

Douglas County Master Gardeners Executive Board Minutes

April 10, 2013

ATTENDANCE

Fred Alley, Jen Bailey, Mik Carlson, Bonnie Courter, Leo Grass, Michelle Harding-Olson, Judy Huntley, Betty Ison, Richard Johnstone, Vicki McAlister, Barbara Robinson, Roger Sawyer, Elva Sellens, Julie Stanbery, Larry Sutton

MINUTES

The March 2013 Executive Board minutes were approved as submitted.

HORTICULTURE AGENT – Steve Renquist was not present

Larry Sutton announced an OSU Extension program entitled “Creepy, Crawley, Crumbly, Rotten Tree Workshop” in Riddle on Wednesday, April 17th from 9:00 AM to 1 PM. While he has not had a chance to confirm this with **Steve Renquist**, he suggested that this replace the Diagnostics Committee meeting on the same day.

MEMBERSHIP DIRECTOR – Vicki McAlister

Vicki announced that we currently have 271 members.

OMGA REPRESENTATIVE – Michelle Harding-Olson had nothing to report.

TREASURER – Toni Rudolph was not present

No Treasurer’s Report for this meeting.

VICE-PRESIDENT – Fred Alley

The April Continuing Education program is by a physical therapist on prevention of injury in the garden. May’s program is on attracting native bees to the garden, by Cindy Bright from U.S. Fish and Wildlife.

Our Continuing Education meetings are now open to the general public. **Fred** will be interviewed on TV station KPIC’s noon segment on April 16th, followed by **Bonnie Courter**, who will talk about the Plant Sale.

PAST PRESIDENT – Judy Huntley

Judy Huntley displayed a beautiful hand-made quilt which she worked on, which her quilting guild has donated to our organization. She and **Barbara Robinson** are figuring out how the quilt can be sold for maximum profit.

Judy will be scheduling the Awards Banquet – it will probably be either September 21st or 28th.

SECRETARY – Jen Bailey

Jen Bailey will be distributing a draft Policies and Procedures manual for review and update, which contains job descriptions of officers and committee heads, as well as current policies.

PRESIDENT – Larry Sutton

Larry Sutton, **Maureen Benice** and **Karen Riecks** met with the Lane County Master Gardeners about how we run our organization. After lunch and a tour of the Discovery Garden, **Tasha King** showed them the greenhouses and gave them plants to take home. They were very appreciative.

The Lincoln County Master Gardeners are seeking our expertise in developing a mentoring program for new students. **Maureen Benice** is contacting them.

Roger Sawyer noted that our chapter has been always a leader in the Master Gardeners program.

COMMUNITY OUTREACH – Leo Grass

Jen Bailey and **Judy Metz-Bridges** are continuing to work with the Yoncalla Elementary/Middle School. **Syd Richardson** needs volunteers to help Fullerton 4's students plant seeds on Thursday, April 12th. **Leo** has been advising the new west side community garden (behind the Methodist church on Harvard). He also helped identify plants at Miceli Park.

PLANT CLINIC – Judy Mercer was not present.

We are still seeking a coordinator for the Umpqua Valley Farmers Market. **Julie Stanbery** shared that the Master Food Preservers have not yet identified a coordinator either.

DISCOVERY GARDEN – Julie Stanbery

Julie Stanbery explained that the pot holes in the driveway will not be filled with gravel, as we're expecting the road to be completely re-graded within a few months. The County and Festival of Lights are paying for most of this. John Panches has agreed to pay for gravel in front of the green shed.

The Dahlia beds have been moved. Wood chips will be spread in this area.

DISCOVERY GARDEN SIGNAGE – Jen Bailey

Jen Bailey and **Karen Glatz** (class of 2013) are co-chairs of the new Signage committee. We had a very productive meeting at the Discovery Garden last Tuesday, estimating the number and size of educational signs we'd like to have. This is critical information for developing cost estimates, to determine how we'll seek funding for this project. **Jen** will write an article for the April newsletter, describing this project to the membership.

AWARDS – Betty Ison had nothing to report

PUBLICITY – Bonnie Courter

An announcement of our plant sale was included in the American Profile, a newspaper insert with nationwide circulation. **Bonnie** submitted the information to them back in December! The Douglas County News is running an ad for the Plant Sale, once a week for a month. **Bonnie** has put up the two large signs, at Fred Meyer and on Diamond Lake Boulevard. There are 22 lawn signs to be placed the Sunday before the sale. There will be a sign-up sheet for people to check out signs, specify where they'll be placed, and then check the signs back in. It's important to place signs appropriately, or they will be removed.

HALLMARK – Linda Thames was not present.

VICTORY GARDEN – Mik Carlson

Mik reported that all is going well at the Victory Garden. They are currently in a lull between cool- and warm-season vegetable planting

PLANT SALE – Barbara Robinson

Barbara has flyers available for distribution. There is a sign-up sheet for people to specify where they are placing the flyers, asking them to keep replacing flyers as necessary. She displayed one of the four new "No Merchandise Allowed Beyond This Point" signs. There will be a handout for first-time customers, with a map describing the traffic flow. **Larry Sutton** will also walk the waiting line before the sale opens, describing the process to newcomers. There is a meeting of the committee heads on Wednesday, April 17th from 10:00 AM to 12:00 PM.

Betty Ison reported that she and **Tasha King** worked on pricing. They're raising prices on certain items. Betty is making signs for each plant with a color picture.

OLD BUSINESS

Larry Sutton reported that two members expressed concern about the membership roster being delivered via e-mail. He and **Vicki McAlister** had already researched that this does not violate OSU policy, and John Panches confirmed it. We are giving members the ability to “opt out” of having their contact information included in the roster. This will be explained at the chapter meeting, when the general membership will vote on this new policy.

NEW BUSINESS

The Board approved the purchase of Microsoft Publisher for \$12, to be used for producing the newsletter.

ANNOUNCEMENTS:

Insect Committee – 15 April 2013, 10:00, Plant Clinic

Diagnostics Group – 17 March 2013 – replaced this month by the tree disease workshop

Discovery Garden Workday – every Tuesday, 9:00 AM

Continuing Education – 25 April 2013, Extension Auditorium

Chapter Meeting -- 25 March 2013, Extension Auditorium

“Fire Brigade” for Plant Sale – 25 March 2013, directly after chapter meeting.

ADJOURNMENT

The meeting was adjourned at 10:19 AM.

Respectfully submitted,

Jen Bailey