

OSU DOUGLAS COUNTY MASTER GARDENERS

Executive Meeting

August 12, 2015

10 a.m. Extension Kitchen

Attendance: Vicki McAlister, Rosemary Brinkley, Nancy Fuller, Maureen Benice, , Bonnie Courter, Betty Ison, Julie Stanbery, Patrice Sipos, Chris Rusch, Barbara Robinson, Toni Rudolph, Elva Sellens, Larry Sutton, Fred Alley, Steve Renquist

The meeting was called to order at 10:05 a.m. by President, Chris Rusch. The minutes were approved as published on the DCMG website.

AGENTS REPORT - Steve Renquist:

- Steve recently attended a home horticulture agents' meeting at Linfield College. Gail Langaletto discussed a number of organizational items with the group including certification, recertification, volunteer service hours, continuing education, etc. No immediate changes will be made. Only 15 of 28 chapters are currently using the online hour reporting system. Steve was in favor of each chapter deciding between online reporting and reporting within their own chapter. The choice between the two will remain up to each chapter. Also discussed was the need for continuing education program content to be research based.
- As addressed before, Master Gardeners are not allowed to give out information or advice on marijuana. As it now stands, this applies to hemp as well.
- The use of nicotinoids has been outlawed on Linden trees.
- Project Oregon IPM Website is being produced to address issues to supplement information in the PNW's. It may be found at tinyurl.com/oregon-IPM
- Work began yesterday on the removal of the old vineyard at the HLC. Work will continue the next couple Tuesdays.
- Steve passed around a pamphlet advertising the 2017 International MG Conference in Portland.

OFFICER REPORTS

Membership - Denise Fennell: Not present

OMGA Representative – Rosemary Brinkley: Mini College was held in Linfield and will be held at the same location next year. Keynote speaker was OSU faculty member, James Cassidy, giving a very dynamic presentation on soils. Lynn Benton Counties will be presenting at the International MG Conference in Omaha on "Plant Problem Scenarios." Rosemary brought back a notebook covering this topic which includes fifty of the most common problems/subjects they experience in their counties. The notebook will be in the Plant Clinic.

Treasurer - Vicki McAlister: Financial reports were distributed. They can also be found on the web. Budget requests need to be submitted to Vicki no later than September 28.

Vice President - Fred Alley: Fred thanked Bonnie Courter for sending out the News Review articles written by our Master Gardeners. The August 27th chapter meeting will be held at Jean Wall's in Umpqua.

Past President - Larry Sutton: Larry gave kudos to Leo Grass and crew for the many hours they put in on revamping the trees for the OSU Extension fair display. He also thanked extension office staff Sarah, Coleen and Mary for all their help.

Secretary - Barbara Robinson: Barbara will be missing a few upcoming meetings. Rosemary Brinkley has volunteered to take minutes at the September executive board and chapter meetings. We still need someone to cover for her at the August 27th chapter meeting. Please contact Barbara if you can help.

President -Chris Rusch:

- Chris will be gone for the August chapter meeting. Fred will fill in. Officers will be sworn in by Betty Ison and Jack Wright. Officers not in attendance will be sworn in at the chapter meeting following their return.
- Mini college was interesting and fun. Leadership Forum meetings were held on Thursday with round tables following. Membership retention was discussed
- Discussion followed on the need to have people who are advising the public, working in the plant clinic, etc. take recertification classes to stay up on the most current information. Steve suggested offering free classes for MG's at Spring into Gardening as well as Winter Class. (Perhaps having one recertification class available at each.)

COMMITTEE REPORTS

Plant Clinic - Chris Rusch: Clinic has been busy with phone calls and increased emails. The clinic phone number and email address is included on our News Review articles which may be contributing to the increase in email questions. Chris thanked the core people who volunteer every week. All winter trainees have completed their clinic hours.

Greenhouse West – Maureen Benice: General clean up and root pruning of plants continues. Jackson County visited the greenhouses on Tuesday as part of the tour of the HLC. Steve announced Linn Benton will be coming down on the 25th with their horticulture agent, Brook Edmonds. Julie Stanbery volunteered to give them a tour.

Awards – Betty Ison: Betty will be contacting committee chairs for lists of their workers to be compiled for the Awards Banquet.

Discovery Garden - Julie Stanbery: A couple gardens need mulch and chips brought in and spread within the next couple work days. There is also a tree and numerous limbs needing removal.

Victory Garden - Nancy Fuller: Nancy reported on behalf of VG. There were 409 pounds from the Victory Garden and 34 pounds from master gardeners delivered to UCAN this last Tuesday.

Publicity/Newsletter – Bonnie Courter: Bonnie will be writing an article on the Discovery Garden for the News Review.

NEW BUSINESS

- Audit Committee Report - Toni Rudolph: Toni reported on behalf of the audit committee including herself, Karolyn Riecks, and Judy Huntley. The books looked good and they had no concerns. They

were pleased to see one of the suggestions from last year's audit had been implemented, posting financials on the web. Kudos to Vicki McAlister for doing such a great job. Incoming treasurer, Patrice Sipos, talked about the importance of having a good checks and balance system.

- Mini College: Anne Bacon, Nancy Fuller, Rosemary Brinkley, and Chris Rusch attended. Ann and Nancy will give a short presentation at our August general meeting.
- Misuse of email: Emails should not be promoting a business.
- No sign ups for winter class as yet. Pamphlets are available through the front office to promote the class.
- "Ask me how to become a Master Garden" badges were suggested as a means to spread the word.

Meeting was adjourned at 11:40 by President Chris Rusch.

ANNOUNCEMENTS

Greenhouse Crews

Tuesdays, 9-12

DG Work Day

Tuesdays, Discovery Garden, 9-12

DCMG Chapter Meeting/Jean Wall

Thursday, August 27, 2015

Respectfully Submitted,

Barbara Robinson

DCMG Secretary

Account Balances - As of 8/11/2015

As of 8/11/2015

8/11/2015

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Account	8/11/2015 Balance
Bank Accounts	
Checking-Umpqua Bank	2,171.50
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	48,111.40
TOTAL Bank Accounts	58,942.00
OVERALL TOTAL	58,942.00

Cash Flow
7/8/2015 through 8/11/2015

Category	7/8/2015- 8/11/2015
INFLOWS	
Donations	
Contributions	50.00
TOTAL Donations	50.00
Interest Income - Bank	2.42
PSP Income	
Clinic & Office	
Soil Testing	45.00
TOTAL Clinic & Office	45.00
TOTAL PSP Income	45.00
Special Events	
Plant Sale Income	
Plant Sales	
Sales-post	118.00
TOTAL Plant Sales	118.00
TOTAL Plant Sale Income	118.00
Special Events-other	
Compost Tea	260.05
TOTAL Special Events-other	260.05
TOTAL Special Events	378.05
TOTAL INFLOWS	475.47
OUTFLOWS	
Management & General	
Grants&Gifts&Scholarships	
4-H Donation	70.00
Scholarships	-200.00
TOTAL Grants&Gifts&Scholarships	-130.00
TOTAL Management & General	-130.00
PSP Expense	
Advanced Training	
Newsletter	
Postage	23.43
TOTAL Newsletter	23.43
TOTAL Advanced Training	23.43
Discovery Garden	
Butterfly	73.01
Electric - meter 23609842	55.28
Water - River Forks meter	33.48
TOTAL Discovery Garden	161.77
HLC	
Greenhouse Maint., Repair and Renovatio	34.77
Greenhouse Supplies	33.85
Maintenance	170.00
TOTAL HLC	238.62
TOTAL PSP Expense	423.82
Special Events Expense	
Plant Sale Expense	
Electrical - meter 62314693	367.22
Plants	538.32

Cash Flow

7/8/2015 through 8/11/2015

8/11/2015

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Category	7/8/2015- 8/11/2015
Supplies	25.86
Water - Pitchford meter	145.09
TOTAL Plant Sale Expense	1,076.49
TOTAL Special Events Expense	1,076.49
TOTAL OUTFLOWS	1,370.31
OVERALL TOTAL	-894.84

Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

8/11/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
INCOME			
Donations	0.00	0.00	0.00
Contributions	181.50	0.00	181.50
Grants	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
TOTAL Donations	181.50	0.00	181.50
Dues-hardcopy newsletter	272.00	323.00	-51.00
Dues-membership	2,360.00	2,400.00	-40.00
Interest Income - Bank	10.17	12.00	-1.83
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	705.00	700.00	5.00
TOTAL Clinic & Office	705.00	700.00	5.00
Disc Garden	0.00	0.00	0.00
TOTAL PSP Income	705.00	700.00	5.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	982.00	800.00	182.00
Entrance Fees	3,032.05	2,800.00	232.05
Plant Sales	0.00	0.00	0.00
Sales-event	20,577.87	20,500.00	77.87
Sales-post	549.75	1,000.00	-450.25
Sales-pre	3,348.50	2,550.00	798.50
TOTAL Plant Sales	24,476.12	24,050.00	426.12
Vendor Booth	3,565.40	2,700.00	865.40
TOTAL Plant Sale Income	32,055.57	30,350.00	1,705.57
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	894.05	900.00	-5.95
Misc Events	279.00	0.00	279.00
Quilt Raffle	0.00	0.00	0.00
Trash-To-Treasure Sale	3,940.10	2,500.00	1,440.10
TOTAL Special Events-other	5,113.15	4,400.00	713.15
TOTAL Special Events	37,168.72	34,750.00	2,418.72
TOTAL INCOME	40,697.39	38,185.00	2,512.39
EXPENSES			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Quarterly Meeting	0.00	0.00	0.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	510.00	510.00
Dues-OMGA	1,659.00	1,680.00	21.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	70.00	80.00	10.00

Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

8/11/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Endowment	0.00	0.00	0.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	0.00	0.00
Officer Gifts	0.00	80.00	80.00
Scholarships	-200.00	1,050.00	1,250.00
TOTAL Grants&Gifts&Scholarships	-130.00	1,260.00	1,390.00
Historian	0.00	25.00	25.00
Hospitality	134.41	150.00	15.59
Liability Insurance	0.00	670.00	670.00
OMGA Chapter Display	0.00	0.00	0.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	0.00	30.00	30.00
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
TOTAL Management & General	1,663.41	5,480.00	3,816.59
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	100.00	100.00
Newsletter	0.00	0.00	0.00
Postage	158.15	300.00	141.85
TOTAL Newsletter	158.15	300.00	141.85
TOTAL Advanced Training	158.15	400.00	241.85
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	0.00	0.00
Greenhouse Plumbing & Irrigation	0.00	0.00	0.00
TOTAL Capital Expenditures	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	230.00	230.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	100.00	100.00
Soil Testing	226.17	250.00	23.83
Website Development	0.00	120.00	120.00
TOTAL Clinic & Office	226.17	800.00	573.83
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Home Show	0.00	0.00	0.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	200.00	200.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	168.69	400.00	231.31
Childrens	95.41	405.00	309.59
Compost & Biochar	0.00	150.00	150.00
Easy Access (Container Garden)	103.38	125.00	21.62
Electric - meter 23609842	55.28	400.00	344.72
Entry	0.00	75.00	75.00
Hedgerow	0.00	0.00	0.00
Herb	140.00	150.00	10.00
Iris	0.00	0.00	0.00

Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

8/11/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Irrigation	236.78	600.00	363.22
Japanese	0.00	220.00	220.00
Kiosk - donor board	5.00	50.00	45.00
Maintenance	57.99	500.00	442.01
Mulch	27.00	300.00	273.00
Orchard	0.00	100.00	100.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	0.00	200.00	200.00
Raised Beds (Dahlia-Lily)	81.31	75.00	-6.31
Rock Garden	599.50	600.00	0.50
Rock Garden - 2012 GRANT	0.00	0.00	0.00
Shade Garden	50.00	75.00	25.00
Signage	0.00	700.00	700.00
Signage - 2013 GRANTS	0.00	0.00	0.00
Straw Bale Garden	0.00	200.00	200.00
Sun Garden	28.89	125.00	96.11
Water - River Forks meter	161.50	350.00	188.50
Xeriscape	51.69	425.00	373.31
TOTAL Discovery Garden	1,862.42	6,225.00	4,362.58
HLC	0.00	0.00	0.00
Annual Pumping Expense - diver in river	479.40	400.00	-79.40
Greenhouse Maint., Repair and Renovatio	84.26	1,000.00	915.74
Greenhouse Supplies	598.70	800.00	201.30
Maintenance	556.19	1,000.00	443.81
Toilet Repairs & Supplies	78.28	150.00	71.72
Victory Garden	501.91	769.00	267.09
Victory Garden Signage - 2014 Grant	345.00	649.33	304.33
TOTAL HLC	2,643.74	4,768.33	2,124.59
Winter Program	0.00	0.00	0.00
Cleaning the carpet after class	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	350.00	50.00
TOTAL Winter Program	300.00	370.00	70.00
TOTAL PSP Expense	5,190.48	12,763.33	7,572.85
RESERVES for unexpected expenses	0.00	1,000.00	1,000.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	2,789.74	2,600.00	-189.74
Contributions - Plant Sale Volunteers	350.00	350.00	0.00
Electrical - meter 62314693	2,696.69	2,800.00	103.31
Exhibit Fees	2,888.50	2,300.00	-588.50
Next Year Seed	0.00	750.00	750.00
Next Year Supplies - McConkey	0.00	2,000.00	2,000.00
Plants	876.03	1,000.00	123.97
Propane	861.81	1,500.00	638.19
Supplies	1,185.10	2,200.00	1,014.90
Vendor Costs	301.83	550.00	248.17
Water - Pitchford meter	410.52	850.00	439.48
TOTAL Plant Sale Expense	12,360.22	16,900.00	4,539.78
Special Events-other	0.00	0.00	0.00

Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

8/11/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Bake Sale	0.00	75.00	75.00
Compost Tea	130.00	150.00	20.00
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	30.99	175.00	144.01
TOTAL Special Events-other	160.99	430.00	269.01
TOTAL Special Events Expense	12,521.21	17,330.00	4,808.79
TOTAL EXPENSES	19,375.10	36,573.33	17,198.23
OVERALL TOTAL	21,322.29	1,611.67	19,710.62