

**OSU DOUGLAS COUNTY MASTER GARDENER
CHAPTER MEETING
Kay Livermore's Home
July 26, 2018**

Call-To-Order: President Chris Rusch called the meeting to order at 10:08. She thanked Kay Livermore for hosting the meeting. Kay welcomed the thirty-three members and gave a brief history of her home.

Agenda: Approved as presented.

Minutes: The June Chapter Meeting minutes were approved as published online. The July Executive Board minutes were approved as published online.

Agent's Report - Steve Renquist:

- Steve related statistics on the make up of MG chapters in Oregon and in Douglas County which included: **ethnicity** – 95% Caucasian (State), 98% Caucasian (Douglas County), 3% other (Douglas County); **gender** – 79% female (State), 72% female (Douglas County); **age** – 3% under 40 (State), few under 40 (Douglas County).
- Steve reported on MG program items discussed at the summer MG Agents meeting in McMinnville including fewer required payback hours, reduction in the cost of the program to make it available to more individuals, and less class time with more hands-on learning. Our program is already reasonably priced and we have a great hands-on program in conjunction with our classroom learning.
- Chapters can now purchase badges from two vendors – A & Z or Superior
- The Oregon Department of Agriculture did a spot check of MG plant sales and did find a few invasive plants being sold (generally brought from home for the sale). Our plant sale is careful not to include any invasive species.
- The next diagnostic clinic will be held on August 15 from 10:00 – 12:00 at Diana Woodward's home in Sutherlin.
- The Home and Garden Show would like Master Gardeners to have a booth at the event. There was discussion regarding past participation and it was noted that the H & G Show is the weekend after Spring Into Gardening and during the same month as Trash to Treasures. Contact Steve if you are interested in participating.

OFFICER REPORTS

Membership - Diana Circle: Membership is 248.

OMGA Representative – Nancy Fuller:

- OMGA President Sue Nesbitt is asking for suggestions on how to reorganize the duties for the G-2 conferences. Some ideas are:
 - A. Keep current structure - 1st and 2nd Vice Presidents co-chair the event.
 - B. Hire an event planner
 - C. Hold 3 to 4 one-day regional conferences
 - D. Make groups of the 22 chapters assigning each group with a portion of the event to plan, i.e. food, venue, speakers, and misc.

- Approximately 300 attended the conference this year with between 80 to 100 attending the banquet. G-2 is open to everyone, not just MG's. Members made suggestions for advertising the conference. Nancy asked everyone to email her their ideas and she will forward them to Sue.

Treasurer – Patrice Sipos: In Patrice's absence, Chis announced that the financials are available to review. The Audit Committee (Vicki McAlister, Karolyn Riecks, and Toni Rudolph) completed an audit of the books.

Vice President – Anne Bacon: Anne thanked Kay Livermore for hosting the meeting. The August meeting and potluck will be hosted by Barbara Horst. The September meeting and potluck will be at the Pavilion in the Discovery Garden. Willy Riggs has accepted our invitation to attend.

President – Chris Rusch: Chris reported that the classes at the conference were excellent. Our chapter was awarded the Karl Carlson Memorial Fund grant again this year. The funds will be used for Discovery Garden signage.

COMMITTEE REPORTS

Community Outreach – Jude Stensland:

- In Jude's absence, Kish reported that she and Jude presented a talk and the Escapee RV Park on xeriscape gardening, and how to control wildlife pests (deer, rabbits, and turkeys). A group of 15 – 20 individuals from the RV park toured the garden last Tuesday. They thoroughly enjoyed visiting the tour.
- We will have a booth at the Douglas County Fair for four days in August. Diane Smith-Lewsadder is in charge of our booth this year.
- The Glide Garden Club has requested monthly talks. Jude will develop a list of likely topics

Plant Clinic – Chris Rusch:

- Trainees are finishing up their training in the clinic.
- Chris reminded everyone there are many opportunities for trainees to volunteer in the clinic.

Awards – Betty Ison:

- Linda Estep, Doralee Hayden and Diana Woodward have earned their 60-hour swinger bars.
- Six people from the 2018 class have earned their 60-hour swinger bars
- Mentors/mentees should be communicating with their students to ensure payback hours are completed
- Please hand in your hours to Vicki so they can be posted before the October banquet
- Hours are posted on the MG website

Discovery Garden – Julie Stanbery:

- Ten teenagers from the Deer Creek Adolescent Treatment Center helped with clean up in front of Helleck Hall.
- Diver Dave Cantwell cleared the sand away from the pump valve in the river. He gave the us a discount. Julie will send him a thank-you note.
- The brown barn, "Punches Place", will be ready for occupancy soon.
- New fire extinguishers have been placed on the tractors.
- The pump is working and has good pressure. However, there are still issues and Dan Bean (Bean Electric) and Terry Tinker (Tinker's Pump Service) will be working together to find a solution to our problems.
- Julie announced that Mrs. Koyama, widow of Chiaki Koyama, is visiting Roseburg next month. Chiaki designed the Japanese Garden at the Discovery Garden and a plaque honoring him can be seen in the garden. Mrs. Koyama and her daughter will visit the Discovery Garden on August 6 at 11:30 am.

Newsletter – Bonnie Courter: Please submit articles for the newsletter early Saturday, July 28. Vicki will be leaving for vacation on Sunday, July 29.

Winter Program – Kish Doyle/Bonnie Courter: Please contact Bonnie if you would like to sign up as a mentor.

Hallmark – Linda Thames: Linda sent a card to Ted Benice who had knee surgery

NEW BUSINESS

Election of Officers:

Slate of officers presented by the Nominating Committee:

President	Nancy Fuller
Past President	Chris Rusch
Vice President	Vicki Barrett
Secretary	Sharon Bordeaux
Treasurer	Toni Rudolph
Membership	Kay Livermore
OMGA Rep	Rosemary Brinkley
OMGA Rep. Alt.	Kish Doyle

Chris asked if there were any nominations from the floor. There were none.

Betty Ison made a motion to accept the slate of officers presented by the Nominating Committee. Janet Parkerson and Julie Stanbery seconded the motion. The membership unanimously passed the motion.

- Nancy brought up new fundraising opportunities for non-profits with Amazon Smile and Fred Meyer. The treasurer of the non-profit works with the companies to set up accounts for donations. Nancy will revisit these opportunities in the fall.

ANNOUNCEMENTS

Executive Board Meeting:	Wednesday, August 8, 2018
Chapter Meeting:	Thursday, August 29, 2018, 10 AM, Barbara Horst's
Awards Banquet	October 6, 2018
Plant Clinic	Monday-Friday 1-4 PM

Insect Committee: 1st & 3rd Mondays, 10:00 AM
Discovery Garden, Victory Garden &
Westside/Eastside Greenhouses Tuesday, 9-noon

SHOW AND TELL

- Julie encouraged everyone to think about entering items in the Fair. She will be putting information in the Newsletter.
- Garry Gerlach brought samples to share of worm castings he is using in his garden
- Les Karcher brought zucchini to share with members

Meeting Adjournment: President Chris Rusch adjourned the meeting at 11:30 PM.

Respectfully submitted,
Sharon Bordeaux, Secretary

3:37 PM
07/24/18

Douglas County Master Gardeners
Account Balances
As of July 25, 2018

	Jul 25, 18	
	<u>Debit</u>	<u>Credit</u>
10000 · BANK ACCOUNTS:10103 · NWCC - MMK SAVINGS	41,603.45	
10000 · BANK ACCOUNTS:10101 · NWCC - CHECKING	2,570.37	
10000 · BANK ACCOUNTS:10102 · NWCC - MEMBER ACCOU...	1,100.43	
TOTAL	<u>45,274.25</u>	<u>0.00</u>

Douglas County Master Gardeners
 Cash Flow - Profit & Loss
 June 29 through July 25, 2018

	<u>Jun 29 - Jul 25, 18</u>
Income	
43400 · DONATIONS	
43410 · Contributions	20.00
Total 43400 · DONATIONS	<u>20.00</u>
44800 · DUES-MEMBERSHIP	
44801 · Membership Dues	10.00
Total 44800 · DUES-MEMBERSHIP	<u>10.00</u>
45000 · INTEREST INCOME - BANK	10.73
46400 · PSP INCOME	
46440 · Soil Testing	20.00
Total 46400 · PSP INCOME	<u>20.00</u>
47000 · SPECIAL EVENTS	
47100 · Plant Sale Income	
47104 · Sales - Post Event	142.50
Total 47100 · Plant Sale Income	<u>142.50</u>
47200 · SPECIAL EVENTS - OTHER	
47202 · Compost Tea	140.00
Total 47200 · SPECIAL EVENTS - OTHER	<u>140.00</u>
Total 47000 · SPECIAL EVENTS	<u>282.50</u>
Total Income	343.23
Expense	
60000 · EXPENSES	
61000 · MANAGEMENT & GENERAL	
61400 · GRANTS GIFTS & SCHOLARSHIPS	
61404 · Gifts - Hallmark	41.98
61408 · Scholarships	300.00
Total 61400 · GRANTS GIFTS & SCHOLARSHIPS	<u>341.98</u>
61500 · OTHER MANAGEMENT & GENERAL	
61503 · Hospitality	80.44
61507 · Postage / Management & General	40.00
Total 61500 · OTHER MANAGEMENT & GENERAL	<u>120.44</u>
Total 61000 · MANAGEMENT & GENERAL	462.42
62000 · PSP EXPENSE	
62101 · Advanced Training	
62105 · Newsletter	
62105.3 · Postage	11.00
Total 62105 · Newsletter	<u>11.00</u>
Total 62101 · Advanced Training	11.00
62200 · CLINIC & OFFICE	473.00
62400 · DISCOVERY GARDEN	
62415 · Irrigation	3.59

Douglas County Master Gardeners
Cash Flow - Profit & Loss
June 29 through July 25, 2018

	<u>Jun 29 - Jul 25, 18</u>
62420 · Maintenance-Discovery Garden	19.99
62436 · Water - River Forks Meter	<u>153.97</u>
Total 62400 · DISCOVERY GARDEN	<u>177.55</u>
Total 62000 · PSP EXPENSE	661.55
63000 · HLC - EXPENSE	
63108 · HLC-Maintenance	<u>123.93</u>
Total 63000 · HLC - EXPENSE	123.93
65000 · SPECIAL EVENTS	
65100 · PLANT SALE EXPENSE	
65101 · Advertising	84.02
65107 · Exhibit Fees	60.98
65110 · Plants	206.98
65116 · Supplies	<u>0.00</u>
Total 65100 · PLANT SALE EXPENSE	<u>351.98</u>
Total 65000 · SPECIAL EVENTS	<u>351.98</u>
Total 60000 · EXPENSES	1,599.88
66000 · GENERAL EXPENSES	
66005 · Water - Pitchford Meter	<u>40.75</u>
Total 66000 · GENERAL EXPENSES	<u>40.75</u>
Total Expense	<u>1,640.63</u>
Net Income	<u><u>-1,297.40</u></u>

Douglas County Master Gardeners

Budget vs. Actual 2018

January through December 2018

07/24/18

Cash Basis

	<u>Jan - Dec ...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Bud...</u>
Income				
43400 · DONATIONS				
43410 · Contributions	135.00	0.00	135.00	100.0%
43440 · Grants	0.00	450.00	-450.00	0.0%
Total 43400 · DONATIONS	135.00	450.00	-315.00	30.0%
44800 · DUES-MEMBERSHIP				
44801 · Membership Dues	2,210.00	2,500.00	-290.00	88.4%
44820 · Newsletter - Income	192.50	255.00	-62.50	75.5%
44800 · DUES-MEMBERSHIP - Other	0.00	0.00	0.00	0.0%
Total 44800 · DUES-MEMBERSHIP	2,402.50	2,755.00	-352.50	87.2%
45000 · INTEREST INCOME - BANK	50.84	35.00	15.84	145.3%
46400 · PSP INCOME				
46440 · Soil Testing	940.00	700.00	240.00	134.3%
Total 46400 · PSP INCOME	940.00	700.00	240.00	134.3%
47000 · SPECIAL EVENTS				
47100 · Plant Sale Income				
47101 · Drawings	1,319.50	1,100.00	219.50	120.0%
47102 · Entrance Fees	3,117.00	3,000.00	117.00	103.9%
47103 · Sales - Event	23,613.87	22,000.00	1,613.87	107.3%
47104 · Sales - Post Event	970.75	750.00	220.75	129.4%
47105 · Sales - Pre Event	2,858.50	3,250.00	-391.50	88.0%
47106 · Booth Sales - Vendors	3,145.40	3,300.00	-154.60	95.3%
Total 47100 · Plant Sale Income	35,025.02	33,400.00	1,625.02	104.9%
47200 · SPECIAL EVENTS - OTHER				
47201 · Bake Sale	0.00	1,500.00	-1,500.00	0.0%
47202 · Compost Tea	644.00	950.00	-306.00	67.8%
47204 · Trash-To-Treasure	3,631.45	3,000.00	631.45	121.0%
Total 47200 · SPECIAL EVENTS - OTHER	4,275.45	5,450.00	-1,174.55	78.4%
Total 47000 · SPECIAL EVENTS	39,300.47	38,850.00	450.47	101.2%
Total Income	42,828.81	42,790.00	38.81	100.1%
Expense				
60000 · EXPENSES				
61000 · MANAGEMENT & GENERAL				
61100 · Awards & Banquet				
61101 · Awards	0.00	350.00	-350.00	0.0%
61102 · Banquet	471.85	750.00	-278.15	62.9%
Total 61100 · Awards & Banquet	471.85	1,100.00	-628.15	42.9%
61200 · CONFERENCES				
61204 · OMAG Quarterly Meetings	147.42	250.00	-102.58	59.0%
61205 · OMGA Travel	181.00	1,250.00	-1,069.00	14.5%
Total 61200 · CONFERENCES	328.42	1,500.00	-1,171.58	21.9%
61300 · DUES - OMGA	1,526.00	1,750.00	-224.00	87.2%
61400 · GRANTS GIFTS & SCHOLARSHIPS				

Douglas County Master Gardeners

Budget vs. Actual 2018

January through December 2018

07/24/18
Cash Basis

	Jan - Dec ...	Budget	\$ Over Bu...	% of Bud...
61402 · 4-H Donation	0.00	80.00	-80.00	0.0%
61404 · Gifts - Hallmark	41.98	50.00	-8.02	84.0%
61406 · Officer Gifts	39.00	80.00	-41.00	48.8%
61408 · Scholarships	388.00	1,000.00	-612.00	38.8%
Total 61400 · GRANTS GIFTS & SCHOLARSHIPS	468.98	1,210.00	-741.02	38.8%
61500 · OTHER MANAGEMENT & GENERAL				
61501 · Bank Charges	0.00	0.00	0.00	0.0%
61502 · Historian	0.00	0.00	0.00	0.0%
61503 · Hospitality	204.20	150.00	54.20	136.1%
61504 · Liability Insurance	0.00	550.00	-550.00	0.0%
61506 · OMGA Search for Excellence	0.00	150.00	-150.00	0.0%
61507 · Postage / Management & General	40.00	35.00	5.00	114.3%
61508 · Check Print Charges	22.50	24.00	-1.50	93.8%
61509 · Supplies / Management & General	23.05	50.00	-26.95	46.1%
Total 61500 · OTHER MANAGEMENT & GENERAL	289.75	959.00	-669.25	30.2%
Total 61000 · MANAGEMENT & GENERAL	3,085.00	6,519.00	-3,434.00	47.3%
62000 · PSP EXPENSE				
62101 · Advanced Training				
62103 · Continuing Education	0.00	100.00	-100.00	0.0%
62105 · Newsletter				
62105.3 · Postage	34.00	125.00	-91.00	27.2%
Total 62105 · Newsletter	34.00	125.00	-91.00	27.2%
Total 62101 · Advanced Training	34.00	225.00	-191.00	15.1%
62200 · CLINIC & OFFICE				
62202 · Farmers Markets	0.00	40.00	-40.00	0.0%
62203 · Insects	0.00	75.00	-75.00	0.0%
62204 · Library	109.68	50.00	59.68	219.4%
62206 · Plant Clinic & Office Supplies	8.75	50.00	-41.25	17.5%
62208 · Soil Testing	336.87	250.00	86.87	134.7%
62209 · Website Development	0.00	140.00	-140.00	0.0%
Total 62200 · CLINIC & OFFICE	928.30	605.00	323.30	153.4%
62300 · COMMUNITY OUTREACH				
62301 · Fair Booth	0.00	25.00	-25.00	0.0%
62303 · Speakers Bureau	0.00	25.00	-25.00	0.0%
Total 62300 · COMMUNITY OUTREACH	0.00	50.00	-50.00	0.0%
62400 · DISCOVERY GARDEN				
62402 · Butterfly	104.42	325.00	-220.58	32.1%
62403 · Children's	0.00	450.00	-450.00	0.0%
62404 · Compost & Biochar	0.00	100.00	-100.00	0.0%
62405 · Easy Access (Container Garden)	75.32	165.00	-89.68	45.6%
62406 · Electric - meter 23609842	108.76	600.00	-491.24	18.1%
62408 · Entry Garden	14.99	50.00	-35.01	30.0%
62410 · Herb Garden	110.35	200.00	-89.65	55.2%
62411 · Hummingbird	0.00	0.00	0.00	0.0%
62413 · Iris Garden	0.00	0.00	0.00	0.0%
62415 · Irrigation	116.99	300.00	-183.01	39.0%

Douglas County Master Gardeners

Budget vs. Actual 2018

January through December 2018

07/24/18
Cash Basis

	Jan - Dec ...	Budget	\$ Over Bu...	% of Bud...
62417 · Japanese Garden	34.24	100.00	-65.76	34.2%
62419 · Kiosk - Donor Board	0.00	50.00	-50.00	0.0%
62420 · Maintenance-Discovery Garden	511.44	900.00	-388.56	56.8%
62422 · Mulch	178.20	400.00	-221.80	44.6%
62423 · Orchard	0.00	125.00	-125.00	0.0%
62424 · Ornamental	0.00	50.00	-50.00	0.0%
62425 · Pavilion	0.00	500.00	-500.00	0.0%
62426 · Perennial Boarder	0.00	275.00	-275.00	0.0%
62427 · Raised Beds (Dahlia-Lily)	154.37	150.00	4.37	102.9%
62429 · Rock Garden	0.00	140.00	-140.00	0.0%
62431 · Shade Garden	0.00	50.00	-50.00	0.0%
62432 · Signage	0.00	300.00	-300.00	0.0%
62433 · Straw Bale Garden	0.00	220.00	-220.00	0.0%
62434 · Sun Garden	222.85	225.00	-2.15	99.0%
62436 · Water - River Forks Meter	743.05	700.00	43.05	106.2%
62439 · Xeriscape	0.00	100.00	-100.00	0.0%
Total 62400 · DISCOVERY GARDEN	2,374.98	6,475.00	-4,100.02	36.7%
Total 62000 · PSP EXPENSE	3,337.28	7,355.00	-4,017.72	45.4%
63000 · HLC - EXPENSE				
63101 · Annual Pumping Expense (Diver)	0.00	400.00	-400.00	0.0%
63103 · Eastside Greenhouse Supplies	312.76	600.00	-287.24	52.1%
63106 · Garbage Dump Fee	78.00	75.00	3.00	104.0%
63107 · HLC Fire Extinguishers	60.00	60.00	0.00	100.0%
63108 · HLC-Maintenance	1,119.65	1,200.00	-80.35	93.3%
63109 · HLC Orchard	0.00	500.00	-500.00	0.0%
63110 · Toilet Repairs & Supplies	26.96	150.00	-123.04	18.0%
63112 · Tree Trimming Professional	0.00	0.00	0.00	0.0%
63115 · Victory Garden	358.31	690.00	-331.69	51.9%
63117 · Westside Greenhouse Maintenance	0.00	1,200.00	-1,200.00	0.0%
63118 · Westside Greenhouse Supplies	130.83	400.00	-269.17	32.7%
Total 63000 · HLC - EXPENSE	2,086.51	5,275.00	-3,188.49	39.6%
64000 · WINTER PROGRAM				
64101 · New Class - Supplies	0.00	20.00	-20.00	0.0%
64103 · Speakers	500.00	300.00	200.00	166.7%
Total 64000 · WINTER PROGRAM	500.00	320.00	180.00	156.3%
65000 · SPECIAL EVENTS				
65100 · PLANT SALE EXPENSE				
65101 · Advertising	2,160.81	2,400.00	-239.19	90.0%
65103 · Contributions - P S Volunteers	255.36	350.00	-94.64	73.0%
65107 · Exhibit Fees	3,352.98	3,000.00	352.98	111.8%
65108 · Next Year's Seeds	854.66	750.00	104.66	114.0%
65109 · Nex Year's Supplies - McConkey	1,246.26	3,200.00	-1,953.74	38.9%
65110 · Plants	503.21	1,200.00	-696.79	41.9%
65111 · PROPANE TANKS				
65113 · Eastside Greenhouse - Propane	0.00	0.00	0.00	0.0%
65113.1 · ES Ghouse Propane Tank #1 27516	950.94	0.00	950.94	100.0%
65113.2 · ES Ghouse Propane Tank #2 49518	765.80	0.00	765.80	100.0%
65114 · Westside Greenhouse - Propane	0.00	0.00	0.00	0.0%
65114.1 · WS Ghouse Propane Tank #3	602.81	0.00	602.81	100.0%
65114.2 · WS Ghouse Propane Tank #500	0.00	0.00	0.00	0.0%

Douglas County Master Gardeners
Budget vs. Actual 2018
January through December 2018

	<u>Jan - Dec ...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Bud...</u>
65111 · PROPANE TANKS - Other	0.00	2,500.00	-2,500.00	0.0%
Total 65111 · PROPANE TANKS	2,319.55	2,500.00	-180.45	92.8%
65116 · Supplies	579.42	2,100.00	-1,520.58	27.6%
65118 · Vendor Costs	0.00	550.00	-550.00	0.0%
Total 65100 · PLANT SALE EXPENSE	11,272.25	16,050.00	-4,777.75	70.2%
65200 · SPECIAL EVENT - OTHER				
65201 · Bake Sale	0.00	50.00	-50.00	0.0%
65203 · Compost Tea	128.65	160.00	-31.35	80.4%
65206 · Tast-Off	0.00	0.00	0.00	0.0%
65209 · Trash-To-Treasure	71.34	100.00	-28.66	71.3%
Total 65200 · SPECIAL EVENT - OTHER	199.99	310.00	-110.01	64.5%
Total 65000 · SPECIAL EVENTS	11,472.24	16,360.00	-4,887.76	70.1%
Total 60000 · EXPENSES	20,481.03	35,829.00	-15,347.97	57.2%
66000 · GENERAL EXPENSES				
66001 · Electricity - Meter 62314693	3,454.83	4,200.00	-745.17	82.3%
66005 · Water - Pitchford Meter	193.54	950.00	-756.46	20.4%
Total 66000 · GENERAL EXPENSES	3,648.37	5,150.00	-1,501.63	70.8%
67000 · CAPITAL EXPENSE	10,315.50	0.00	10,315.50	100.0%
Total Expense	34,444.90	40,979.00	-6,534.10	84.1%
Net Income	8,383.91	1,811.00	6,572.91	462.9%

Douglas County Master Gardeners
 Transaction Detail By Account
 January through December 2018

Type	Date	Num	Name	Memo	Clr	Split	Original Amount	Paid Amount	Balance
67000 · CAPITAL EXPENSE									
Check	02/14/18	4138	Barbara Robinson	Heater for La...		10101 · N...	430.00	430.00	430.00
Check	02/20/18	4139	Chuck Mignola Co...	Approved at ...		10101 · N...	1,000.00	1,000.00	1,430.00
Check	06/07/18	4218	Tinker Pump Servi...	New pump f...		10101 · N...	8,885.50	8,885.50	10,315.50
Total 67000 · CAPITAL EXPENSE								10,315.50	10,315.50
TOTAL								10,315.50	10,315.50