

**OSU DOUGLAS COUNTY MASTER GARDENER
CHAPTER MEETING**

October 26, 2017

First United Methodist Church, Roseburg

Call To Order: President Chris Rusch called the meeting to order at 10:09 AM at the First United Methodist Church. 30 members were in attendance.

Agenda: Agenda approved as presented

Minutes: The September Chapter Meeting minutes were approved as published online.

Agent Report: Steve Renquist was not in attendance. No report.

OFFICER REPORTS

Membership - Diana Circle: Membership now totals 267. Diana is now collecting dues along with the dues forms. Members can find the forms in the Plant Clinic, on our website, and included in the Newsletter.

OMGA: Neither Nancy Fuller nor Kish Doyle were in attendance. No report.

Treasurer - Patrice Sipos: Financials are available at the meeting and on the website. Monies deposited in the cash drawer have not been posted yet as she was on vacation. Expense reports are due by **December 10**. The proposed budget for 2018 is on the website and also included in the Newsletter. The budget will be presented to the membership at the November chapter meeting for approval.

Vice-President - Anne Bacon: Anne expressed thanks to Richard Helliwell for his presentation on rare wildflowers in the Umpqua National Forest during Continuing Education. Next month's CE is to be announced later. Anne is always open for speaker suggestions from the members.

President - Chris Rusch: Chris thanked Betty Ison and Judy Huntley for a fantastic Awards Banquet. Julie Stanbery received the Horticultural Agent's Award; Sharon Bordeaux, Outstanding Apprentice; Tasha King, State Behind the Scenes Award; and Chris Rusch, Master Gardener of the Year.

OSU Extension is requiring all members fill out and sign forms to be returned to the Extension office by **January 15**. One is Master Gardener position description, the second a Code of Conduct, and the third is Conditions of Service (which must be filled out each year). The fourth is a Photo Release which only needs to be filled out and signed if the member does not want their photo used in any publications. These forms can be picked up at the Extension office and also can be downloaded from our website.

COMMITTEE REPORTS

Community Outreach - Jude Stensland:

- October 5, Myrtle Creek Garden Club: Fall cleanup and "put the garden to bed". Kish Doyle presented at the Tri-City Presbyterian Church. 14 attended.
- October 5, Glide Garden Club: Dianne Twete presented on IPM and fall garden care. 15 attended.
- October 20: Jude worked with Westside Gardeners on building a compost bin and further plans.

- October 25: Perennial garden at St. Paul Lutheran Church, Elaine Warren. Kish, Julie Stanbery and Jude got together with Elaine Warren to walk through the area she wants to plant as a perennial garden. Preliminary plans were made and she will come to the Discovery Garden for more ideas on Tuesday, October 31. We will meet for lunch afterwards.
- Cobb School wants to create a school garden. Barbara Zastrow will help them with that.
- November 5: Jude will be at the Phoenix School.

Plant Clinic - Chris Rusch: She worked by herself the day before, so there are plenty of openings to help out. The clinic is open two days a week through November, then only on Mondays through December. We had 44 contacts for October, about the same as last year. Getting a lot of questions about what to do with box elder bugs. We will be getting the clinic ready for the new class, going through our books and materials to update them.

Westside/Eastside Greenhouses: No representatives present so no report.

Awards - Betty Ison: The following have recently been awarded their 60 hour swinger bars: Larry Case, Lenore Drake, Lindy Follett, Garry Gerlach, and Michael Lajko.

Discovery Garden - Julie Stanbery:

- The pump will be left on until it freezes
- Dave Hopkins assembled the six new wheelbarrows which are greatly appreciated especially by the Victory Garden. Handyman Hardware gave us a discount on them.
- Our new red tractor is in the green shed. It is an automatic. John Panches is the only one who can sign members off to use it.
- The filbert trees are all cut down now. There are stacks of wood available for members to use, providing that those who helped with the operation get first pick. The fir trees and KMX pine are also coming down. John Panches asks that if members are using a chainsaw to buck them up, to please be sure and have a partner along for safety sake.
- Shelby Filley and Sara Runkel will both be using the area where the trees were. They will have storage needs as well, so the yellow shed will be revamped to accommodate for their supplies. The tractor will be stored in the yellow shed. The shed will get 4 doors and a new roof. The remodel should cost around \$3200, and Steve Renquist says he has reserve funds that can pay for most of it. The shed will also be supplied with electricity using the service box that is in the green shed, trenching the lines to the yellow shed to connect. \$1000 would get the job done, and Julie is requesting the funds come from our reserves in this year's budget as the remodel job will be done during November and December.
- The trailer park across the street will no longer be supplying us with leaves as they want to compost their own, so we will need to find another source.
- Anne Bacon is now in charge of the Straw Bale garden. Jan Kirchner is stepping down from the Butterfly Garden, so Julie would like to see maybe 2 or 3 be in charge of that area as it requires high maintenance.

Victory Garden - Ruth Stafford: Tuesday was the last day for the Victory Garden. It's all cleaned up, compost down and cover crops planted. Garlic and overwintered broccoli will be the only winter crops this year. The Victory Garden donated 2-1/2 tons of produce this year - a little less than last year. 1,676 pounds were donated by Master Gardener home gardens.

Publicity - Barbara Horst: PSA's for the Bake Sale have been sent to the media outlets. The sale flyer has been posted on our Facebook page and 877 are now following Facebook.

Newsletter - Bonnie Courter: Articles for the November Newsletter are due this Saturday. Bonnie will not be at the next chapter meeting, November 30, so is requesting that articles for the December Newsletter be sent to Bonnie by **November 18** so she can have everything ready except the minutes when she returns December 8. Subsequently the December Newsletter will be delayed til December 10.

The January Newsletter articles will be due **December 16**. This is the special issue geared for our new students with Board members and Chairpersons writing introductions to their positions along with a photo.

Bake Sale - Janet Parkerson: The Bake Sale is **November 18**, from 9:00-3:00 at Sherm's. Baked goods can be brought to the Extension kitchen on November 17 for the sale from 1:00-4:00. Janet brought sign-up clipboards for bakers and helpers. Ingredients are coming in as well such as fruit, sugar, flour, butter, etc. and members can always donate those if they are not bakers. Janet needs a lot more volunteers if this fundraiser is to be a success.

Winter Training Class: Denise Fennel was not present. She has all the mentors she needs at this time for the 35 new students who have signed up. If you would like to be a substitute, you could still sign up for that. **November 2** and **December 5** are mentor training meetings at 10:00 AM in Room 310 of the Courthouse.

Hallmark - Linda Thames: Barbara Robinson had her second total knee replacement surgery on October 17. A card was sent to her. Also Elva Sellens won Best of Show Photo at the National American Dahlia Society Show in Chicago. Congratulations, Elva!

NEW BUSINESS

Julie Stanbery made a motion to approve the sum of \$1000 from this year's reserves for the purpose of supplying electricity to the yellow shed. There was some discussion. Betty Ison moved that the funds be approved for said purpose and Stormy Speaker seconded the motion. The motion was passed unanimously.

ANNOUNCEMENTS

Bake Sale: Saturday, November 18, Sherm's
Insect Committee: First and third Mondays, 10:00 AM at Extension
Executive Board Meeting: Wednesday, November 8, Courthouse, Room 310
Chapter Meeting: Thursday, November 30, 9:00 - Continuing Education, 10:00 -
Chapter meeting, First United Methodist Church
West/East Greenhouses: Announced by email

SHOW AND TELL

- Chris Rusch shared two thank you cards from 4-H'ers for helping to sponsor their Fair exhibits. She also brought some garlic to give away: Kettle River and Mount St. Helens.
- Toni Rudolph, who volunteers at SHIBA, reminded everyone of Medicare Open Enrollment (Oct. 15-Dec.7).
- Ruth Stafford brought some saffron plants to share. Saffron is the most expensive spice and is a type of crocus. The saffron is found on the stamens of the flower. It blooms in October.

- Judy Huntley brought a Brown Marmorated Stink Bug to show. Mik Carlson asked if the bark chips from the filbert trees are safe to use because of the presence of the BMSB in the trees. Bob Brindley said the eggs are in the soil and that the chips should be safe to use.
- Kay Livermore has 10-12 brunnera plants to share. Contact Kay if you would like some.
- Jude Stensland has gunnera plants available.

Meeting Adjournment: The meeting was adjourned by President, Chris Rusch, at 11:03.

Respectfully submitted,
Bonnie Courter, Acting Secretary

Account Balances - As of 10/25/2017

Account	10/25/2017 Balance
Bank Accounts	
Checking-Umpqua Bank	0.00
Money Market-Reserves-Umpqua Bank	0.00
Money Market-Umpqua Bank	0.00
NWCC - Checking	2,058.61
NWCC - Member Account	100.03
NWCC - Savings	37,028.32
TOTAL Bank Accounts	39,186.96
OVERALL TOTAL	39,186.96

Cash Flow
9/29/2017 through 10/25/2017

Category	9/29/2017- 10/25/2017
INFLOWS	
Donations	
Grants	450.00
TOTAL Donations	450.00
Interest Income - Bank	9.20
PSP Income	
Clinic & Office	
Soil Testing	30.00
TOTAL Clinic & Office	30.00
TOTAL PSP Income	30.00
Special Events	
Plant Sale Income	
Plant Sales	
Sales-post	19.00
TOTAL Plant Sales	19.00
TOTAL Plant Sale Income	19.00
Special Events-other	
Misc Events	16.17
TOTAL Special Events-other	16.17
TOTAL Special Events	35.17
TOTAL INFLOWS	524.37
OUTFLOWS	
PSP Expense	
Advanced Training	
Newsletter	
Postage	18.90
TOTAL Newsletter	18.90
TOTAL Advanced Training	18.90
Discovery Garden	
Herb	8.00
Xeriscape	90.00
TOTAL Discovery Garden	98.00
HLC	
Eastside Greenhouse Maintenan...	206.09
Garbage Dump Fee	24.00
Westside Greenhouse Maintena...	506.55
TOTAL HLC	736.64
TOTAL PSP Expense	853.54
Special Events Expense	
Plant Sale Expense	
Next Year Supplies - McConkey	1,498.41
Plants	142.66
Propane	4.31
TOTAL Plant Sale Expense	1,645.38
TOTAL Special Events Expense	1,645.38
TOTAL OUTFLOWS	2,498.92
OVERALL TOTAL	-1,974.55

Current Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

10/25/2017

Page 1

Category	Actual	2017 Budget	Difference
INCOME	43,311.40	41,571.00	1,740.40
Donations	709.23	250.00	459.23
Contributions	202.00	0.00	202.00
Grants	507.23	250.00	257.23
Dues-membership	2,370.00	2,400.00	-30.00
PSP Income	700.00	800.00	-100.00
Clinic & Office	700.00	800.00	-100.00
Soil Testing	700.00	800.00	-100.00
Special Events	39,265.25	37,850.00	1,415.25
Plant Sale Income	34,186.78	32,400.00	1,786.78
Plant Sales	34,186.78	32,400.00	1,786.78
Drawings	1,235.15	1,000.00	235.15
Entrance Fees	3,142.00	3,000.00	142.00
Sales-event	22,037.18	21,500.00	537.18
Sales-post	941.75	700.00	241.75
Sales-pre	3,349.70	3,200.00	149.70
Vendor Booth	3,481.00	3,000.00	481.00
Other Plant Sale Income	0.00	0.00	0.00
Special Events-other	5,078.47	5,450.00	-371.53
Bake Sale	0.00	1,500.00	-1,500.00
Compost Tea	911.00	950.00	-39.00
Misc Events	16.17	0.00	16.17
Trash-To-Treasure Sale	3,749.89	3,000.00	749.89
Other Special Events-other	401.41	0.00	401.41
Dues-membership	229.75	255.00	-25.25
Income for Newsletter	229.75	255.00	-25.25
Interest Income - Bank	37.17	16.00	21.17
EXPENSES	35,174.21	42,693.00	7,518.79
Bank Charge	61.74	0.00	-61.74
Management & General	6,461.25	7,488.00	1,026.75
Awards & Banquet	965.83	1,200.00	234.17
Awards	227.45	450.00	222.55
Banquet	738.38	750.00	11.62
Conferences	1,299.72	1,700.00	400.28
Chapter Meetings	0.00	200.00	200.00
OMGA International	382.28	250.00	-132.28
OMGA Quarterly Meeting	0.00	0.00	0.00
OMGA Travel	917.44	1,250.00	332.56
Dues-OMGA	1,638.00	1,659.00	21.00
Grants&Gifts&Scholarships	1,570.97	1,710.00	139.03
4-H Donation	0.00	80.00	80.00
Gifts - Hallmark	0.00	50.00	50.00
Officer Gifts	70.97	80.00	9.03
Scholarships	1,500.00	1,500.00	0.00
Other Grants&Gifts&Scholarships	0.00	0.00	0.00
Historian	0.00	25.00	25.00
Hospitality	262.74	200.00	-62.74
Liability Insurance	541.00	650.00	109.00
OMGA Chapter Display	86.11	100.00	13.89

Current Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

10/25/2017

Page 2

Category	Actual	2017 Budget	Difference
OMGA Search for Excellence	0.00	150.00	150.00
Postage for Executive Board	47.64	30.00	-17.64
Print Check Charges	24.00	24.00	0.00
Supplies for Executive Board	25.24	40.00	14.76
PSP Expense	10,731.92	16,250.00	5,518.08
Advanced Training	118.35	805.00	686.65
Continuing Education	0.00	550.00	550.00
Newsletter	118.35	255.00	136.65
Postage	118.35	255.00	136.65
Other Advanced Training	0.00	0.00	0.00
Clinic & Office	413.89	710.00	296.11
Farmers Markets	0.00	40.00	40.00
Insects	0.00	100.00	100.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	34.02	50.00	15.98
Soil Testing	250.48	300.00	49.52
Website Development	129.39	120.00	-9.39
Other Clinic & Office	0.00	0.00	0.00
Community Outreach	0.00	75.00	75.00
Fair Booth	0.00	50.00	50.00
Speakers Bureau	0.00	25.00	25.00
Other Community Outreach	0.00	0.00	0.00
Discovery Garden	4,579.28	7,260.00	2,680.72
Butterfly	43.88	315.00	271.12
Childrens	425.00	425.00	0.00
Compost & Biochar	0.00	50.00	50.00
Easy Access (Container Garden)	605.57	650.00	44.43
Electric - meter 23609842	220.96	600.00	379.04
Entry	36.95	50.00	13.05
Herb	227.81	300.00	72.19
Hummingbird	0.00	125.00	125.00
Iris	0.00	50.00	50.00
Irrigation	106.84	400.00	293.16
Japanese	0.00	200.00	200.00
Kiosk - donor board	189.14	50.00	-139.14
Maintenance	902.46	900.00	-2.46
Mulch	300.00	300.00	0.00
Orchard	45.98	100.00	54.02
Ornamental	78.27	100.00	21.73
Perennial Border	171.85	275.00	103.15
Raised Beds (Dahlia-Lily)	242.70	250.00	7.30
Rock Garden	18.66	520.00	501.34
Shade Garden	49.44	50.00	0.56
Signage	86.91	500.00	413.09
Sun Garden	0.00	150.00	150.00
Water - River Forks meter	599.18	500.00	-99.18
Xeriscape	227.68	400.00	172.32
HLC	5,320.40	7,030.00	1,709.60
Annual Pumping Expense - diver i...	255.00	400.00	145.00
Eastside Greenhouse Maintenance	2,319.68	2,460.00	140.32
Eastside Greenhouse Supplies	66.92	400.00	333.08

Current Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

10/25/2017

Page 3

Category	Actual	2017 Budget	Difference
Garbage Dump Fee	72.00	50.00	-22.00
HLC Fire Extinguishers	117.00	120.00	3.00
Maintenance	1,044.75	1,200.00	155.25
Toilet Repairs & Supplies	47.78	150.00	102.22
Victory Garden	477.72	650.00	172.28
Westside Greenhouse Maintenance	972.75	1,200.00	227.25
Westside Greenhouse Supplies	-53.20	400.00	453.20
Winter Program	300.00	370.00	70.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	350.00	50.00
Special Events Expense	17,919.30	18,955.00	1,035.70
Plant Sale Expense	17,180.90	18,600.00	1,419.10
Advertising	1,989.03	2,400.00	410.97
Contributions - Plant Sale Volunte...	11.06	350.00	338.94
Electrical - meter 62314693	4,350.77	3,600.00	-750.77
Exhibit Fees	2,856.00	3,000.00	144.00
Next Year Seed	291.20	750.00	458.80
Next Year Supplies - McConkey	1,498.41	2,800.00	1,301.59
Plants	842.78	1,200.00	357.22
Propane	2,402.38	1,500.00	-902.38
Supplies	1,926.73	1,500.00	-426.73
Vendor Costs	0.00	550.00	550.00
Water - Pitchford meter	1,012.54	950.00	-62.54
Special Events-other	738.40	355.00	-383.40
Bake Sale	13.05	75.00	61.95
Compost Tea	128.65	150.00	21.35
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	102.46	100.00	-2.46
Other Special Events-other	494.24	0.00	-494.24
Uncategorized	0.00	0.00	0.00
Void	0.00	0.00	0.00
Net Difference:	8,137.19	-1,122.00	9,259.19