

**DOUGLAS COUNTY MASTER GARDENERS**  
**Chapter Meeting**  
**April 28, 2022**

**Call to Order:** The meeting was called to order at 10:04. There were 27 in attendance including President Julie Stanbery, Vice-President Diana Woodward, Treasurer Dawnetta Loomis, Past President Nancy Fuller, Membership Kay Livermore, and Secretary Bonnie Courter.

**Agenda Approval:** The agenda was approved as posted.

**Minutes Approval:** The minutes were approved as posted.

### **OFFICER REPORTS**

**Past President - Nancy Fuller:** She has lots of wildflowers blooming at her house.

**Membership - Kay Livermore:** Nothing has changed.

**OMGA - Kish Doyle:** Not present - no report.

**Treasurer - Dawnetta Loomis:** She is still working with Vanguard for the Waddington Fund investment. Barbara Zastrow, as the Participating Member, will be able to sign for it in order to open up the account. The OMGA dues were paid in the amount of \$1,040. A \$200 check from BottleDrop was requested.

**Vice-President - Diana Woodward:** Kendra North gave a talk on bonsai this morning. Ann Severson will talk next month on succulents. The chapter meeting in June will be at the residence of Dave & Sharon Hopkins.

**President - Julie Stanbery:** Today is "Administrative Professional Day" - be sure and express your appreciation for the Extension staff. May 15 will be the end of burn season.

### **COMMITTEE REPORTS**

**\*\*Plant Sale - Bonnie Durick:** This afternoon and Sunday as well is pre-sale for MG's from 1:00-3:00. Bring boxes or return them afterwards as we are still a bit short. Plant sale setup starts on Thursday at 1:30 taking items from the Annex. Friday is setup at the Fairgrounds. Be there by 8:30. There will be potlucks for both days. Don't park in front of the Exhibit Building. Dress warm on Friday as there is no heat that day, and wear good sturdy shoes. Ladies, don't bring purses as there is no security. Saturday, be there by 8:00. Vendors can purchase items starting at 8:30. Wear your badge and any MG garb. Park across the street in the museum parking lot. We are not pre-selling tickets this year. We still can use help, so if you haven't signed up yet, just show up. MG's shop at 2:30 Saturday. Raffle can still use more items.

**Awards Recognition - Ann Severson:** Awards Social is coming up. Ann ordered 11 black aprons at Prince Charming - they cost \$12. See Ann if interested.

**Awards Social - Judy Huntley:** Judy sent out an email to membership and it will be in the Newsletter as well. The event is May 15, 2:00-5:00, at the Sutherlin Community Center. Bring finger foods or an appetizer. Water and possibly lemonade will be provided.

**Awards Selection - Kay Livermore:** The selection committee met April 11 to chose the MG of the Year and Behind the Scenes MG of the Year awards. These will be presented at the Awards Social.

**Community Outreach - Leo Grass:** Recently, Leo conducted a tour for the Rainbow Garden Club. May 19 at 1:30 there will be a tour of the garden for 30 kids, aged 3-5, from Montessori School along with adults. Anyone who could help, let Leo know. May 20, the Green Elementary Booster Club is having an event to highlight things parents and kids can do together in the area. Sylvia Andino will be helping at a booth there with Leo. It's an evening event. They will have some flyers for Trash to Treasure and Discovery Garden brochures. Leo would like to show Lenore Drake's video on the garden using his laptop. An RV park in Sutherlin would like instruction on container gardening, so we will be offering a tour of the Easy Access Garden. There will be around 20-30 people - no date set yet.

**Discovery Garden - Julie Stanbery:** They recently had a Butterfly group meeting. Patrice Glasscock will take over the log cabin island, Fred Alley and Janet Bitter traded islands, 3 people will do maintenance work on the big island. They will also try and get signage for using recycled containers.

**Facebook - Barbara Horst:** 3,961 people in the last 7 days have looked at our posts. Over 7,000 were reached by Plant Sale posts. We have 1,797 people following us - the majority are aged 65+, and 88% are women.

Anyone interested in working at the Canyonville Farmer's Market, let her know. She has all the equipment needed.

**Farmer's Market - Sylvia Andino:** Sylvia and Christian will be manning our booth starting the first Saturday in June. Sylvia would like to get some new trainees to help share the responsibility.

**Fundraising - Nathan Baily:** Nathan brought blue bags to the meeting.

**Greenhouse West - Joy Keeling:** Not present - no report.

**Greenhouse East - Ann Severson:** No report.

**Hallmark - Linda Thames:**

- Garry Gerlach is recovering from Covid.
- Sent two sympathy cards to the families of Jan Kirchner and LaVerne Bailey, both of whom we lost this month.

**Insect Committee - Richard Johnstone:** Richard and Roger met twice this month, going through the freezer and identifying unidentified insects. They could use some help from anyone who wants to do their clinic time the first and third Mondays of each month from 10:00-12:00.

**Newsletter - Bonnie Courter:** Submissions are due Saturday, April 30.

**Plant Clinic - Chris Rusch:**

The Plant Clinic was busy in April training our new group of Master Gardener volunteers. In April we answered over 70 emails, phone calls and questions from visitors.

We are lucky to have a great training team for 2022 with Leo Grass, Bonnie Courter, Linda Estep, Diane Smith-Lewsadder, and Chris Rusch. Linda Estep is putting on her traveling shoes, so we are welcoming Doralee Hayden to our training team.

Our Plant Clinic calendar has lots of openings for May. Veterans and trainees are needed to help. We need a couple of veterans to volunteer to be alternates too. The Plant Clinic is one of our DCMG programs that reach out to our community to help people solve a wide range of gardening and landscape questions.

A BIG thank you to all of you who regularly work at the Plant Clinic!

**Publicity - Cheryl Caplan:** Lawn signs were distributed to go up this Sunday. She is also working on a quarter page ad for the plant sale and to highlight our chapter doings.

**Soils - Terril Lowe:** The new soil testing home in Panches's palace is under construction and is almost done. They are caught up on testing right now.

**Swinger Bars - Kay Livermore:**

Members who have swinger bar updates for March 2022:

60 hours: Patrice Glasscock, Karin Seder

300 hours: Roselle Benesh

400 hours: Joy Keeling

3000 hours: Ken Hays

**Trash to Treasure - Ann Severson:** No report.

**Victory Garden - Carolyn Ruzicka:** Not present. No report.

**OLD BUSINESS:**

**Laptop purchase - Kish Doyle:** (Not present) Kish is still looking into it.

**Document disposition - Toni Rudolph:** (Not present) Will address this at another meeting.

**NEW BUSINESS:**

**Black aprons & T-shirts:** Ann has ordered 11 black aprons. See her if interested in one.

**Nominating Committee:** The Nominating Committee will be formed by the next Board Meeting.

**SHOW AND TELL:**

- Julie was at Territorial Seed recently. They have an English oak inoculated with truffles, selling for \$65. They are having a sale May 20 - 22 at their store.
- Diana Woodward brought her bonsai Douglas-fir to share.

**ANNOUNCEMENTS:**

Executive Board meeting, May 22, 10:00, Annex

**ADJOURNMENT:** The meeting was adjourned at 10:44.

Respectfully submitted,  
Bonnie Courter, Secretary

1:03 PM  
04/27/22

Douglas County Master Gardeners  
Account Balances  
As of April 27, 2022

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	Apr 27, 22	
	Debit	Credit
10000 · BANK ACCOUNTS:10104 · NWCC - WADDINGTON ...	71,851.41	
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	27,351.96	
10000 · BANK ACCOUNTS:10105 · NWCC - 6 Month CD	17,713.89	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ACC...	5,009.89	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	688.59	
<b>TOTAL</b>	<b><u>122,615.74</u></b>	<b><u>0.00</u></b>

Douglas County Master Gardeners  
Cash Flow - Profit & Loss  
April 13 - 27, 2022

	<u>Apr 13 - 27, 22</u>
<b>Income</b>	
46400 · PROGRAM SERVICE PROJECT (PSP)	
46440 · Soil Testing	20.00
<b>Total 46400 · PROGRAM SERVICE PROJECT (PSP)</b>	<u>20.00</u>
47000 · SPECIAL EVENTS	
47100 · PLANT SALE	
47150 · Sales - Pre Event	39.00
<b>Total 47100 · PLANT SALE</b>	<u>39.00</u>
<b>Total 47000 · SPECIAL EVENTS</b>	<u>39.00</u>
<b>Total Income</b>	<u>59.00</u>
<b>Gross Profit</b>	59.00
<b>Expense</b>	
60000 · EXPENSES	
61000 · MANAGEMENT & GENERAL	
61300 · OMGA Dues	1,040.00
<b>Total 61000 · MANAGEMENT &amp; GENERAL</b>	<u>1,040.00</u>
62000 · PROGRAM SERVICE PROJECT (PSP)	
62400 · DISCOVERY GARDEN (DG)	
62449 · Maintenance DG	28.46
<b>Total 62400 · DISCOVERY GARDEN (DG)</b>	<u>28.46</u>
<b>Total 62000 · PROGRAM SERVICE PROJECT (PSP)</b>	28.46
63000 · HORTICULTURAL LEARNING CTR(HLC)	
63145 · HLC Maintenance	115.20
<b>Total 63000 · HORTICULTURAL LEARNING CTR(HLC)</b>	115.20
65000 · SPECIAL EVENTS	
65100 · PLANT SALE (PS)	
65170 · Supplies	150.58
<b>Total 65100 · PLANT SALE (PS)</b>	<u>150.58</u>
<b>Total 65000 · SPECIAL EVENTS</b>	<u>150.58</u>
<b>Total 60000 · EXPENSES</b>	<u>1,334.24</u>
<b>Total Expense</b>	<u>1,334.24</u>
<b>Net Income</b>	<u><u>-1,275.24</u></u>

04/27/22  
Cash Basis

**Douglas County Master Gardeners**  
**Actual vs Budget**  
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
<b>43400 · DONATIONS</b>			
43410 · Contributions	125.00	0.00	125.00
43420 · Amazon Smile Foundation	39.10	100.00	-60.90
43430 · Kroger Community Rewards	36.49	75.00	-38.51
43435 · BottleDrop	452.60	750.00	-297.40
<b>Total 43400 · DONATIONS</b>	<u>653.19</u>	<u>925.00</u>	<u>-271.81</u>
<b>44800 · DUES- MEMBERSHIP</b>			
44810 · Membership Dues	2,086.25	2,290.00	-203.75
44820 · Newsletter - Income	227.50	245.00	-17.50
44830 · Class Fees	0.00	0.00	0.00
<b>Total 44800 · DUES- MEMBERSHIP</b>	<u>2,313.75</u>	<u>2,535.00</u>	<u>-221.25</u>
45000 · Interest Income - Bank	47.79	200.00	-152.21
<b>46400 · PROGRAM SERVICE PROJECT (PSP)</b>			
46440 · Soil Testing	500.00	1,200.00	-700.00
<b>Total 46400 · PROGRAM SERVICE PROJECT (PSP)</b>	<u>500.00</u>	<u>1,200.00</u>	<u>-700.00</u>
<b>47000 · SPECIAL EVENTS</b>			
<b>47100 · PLANT SALE</b>			
47110 · Raffle	0.00	1,200.00	-1,200.00
47120 · Entrance Fees	0.00	2,500.00	-2,500.00
47130 · Sales - Event	0.00	23,000.00	-23,000.00
47140 · Sales - Post Event	0.00	800.00	-800.00
47150 · Sales - Pre Event	1,295.49	3,000.00	-1,704.51
47160 · Sales - Vendors' Booths	0.00	3,000.00	-3,000.00
<b>Total 47100 · PLANT SALE</b>	<u>1,295.49</u>	<u>33,500.00</u>	<u>-32,204.51</u>
47210 · Bake Sale	0.00	0.00	0.00
47220 · Compost Tea	0.00	900.00	-900.00
47230 · Tee Shirt Sales	0.00	0.00	0.00
47240 · Trash-To-Treasure	1,380.23	3,500.00	-2,119.77
<b>Total 47000 · SPECIAL EVENTS</b>	<u>2,675.72</u>	<u>37,900.00</u>	<u>-35,224.28</u>
<b>Total Income</b>	<u>6,215.12</u>	<u>42,760.00</u>	<u>-36,544.88</u>
<b>Gross Profit</b>	6,215.12	42,760.00	-36,544.88
<b>Expense</b>			
<b>60000 · EXPENSES</b>			
<b>61000 · MANAGEMENT &amp; GENERAL</b>			
<b>61100 · AWARDS &amp; BANQUET</b>			
61110 · Awards	306.05	350.00	-43.95
61120 · Banquet	222.77	500.00	-277.23
61130 · Swinger Bars	84.00	200.00	-116.00
<b>Total 61100 · AWARDS &amp; BANQUET</b>	<u>612.82</u>	<u>1,050.00</u>	<u>-437.18</u>

04/27/22  
Cash Basis

Douglas County Master Gardeners  
Actual vs Budget  
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>61200 · CONFERENCES</b>			
61240 · OMGA Quarterly Meetings	0.00	1,225.00	-1,225.00
<b>Total 61200 · CONFERENCES</b>	<u>0.00</u>	<u>1,225.00</u>	<u>-1,225.00</u>
<b>61300 · OMGA Dues</b>			
61310 · Names Badges	48.00	54.00	-6.00
61300 · OMGA Dues - Other	1,040.00	1,603.00	-563.00
<b>Total 61300 · OMGA Dues</b>	<u>1,088.00</u>	<u>1,657.00</u>	<u>-569.00</u>
<b>61400 · GRANTS/GIFTS/SCHOLARSHIPS</b>			
61420 · 4-H Donation	0.00	80.00	-80.00
61440 · Gifts - Hallmark postage/cards	0.00	50.00	-50.00
61450 · Gifts - Miscellaneous	0.00	0.00	0.00
61460 · Gifts - Officers	0.00	50.00	-50.00
61470 · Grant Purchases	0.00	0.00	0.00
61480 · Scholarships	0.00	400.00	-400.00
<b>Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS</b>	<u>0.00</u>	<u>580.00</u>	<u>-580.00</u>
<b>61500 · ADMINISTRATION</b>			
61510 · Bank Charges	3.00	0.00	3.00
61520 · Check Print Charges	0.00	100.00	-100.00
61540 · Hospitality	0.00	100.00	-100.00
61550 · Liability Insurance	0.00	800.00	-800.00
61560 · Newsletter Printing & Postage	57.41	245.00	-187.59
61580 · Postage for Exec Board	34.80	112.00	-77.20
61590 · Supplies for Exec Board	0.00	105.00	-105.00
<b>Total 61500 · ADMINISTRATION</b>	<u>95.21</u>	<u>1,462.00</u>	<u>-1,366.79</u>
<b>Total 61000 · MANAGEMENT &amp; GENERAL</b>	<u>1,796.03</u>	<u>5,974.00</u>	<u>-4,177.97</u>
<b>62000 · PROGRAM SERVICE PROJECT (PSP)</b>			
<b>62200 · CLINIC &amp; OFFICE</b>			
62240 · Insects	0.00	100.00	-100.00
62250 · Library	0.00	100.00	-100.00
62260 · Plant Clinic & Office Supplies	0.00	175.00	-175.00
62280 · Soil Testing	330.55	500.00	-169.45
62290 · Website Development	0.00	150.00	-150.00
<b>Total 62200 · CLINIC &amp; OFFICE</b>	<u>330.55</u>	<u>1,025.00</u>	<u>-694.45</u>
<b>62300 · COMMUNITY OUTREACH</b>			
62310 · DC Fair Outreach Booth	0.00	400.00	-400.00
62320 · Printing Materials 4 Outreach	0.00	100.00	-100.00
<b>Total 62300 · COMMUNITY OUTREACH</b>	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>



04/27/22  
Cash Basis

**Douglas County Master Gardeners**  
**Actual vs Budget**  
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>62400 · DISCOVERY GARDEN (DG)</b>			
62402 · Butterfly Garden	0.00	500.00	-500.00
62405 · Children's Garden	0.00	300.00	-300.00
62409 · Compost/Biochar/Vermiculture	0.00	80.00	-80.00
62413 · Easy Access (Container Garden)	0.00	300.00	-300.00
62417 · Educational Signage	0.00	150.00	-150.00
62421 · Entry Garden	0.00	50.00	-50.00
62425 · Herb Garden	0.00	100.00	-100.00
62429 · Hummingbird Garden	0.00	80.00	-80.00
62433 · Iris Garden	0.00	0.00	0.00
62437 · Irrigation	0.00	300.00	-300.00
62441 · Japanese Garden	0.00	60.00	-60.00
62445 · Kiosk - Donor Board	0.00	100.00	-100.00
62449 · Maintenance DG	28.46	900.00	-871.54
62453 · Mulch	0.00	600.00	-600.00
62457 · Orchard	0.00	0.00	0.00
62461 · Ornamental Garden	0.00	0.00	0.00
62465 · Pavilion	0.00	0.00	0.00
62469 · Perennial Boarder	0.00	300.00	-300.00
62473 · Raised Beds (Dahlia-Lily)	166.94	300.00	-133.06
62477 · Rock Garden	0.00	470.00	-470.00
62481 · Shade Garden	0.00	0.00	0.00
62488 · Straw Bale Garden	0.00	0.00	0.00
62498 · Xeriscape Garden	0.00	100.00	-100.00
<b>Total 62400 · DISCOVERY GARDEN (DG)</b>	<u>195.40</u>	<u>4,690.00</u>	<u>-4,494.60</u>
<b>Total 62000 · PROGRAM SERVICE PROJECT (PSP)</b>	525.95	6,215.00	-5,689.05
<b>63000 · HORTICULTURAL LEARNING CTR(HLC)</b>			
63110 · Annual Pumping Expense (Diver)	0.00	300.00	-300.00
63120 · Eastside Greenhouse Maintenance	0.00	1,000.00	-1,000.00
63125 · Eastside Greenhouse Supplies	0.00	1,200.00	-1,200.00
63130 · Garbage Dump Fee	0.00	150.00	-150.00
63140 · HLC Fire Extinguishers	0.00	80.00	-80.00
63145 · HLC Maintenance	443.93	1,200.00	-756.07
63150 · HLC Orchard	0.00	500.00	-500.00
63160 · Toilet Repairs & Supplies	0.00	150.00	-150.00
63170 · Tree Trimming Professional	1,000.00	1,000.00	0.00
63180 · Victory Garden	128.19	730.00	-601.81
63185 · Victory Garden Signage	0.00	70.00	-70.00
63190 · Westside Greenhouse Maintenance	0.00	1,000.00	-1,000.00
63195 · Westside Greenhouse Supplies	0.00	350.00	-350.00
<b>Total 63000 · HORTICULTURAL LEARNING CTR(HLC)</b>	<u>1,572.12</u>	<u>7,730.00</u>	<u>-6,157.88</u>

04/27/22  
Cash Basis

**Douglas County Master Gardeners  
Actual vs Budget  
January through December 2022**

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>65000 · SPECIAL EVENTS</b>			
<b>65100 · PLANT SALE (PS)</b>			
65110 · Advertising	135.44	1,500.00	-1,364.56
65120 · Contributions - PS Volunteers	0.00	300.00	-300.00
65130 · Exhibit Fees	3,246.00	3,412.00	-166.00
65140 · Next Year's Seeds	0.00	850.00	-850.00
65150 · Next Year's Supplies - PS	0.00	0.00	0.00
65164 · Plants - Eastside	41.00	400.00	-359.00
65168 · Plants - Westside	0.00	800.00	-800.00
65170 · Supplies	552.57	6,100.00	-5,547.43
65180 · Vendor Costs	0.00	200.00	-200.00
<b>Total 65100 · PLANT SALE (PS)</b>	<u>3,975.01</u>	<u>13,562.00</u>	<u>-9,586.99</u>
<b>65190 · PROPANE TANKS</b>			
65191 · Eastside Greenhouse #1 75532	600.00	600.00	0.00
65193 · Eastside Greenhouse #2 MO327516	600.00	600.00	0.00
65196 · Westside Greenhouse #3 49518	435.74	500.00	-64.26
65198 · Westside Greenhouse #500 48450	468.71	500.00	-31.29
<b>Total 65190 · PROPANE TANKS</b>	<u>2,104.45</u>	<u>2,200.00</u>	<u>-95.55</u>
65230 · Compost Tea	0.00	145.00	-145.00
65290 · Trash-To-Treasure	0.00	475.00	-475.00
<b>Total 65000 · SPECIAL EVENTS</b>	<u>6,079.46</u>	<u>16,382.00</u>	<u>-10,302.54</u>
<b>66000 · UTILITIES</b>			
<b>66010 · Electricity - HLC</b>			
66010.2 · Electricity - 82346502 - HLC	1,571.72	3,000.00	-1,428.28
<b>Total 66010 · Electricity - HLC</b>	<u>1,571.72</u>	<u>3,000.00</u>	<u>-1,428.28</u>
<b>66020 · Electricity - Pump</b>			
66020.2 · Electricity - 81156829 - Pump	0.00	150.00	-150.00
<b>Total 66020 · Electricity - Pump</b>	<u>0.00</u>	<u>150.00</u>	<u>-150.00</u>
66050 · Water - Heleck Hall Meter	0.00	1,000.00	-1,000.00
66060 · Water - Caretakers Meter	0.00	50.00	-50.00
<b>Total 66000 · UTILITIES</b>	<u>1,571.72</u>	<u>4,200.00</u>	<u>-2,628.28</u>
<b>67000 · EXPENSE APPROVED NOT BUDGETED</b>			
67008 · Waddington Memorial	137.92	262.01	-124.09
67013 · Extension Educator Grant - 2020	327.03	400.00	-72.97
67015 · Backflow Pipe	519.00	519.00	0.00
67016 · Ferrellgas	970.61	3,000.00	-2,029.39
67045 · HLC-Tree Trimming	1,000.00	1,000.00	0.00
67050 · Class Fees	0.00	1,700.00	-1,700.00
<b>Total 67000 · EXPENSE APPROVED NOT BUDGETED</b>	<u>2,954.56</u>	<u>6,881.01</u>	<u>-3,926.45</u>
<b>Total 60000 · EXPENSES</b>	<u>14,499.84</u>	<u>47,382.01</u>	<u>-32,882.17</u>

04/27/22  
Cash Basis

**Douglas County Master Gardeners**  
**Actual vs Budget**  
January through December 2022

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	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
68001 · Voids	0.00	0.00	0.00
Total Expense	14,499.84	47,382.01	-32,882.17
Net Income	<u>-8,284.72</u>	<u>-4,622.01</u>	<u>-3,662.71</u>