

## OSU DOUGLAS COUNTY MASTER GARDENER

Chapter Meeting

February 23, 2017

**Call to Order:** The meeting was called to order at 10:25 a.m. by President, Chris Rusch. Chris thanked Andrea Mull from Territorial Seed for her informative presentation.

**Minutes:** The minutes were approved as published online.

**Horticulture Agent – Steve Renquist:** “Spring Into Gardening” enrollment is low, so members are encouraged to sign up for classes. Help is still needed in various capacities. Please contact Maureen Benice for more information. Master Gardeners are welcome to sit in on classes for free if they sign up to help with the event or they can register and pay to attend all sessions. There will be four class sessions with a variety of subjects. The cost is \$30, whether you attend one class or four.

There are many events going on this month:

March 2	1pm - 4pm	Pruning Class	Discovery Garden
This date is a correction from the 9 <sup>th</sup> as previously announced. The class is open to the public for a \$5 fee and to Master Gardeners for free. A large group of non-members have inquired about the class so Steve is expecting a rather large class.			
March 4	7pm - 11pm	“Greatest of the Grape”	Seven Feathers.
There will be 14 wineries represented, with wines paired up with cuisine from many local restaurants.			
March 8	1pm - 4pm	Pruning Class	Canyonville Garden
Steve will be giving the class on trees that have experienced some neglect. This should provide a good learning experience.			
March 14	Morning Session	Winter Class Field Finals	Discovery Garden
March 16	10am - 2pm	Apple Grafting Class	Auditorium
March 18	10am - 2pm	Soil Testing	DC Co-Op
Carol Bolt will be offering soil testing.			
March 21	1pm - 4 pm	Japanese Garden Pruning	Discovery Garden

**OFFICER REPORTS**

**Membership** – Diana Circle: There are 267 members with 2 new members. Membership dues have totaled \$2358.00 with a cost of \$238 for postage.

A new roster will be distributed on March 1st. Hard copies of the roster will be available in the Plant Clinic.

**OMGA – Nancy Fuller:** Early registration deadline for the International Master Gardener Conference has been extended to February 28th. Registering by this date provides a \$50 discount. Registrations are up over 900 which could mean the event will sell out. If you are interested in attending, register soon at <http://blogs.oregonstate.edu/2017imgc/registration/>. Our chapter will not receive scholarships this year from OMGA because they are reserved for Chapters that have \$25,000 or less in their reserves.

Our chapter will be entering the Painted Bicycle contest. Patrice has donated a bicycle for our use. For details on the contest requirements refer to: <http://omga.org/painted-bicycle-chapter-display-2017-imgc/>. Contact Nancy if you are interested in participating on this fun project.

OMGA’s next quarterly meeting will be in Clackamas County on March 3rd and 4th. The secretary position still has been filled. The new secretary is Barbara Davidson.

OMGA 2017 Membership cards are available in the Plant Clinic. Some nurseries i.e., Territorial Seed (Cottage Grove) and Garland Nursery (Corvallis) give a 10% discount to Master Gardeners with proof of membership.

**Treasurer – Patrice Sipos:** Financials were distributed. Updates on the budget are available on the web at [http://douglascountymg.org/mg\\_documents\\_forms.html](http://douglascountymg.org/mg_documents_forms.html).

**Vice-President – Anne Bacon:** Upcoming continuing education speakers are:

- March: Mark Christianson of DC Coop, Installing Drip Irrigation
- April: Jeff Giulietti of Eugene Physical Therapy, Preventing Injury in the Garden

The County remodeling project at the Extension auditorium has been pushed back, so the March meeting will be in the auditorium as usual. There is a possibility that the April meeting will be in the auditorium as well. We will keep you posted. Master Gardener homes/gardens are needed for our summer meetings. Contact Anne if you are interested.

**President – Chris Rusch:** Chris welcomed those from the 2017 Class in attendance. The auditorium portion of the Extension Annex remodel project has been delayed until May. This will allow the General Meeting for April to be in the auditorium.

## COMMITTEE REPORTS

**Spring into Gardening - Maureen Beneice:** All members who have volunteered to help need to report by 8:00am sharp. Maureen reminder volunteers to wear your badges and requested that they bring snacks for the break.

**Community Outreach – Jude Stensland:** Jude and Leo Grass will be giving demonstrations at the Help One Another Club in Canyonville on March 15 at Noon. Jude will be demonstrating Easy Access Gardening and Leo will be giving a class on Pest Management. Jude will be sending an email with all the details.

**Plant Clinic – Chris Rusch:** Plant Clinic training for the new class has been going well. Total contacts for January was 70. There are still spots available in the Plant Clinic for February, March and April has a lot of openings.

**Westside Greenhouse – Barbara Robinson:** Not in attendance

**Eastside Greenhouse – Ann Severson:** Crews are currently working Thursdays through Winter Training weeks. They will go back to Tuesdays once Winter Training is complete.

**Awards – Betty Ison:** Hours for 2016 are due by the end of January. Any received after that date are not counted. New swinger bars have been awarded to Jude Stensland for 200 hours and Jim Leet for 750 hours.

The Awards Committee met and is working on the Nomination Packets.

**Discovery Garden – Julie Stanbery:** The Discovery Garden has experienced a lot of limbs blown down by the last storm. If you notice any limbs on the ground, please contact Julie as soon as possible to prevent public injury.

There has been a great response to the Work Days. Since there are quite a few new members who still work, Julie has decided to offer Work Days on one Saturday a month. She will send out an email with the dates.

On March 9, Steve Renquist will be hosting a Japanese Pruning Class at the Discovery Garden from 1pm - 4pm.

There is still a small leak somewhere. Julie plans on having Umpqua Water turned on by mid-March, but only if the leak has been located and repaired.

Someone left a green, plastic leaf rake in the shed at the Discovery Garden. If it is not claimed soon, it will have the handle painted orange and will be added to our tools.

**Victory Garden – Ruth Stafford:** Ruth said to watch for emails announcing work crew dates. They will be moving the trellis panels and need help.

**Publicity/Facebook - Barbara Horst:** Facebook now has 780 members and 2 people gave us a 5 star rating.

PSA's are out to the News Review and radio stations announcing the Trash to Treasure Sale.

Last year, Ruth Stafford and Barbara had a table at the Canyonville Farmers Market. They are going to start up on May 3<sup>rd</sup> for this year. It will be Wednesdays from 10am - 2pm in the Seven Feathers parking lot.. There are sign-up sheets in the Plant Clinic.

**Newsletter – Bonnie Courter:** Deadline for the Newsletter is Saturday, February 25<sup>th</sup>.

Currently, there are four writers for the News Review article, "Ask a Master Gardener." We have a list of topics to choose from if anyone is interested in writing an article. You may also suggest a topic not on the list.

**Winter Training Program - Denise Fennell:** Denise invited members to attend and support our new students at their graduation on March 14 at 3:00pm. As a reminder to our students: You must turn in your temporary badges to receive your permanent badge.

Denise has put sign-up sheets in the Plant Clinic for those who would like to help at the Umpqua Valley Farmers Markets on Saturdays. The hours worked are to be reported under Plant Clinic hours.

A special web page has been set up announcing the Plant Sale.

**Trash to Treasure – Ann Severson:** Ann still needs volunteers for setup and clean up. Sign up sheets are in the Plant Clinic.

**Hallmark - Linda Thames:** Linda introduced herself to the new members and explained her responsibilities regarding sending cards to the members in times of need,

Linda sent a condolence card to Janice Bungard, whose husband, Michael, passed away recently.

**Old Business:** None

**New Business:** Chris Rusch said that February through March is time to make revisions to the Policy and Procedures Manual. The following items have been changed and will be voted on in March. For a more in-depth description of the changes, members can go to the Master Gardeners website, click on documents, and select Policy and Procedures.

- Article 8 - Dissolution of Chapter
- Background Checks
- Emails to membership
- Membership Dues
- Awards Banquet Deadline
- Volunteer Hours Recording
- Master Gardener Re-certification Guidelines

**Show and Tell**

Les Kirchner brought seeds to share from the giant tomatoes we had at the September Tomato Tasting.

Toni Rudolph reminded members that she can assist with Medicare choices. A seminar will be held March 9 from 6:30pm - 9 pm. Contact Toni for details.

**ANNOUNCEMENTS**

Spring Into Gardening	Feb. 25, 8:30 to 4, UCC
Insect Committee	First and Third Mondays 10 a.m.
DCMG Executive Board Meeting	Mar. 8, Extension Auditorium
Winter Program	Tuesdays, 9:00 – 4
Winter Program Graduation	March 14, Extension Auditorium
Trash to Treasure	March 11, Extension Auditorium
DCMG Chapter Meeting	Mar. 30, 9a.m. Cont. Education 10a.m. Meeting, Ext. Auditorium

## Discovery Garden Work Days:

- March 2 Ornamental shrub pruning 1-4 p.m.
- March 21 Japanese Garden pruning 9-noon

## Pruning Workshops @ Discovery Garden:

- March 9 Pruning Ornamentals workshop 1-4 p.m.

**MEETING ADJOURNMENT:** The meeting was adjourned at 11:40 by President, Chris Rusch.

Respectfully Submitted,

Janet Parkerson for Barbara Robinson, DCMG Secretary

# Account Balances - As of 2/22/2017

As of 2/22/2017

2/22/2017

Page 1

Account	2/22/2017 Balance
<b>Bank Accounts</b>	
Checking-Umpqua Bank	3,180.51
Money Market-Reserves-Umpqua Bank	8,134.10
Money Market-Umpqua Bank	41,647.30
<b>TOTAL Bank Accounts</b>	<b>52,961.91</b>
<b>OVERALL TOTAL</b>	<b>52,961.91</b>

## Cash Flow

1/26/2017 through 2/22/2017

Category	1/26/2017- 2/22/2017
<b>INFLOWS</b>	
Donations	
Grants	60.05
TOTAL Donations	60.05
Dues-membership	320.00
Income for Newsletter	26.25
TOTAL Dues-membership	346.25
Interest Income - Bank	2.14
<b>TOTAL INFLOWS</b>	<b>408.44</b>
<b>OUTFLOWS</b>	
PSP Expense	
Advanced Training	
Newsletter	
Postage	19.72
TOTAL Newsletter	19.72
TOTAL Advanced Training	19.72
Discovery Garden	
Easy Access (Container Garden)	287.80
Maintenance	5.70
Water - River Forks meter	37.88
TOTAL Discovery Garden	331.38
HLC	
Maintenance	17.26
Toilet Repairs & Supplies	0.00
Victory Garden	39.37
TOTAL HLC	56.63
Winter Program	
Speakers	300.00
TOTAL Winter Program	300.00
TOTAL PSP Expense	707.73
Special Events Expense	
Plant Sale Expense	
Water - Pitchford meter	330.83
TOTAL Plant Sale Expense	330.83
TOTAL Special Events Expense	330.83
<b>TOTAL OUTFLOWS</b>	<b>1,038.56</b>
<b>OVERALL TOTAL</b>	<b>-630.12</b>

## Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

2/22/2017

Page 1

Category	1/1/2017 Actual	- Budget	12/31/2017 Difference
<b>INCOME</b>			
Donations	0.00	0.00	0.00
Contributions	0.00	0.00	0.00
Grants	60.05	250.00	-189.95
TOTAL Donations	60.05	250.00	-189.95
Dues-membership	2,150.00	2,400.00	-250.00
Income for Newsletter	229.75	3,060.00	-2,830.25
TOTAL Dues-membership	2,379.75	5,460.00	-3,080.25
Interest Income - Bank	2.14	16.00	-13.86
PSP Income	0.00	0.00	0.00
Clinic & Office			
Soil Testing	20.00	800.00	-780.00
TOTAL Clinic & Office	20.00	800.00	-780.00
TOTAL PSP Income	20.00	800.00	-780.00
Special Events			
Plant Sale Income	0.00	0.00	0.00
Plant Sales			
Drawings	0.00	1,000.00	-1,000.00
Entrance Fees	0.00	3,000.00	-3,000.00
Sales-event	0.00	21,500.00	-21,500.00
Sales-post	0.00	700.00	-700.00
Sales-pre	0.00	3,200.00	-3,200.00
Vendor Booth	0.00	3,000.00	-3,000.00
TOTAL Plant Sales	0.00	32,400.00	-32,400.00
TOTAL Plant Sale Income	0.00	32,400.00	-32,400.00
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,500.00	-1,500.00
Compost Tea	0.00	950.00	-950.00
Trash-To-Treasure Sale	0.00	3,000.00	-3,000.00
TOTAL Special Events-other	0.00	5,450.00	-5,450.00
TOTAL Special Events	0.00	37,850.00	-37,850.00
<b>TOTAL INCOME</b>	<b>2,461.94</b>	<b>44,376.00</b>	<b>-41,914.06</b>
<b>EXPENSES</b>			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	450.08	450.08
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,200.08	1,200.08
Conferences			
Chapter Meetings	0.00	200.00	200.00
OMGA International	0.00	250.00	250.00
OMGA Quarterly Meeting	0.00	0.00	0.00
OMGA Travel	0.00	1,250.00	1,250.00
TOTAL Conferences	0.00	1,700.00	1,700.00
Dues-OMGA	0.00	1,659.00	1,659.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	0.00	80.00	80.00
Gifts - Hallmark	0.00	50.00	50.00
Officer Gifts	44.99	80.00	35.01

## Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

2/22/2017

Page 2

Category	1/1/2017 Actual	- Budget	12/31/2017 Difference
Scholarships	0.00	1,500.00	1,500.00
TOTAL Grants&Gifts&Scholarships	44.99	1,710.00	1,665.01
Historian	0.00	25.00	25.00
Hospitality	86.99	200.00	113.01
Liability Insurance	0.00	650.00	650.00
OMGA Search for Excellence	0.00	150.00	150.00
Postage for Executive Board	0.00	30.00	30.00
Print Check Charges	0.00	24.00	24.00
Supplies for Executive Board	0.00	40.00	40.00
TOTAL Management & General	131.98	7,388.08	7,256.10
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	550.00	550.00
Newsletter			
Postage	19.72	255.00	235.28
TOTAL Newsletter	19.72	255.00	235.28
TOTAL Advanced Training	19.72	805.00	785.28
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	40.00	40.00
Insects	0.00	100.00	100.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	50.00	50.00
Soil Testing	0.00	300.00	300.00
Website Development	0.00	120.00	120.00
TOTAL Clinic & Office	0.00	710.00	710.00
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Speakers Bureau	0.00	25.00	25.00
TOTAL Community Outreach	0.00	75.00	75.00
Discovery Garden	0.00	0.00	0.00
Butterfly	0.00	315.00	315.00
Childrens	0.00	425.00	425.00
Compost & Biochar	0.00	50.00	50.00
Easy Access (Container Garden)	287.80	650.00	362.20
Electric - meter 23609842	0.00	600.00	600.00
Entry	0.00	50.00	50.00
Herb	0.00	300.00	300.00
Hummingbird	0.00	125.00	125.00
Iris	0.00	50.00	50.00
Irrigation	0.00	400.00	400.00
Japanese	0.00	200.00	200.00
Kiosk - donor board	0.00	50.00	50.00
Maintenance	5.70	600.00	594.30
Mulch	0.00	300.00	300.00
Orchard	0.00	100.00	100.00
Ornamental	0.00	100.00	100.00
Perennial Border	0.00	275.00	275.00
Raised Beds (Dahlia-Lily)	141.57	250.00	108.43
Rock Garden	0.00	520.00	520.00
Shade Garden	0.00	50.00	50.00
Signage	0.00	500.00	500.00



## Budget - Current Year

1/1/2017 through 12/31/2017 Using Year 2017 Budget

2/22/2017

Page 3

Category	1/1/2017 Actual	- Budget	12/31/2017 Difference
Sun Garden	0.00	150.00	150.00
Water - River Forks meter	37.88	500.00	462.12
Xeriscape	0.00	400.00	400.00
<b>TOTAL Discovery Garden</b>	<b>472.95</b>	<b>6,960.00</b>	<b>6,487.05</b>
<b>HLC</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Annual Pumping Expense - diver in river	0.00	400.00	400.00
Eastside Greenhouse Maintenance	0.00	2,460.00	2,460.00
Eastside Greenhouse Supplies	0.00	400.00	400.00
Garbage Dump Fee	12.00	50.00	38.00
HLC Fire Extinguishers	0.00	120.00	120.00
Maintenance	17.26	600.00	582.74
Toilet Repairs & Supplies	0.00	150.00	150.00
Tree Trimming Professional	0.00	0.00	0.00
Victory Garden	62.58	650.00	587.42
Westside Greenhouse Maintenance	0.00	1,200.00	1,200.00
Westside Greenhouse Supplies	0.00	400.00	400.00
<b>TOTAL HLC</b>	<b>91.84</b>	<b>6,430.00</b>	<b>6,338.16</b>
<b>Winter Program</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	350.00	50.00
<b>TOTAL Winter Program</b>	<b>300.00</b>	<b>370.00</b>	<b>70.00</b>
<b>TOTAL PSP Expense</b>	<b>884.51</b>	<b>15,350.00</b>	<b>14,465.49</b>
<b>Special Events Expense</b>			
<b>Plant Sale Expense</b>			
Advertising	0.00	2,400.00	2,400.00
Contributions - Plant Sale Volunteers	0.00	350.00	350.00
Electrical - meter 62314693	0.00	3,600.00	3,600.00
Exhibit Fees	0.00	3,000.00	3,000.00
Next Year Seed	0.00	750.00	750.00
Next Year Supplies - McConkey	0.00	2,800.00	2,800.00
Plants	0.00	1,200.00	1,200.00
Propane	0.00	1,500.00	1,500.00
Supplies	0.00	1,500.00	1,500.00
Vendor Costs	0.00	550.00	550.00
Water - Pitchford meter	330.83	950.00	619.17
<b>TOTAL Plant Sale Expense</b>	<b>330.83</b>	<b>18,600.00</b>	<b>18,269.17</b>
<b>Special Events-other</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Bake Sale	0.00	75.00	75.00
Compost Tea	0.00	150.00	150.00
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	0.00	100.00	100.00
<b>TOTAL Special Events-other</b>	<b>0.00</b>	<b>355.00</b>	<b>355.00</b>
<b>TOTAL Special Events Expense</b>	<b>330.83</b>	<b>18,955.00</b>	<b>18,624.17</b>
<b>TOTAL EXPENSES</b>	<b>1,347.32</b>	<b>41,693.08</b>	<b>40,345.76</b>
<b>OVERALL TOTAL</b>	<b>1,114.62</b>	<b>2,682.92</b>	<b>-1,568.30</b>