

**OSU DOUGLAS COUNTY MASTER GARDENERS**

Executive Meeting

May 13, 2015

10 a.m. Extension Kitchen

Attendance: Patrice Sipos, Vicki McAlister, Denise Fennel, Fred Alley, Chris Rusch, Jen Bailey, Julie Stanbery, Richard Johnstone, Valerie Call, Mik Carlson, Betty Ison, Ann Bacon, Bonnie Courter, Steve Renquist, Elva Sellens, Barbara Robinson, Karen Glatz.

The meeting was called to order at 10 a.m. by President, Chris Rusch. The agenda was approved with the addition of "OMGA Grants." The minutes were approved as published on the DCMG website.

**AGENTS REPORT - Steve Renquist:** Steve extended his thanks to the chapter for all their hard work and commitment in working together toward a common goal.

There will be a Diagnostics class next Wednesday, May 20 at 10am.

**OFFICER REPORTS**

*Membership - Denise Fennell:* No report

*OMGA Representative - Rosemary Brinkley:* Not in attendance

*Treasurer - Vicki McAlister:* Financial reports were distributed

*Vice President - Fred Alley:* Fred took 134 pictures at our recent Plant Sale. Barbara Robinson asked that he pay special attention to how the venue was set up. She will compile a photo collage for workers to refer to when setting up the area each year. Thanks to Fred for doing this.

The following summer meeting venues have been chosen: June/Bonnie Courter; July /Georgia and Tim Richards; August/Jean Wall.

*Past President - Larry Sutton:* Not in attendance

*Secretary - Barbara Robinson:* No Report

*President -Chris Rusch:* The chapter has applied for a \$200 mini college grant through OMGA. PNW books have not been received as yet. OMGA has been contacted to let them know.

The Board requested the new class representative be in attendance at Executive Board meetings.

**COMMITTEE REPORTS**

*Community Outreach - Leo Grass:* Not in attendance

*Plant Clinic - Chris Rusch:* Chris reported activity at the clinic has slowed. Monday tends to be a busy day. The new class is a very dedicated, well trained group.

*Plant Sale Results - Barbara Robinson:* Barbara thanked the membership for their hard work in producing another successful Plant and Garden Expo. By year end, when all post-sales have been included, we may very well record our most successful sale since at least 2008. Greenhouses are using inventory figures in determining what plants and numbers to propagate for the following year. A post plant sale committee meeting will be held immediately after the executive board meeting.

*Greenhouse West – Barbara Robinson* stood in for Maureen Benice, passing around a current inventory for the Westside. Included was a total unit overview for 2015 and 2014 showing how many units went to the sale, how many came back and percentages sold. Total sold for 2015 was 89% with 2014 at 75%.

*Greenhouse East - Gloria Amorde/Bruce Gravens:* Not in attendance

The Executive Board would like to see representation by the Eastside at Board meetings. Discussion ensued on invasive plants being offered for sale. Ivy will no longer be offered. Mexican Feather Grass is another invasive plant which needs to be removed from our inventory and has been discussed with Eastside.

*Awards - Betty Ison:* Betty has sent award packets off to OMGA.

*Discovery Garden/Nominating Committee - Julie Stanbery:* Dave Hopkins and Neal Groshong have set up sprinklers and hoses in the DG. Watering will take place on a very limited basis for now, to increase as weather heats up. The pump in the green shed froze up again. Neal replaced parts and has it running again. Special thanks from Elva Sellens (compost tea head) to Neal.

Julie is looking for a new garden head for the sun garden and also members to join a maintenance committee. She will announce once again at this month's chapter meeting. Sandy Grindle is doing a wonderful job keeping the DG and other areas well-manicured with her weed eater skills.

Julie, Valerie Call and Bonnie Durick comprise the nominating committee. Nominated officers will be announced at our June chapter meeting, voted on in July, and installed in August.

*Victory Garden - Mik Carlson/Ruth Stafford:* Nothing to report

*Publicity/Newsletter - Bonnie Courter:* Bonnie has submitted kudos for our wonderful 4H workers to the newspaper. Extra thanks go to Bonnie for all her hard work on the Plant Sale PLUS distribution of the newsletter that same weekend!

*Signage – Karen Glatz:* Compost and Butterfly area signs are almost ready. Also working on 12 signs for the Victory Garden.

### **NEW BUSINESS**

Chris Rusch announced the Audit Committee needs to be in place by our June chapter meeting. The committee will meet in July and submit their report in August. Chris will appoint committee members.

Jen Bailey will be submitting an application for the \$250 Carl Carlson Grant which is due this Friday. If approved, funds will be used for more signs in the compost kiosk area.

The deadline for the Extension Educators Grant, for up to \$500, has been moved to June 1. Steve will work with us on pursuing this grant.

Steve asked if members are interested in more fun events at the pavilion. General consensus was positive.

Garden tours were discussed. A summer tour will depend on getting Master Gardeners to step up and offer their garden for the activity. A spring garden tour was suggested as a possibility for next year to include gardens with rhododendrons, roses, etc.

Ann Bacon announced our Kruse Farms Plant Clinic begins this Saturday.

According to Valerie Call, Lindley Baylen is willing to do various computer program tutorials for interested MG's. She has offered to help set up interactive pages for people to sign up for activities online.

Steve Renquist's initial check on vinegar traps this year found the spotted wing in numbers over 100, several weeks earlier than in the past. He suggested gardeners take care of their crops by applying preventative as soon as the fruit is mature and starting to color.

Fred Alley is organizing a work party at Judy Mercer's to help her catch up on outside yard work. He will send out an email with date and time.

**ANNOUNCEMENTS**

Insect Committee	First and Third Mondays 10 AM
DG Work Day	Tuesdays, Discovery Garden, 9-12
DCMG Chapter Meeting/Continuing Education	May 28, Extension Auditorium, 9 AM

Meeting was adjourned at 11:16 a.m. by President Chris Rusch.

Respectfully Submitted,  
Barbara Robinson  
DCMG Secretary

# Account Balances - As of 5/12/2015

As of 5/12/2015

5/12/2015

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Account	5/12/2015 Balance
<b>Bank Accounts</b>	
Checking-Umpqua Bank	5,555.44
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	50,104.64
<b>TOTAL Bank Accounts</b>	<b>64,319.18</b>
<b>OVERALL TOTAL</b>	<b>64,319.18</b>

**Cash Flow**  
4/8/2015 through 5/12/2015

Category	4/8/2015- 5/12/2015
<b>INFLOWS</b>	
Dues-membership	60.00
Interest Income - Bank	0.83
PSP Income	
Clinic & Office	
Soil Testing	195.00
TOTAL Clinic & Office	195.00
TOTAL PSP Income	195.00
Special Events	
Plant Sale Income	
Drawings	982.00
Entrance Fees	3,032.05
Plant Sales	
Sales-event	20,577.87
Sales-pre	3,086.75
TOTAL Plant Sales	23,664.62
Vendor Booth	425.00
TOTAL Plant Sale Income	28,103.67
Special Events-other	
Compost Tea	55.00
Misc Events	-655.00
Trash-To-Treasure Sale	22.00
TOTAL Special Events-other	-578.00
TOTAL Special Events	27,525.67
<b>TOTAL INFLOWS</b>	<b>27,781.50</b>
<b>OUTFLOWS</b>	
Bank Charge	-3.52
Management & General	
Hospitality	24.99
TOTAL Management & General	24.99
PSP Expense	
Advanced Training	
Newsletter	
Postage	64.40
TOTAL Newsletter	64.40
TOTAL Advanced Training	64.40
Discovery Garden	
Electric - meter 23609842	0.00
Maintenance	42.00
Mulch	27.00
Rock Garden	262.00
Straw Bale Garden	7.99
TOTAL Discovery Garden	338.99
HLC	
Greenhouse Supplies	132.38
Maintenance	72.25
TOTAL HLC	204.63
TOTAL PSP Expense	608.02
Special Events Expense	

**Cash Flow**  
4/8/2015 through 5/12/2015

Category	4/8/2015- 5/12/2015
Plant Sale Expense	
Advertising	666.06
Contributions - Plant Sale Volunteers	350.00
Electrical - meter 62314693	939.63
Exhibit Fees	121.50
Plants	130.80
Propane	193.60
Supplies	247.76
Water - Pitchford meter	68.23
TOTAL Plant Sale Expense	2,717.58
Special Events-other	
Compost Tea	130.00
TOTAL Special Events-other	130.00
TOTAL Special Events Expense	2,847.58
<b>TOTAL OUTFLOWS</b>	<b>3,477.07</b>
<b>OVERALL TOTAL</b>	<b>24,304.43</b>

## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

5/12/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
<b>INCOME</b>			
Donations	0.00	0.00	0.00
Contributions	101.50	0.00	101.50
Grants	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
TOTAL Donations	101.50	0.00	101.50
Dues-hardcopy newsletter	272.00	323.00	-51.00
Dues-membership	2,360.00	2,400.00	-40.00
Interest Income - Bank	3.41	12.00	-8.59
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	465.00	700.00	-235.00
TOTAL Clinic & Office	465.00	700.00	-235.00
Disc Garden	0.00	0.00	0.00
TOTAL PSP Income	465.00	700.00	-235.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	982.00	800.00	182.00
Entrance Fees	3,032.05	2,800.00	232.05
Plant Sales	0.00	0.00	0.00
Sales-event	20,577.87	20,500.00	77.87
Sales-post	0.00	1,000.00	-1,000.00
Sales-pre	3,348.50	2,550.00	798.50
TOTAL Plant Sales	23,926.37	24,050.00	-123.63
Vendor Booth	3,565.40	2,700.00	865.40
TOTAL Plant Sale Income	31,505.82	30,350.00	1,155.82
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	55.00	900.00	-845.00
Misc Events	249.00	0.00	249.00
Quilt Raffle	0.00	0.00	0.00
Trash-To-Treasure Sale	3,940.10	2,500.00	1,440.10
TOTAL Special Events-other	4,244.10	4,400.00	-155.90
TOTAL Special Events	35,749.92	34,750.00	999.92
<b>TOTAL INCOME</b>	<b>38,951.83</b>	<b>38,185.00</b>	<b>766.83</b>
<b>EXPENSES</b>			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Quarterly Meeting	0.00	0.00	0.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	510.00	510.00
Dues-OMGA	1,617.00	1,680.00	63.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	0.00	80.00	80.00

## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

5/12/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Endowment	0.00	0.00	0.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	0.00	0.00
Officer Gifts	0.00	80.00	80.00
Scholarships	0.00	1,050.00	1,050.00
<b>TOTAL Grants&amp;Gifts&amp;Scholarships</b>	<b>0.00</b>	<b>1,260.00</b>	<b>1,260.00</b>
Historian	0.00	25.00	25.00
Hospitality	134.41	150.00	15.59
Liability Insurance	0.00	670.00	670.00
OMGA Chapter Display	0.00	0.00	0.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	0.00	30.00	30.00
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
<b>TOTAL Management &amp; General</b>	<b>1,751.41</b>	<b>5,480.00</b>	<b>3,728.59</b>
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	100.00	100.00
Newsletter	0.00	0.00	0.00
Postage	112.00	300.00	188.00
<b>TOTAL Newsletter</b>	<b>112.00</b>	<b>300.00</b>	<b>188.00</b>
<b>TOTAL Advanced Training</b>	<b>112.00</b>	<b>400.00</b>	<b>288.00</b>
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	0.00	0.00
Greenhouse Plumbing & Irrigation	0.00	0.00	0.00
<b>TOTAL Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	230.00	230.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	100.00	100.00
Soil Testing	76.74	250.00	173.26
Website Development	0.00	120.00	120.00
<b>TOTAL Clinic &amp; Office</b>	<b>76.74</b>	<b>800.00</b>	<b>723.26</b>
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Home Show	0.00	0.00	0.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
<b>TOTAL Community Outreach</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	0.00	400.00	400.00
Childrens	21.99	405.00	383.01
Compost & Biochar	0.00	150.00	150.00
Easy Access (Container Garden)	0.00	125.00	125.00
Electric - meter 23609842	0.00	400.00	400.00
Entry	0.00	75.00	75.00
Hedgerow	0.00	0.00	0.00
Herb	140.00	150.00	10.00
Iris	0.00	0.00	0.00



## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

5/12/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Irrigation	0.00	600.00	600.00
Japanese	0.00	220.00	220.00
Kiosk - donor board	0.00	50.00	50.00
Maintenance	42.00	500.00	458.00
Mulch	27.00	300.00	273.00
Orchard	0.00	100.00	100.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	0.00	200.00	200.00
Raised Beds (Dahlia-Lily)	0.00	75.00	75.00
Rock Garden	262.00	600.00	338.00
Rock Garden - 2012 GRANT	0.00	0.00	0.00
Shade Garden	50.00	75.00	25.00
Signage	0.00	700.00	700.00
Signage - 2013 GRANTS	0.00	0.00	0.00
Straw Bale Garden	7.99	200.00	192.01
Sun Garden	0.00	125.00	125.00
Water - River Forks meter	0.00	350.00	350.00
Xeriscape	51.69	425.00	373.31
<b>TOTAL Discovery Garden</b>	<b>602.67</b>	<b>6,225.00</b>	<b>5,622.33</b>
<b>HLC</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Annual Pumping Expense - diver in river	479.40	400.00	-79.40
Greenhouse Maint., Repair and Renovatio	0.00	1,000.00	1,000.00
Greenhouse Supplies	268.54	500.00	231.46
Maintenance	46.24	1,000.00	953.76
Toilet Repairs & Supplies	78.28	150.00	71.72
Victory Garden	178.52	769.00	590.48
Victory Garden Signage - 2014 Grant	75.00	649.33	574.33
<b>TOTAL HLC</b>	<b>1,125.98</b>	<b>4,468.33</b>	<b>3,342.35</b>
<b>Winter Program</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Cleaning the carpet after class	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	350.00	50.00
<b>TOTAL Winter Program</b>	<b>300.00</b>	<b>370.00</b>	<b>70.00</b>
<b>TOTAL PSP Expense</b>	<b>2,217.39</b>	<b>12,463.33</b>	<b>10,245.94</b>
RESERVES for unexpected expenses	0.00	1,000.00	1,000.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	1,186.64	2,600.00	1,413.36
Contributions - Plant Sale Volunteers	350.00	350.00	0.00
Electrical - meter 62314693	1,822.94	2,800.00	977.06
Exhibit Fees	2,888.50	2,300.00	-588.50
Next Year Seed	0.00	750.00	750.00
Next Year Supplies - McConkey	0.00	2,000.00	2,000.00
Plants	130.80	1,000.00	869.20
Propane	861.81	1,500.00	638.19
Supplies	758.50	2,200.00	1,441.50
Vendor Costs	0.00	550.00	550.00
Water - Pitchford meter	123.38	850.00	726.62
<b>TOTAL Plant Sale Expense</b>	<b>8,122.57</b>	<b>16,900.00</b>	<b>8,777.43</b>
Special Events-other	0.00	0.00	0.00

## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

5/12/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Bake Sale	0.00	75.00	75.00
Compost Tea	130.00	150.00	20.00
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	30.99	175.00	144.01
TOTAL Special Events-other	160.99	430.00	269.01
TOTAL Special Events Expense	8,283.56	17,330.00	9,046.44
<b>TOTAL EXPENSES</b>	<b>12,252.36</b>	<b>36,273.33</b>	<b>24,020.97</b>
<b>OVERALL TOTAL</b>	<b>26,699.47</b>	<b>1,911.67</b>	<b>24,787.80</b>