

OSU DOUGLAS COUNTY MASTER GARDENERS

Executive Meeting

June 10, 2015

10 a.m. Extension Kitchen

Attendance: Maureen Benice, Bonnie Courter, Larry Sutton, Denise Fennell, Vicki McAlister, Jen Bailey, Fred Alley, Karolyn Riecks, Betty Ison, Steve Renquist, Patrice Sipos, Barbie Hamby, Julie Stanbery, Chris Rusch, Elva Sellens, Ann Bacon, Barbara Robinson.

The meeting was called to order at 10:05 a.m. by President, Chris Rusch. The minutes were approved as published on the DCMG website.

AGENTS REPORT - Steve Renquist: There are a lot of heat related issues with berries and widespread spotted wing issues in berries and cherries. River flows are currently at levels consistent with the last week of July or first week of August. Accumulated heat units to date are the highest level ever recorded.

OSU is in the process of trying to replace the fruit tree specialist. Only interviewing 2 people as applicant pool has not been good. Also advertising for viticulture person in Medford with no applicants as yet. State may be going to staffing at .75 FTE with the other .25 of funds raised by the employee in that position.

There will be no diagnostics meeting this month.

OFFICER REPORTS

Membership - Denise Fennell: No report

OMGA Representative – Ann Bacon: OMGA state meeting was last weekend. Mini College will be held in Linfield August 7 and 8 with the 6th being Leadership classes. Classes are now online. Our chapter has applied for a Mini College scholarship from OMGA. We also have several of our own scholarships available for officers planning to attend and others who are interested.

OMGA has openings for webmaster and data base manager. Ann will send out an email advising the membership.

Treasurer - Vicki McAlister: Financial reports were distributed.

Vice President - Fred Alley: Fred has a notebook he has put together on hummingbirds if anyone is interested.

Chris Rusch wrote a great article in the News Review on flea beetles and tomatoes.

Our next chapter meeting on June 25 will be held at Bonnie Courter's house. More information and directions will be emailed. July will be at Georgia and Tim Richards' home and August at Jean Wall's. Recipients of Mini College scholarships will make short presentations, talking about a class they attended at mini college, at our September meeting.

If you see or have something in the garden which is unique or want to share with the membership, contact Fred via email or phone. He will then make arrangements to take photos.

Fred has continuing education programs scheduled for the upcoming year beginning with Territorial Seed in October.

Past President - Larry Sutton: The *Ask an Expert* program could use more people to assist in answering Master Gardener related questions. If anyone is interested, please contact Larry or Steve Renquist. Larry will write a newsletter article on the subject.

Secretary - Barbara Robinson: No Report

President -Chris Rusch: Chris stressed the importance of clearing the space around your house for fire protection. She said the fire by Tiller went from a room size fire to 90 acres in 45 minutes!

Barbie Hamby will be the 2015 class representative. Denise Fennell will work with her on what this entails as well as submitting a newsletter article.

COMMITTEE REPORTS

Community Outreach - Leo Grass: Not in attendance

Plant Clinic - Chris Rusch: The Plant Clinic has committed to writing 2 articles a month for the News Review. Chris and Bonnie Courter have both participated. This is a great opportunity to publicize the Master Gardener program. More writers are needed. Contact Chris if interested.

Steve Renquist will pursue securing a News Review subscription to be available in the Plant Clinic.

Chris Rusch said contacts are down 50 from the same time last year.

Plant Sale Results - Barbara Robinson: Bob Brindley is forming a new committee (temporary) to research different avenues for advertising and promoting increased attendance at the Plant Sale. A four by thirty foot banner is being purchased through Inerseshen Media for placement on the Douglas County Fairgrounds Grandstands for the 2-3 week period prior to Plant Sale. We are able to get all our banners done through Inerseshen at half price because we are a nonprofit.

Greenhouse West – Maureen Benice: Annuals are no longer available. Small crews are working each Tuesday.

Greenhouse East - Gloria Amorde/Bruce Gravens: Not in attendance

Awards - Betty Ison: Nothing to report

Discovery Garden/Nominating Committee - Julie Stanbery: Roger Dejmal will be taking over as orchard garden head with Steve Renquist as his mentor. The Sun Garden is still looking for a head, although someone has expressed a possible interest. Contact Julie if interested.

Irrigation has become an issue this year. It appears we have outgrown our system capabilities. We have expanded beyond our capacity to water. Discussion leaned toward removing those plants in obscure corners or points where irrigation is not reaching. Steve suggested garden heads with this problem might want to refer to the Xeriscape Garden's for water wise plantings which will do better without water. These plantings should be introduced into gardens in the fall.

Julie thanked Gale Robinson for distributing the pile of chips throughout the garden. We will not be accepting more chips until after Graffiti Weekend.

Barbara Robinson shared positive feedback received while working Kruse Farms. An owner of an adult foster care facility gave us kudos for a beautiful garden where she regularly takes her residents. She also asked about the possibility for future handicapped accessibility. After discussion among the board, it was decided to pursue grants this fall to make this a reality.

Victory Garden - Mik Carlson/Ruth Stafford: All going well. Have done second plantings on some rows. New water system working well.

Publicity/Newsletter - Bonnie Courter: Nothing to report

The 2015 class picture is in the works. A suggestion was made to provide a membership directory with pictures of everyone made available to MG's only. This would be subject to photo permission from individuals. Denise Fennell offered to look into this.

NEW BUSINESS

Audit Committee: Chris Rusch will be contacting individuals to serve on the audit committee. Patrice Sipos agreed to serve. Results of the audit will be reported in August.

OMGA Travel Reimbursement Policy: Discussion was held on updating the current policy for the OMGA rep and alternate rep attending state meetings. Jen Bailey will draft a policy and send out to board members prior to our July meeting. Included will be approval for both reps to attend. Mileage will be paid at 30 cents per mile for one vehicle. If meeting is over 150 miles away, motel and meal expenses will be paid up to \$100 per person.

Policy and procedures manual: Westside has updated their description. Jen Bailey will be updating the manual.

Summer outreach opportunities: Several venues were discussed as outreach opportunities for MG's, i.e. Umpqua Arts Festival, League of Woman Voters Garden Tour. We will not be participating in either of these. Chris will continue to filter these requests through Leo Grass.

Westside Greenhouse lock up: Westside Greenhouse area gates will be padlocked. Padlock on back side (closest to compost pile) will not be fastened, giving MGs access to keys in the Transplant Greenhouse.

Master Gardeners should not be dumping their personal garden debris in the trailer at the Discovery Garden.

Julie will contact the RV park and ask them to tell their residents our easy access garden produce is not free for the picking. We donate this produce to UCAN.

Discussion was held regarding weekly garden notices being sent out via email. Westside and Eastside Greenhouses have Shirley combine their weekly notices. Some gardens maintain their own contact list and

mail only to those who have asked to be included. General consensus was for membership to use the “delete” button when email is of no interest to them.

Meeting was adjourned at 11:56 by President Chris Rusch.

ANNOUNCEMENTS

Greenhouse Crews

Tuesdays, 9-12

DG Work Day

Tuesdays, Discovery Garden, 9-12

DCMG Chapter Meeting/Bonnie Courter’s

Thursday, June 25, 2015

Respectfully Submitted,

Barbara Robinson

DCMG Secretary

Account Balances - As of 6/9/2015

As of 6/9/2015

6/9/2015

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Account	6/9/2015 Balance
Bank Accounts	
Checking-Umpqua Bank	3,107.62
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	50,106.56
TOTAL Bank Accounts	61,873.28
OVERALL TOTAL	61,873.28

Cash Flow
5/13/2015 through 6/9/2015

Category	5/13/2015- 6/9/2015
INFLOWS	
Interest Income - Bank	1.92
PSP Income	
Clinic & Office	
Soil Testing	40.00
TOTAL Clinic & Office	40.00
TOTAL PSP Income	40.00
Special Events	
Plant Sale Income	
Plant Sales	
Sales-post	405.25
TOTAL Plant Sales	405.25
TOTAL Plant Sale Income	405.25
Special Events-other	
Compost Tea	320.00
Misc Events	30.00
TOTAL Special Events-other	350.00
TOTAL Special Events	755.25
TOTAL INFLOWS	797.17
OUTFLOWS	
PSP Expense	
Discovery Garden	
Butterfly	25.65
Easy Access (Container Garden)	95.39
Kiosk - donor board	5.00
Maintenance	15.99
TOTAL Discovery Garden	142.03
HLC	
Maintenance	94.48
Victory Garden	263.24
TOTAL HLC	357.72
TOTAL PSP Expense	499.75
Special Events Expense	
Plant Sale Expense	
Advertising	1,603.10
Plants	206.91
Supplies	400.74
Vendor Costs	301.83
TOTAL Plant Sale Expense	2,512.58
TOTAL Special Events Expense	2,512.58
TOTAL OUTFLOWS	3,012.33
OVERALL TOTAL	-2,215.16

Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

6/9/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
INCOME			
Donations	0.00	0.00	0.00
Contributions	101.50	0.00	101.50
Grants	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
TOTAL Donations	101.50	0.00	101.50
Dues-hardcopy newsletter	272.00	323.00	-51.00
Dues-membership	2,360.00	2,400.00	-40.00
Interest Income - Bank	5.33	12.00	-6.67
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	505.00	700.00	-195.00
TOTAL Clinic & Office	505.00	700.00	-195.00
Disc Garden	0.00	0.00	0.00
TOTAL PSP Income	505.00	700.00	-195.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	982.00	800.00	182.00
Entrance Fees	3,032.05	2,800.00	232.05
Plant Sales	0.00	0.00	0.00
Sales-event	20,577.87	20,500.00	77.87
Sales-post	405.25	1,000.00	-594.75
Sales-pre	3,348.50	2,550.00	798.50
TOTAL Plant Sales	24,331.62	24,050.00	281.62
Vendor Booth	3,565.40	2,700.00	865.40
TOTAL Plant Sale Income	31,911.07	30,350.00	1,561.07
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	375.00	900.00	-525.00
Misc Events	279.00	0.00	279.00
Quilt Raffle	0.00	0.00	0.00
Trash-To-Treasure Sale	3,940.10	2,500.00	1,440.10
TOTAL Special Events-other	4,594.10	4,400.00	194.10
TOTAL Special Events	36,505.17	34,750.00	1,755.17
TOTAL INCOME	39,749.00	38,185.00	1,564.00
EXPENSES			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Quarterly Meeting	0.00	0.00	0.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	510.00	510.00
Dues-OMGA	1,617.00	1,680.00	63.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	0.00	80.00	80.00

Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

6/9/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Endowment	0.00	0.00	0.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	0.00	0.00
Officer Gifts	0.00	80.00	80.00
Scholarships	0.00	1,050.00	1,050.00
TOTAL Grants&Gifts&Scholarships	0.00	1,260.00	1,260.00
Historian	0.00	25.00	25.00
Hospitality	134.41	150.00	15.59
Liability Insurance	0.00	670.00	670.00
OMGA Chapter Display	0.00	0.00	0.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	0.00	30.00	30.00
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
TOTAL Management & General	1,751.41	5,480.00	3,728.59
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	100.00	100.00
Newsletter	0.00	0.00	0.00
Postage	112.00	300.00	188.00
TOTAL Newsletter	112.00	300.00	188.00
TOTAL Advanced Training	112.00	400.00	288.00
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	0.00	0.00
Greenhouse Plumbing & Irrigation	0.00	0.00	0.00
TOTAL Capital Expenditures	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	230.00	230.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	100.00	100.00
Soil Testing	226.17	250.00	23.83
Website Development	0.00	120.00	120.00
TOTAL Clinic & Office	226.17	800.00	573.83
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Home Show	0.00	0.00	0.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	200.00	200.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	25.65	400.00	374.35
Childrens	21.99	405.00	383.01
Compost & Biochar	0.00	150.00	150.00
Easy Access (Container Garden)	103.38	125.00	21.62
Electric - meter 23609842	0.00	400.00	400.00
Entry	0.00	75.00	75.00
Hedgerow	0.00	0.00	0.00
Herb	140.00	150.00	10.00
Iris	0.00	0.00	0.00

Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

6/9/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Irrigation	0.00	600.00	600.00
Japanese	0.00	220.00	220.00
Kiosk - donor board	5.00	50.00	45.00
Maintenance	57.99	500.00	442.01
Mulch	27.00	300.00	273.00
Orchard	0.00	100.00	100.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	0.00	200.00	200.00
Raised Beds (Dahlia-Lily)	81.31	75.00	-6.31
Rock Garden	262.00	600.00	338.00
Rock Garden - 2012 GRANT	0.00	0.00	0.00
Shade Garden	50.00	75.00	25.00
Signage	0.00	700.00	700.00
Signage - 2013 GRANTS	0.00	0.00	0.00
Straw Bale Garden	0.00	200.00	200.00
Sun Garden	0.00	125.00	125.00
Water - River Forks meter	0.00	350.00	350.00
Xeriscape	51.69	425.00	373.31
TOTAL Discovery Garden	826.01	6,225.00	5,398.99
HLC	0.00	0.00	0.00
Annual Pumping Expense - diver in river	479.40	400.00	-79.40
Greenhouse Maint., Repair and Renovatio	0.00	1,000.00	1,000.00
Greenhouse Supplies	268.54	500.00	231.46
Maintenance	140.72	1,000.00	859.28
Toilet Repairs & Supplies	78.28	150.00	71.72
Victory Garden	441.76	769.00	327.24
Victory Garden Signage - 2014 Grant	75.00	649.33	574.33
TOTAL HLC	1,483.70	4,468.33	2,984.63
Winter Program	0.00	0.00	0.00
Cleaning the carpet after class	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	350.00	50.00
TOTAL Winter Program	300.00	370.00	70.00
TOTAL PSP Expense	2,947.88	12,463.33	9,515.45
RESERVES for unexpected expenses	0.00	1,000.00	1,000.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	2,789.74	2,600.00	-189.74
Contributions - Plant Sale Volunteers	350.00	350.00	0.00
Electrical - meter 62314693	1,822.94	2,800.00	977.06
Exhibit Fees	2,888.50	2,300.00	-588.50
Next Year Seed	0.00	750.00	750.00
Next Year Supplies - McConkey	0.00	2,000.00	2,000.00
Plants	337.71	1,000.00	662.29
Propane	861.81	1,500.00	638.19
Supplies	1,159.24	2,200.00	1,040.76
Vendor Costs	301.83	550.00	248.17
Water - Pitchford meter	123.38	850.00	726.62
TOTAL Plant Sale Expense	10,635.15	16,900.00	6,264.85
Special Events-other	0.00	0.00	0.00

Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

6/9/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Bake Sale	0.00	75.00	75.00
Compost Tea	130.00	150.00	20.00
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	30.99	175.00	144.01
TOTAL Special Events-other	160.99	430.00	269.01
TOTAL Special Events Expense	10,796.14	17,330.00	6,533.86
TOTAL EXPENSES	15,495.43	36,273.33	20,777.90
OVERALL TOTAL	24,253.57	1,911.67	22,341.90