Executive Committee for approval. It is not included as a budget item. Chris and Steve will inform him of this.

Steve would like to offer Greenhouse Training to the public and charge for it as a class. Larry Sutton said he would put together a group to do Community Outreach.

*Awards - Betty Ison:* Betty will send another email this week regarding the Awards Banquet. Betty and Chris Rusch decided that Chris will present each award with the assistance of the officers.

*Victory Garden - Mik Carlson/Ruth Stafford:* Vicki McAlister spoke for Mik and Ruth. Last week, the Victory Garden donated 568 lbs to UCAN and home gardeners donated 133 lbs bringing the season total to 3810 lbs.

*Publicity/Newsletter - Bonnie Courter:* Bonnie will sending out PSA's.

## **OLD BUSINESS**

## **NEW BUSINESS**

- **Newsletter Postage - Denise Fennell:** Denise requested an increase in the charge for mailing the Newsletter for some members. Currently, the charge is \$8.50, however, it costs \$8.52 to mail them now. She proposed an increase to \$8.75, which should cover costs for the next few years. Anne Bacon requested a motion to increase the charge to \$8.75, Larry Sutton seconded the motion. The motion passed.
- **Bake Sale - Janet Parkerson:** Janet announced this year's Bake Sale will be November 21, 2015 at Sherm's Thunderbird. Janet and Joann Pico are co-chairing the event, Janet passed around Sign-up sheets soliciting volunteers. She also put out a request for berries, nuts, and other ingredients for those who cannot bake.

Meeting was adjourned at 12:05 by President Chris Rusch.

## **ANNOUNCEMENTS**

Inset Committee	First and Third Mondays 10 AM
DG Work Day	Tuesdays, Discovery Garden, 9-12
DCMG Chapter Meeting	September 24, Discovery Garden
Awards Banquet	October 3, 2015

Respectfully Submitted, Janet Parkerson for Barbara Robinson, DCMG Secretary

# Account Balances - As of 9/5/2015

As of 9/5/2015

9/5/2015

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Account	9/5/2015 Balance
<b>Bank Accounts</b>	
Checking-Umpqua Bank	1,781.04
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	46,113.76
<b>TOTAL Bank Accounts</b>	<b>56,553.90</b>
<b>OVERALL TOTAL</b>	<b>56,553.90</b>

## Cash Flow

8/12/2015 through 9/5/2015

9/5/2015

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Category	8/12/2015- 9/5/2015
<b>INFLOWS</b>	
Interest Income - Bank	2.36
Special Events	
Special Events-other	
Compost Tea	64.00
TOTAL Special Events-other	64.00
TOTAL Special Events	64.00
<b>TOTAL INFLOWS</b>	<b>66.36</b>
<b>OUTFLOWS</b>	
Management & General	
Grants&Gifts&Scholarships	
Officer Gifts	10.00
TOTAL Grants&Gifts&Scholarships	10.00
Liability Insurance	636.00
Postage for Executive Board	19.60
TOTAL Management & General	665.60
PSP Expense	
Clinic & Office	
Website Development	14.99
TOTAL Clinic & Office	14.99
Discovery Garden	
Butterfly	82.92
Maintenance	64.13
Perennial Border	163.17
Signage	55.00
Straw Bale Garden	222.83
Water - River Forks meter	207.25
TOTAL Discovery Garden	795.30
HLC	
Greenhouse Maint., Repair and Renovatio	21.01
Victory Garden	68.72
TOTAL HLC	89.73
TOTAL PSP Expense	900.02
Special Events Expense	
Plant Sale Expense	
Supplies	645.68
Water - Pitchford meter	243.16
TOTAL Plant Sale Expense	888.84
TOTAL Special Events Expense	888.84
<b>TOTAL OUTFLOWS</b>	<b>2,454.46</b>
<b>OVERALL TOTAL</b>	<b>-2,388.10</b>

## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

9/9/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
<b>INCOME</b>			
Donations	0.00	0.00	0.00
Contributions	181.50	0.00	181.50
Grants	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
TOTAL Donations	181.50	0.00	181.50
Dues-hardcopy newsletter	272.00	323.00	-51.00
Dues-membership	2,360.00	2,400.00	-40.00
Interest Income - Bank	12.53	12.00	0.53
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	705.00	700.00	5.00
TOTAL Clinic & Office	705.00	700.00	5.00
Disc Garden	0.00	0.00	0.00
TOTAL PSP Income	705.00	700.00	5.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	982.00	800.00	182.00
Entrance Fees	3,032.05	2,800.00	232.05
Plant Sales	0.00	0.00	0.00
Sales-event	20,577.87	20,500.00	77.87
Sales-post	549.75	1,000.00	-450.25
Sales-pre	3,348.50	2,550.00	798.50
TOTAL Plant Sales	24,476.12	24,050.00	426.12
Vendor Booth	3,565.40	2,700.00	865.40
TOTAL Plant Sale Income	32,055.57	30,350.00	1,705.57
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	958.05	900.00	58.05
Misc Events	279.00	0.00	279.00
Quilt Raffle	0.00	0.00	0.00
Trash-To-Treasure Sale	3,940.10	2,500.00	1,440.10
TOTAL Special Events-other	5,177.15	4,400.00	777.15
TOTAL Special Events	37,232.72	34,750.00	2,482.72
<b>TOTAL INCOME</b>	<b>40,763.75</b>	<b>38,185.00</b>	<b>2,578.75</b>
<b>EXPENSES</b>			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Quarterly Meeting	0.00	0.00	0.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	510.00	510.00
Dues-OMGA	1,659.00	1,680.00	21.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	70.00	80.00	10.00

## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

9/9/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Endowment	0.00	0.00	0.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	0.00	0.00
Officer Gifts	10.00	80.00	70.00
Scholarships	-200.00	1,050.00	1,250.00
<b>TOTAL Grants&amp;Gifts&amp;Scholarships</b>	<b>-120.00</b>	<b>1,260.00</b>	<b>1,380.00</b>
Historian	0.00	25.00	25.00
Hospitality	134.41	150.00	15.59
Liability Insurance	636.00	670.00	34.00
OMGA Chapter Display	0.00	0.00	0.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	19.60	30.00	10.40
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
<b>TOTAL Management &amp; General</b>	<b>2,329.01</b>	<b>5,480.00</b>	<b>3,150.99</b>
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	100.00	100.00
Newsletter	0.00	0.00	0.00
Postage	158.15	300.00	141.85
<b>TOTAL Newsletter</b>	<b>158.15</b>	<b>300.00</b>	<b>141.85</b>
<b>TOTAL Advanced Training</b>	<b>158.15</b>	<b>400.00</b>	<b>241.85</b>
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	0.00	0.00
Greenhouse Plumbing & Irrigation	0.00	0.00	0.00
<b>TOTAL Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	230.00	230.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	100.00	100.00
Soil Testing	226.17	250.00	23.83
Website Development	14.99	120.00	105.01
<b>TOTAL Clinic &amp; Office</b>	<b>241.16</b>	<b>800.00</b>	<b>558.84</b>
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Home Show	0.00	0.00	0.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
<b>TOTAL Community Outreach</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	251.61	400.00	148.39
Childrens	95.41	405.00	309.59
Compost & Biochar	0.00	150.00	150.00
Easy Access (Container Garden)	103.38	125.00	21.62
Electric - meter 23609842	55.28	400.00	344.72
Entry	0.00	75.00	75.00
Hedgerow	0.00	0.00	0.00
Herb	140.00	150.00	10.00
Iris	0.00	0.00	0.00

## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

9/9/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Irrigation	236.78	600.00	363.22
Japanese	0.00	220.00	220.00
Kiosk - donor board	5.00	50.00	45.00
Maintenance	122.12	500.00	377.88
Mulch	27.00	300.00	273.00
Orchard	0.00	100.00	100.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	163.17	200.00	36.83
Raised Beds (Dahlia-Lily)	81.31	75.00	-6.31
Rock Garden	599.50	600.00	0.50
Rock Garden - 2012 GRANT	0.00	0.00	0.00
Shade Garden	50.00	75.00	25.00
Signage	55.00	700.00	645.00
Signage - 2013 GRANTS	0.00	0.00	0.00
Straw Bale Garden	222.83	200.00	-22.83
Sun Garden	28.89	125.00	96.11
Water - River Forks meter	368.75	350.00	-18.75
Xeriscape	51.69	425.00	373.31
TOTAL Discovery Garden	2,657.72	6,225.00	3,567.28
HLC	0.00	0.00	0.00
Annual Pumping Expense - diver in river	479.40	400.00	-79.40
Greenhouse Maint., Repair and Renovatio	105.27	1,000.00	894.73
Greenhouse Supplies	598.70	800.00	201.30
Maintenance	556.19	1,000.00	443.81
Toilet Repairs & Supplies	78.28	150.00	71.72
Victory Garden	570.63	769.00	198.37
Victory Garden Signage - 2014 Grant	345.00	649.33	304.33
TOTAL HLC	2,733.47	4,768.33	2,034.86
Winter Program	0.00	0.00	0.00
Cleaning the carpet after class	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	350.00	50.00
TOTAL Winter Program	300.00	370.00	70.00
TOTAL PSP Expense	6,090.50	12,763.33	6,672.83
RESERVES for unexpected expenses	0.00	1,000.00	1,000.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	2,789.74	2,600.00	-189.74
Contributions - Plant Sale Volunteers	350.00	350.00	0.00
Electrical - meter 62314693	2,696.69	2,800.00	103.31
Exhibit Fees	2,888.50	2,300.00	-588.50
Next Year Seed	0.00	750.00	750.00
Next Year Supplies - McConkey	0.00	2,000.00	2,000.00
Plants	876.03	1,000.00	123.97
Propane	861.81	1,500.00	638.19
Supplies	1,830.78	2,200.00	369.22
Vendor Costs	301.83	550.00	248.17
Water - Pitchford meter	653.68	850.00	196.32
TOTAL Plant Sale Expense	13,249.06	16,900.00	3,650.94
Special Events-other	0.00	0.00	0.00



# Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

9/9/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Bake Sale	0.00	75.00	75.00
Compost Tea	130.00	150.00	20.00
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	30.99	175.00	144.01
TOTAL Special Events-other	160.99	430.00	269.01
TOTAL Special Events Expense	13,410.05	17,330.00	3,919.95
<b>TOTAL EXPENSES</b>	<b>21,829.56</b>	<b>36,573.33</b>	<b>14,743.77</b>
<b>OVERALL TOTAL</b>	<b>18,934.19</b>	<b>1,611.67</b>	<b>17,322.52</b>