

OSU DOUGLAS COUNTY MASTER GARDENER
CHAPTER MEETING
August 31, 2017

Call-To-Order: President Chris Rusch, with 36 members in attendance, called the meeting to order at 10:15. Chris thanked Master Gardener Tracey Berry for hosting the meeting.

Agenda: Approved as presented.

Minutes: The July Chapter Meeting minutes were approved as published online. The August Executive Board minutes were approved as published online.

Agent Report - Steve Renquist:

Steve gave a recap of the meeting between Gail Langellotto and county Extension agents recently:

- Have meetings and trainings in additional towns in the counties
- Advanced training and recertification programs encouraged
- New Master Gardener Handbook to be ready by 2019
- OSU is working on a new Memorandum of Agreement with OMGA regarding leadership and licensing
- 1,300 attended the International Master Gardener Conference which netted approximately \$40,000
- Discussion on how the MG classes should be set up - more hands-on time
- Gail wants a community advisory panel with 2 MG's and 2 faculty/staff meeting with her to study issues and gather feedback from across the State regarding changes/improvements to program
- Develop webinar series with instructional content
- Develop a formal presence on U-Tube by filming experts while they are working in the field and use for instructional purposes
- The 2018 stickers for re-certification for our tags are available. See Steve.

OFFICER REPORTS

Membership - Diana Circle: No change - membership remains at 269 members.

OMGA Representative – Nancy Fuller: The next meeting will be held in Central Point. There's to be a minor change in the By Laws (Article 6) changing the effective date of Executive Board members from November 1st to January 1st. With appointments starting the first part of November, the effective date did not make sense.

Treasurer – Patrice Sipos: Please submit your budgets so she can work on the 2018 Budget. The reimbursement check from the international conference is due within the next two weeks. The financials are posted on the DCMG website.

Vice President – Anne Bacon: The September meeting will be a potluck and held in the Discovery Garden. Anne requested ideas for CEU classes held before the chapter meetings which start at the October chapter meeting.

Past President – Larry Sutton: Nothing to report

Secretary – Sharon Bordeaux: Nothing to report

President – Chris Rusch: Kudos to Jude for organizing the Fair booth and to Mary for the fine array of literature at the tables. Chris thanked Larry for his service as Past President and to Barb Robinson for her service as Secretary.

COMMITTEE REPORTS:

Community Outreach – Jude Stensland:

- August 12, 11 am: Scott McClain did a winter gardening class at the Westside Community Garden. 6 people attended.
- August 16, 10:30 AM: Medford campers wanted a Discovery Garden tour. 3 attended. They made a \$25 donation.
- Jude needs two speakers for the Extraordinary Living Conference on September 8, 2017 at UCC. The two topics are Practical Gardening Issues and Health Benefits of Gardening. Steve offered to collaborate with someone to do the presentations and asked for a volunteer.

Plant Clinic – Chris Rusch: September still has spots open for signups to work. The Milo Academy contacted Chris about developing a Junior Master Gardener program for their students. There were 100 contacts for the month of August. Chris is going to find out how many contacts were made at the Fair.

Westside Greenhouse – Barbara Robinson: Patrice read the report for Barbara Robinson. Barbara thanked all those helping in the Westside Greenhouse: repotting, root trimming, & watering. She thanked those who built the new shade structure over the outdoor work area and those who hung the new shade cloth to protect the plants from the sun.

Awards – Betty Ison: Three class members have earned their 60-hour swing bars: Steve Erickson, Roxy Fester, and Margo Roten.

Discovery Garden – Julie Stanbery: Betty Ison reported for Julie. We are still watering 3 times a week until the weather breaks. She is looking into surveillance signs to discourage vandalism in the gardens. Budgets from the garden heads are due September 1st.

Victory Garden – Ruth: The garden has donated 2,347 pounds of produce so far this year. The garden requested and received 3 new wheelbarrows. Thanks to Steve Hart for “some assembly required.”

Facebook/Publicity & Canyonville Farmer's Market – Barbara Horst: No report.

Newsletter – Bonnie Courter: Articles for the newsletter are due this Saturday. There are 7 entries for the "Ugly Tomato" contest. Pictures of the entries will be in the Newsletter for everyone to see and vote on, or meeting attendees can vote at the meeting. The award will be given at the September Chapter meeting at the Discovery Garden - their pick of Fred Alley's refurbished tools.

Umpqua Valley Farmer's Market – Barbara Anderson: No report.

Awards Banquet – Judy Huntley: Our Awards Banquet is scheduled for October 7, 2017, at 5:30 pm at the Methodist Church on Harvard Avenue. This is a terrific event where we recognize our volunteers for all their contributions to our DCMG organization. We will have great food, terrific door prizes where almost everyone wins, and certificates of appreciation for all our members. You will need to sign up before September 22. Please sign-up at the Plant Clinic or email Judy Huntley if you plan to attend. Volunteers are needed to help set up at 9 am the morning of the event and also clean up afterwards.

Hallmark – Linda Thames: Cards were sent to Barb Robinson who is recovering from surgery, and to Sally Johnson who was in the hospital for a week to regulate her oxygen. A card was sent to the family of former MG Heber Spangler who passed away on August 6th.

NEW BUSINESS

Chris announced that the Audit Committee (Karolyn Riecks, Toni Rudolph, and Vicki McAlister) completed the audit of the chapter treasurer's books. Larry Sutton made a motion to accept the audit as presented and Diana Circle seconded. The motion passed.

Betty Ison gave the oaths of office to the new officers: Chris Rusch, President; Anne Bacon, Vice-President; Judy Huntley, Past President; Patrice Sipos, Treasurer; Sharon Bordeaux, Secretary; Diana Circle, Membership; Nancy Fuller, OMGA Representative. Kish Doyle, Alternate OMGA Representative, was absent.

Bob Brindley will host the Tomato Tasting event at the September chapter meeting. More information will be sent out before the meeting.

ANNOUNCEMENTS

Awards Banquet	Saturday, October 7, 5:30 p.m. Methodist Church on Harvard Avenue
Executive Board Meeting	Wednesday, September 13, 2017, 10 a.m., Courthouse Room 310
Chapter Meeting	Thursday, September 28, 2017, MG Discovery Garden Pavilion
Insect Committee	1 st and 3 rd Mondays, 10 a.m. at OSU Extension
Discovery Garden Workdays	Tuesdays, 9–12 (or as announced by email)
Westside & Eastside Greenhouses	Tuesdays in the a.m., times as announced by email

SHOW AND TELL

Bob Brindley brought a new Hula Hoe that is shaped like an elongated “V” with a sharp point. It can be seen at basicgardentool.com. Bob purchased it at Mother Earth Day in Albany for \$65. Bob also brought Japanese Beetles to show. There has been an outbreak in his Oakland neighborhood and the Dept. of Agriculture is monitoring and spraying.

Steve showed off his odd-shaped yellow crookneck squash.

Meeting Adjournment: The meeting was adjourned by President, Chris Rusch at 11:45.

Respectfully submitted,
Sharon Bordeaux, Secretary

Account Balances - As of 8/28/2017

Account	8/28/2017 Balance
Bank Accounts	
Checking-Umpqua Bank	0.00
Money Market-Reserves-Umpqua Bank	0.00
Money Market-Umpqua Bank	0.00
NWCC - Checking	2,766.87
NWCC - Member Account	100.01
NWCC - Savings	43,016.69
TOTAL Bank Accounts	45,883.57
OVERALL TOTAL	45,883.57

Cash Flow

7/27/2017 through 8/28/2017

8/28/2017

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Category	7/27/2017- 8/28/2017
INFLOWS	
Donations	
Contributions	50.00
TOTAL Donations	50.00
Interest Income - Bank	15.21
PSP Income	
Clinic & Office	
Soil Testing	40.00
TOTAL Clinic & Office	40.00
TOTAL PSP Income	40.00
Special Events	
Plant Sale Income	
Plant Sales	
Sales-post	11.50
TOTAL Plant Sales	11.50
TOTAL Plant Sale Income	11.50
Special Events-other	354.39
Compost Tea	116.00
TOTAL Special Events-other	470.39
TOTAL Special Events	481.89
TOTAL INFLOWS	587.10
OUTFLOWS	
Bank Charge	20.00
Management & General	
Awards & Banquet	
Awards	147.45
TOTAL Awards & Banquet	147.45
Conferences	
OMGA International	9.98
OMGA Travel	548.86
TOTAL Conferences	558.84
OMGA Chapter Display	80.13
Postage for Executive Board	14.15
Print Check Charges	10.30
Supplies for Executive Board	18.01
TOTAL Management & General	828.88
PSP Expense	
Clinic & Office	
Plant Clinic & Office Supplies	25.03
TOTAL Clinic & Office	25.03
Discovery Garden	
Electric - meter 23609842	39.19
Herb	69.28
Irrigation	42.77
Kiosk - donor board	5.00
Maintenance	56.50
Orchard	45.98
Perennial Border	171.85
Water - River Forks meter	191.34

Cash Flow
7/27/2017 through 8/28/2017

Category	7/27/2017- 8/28/2017
Xeriscape	75.71
TOTAL Discovery Garden	697.62
HLC	
Annual Pumping Expense - diver...	255.00
Eastside Greenhouse Maintenan...	114.73
Garbage Dump Fee	6.00
Maintenance	216.92
Victory Garden	84.31
Westside Greenhouse Maintena...	53.20
TOTAL HLC	730.16
TOTAL PSP Expense	1,452.81
Special Events Expense	
Plant Sale Expense	
Electrical - meter 62314693	180.57
Plants	98.12
Water - Pitchford meter	66.36
TOTAL Plant Sale Expense	345.05
Special Events-other	384.24
TOTAL Special Events Expense	729.29
TOTAL OUTFLOWS	3,030.98
OVERALL TOTAL	-2,443.88

Current Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

8/28/2017

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Category	Actual	2017 Budget	Difference
INCOME	42,550.64	41,571.00	979.64
Donations	234.23	250.00	-15.77
Contributions	177.00	0.00	177.00
Grants	57.23	250.00	-192.77
Dues-membership	2,370.00	2,400.00	-30.00
PSP Income	630.00	800.00	-170.00
Clinic & Office	630.00	800.00	-170.00
Soil Testing	630.00	800.00	-170.00
Special Events	39,061.14	37,850.00	1,211.14
Plant Sale Income	34,140.03	32,400.00	1,740.03
Plant Sales	34,140.03	32,400.00	1,740.03
Drawings	1,235.15	1,000.00	235.15
Entrance Fees	3,142.00	3,000.00	142.00
Sales-event	22,037.18	21,500.00	537.18
Sales-post	895.00	700.00	195.00
Sales-pre	3,349.70	3,200.00	149.70
Vendor Booth	3,481.00	3,000.00	481.00
Other Plant Sale Income	0.00	0.00	0.00
Special Events-other	4,921.11	5,450.00	-528.89
Bake Sale	0.00	1,500.00	-1,500.00
Compost Tea	785.00	950.00	-165.00
Misc Events	0.00	0.00	0.00
Trash-To-Treasure Sale	3,749.89	3,000.00	749.89
Other Special Events-other	386.22	0.00	386.22
Dues-membership	229.75	255.00	-25.25
Income for Newsletter	229.75	255.00	-25.25
Interest Income - Bank	25.52	16.00	9.52
EXPENSES	27,716.84	42,693.00	14,976.16
Bank Charge	61.74	0.00	-61.74
Management & General	3,546.55	7,488.00	3,941.45
Awards & Banquet	389.85	1,200.00	810.15
Awards	227.45	450.00	222.55
Banquet	162.40	750.00	587.60
Conferences	1,126.53	1,700.00	573.47
Chapter Meetings	0.00	200.00	200.00
OMGA International	382.28	250.00	-132.28
OMGA Quarterly Meeting	0.00	0.00	0.00
OMGA Travel	744.25	1,250.00	505.75
Dues-OMGA	1,638.00	1,659.00	21.00
Grants&Gifts&Scholarships	70.97	1,710.00	1,639.03
4-H Donation	0.00	80.00	80.00
Gifts - Hallmark	0.00	50.00	50.00
Officer Gifts	70.97	80.00	9.03
Scholarships	0.00	1,500.00	1,500.00
Other Grants&Gifts&Scholarships	0.00	0.00	0.00
Historian	0.00	25.00	25.00
Hospitality	147.07	200.00	52.93
Liability Insurance	0.00	650.00	650.00
OMGA Chapter Display	80.13	100.00	19.87

Current Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

8/28/2017

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Category	Actual	2017 Budget	Difference
OMGA Search for Excellence	0.00	150.00	150.00
Postage for Executive Board	30.00	30.00	0.00
Print Check Charges	24.00	24.00	0.00
Supplies for Executive Board	40.00	40.00	0.00
PSP Expense	8,536.48	16,250.00	7,713.52
Advanced Training	86.22	805.00	718.78
Continuing Education	0.00	550.00	550.00
Newsletter	86.22	255.00	168.78
Postage	86.22	255.00	168.78
Other Advanced Training	0.00	0.00	0.00
Clinic & Office	304.50	710.00	405.50
Farmers Markets	0.00	40.00	40.00
Insects	0.00	100.00	100.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	54.02	50.00	-4.02
Soil Testing	250.48	300.00	49.52
Website Development	0.00	120.00	120.00
Other Clinic & Office	0.00	0.00	0.00
Community Outreach	0.00	75.00	75.00
Fair Booth	0.00	50.00	50.00
Speakers Bureau	0.00	25.00	25.00
Other Community Outreach	0.00	0.00	0.00
Discovery Garden	3,451.88	7,260.00	3,808.12
Butterfly	25.00	315.00	290.00
Childrens	0.00	425.00	425.00
Compost & Biochar	0.00	50.00	50.00
Easy Access (Container Garden)	605.57	650.00	44.43
Electric - meter 23609842	165.47	600.00	434.53
Entry	11.97	50.00	38.03
Herb	189.06	300.00	110.94
Hummingbird	0.00	125.00	125.00
Iris	0.00	50.00	50.00
Irrigation	106.84	400.00	293.16
Japanese	0.00	200.00	200.00
Kiosk - donor board	25.00	50.00	25.00
Maintenance	672.93	900.00	227.07
Mulch	300.00	300.00	0.00
Orchard	45.98	100.00	54.02
Ornamental	78.27	100.00	21.73
Perennial Border	171.85	275.00	103.15
Raised Beds (Dahlia-Lily)	242.70	250.00	7.30
Rock Garden	0.00	520.00	520.00
Shade Garden	49.44	50.00	0.56
Signage	86.91	500.00	413.09
Sun Garden	0.00	150.00	150.00
Water - River Forks meter	599.18	500.00	-99.18
Xeriscape	75.71	400.00	324.29
HLC	4,393.88	7,030.00	2,636.12
Annual Pumping Expense - diver i...	255.00	400.00	145.00
Eastside Greenhouse Maintenance	2,113.59	2,460.00	346.41
Eastside Greenhouse Supplies	66.92	400.00	333.08

Current Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

8/28/2017

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Category	Actual	2017 Budget	Difference
Garbage Dump Fee	45.00	50.00	5.00
HLC Fire Extinguishers	117.00	120.00	3.00
Maintenance	998.55	1,200.00	201.45
Toilet Repairs & Supplies	47.78	150.00	102.22
Victory Garden	458.70	650.00	191.30
Westside Greenhouse Maintenance	344.54	1,200.00	855.46
Westside Greenhouse Supplies	-53.20	400.00	453.20
Winter Program	300.00	370.00	70.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	350.00	50.00
Special Events Expense	15,572.07	18,955.00	3,382.93
Plant Sale Expense	14,833.67	18,600.00	3,766.33
Advertising	1,989.03	2,400.00	410.97
Contributions - Plant Sale Volunte...	11.06	350.00	338.94
Electrical - meter 62314693	3,842.34	3,600.00	-242.34
Exhibit Fees	2,856.00	3,000.00	144.00
Next Year Seed	291.20	750.00	458.80
Next Year Supplies - McConkey	0.00	2,800.00	2,800.00
Plants	700.12	1,200.00	499.88
Propane	2,398.07	1,500.00	-898.07
Supplies	1,926.73	1,500.00	-426.73
Vendor Costs	0.00	550.00	550.00
Water - Pitchford meter	819.12	950.00	130.88
Special Events-other	738.40	355.00	-383.40
Bake Sale	13.05	75.00	61.95
Compost Tea	128.65	150.00	21.35
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	102.46	100.00	-2.46
Other Special Events-other	494.24	0.00	-494.24
Uncategorized	0.00	0.00	0.00
Void	0.00	0.00	0.00
Net Difference:	14,833.80	-1,122.00	15,955.80