

**DOUGLAS COUNTY MASTER GARDENERS**  
**Chapter Meeting in Extension Auditorium**  
**February 24, 2022**

**Call to Order:** The meeting was called to order at 10:12. There were 34 in attendance, including President Julie Stanbery, Vice-President Diana Woodward, Treasurer Dawnetta Loomis, Membership Kay Livermore, Past President Nancy Fuller, and Secretary Bonnie Courter.

**Agenda Approval:**The agenda was approved as posted.

**Minutes Approval:** The Minutes were approved as posted.

### **OFFICER REPORTS**

**Past President - Nancy Fuller:** Her rosemary is blooming already.

**Membership - Kay Livermore:** We currently have 208 members.

**OMGA - Kish Doyle:** Not present. Julie reminded us donations are needed for the silent auction for Mini-College which will be July 29-30. Small donations can often be combined in a basket. Other ideas are certificates, wine, garden tours, yard art, etc.

**Treasurer - Dawnetta Loomis:** Financials are posted. \$17,708.45 was transferred from the Waddington Fund into a 6 month CD (20% of Waddington Fund). Prices are going up on everything as well as propane. We have used more than half the budgeted amount for propane already. We may have to approve more funds this year to cover the increased costs.

**Vice-President - Diana Woodward:** Jim Leet presented a great talk on seed starting at the 9:00 Continuing Education. The next CE will be Fred Alley on tools. Leo Grass may do something on watering systems, and there's always the online LevelUp series. Diana will send out a link to those after they've been posted.

**President - Julie Stanbery:**

Julie welcomed the three new MG's attending the meeting.

A problem has cropped up with the Vanguard Mutual Fund we wanted to use for the Waddington Fund. Vanguard requires any MG authorized to be in control of it provide their Social Security number on the document. Julie is not willing to do that, so if there's anyone willing to take on that authorization and submit their Social Security number, please see Dawnetta or Julie.

*(Addendum to the minutes: Barbara Zastrow has agreed to be the person of record for the Vanguard Fund - thank you, Barbara!)*

### **COMMITTEE REPORTS**

**Awards Team - Ann Severson:** There is still no date or location for the awards banquet. It will be on a Saturday afternoon in April. Certificates will not be given out, but instead special awards

will be given. Garden chairs are asked to please let Ann know of any volunteers who have done something outstanding, deserving of an award. They will rename the banquet as the "MG Awards Social". There will be games and other fun activities.

**Community Outreach - Leo Grass:** Not present. No report.

**Discovery Garden - Julie Stanbery:**

Julie recently got a call from Jim Gerlach, ODFW from Salem, who is tracking all the Hiroshima ginkgo trees distributed in Oregon. He is tracking their growth, vigor, and those that fail through a "story map" on his website. Jim would like to visit our tree in the Discovery Garden.

Robin Hendry, who is in a wheelchair now, is coming back to volunteer, helping at the Discovery Garden. She emphasized that the paths in the Discovery Garden are inaccessible for wheelchairs. Renting a compactor to get the paths in better shape might be done in April.

Monday there was no water at the Greenhouse. The Parks Department said there was a leak, so they turned off the water. There was a big leak near the HLC backflow device, so Julie turned that off. It was clear that a parks employee had backed his mower into the backflow meter box and knocked out the underground pipe. Stratton Bros. came out within 20 minutes and fixed it. Julie told the Parks Department we could pay for the repair, but asked them to pay for the extra water charge which will result. However they said it's on our side of the meter and refused. The total cost for the repair was \$519. Discussion ensued. It was agreed that we should document everything in a letter or incident report, and send it to the Parks Department when we get the water bill. The water system was down for about 18 hours. We should read the meter now to compare. We might have damaged the pump, but water is now restored. **Toni Rudolph moved that we approve to pay the over-budgeted cost of the repair. Maureen Benice seconded the motion. A vote was taken and it was passed unanimously.**

**Facebook - Barbara Horst:**

We have 1,743 followers and have reached 3,391 in the last 28 days, up 278% from last year. We have 26 new likes this month.

The most-liked posts were the Spring Into Gardening flyer (2,181, up more than 44% than the last 50 posts with 10 shares); Ask A MG articles on rose pruning (618) and seed starting (942).

The FB audience is mostly 65+ in age, though ages 35-44 are close in numbers. 85% are women, 98.5% from the USA, 40% from Roseburg with other countries being Canada, Iraq, Egypt, India, Italy, Mexico, Puerto Rico, South Africa and the United Kingdom.

**Fundraising - Nathan Baily:** \$452.60 was deposited from BottleDrop, putting us on track for a \$1000 year. Nathan reminded us to look on the back of the can or bottle to make sure it's recyclable - sometimes it's indicated on the top lid. If you order items from Amazon, make sure you register with and use Amazon Smiles.

**Greenhouse West - Carol Bolt:** Crews are transplanting, seeding and cleaning plants.

**Greenhouse East - Bonnie Durick:** Crews are propagating and seeding a lot. They have 5,000 plants for the sale.

**Hallmark - Linda Thames:**

These are the cards sent since our January meeting:

- Jan Kershner is on hospice.
- Jon Thran was in Bend hospital for heart procedure.
- At the end of January, Richard Livermore, husband of Kay Livermore, passed away suddenly.
- Philip Nasset is home from hip surgery and rehab and Nancy Nasset had pneumonia.
- Former DCMG president Jack Wright died 2/11. He was also a former president of the OMGA. A card was sent to his wife, Leslie Sherman. A Celebration of Life will be held at Wilson's Chapel of the Roses on Friday, February 25 at 1 PM.
- Maureen Benice mentioned that Kish Doyle had hip replacement and will be returning in 2 weeks from Southern California.

**Insect Committee - Richard Johnstone:** Not present. His report. Roger and he have met twice, identifying insects that have been stashed in the freezer. He reminded clinic workers to place the date the insect was received along the client's name and phone number on the specimen container.

**Newsletter - Bonnie Courter:** Articles are due Saturday, the 26th.

**Plant Clinic/Spring Into Gardening - Chris Rusch:** Not present - her report:

The Plant Clinic was busy in February training our new group of Master Gardener volunteers. The Plant Clinic is one of our DCMG programs that reach out to our community to help people solve a wide range of gardening and landscape questions. In February we trained many of our new volunteers and answered over 30 emails, phone calls and questions from visitors.

We are lucky to have a great training team for 2022 with Leo Grass, Bonnie Courter, Linda Estep, Diane Smith-Lewsadder, and Chris Rusch. A BIG thank you to all of you who regularly work at the Plant Clinic!

Spring into Gardening is scheduled for March 12. Registration is open. We have a great selection of speakers on all sorts of gardening topics. Our final planning meeting will be March 9 after the Executive Board meeting. Please register or volunteer for this event. We need more registrations! Thanks to everyone who volunteers for our programs.

**Plant Sale - Bonnie Durick:** The committee had some meetings already. Online signups are working well. She brought the clip boards to the meeting as well. She will send out the signups link every 2 weeks. They need donations for the raffle. Small things can go into a basket. Barbie Hamby won't be at the plant sale, so she needs someone to take over the food service area. We also need more vendors - contact Jen Bailey. Right now we have 24 with room for 60. Jen extended the early bird discount to March 15. Instead of the grandstand banner, our sale will be posted on the lighted marquee for 2 weeks.

**Publicity - Cheryl Caplan:**

Cheryl sent around a signup sheet to see how many posters and/or bookmarks members would like for the Plant Sale.

Spring Into Gardening signups end next Thursday. Only 17 have signed up so far. If we don't get at least 30 registrations by March 3, we won't have the event, which would be a shame. We'd like to get 60 is possible.

**Soils - Patrice Glasscock:** The soils team is working on setting up the new lab at the HLC. They have completed 7 tests so far this year.

**Swinger Bars - Kay Livermore:** No report for this month. Replacement badges are in - they just need holes drilled in them. She will have them by the next chapter meeting.

**Trash to Treasure - Ann Severson:** The sale is June 4th at the Winston Community Center. She will have plants to sell as well. Her husband paid for the rent. Donations are coming in - contact Ann. Toni Rudolph suggested having handouts at the Plant Sale to help advertise.

**Victory Garden - Linda Brunanchon:** Their first meeting will be Tuesday, March 1, at 10:00. They will be spreading bark in the aisles and moving a few panels. We will need a few strong backs for pushing wheelbarrows. Larry Rich has kindly offered to operate the tractor, bringing bark to the fence where he will dump it into our waiting wheelbarrows.

**Steve's Minute:** Not present - no report.

#### **OLD BUSINESS: Bylaws & Policy revisions vote**

Revisions to the Bylaws were printed in the February Newsletter. **Bonnie Durick moved we accept the Bylaw changes. Toni Rudolph seconded the motion. A quorum was present. The vote was unanimous.**

Julie then discussed the policy changes. **Toni Rudolph moved we approve the policy changes and Kay Livermore seconded the motion. The vote was unanimous.**

**NEW BUSINESS:** None.

**SHOW AND TELL:** None.

#### **ANNOUNCEMENTS:**

Executive Board meeting, Wednesday, March 9, 10:00, Annex

**ADJOURNMENT:** The meeting was adjourned at 11:26.

Respectfully submitted,  
Bonnie Courter, Secretary

9:55 PM  
02/23/22

Douglas County Master Gardeners  
Account Balances  
As of February 23, 2022

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	Feb 23, 22	
	Debit	Credit
10000 · BANK ACCOUNTS:10104 · NWCC - WADDING...	71,833.78	
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVI...	32,943.96	
10000 · BANK ACCOUNTS:10105 · NWCC - 6 Month CD	17,708.45	
10000 · BANK ACCOUNTS:10102 · NWCC - RESERVE ...	5,009.49	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	633.05	
<b>TOTAL</b>	<b><u>128,128.73</u></b>	<b><u>0.00</u></b>

Douglas County Master Gardeners  
Cash Flow - Profit & Loss  
February 9 - 23, 2022

	<u>Feb 9 - 23, 22</u>
<b>Income</b>	
<b>43400 · DONATIONS</b>	
43430 · Kroger Community Rewards	36.49
<b>Total 43400 · DONATIONS</b>	<u>36.49</u>
<b>46400 · PROGRAM SERVICE PROJECT (PSP)</b>	
46440 · Soil Testing	60.00
<b>Total 46400 · PROGRAM SERVICE PROJECT (PSP)</b>	<u>60.00</u>
<b>Total Income</b>	<u>96.49</u>
<b>Gross Profit</b>	96.49
<b>Expense</b>	
<b>60000 · EXPENSES</b>	
<b>62000 · PROGRAM SERVICE PROJECT (PSP)</b>	
62200 · CLINIC & OFFICE	
62280 · Soil Testing	330.55
<b>Total 62200 · CLINIC &amp; OFFICE</b>	<u>330.55</u>
<b>Total 62000 · PROGRAM SERVICE PROJECT (PSP)</b>	330.55
<b>63000 · HORTICULTURAL LEARNING CTR(HLC)</b>	
63145 · HLC Maintenance	52.09
63180 · Victory Garden	90.59
<b>Total 63000 · HORTICULTURAL LEARNING CTR(HLC)</b>	<u>142.68</u>
<b>Total 60000 · EXPENSES</b>	<u>473.23</u>
<b>Total Expense</b>	<u>473.23</u>
<b>Net Income</b>	<u><u>-376.74</u></u>

02/23/22  
Cash Basis

**Douglas County Master Gardeners**  
**Actual vs Budget**  
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Income</b>			
<b>43400 · DONATIONS</b>			
43410 · Contributions	0.00	0.00	0.00
43420 · Amazon Smile Foundation	0.00	100.00	-100.00
43430 · Kroger Community Rewards	36.49	75.00	-38.51
43435 · BottleDrop	0.00	750.00	-750.00
<b>Total 43400 · DONATIONS</b>	<u>36.49</u>	<u>925.00</u>	<u>-888.51</u>
<b>44800 · DUES- MEMBERSHIP</b>			
44810 · Membership Dues	1,806.25	2,290.00	-483.75
44820 · Newsletter - Income	210.00	245.00	-35.00
44830 · Class Fees	0.00	0.00	0.00
<b>Total 44800 · DUES- MEMBERSHIP</b>	<u>2,016.25</u>	<u>2,535.00</u>	<u>-518.75</u>
<b>45000 · Interest Income - Bank</b>	16.32	200.00	-183.68
<b>46400 · PROGRAM SERVICE PROJECT (PSP)</b>			
46440 · Soil Testing	180.00	1,200.00	-1,020.00
<b>Total 46400 · PROGRAM SERVICE PROJECT (PSP)</b>	<u>180.00</u>	<u>1,200.00</u>	<u>-1,020.00</u>
<b>47000 · SPECIAL EVENTS</b>			
<b>47100 · PLANT SALE</b>			
47110 · Raffle	0.00	1,200.00	-1,200.00
47120 · Entrance Fees	0.00	2,500.00	-2,500.00
47130 · Sales - Event	0.00	23,000.00	-23,000.00
47140 · Sales - Post Event	0.00	800.00	-800.00
47150 · Sales - Pre Event	0.00	3,000.00	-3,000.00
47160 · Sales - Vendors' Booths	0.00	3,000.00	-3,000.00
<b>Total 47100 · PLANT SALE</b>	<u>0.00</u>	<u>33,500.00</u>	<u>-33,500.00</u>
47210 · Bake Sale	0.00	0.00	0.00
47220 · Compost Tea	0.00	900.00	-900.00
47230 · Tee Shirt Sales	0.00	0.00	0.00
47240 · Trash-To-Treasure	1,254.23	3,500.00	-2,245.77
<b>Total 47000 · SPECIAL EVENTS</b>	<u>1,254.23</u>	<u>37,900.00</u>	<u>-36,645.77</u>
<b>Total Income</b>	<u>3,527.96</u>	<u>42,760.00</u>	<u>-39,232.04</u>
<b>Gross Profit</b>	3,527.96	42,760.00	-39,232.04
<b>Expense</b>			
<b>60000 · EXPENSES</b>			
<b>61000 · MANAGEMENT &amp; GENERAL</b>			
<b>61100 · AWARDS &amp; BANQUET</b>			
61110 · Awards	134.16	350.00	-215.84
61120 · Banquet	0.00	500.00	-500.00
61130 · Swinger Bars	0.00	200.00	-200.00
<b>Total 61100 · AWARDS &amp; BANQUET</b>	<u>134.16</u>	<u>1,050.00</u>	<u>-915.84</u>

02/23/22  
Cash Basis

Douglas County Master Gardeners  
Actual vs Budget  
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>61200 · CONFERENCES</b>			
61240 · OMGA Quarterly Meetings	0.00	1,225.00	-1,225.00
<b>Total 61200 · CONFERENCES</b>	<u>0.00</u>	<u>1,225.00</u>	<u>-1,225.00</u>
<b>61300 · OMGA Dues</b>	0.00	1,603.00	-1,603.00
<b>61400 · GRANTS/GIFTS/SCHOLARSHIPS</b>			
61420 · 4-H Donation	0.00	80.00	-80.00
61440 · Gifts - Hallmark postage/cards	0.00	50.00	-50.00
61450 · Gifts - Miscellaneous	0.00	0.00	0.00
61460 · Gifts - Officers	0.00	50.00	-50.00
61470 · Grant Purchases	0.00	0.00	0.00
61480 · Scholarships	0.00	400.00	-400.00
<b>Total 61400 · GRANTS/GIFTS/SCHOLARSHIPS</b>	<u>0.00</u>	<u>580.00</u>	<u>-580.00</u>
<b>61500 · ADMINISTRATION</b>			
61510 · Bank Charges	3.00	0.00	3.00
61520 · Check Print Charges	0.00	100.00	-100.00
61540 · Hospitality	0.00	100.00	-100.00
61550 · Liability Insurance	0.00	800.00	-800.00
61560 · Newsletter Printing & Postage	18.27	245.00	-226.73
61580 · Postage for Exec Board	11.60	112.00	-100.40
61590 · Supplies for Exec Board	0.00	105.00	-105.00
<b>Total 61500 · ADMINISTRATION</b>	<u>32.87</u>	<u>1,462.00</u>	<u>-1,429.13</u>
<b>Total 61000 · MANAGEMENT &amp; GENERAL</b>	<u>167.03</u>	<u>5,920.00</u>	<u>-5,752.97</u>
<b>62000 · PROGRAM SERVICE PROJECT (PSP)</b>			
<b>62200 · CLINIC &amp; OFFICE</b>			
62240 · Insects	0.00	100.00	-100.00
62250 · Library	0.00	100.00	-100.00
62260 · Plant Clinic & Office Supplies	0.00	175.00	-175.00
62280 · Soil Testing	330.55	500.00	-169.45
62290 · Website Development	0.00	150.00	-150.00
<b>Total 62200 · CLINIC &amp; OFFICE</b>	<u>330.55</u>	<u>1,025.00</u>	<u>-694.45</u>
<b>62300 · COMMUNITY OUTREACH</b>			
62310 · DC Fair Outreach Booth	0.00	400.00	-400.00
62320 · Printing Materials 4 Outreach	0.00	100.00	-100.00
<b>Total 62300 · COMMUNITY OUTREACH</b>	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>



02/23/22  
Cash Basis

Douglas County Master Gardeners  
Actual vs Budget  
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>62400 · DISCOVERY GARDEN (DG)</b>			
62402 · Butterfly Garden	0.00	500.00	-500.00
62405 · Children's Garden	0.00	300.00	-300.00
62409 · Compost/Biochar/Vermiculture	0.00	80.00	-80.00
62413 · Easy Access (Container Garden)	0.00	300.00	-300.00
62417 · Educational Signage	0.00	150.00	-150.00
62421 · Entry Garden	0.00	50.00	-50.00
62425 · Herb Garden	0.00	100.00	-100.00
62429 · Hummingbird Garden	0.00	80.00	-80.00
62433 · Iris Garden	0.00	0.00	0.00
62437 · Irrigation	0.00	300.00	-300.00
62441 · Japanese Garden	0.00	60.00	-60.00
62445 · Kiosk - Donor Board	0.00	100.00	-100.00
62449 · Maintenance DG	0.00	900.00	-900.00
62453 · Mulch	0.00	600.00	-600.00
62457 · Orchard	0.00	0.00	0.00
62461 · Ornamental Garden	0.00	0.00	0.00
62465 · Pavilion	0.00	0.00	0.00
62469 · Perennial Boarder	0.00	300.00	-300.00
62473 · Raised Beds (Dahlia-Lily)	0.00	300.00	-300.00
62477 · Rock Garden	0.00	470.00	-470.00
62481 · Shade Garden	0.00	0.00	0.00
62488 · Straw Bale Garden	0.00	0.00	0.00
62498 · Xeriscape Garden	0.00	100.00	-100.00
<b>Total 62400 · DISCOVERY GARDEN (DG)</b>	<u>0.00</u>	<u>4,690.00</u>	<u>-4,690.00</u>
<b>Total 62000 · PROGRAM SERVICE PROJECT (PSP)</b>	<b>330.55</b>	<b>6,215.00</b>	<b>-5,884.45</b>
<b>63000 · HORTICULTURAL LEARNING CTR(HLC)</b>			
63110 · Annual Pumping Expense (Diver)	0.00	300.00	-300.00
63120 · Eastside Greenhouse Maintenance	0.00	1,000.00	-1,000.00
63125 · Eastside Greenhouse Supplies	0.00	1,200.00	-1,200.00
63130 · Garbage Dump Fee	0.00	150.00	-150.00
63140 · HLC Fire Extinguishers	0.00	80.00	-80.00
63145 · HLC Maintenance	52.09	1,200.00	-1,147.91
63150 · HLC Orchard	0.00	500.00	-500.00
63160 · Toilet Repairs & Supplies	0.00	150.00	-150.00
63170 · Tree Trimming Professional	1,000.00	1,000.00	0.00
63180 · Victory Garden	90.59	730.00	-639.41
63185 · Victory Garden Signage	0.00	70.00	-70.00
63190 · Westside Greenhouse Maintenance	0.00	1,000.00	-1,000.00
63195 · Westside Greenhouse Supplies	0.00	350.00	-350.00
<b>Total 63000 · HORTICULTURAL LEARNING CTR(HLC)</b>	<u>1,142.68</u>	<u>7,730.00</u>	<u>-6,587.32</u>

02/23/22  
Cash Basis

**Douglas County Master Gardeners**  
**Actual vs Budget**  
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget
<b>65000 · SPECIAL EVENTS</b>			
<b>65100 · PLANT SALE (PS)</b>			
65110 · Advertising	0.00	1,500.00	-1,500.00
65120 · Contributions - PS Volunteers	0.00	300.00	-300.00
65130 · Exhibit Fees	1,623.00	3,412.00	-1,789.00
65140 · Next Year's Seeds	0.00	850.00	-850.00
65150 · Next Year's Supplies - PS	0.00	0.00	0.00
65164 · Plants - Eastside	0.00	400.00	-400.00
65168 · Plants - Westside	0.00	800.00	-800.00
65170 · Supplies	0.00	6,100.00	-6,100.00
65180 · Vendor Costs	0.00	200.00	-200.00
<b>Total 65100 · PLANT SALE (PS)</b>	1,623.00	13,562.00	-11,939.00
<b>65190 · PROPANE TANKS</b>			
65191 · Eastside Greenhouse #1 75532	299.38	600.00	-300.62
65193 · Eastside Greenhouse #2 MO327516	299.38	600.00	-300.62
65196 · Westside Greenhouse #3 49518	245.74	500.00	-254.26
65198 · Westside Greenhouse #500 48450	468.71	500.00	-31.29
<b>Total 65190 · PROPANE TANKS</b>	1,313.21	2,200.00	-886.79
65230 · Compost Tea	0.00	145.00	-145.00
65290 · Trash-To-Treasure	0.00	475.00	-475.00
<b>Total 65000 · SPECIAL EVENTS</b>	2,936.21	16,382.00	-13,445.79
<b>66000 · UTILITIES</b>			
<b>66010 · Electricity - HLC</b>			
66010.2 · Electricity - 82346502 - HLC	846.14	3,000.00	-2,153.86
<b>Total 66010 · Electricity - HLC</b>	846.14	3,000.00	-2,153.86
<b>66020 · Electricity - Pump</b>			
66020.2 · Electricity - 81156829 - Pump	0.00	150.00	-150.00
<b>Total 66020 · Electricity - Pump</b>	0.00	150.00	-150.00
66050 · Water - Heleck Hall Meter	0.00	1,000.00	-1,000.00
66060 · Water - Caretakers Meter	0.00	50.00	-50.00
<b>Total 66000 · UTILITIES</b>	846.14	4,200.00	-3,353.86
<b>67000 · EXPENSE APPROVED NOT BUDGETED</b>			
67008 · Waddington Memorial	0.00	262.01	-262.01
67013 · Extension Educator Grant - 2020	0.00	400.00	-400.00
67045 · HLC-Tree Trimming	1,000.00	1,000.00	0.00
67050 · Class Fees	0.00	1,700.00	-1,700.00
<b>Total 67000 · EXPENSE APPROVED NOT BUDGETED</b>	1,000.00	3,362.01	-2,362.01
<b>Total 60000 · EXPENSES</b>	6,422.61	43,809.01	-37,386.40

02/23/22  
Cash Basis

**Douglas County Master Gardeners**  
**Actual vs Budget**  
January through December 2022

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	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>
68001 · Voids	0.00	0.00	0.00
Total Expense	6,422.61	43,809.01	-37,386.40
Net Income	<u>-2,894.65</u>	<u>-1,049.01</u>	<u>-1,845.64</u>