

OSU DOUGLAS COUNTY MASTER GARDENER
Chapter Meeting
November 17, 2016

Call to Order: The meeting was called to order at 10:00 a.m. by President, Chris Rusch. There were 58 people in attendance. Chris thanked Leo Grass for his informative presentation on Putting the Garden to Bed for the Winter.

Minutes: The minutes were approved as published online.

OFFICER REPORTS

Membership – Diana Circle: Seventy-five members have paid their dues. Mentors, please remind your trainees to pay by the January 1 deadline. Dues forms are available in the Plant Clinic and in the Newsletter.

OMGA – Nancy Fuller: Officers were elected at the November meeting. The new President is Seamus Ramirez (Clackamas County), who was nominated from the floor. There will not be a Past President as she declined to take the position. The Treasurer retained her position, and the Secretary moved into the First Vice President role. The Secretary role is currently open and must be filled immediately to meet legal requirements.

An excellent presentation was given by an attorney at the Leadership Meeting on Friday. He spoke on the purpose, legalities and what should and shouldn't be done according to the the Articles of Incorporation and Bylaws of the organization. One example he gave was the Articles can never be changed but they can be amended.

Gail Langellotto, of OSU, has a group of graduate students who are working on developing an online Citizen Scientist course. She will also be working with these students to revamp the online Master Gardener course. Work should be completed on both these courses within the next few months. Gail has been working diligently on the International Master Gardener Conference, so updating the Winter Training Manual has been put on the back burner. She plans to focus on the Manual once the Conference is over in July.

Nancy encouraged members to make their hotel reservations early before the discounted rooms are gone. Once they are gone, you will have to pay the full rate. Cut off for discount rates for the conference itself is January 10th. You have to sign up for the entire conference. There are no single day signups available.

Treasurer – Patrice Sips: Financials were distributed. Updates on the budget are available on the web at http://douglascountymg.org/mg_documents_forms.html.

Patrice has been researching Square, a system of accepting charge and debit cards from customers. The money goes directly into the DCMG checking account. We are charged 2.75% for each transaction. It

appears to be a viable, fairly inexpensive method. We will give it a test run at our Bake Sale and if all goes well, we will use it for Trash to Treasure and the day of Plant Sale at the fairgrounds.

Expenses to be paid out of this year's budget need to be into Patrice by December 15th.

Vice President – Anne Bacon: Dr. Jeffrey Stone from OSU will be speaking in January and Territorial Seed will be coming in February. In April, Physical Therapist Jeff Giuliatti, from Eugene Physical Therapy, will be speaking on Preventing Injury in the Garden.

The county will be remodeling the Extension auditorium beginning in March. Anne is looking for other venues for our meetings.

Secretary – Barbara Robinson: Barbara thanked Bonnie Courter and Jen Bailey for filling in for her while she was recuperating from surgery.

President – Chris Rusch: Chris reminded everyone there is no December meeting. Bylaw updates will begin in January. We will be working on some changes on where we want our assets to go should the chapter dissolve. If you are interested in this discussion you should attend Executive Board meetings.

COMMITTEE REPORTS

Winter Training – Denise Fennell: Kudos to several students in the upcoming class who were at the meeting. The new class starts on January 3 with 32 students. Class starts at 8:30 to allow time to go over homework. The class schedule is on the web. The first class will be a potluck with veterans providing the meal.

Plant Clinic – Chris Rusch: The clinic has been open Monday and Wednesday this month. It has been a slow month. The count for the year is just over 900 with the main subjects being insects and orchard management. The clinic will go to just Mondays in December.

Westside Greenhouse – Barbara Robinson: The Westside has relieved weekly crews of their duties through the end of the year. We will be having some smaller crews as the need arises and emails will be sent out to announce those days. Vicki McAlister has stepped up to take over our database work. We are working with her, within the Excel program, to delete/change decades of plant information to pare it down to half of what it was. Regularly scheduled work crews will begin on Monday, January 9th and continue on Mondays as long as Winter Training classes are in session. Once classes are over we will return to our normal Tuesday crews.

Eastside Greenhouse – Bruce Gravens: The Eastside has wrapped up their work in time for the holiday season. Bruce thanked everyone who made this possible. He thanked Ivor and his crew for the many hours they put in for all the hardscape work they've done throughout the year. Next year they will be concentrating on inside the greenhouses, new tables, etc. Crews will be starting back up in January and will be meeting on Thursdays while Winter Training classes are in session.

Awards – Betty Ison: A new swinger bar was earned by Lynn Wagner. Congratulations Lynn. New swinger bars are given out in January. Don't forget to get your hours in for the 2016 year. You have until the end of January to get hours in through December.

Discovery Garden – Julie Stanbery: The new toilet is in the works. Umpqua Basin water has been shut off to the Discovery Garden and will be off until Spring. Steve Hart installed hose hangers and Mark Schmoll built hose shelters. Julie is still working on bids for handicapped accessible pathways. Garden heads need to get receipts to Julie ASAP. She has to have them all into Patrice by December 15th.

Victory Garden – Ruth Stafford: The garden is put away for the winter with many different types of cover crop. The Demo Garden has a new addition thanks to Mark Schmoll. He built a kiosk which will feature information on whatever may be pertinent to the garden at any particular time i.e., varmint damage, etc.

Publicity/Facebook – Barbara Horst: 783 people have liked our page. Barbara sent out announcements and PSA's for the Bake Sale. She encouraged people to send her items to put on FB.

Newsletter – Bonnier Courter: Newsletter articles are due on November 26th. January articles are due on Saturday, December 17th. January is the issue dedicated to educate the new class on our organization, it's officers and committee heads. Please get your articles and pictures into Bonnie or she can use last year's if you let her know.

Bake Sale – Janet Parkerson: Our annual Bake Sale will be this Saturday, November 19th at Sherm's Thunderbird Market in Roseburg. We will receive baked goods this Friday, 1-4pm, in the Extension kitchen and the morning of the sale. Janet had labels for those needing them to affix to baked goods. She reminded us to wrap items nicely with clear wrap. She stills needs help with set up and receiving in the morning.

Trash to Treasure – Ann Severson: The sale will be on Saturday, March 11th. Table set up will be on the 9th and receipt of donations and pricing will be on Friday, the 10th. Ann has limited room to store items if you cannot.

Hallmark – Linda Thames: Barbara Robinson had surgery as well as Sharon and Dave Hopkins. Elena Hicks had a baby. Congratulations Elena and family!

Old Business

A balanced budget was presented to the membership for approval. Betty Ison made a motion to accept the budget as proposed. Anne Bacon seconded the motion. The motion passed.

Show and Tell

- Toni Rudolph shared Open Enrollment for Medicare goes thru December 7. That is the only time of year Medicare recipients can change their Part D or Medicare Advantage Plans. It is important for everyone to do a health benefits checkup during this time of year. SHIBA is available to assist. Please call 541-492-2102 to make an appointment.

- Bob Brindley announced there will not be an insect committee meeting in November. He went onto speak about the closing of the library and its ramifications.
- Linda Thames shared the continuing saga of her sweet potato success story.
- Kish Doyle gave an update of the weather station she bought from Costco. It is compatible with Weather Underground. She is going to put it online and will let us know when it is.
- Julie Stanbery thanked Fred Alley for his upkeep on our tools and shared the work he did in rejuvenating an ancient hammer.

ANNOUNCEMENTS

Insect Committee	First and Third Mondays 10 a.m.
Winter Program Begins	Jan 3, 9 a.m. Extension Auditorium
Eastside Greenhouse Crew	Thursdays, beginning Jan. 5, 9 a.m. to Noon
Westside Greenhouse Crew	Mondays, beginning Jan. 9, 9 a.m. to Noon
Winter Program begins	Jan. 3, 8:30 a.m. Extension Auditorium
DCMG Chapter Meeting	Jan. 26, 9 a.m. Cont. Ed., Meeting 10 a.m. Ext. Aud.
Trash to Treasure	March 11, 2016

MEETING ADJOURNMENT: The meeting was adjourned at 11:20 by President, Chris Rusch.

Respectfully Submitted,
Barbara Robinson
DCMG Secretary

Account Balances - As of 11/16/2016

As of 11/16/2016

11/16/2016

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Account	11/16/2016 Balance
Bank Accounts	
Checking-Umpqua Bank	1,319.73
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	46,140.68
TOTAL Bank Accounts	56,119.51
OVERALL TOTAL	56,119.51

Cash Flow
10/27/2016 through 11/16/2016

Category	10/27/2016- 11/16/2016
INFLOWS	
Interest Income - Bank	2.37
PSP Income	
Clinic & Office	
Soil Testing	50.00
TOTAL Clinic & Office	50.00
TOTAL PSP Income	50.00
Special Events	
Special Events-other	
Bake Sale	20.97
TOTAL Special Events-other	20.97
TOTAL Special Events	20.97
TOTAL INFLOWS	73.34
OUTFLOWS	
Management & General	
Conferences	
OMGA Travel	203.04
TOTAL Conferences	203.04
Grants&Gifts&Scholarships	
Gifts - Hallmark	46.75
TOTAL Grants&Gifts&Scholarships	46.75
Hospitality	91.57
TOTAL Management & General	341.36
PSP Expense	
Advanced Training	
Newsletter	
Postage	19.04
TOTAL Newsletter	19.04
TOTAL Advanced Training	19.04
Discovery Garden	
Butterfly	70.78
Entry	3.50
Orchard	14.99
TOTAL Discovery Garden	89.27
HLC	
Eastside Greenhouse Supplies	111.40
Maintenance	17.39
TOTAL HLC	128.79
TOTAL PSP Expense	237.10
Special Events Expense	
Plant Sale Expense	
Supplies	14.39
Water - Pitchford meter	-131.92
TOTAL Plant Sale Expense	-117.53
Special Events-other	
Bake Sale	127.00
TOTAL Special Events-other	127.00
TOTAL Special Events Expense	9.47
TOTAL OUTFLOWS	587.93

Cash Flow

10/27/2016 through 11/16/2016

11/16/2016

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Category	10/27/2016- 11/16/2016
OVERALL TOTAL	-514.59

Budget - Current Year

01/01/2016 through 12/31/2016 Using 2016 Budget

11/16/2016

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Category	01/01/2016 Actual	- Budget	12/31/2016 Difference
INCOME			
Donations	2.00	0.00	2.00
Contributions	940.25	250.00	690.25
TOTAL Donations	942.25	250.00	692.25
Dues-hardcopy newsletter	185.75	255.00	-69.25
Dues-membership	2,419.25	2,400.00	19.25
Interest Income - Bank	19.41	12.00	7.41
PSP Income	0.00	0.00	0.00
Clinic & Office			
Soil Testing	905.00	700.00	205.00
TOTAL Clinic & Office	905.00	700.00	205.00
TOTAL PSP Income	905.00	700.00	205.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	1,118.00	950.00	168.00
Entrance Fees	3,811.50	2,900.00	911.50
Plant Sales			
Sales-event	20,420.22	20,500.00	-79.78
Sales-post	876.75	700.00	176.75
Sales-pre	3,311.75	2,700.00	611.75
TOTAL Plant Sales	24,608.72	23,900.00	708.72
Vendor Booth	3,184.80	3,300.00	-115.20
TOTAL Plant Sale Income	32,723.02	31,050.00	1,673.02
Special Events-other	0.00	0.00	0.00
Bake Sale	20.97	1,000.00	-979.03
Compost Tea	1,057.00	900.00	157.00
Trash-To-Treasure Sale	3,060.29	2,500.00	560.29
TOTAL Special Events-other	4,138.26	4,400.00	-261.74
TOTAL Special Events	36,861.28	35,450.00	1,411.28
TOTAL INCOME	41,332.94	39,067.00	2,265.94
EXPENSES			
Bank Charge	0.00	0.00	0.00
Discovery Garden	0.00	0.00	0.00
Discovery Garden	0.00	0.00	0.00
TOTAL Discovery Garden	0.00	0.00	0.00
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	208.45	350.00	141.55
Banquet	528.40	750.00	221.60
TOTAL Awards & Banquet	736.85	1,100.00	363.15
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	0.00	0.00
OMGA Travel	768.43	1,000.00	231.57
TOTAL Conferences	768.43	1,000.00	231.57
Dues-OMGA	1,568.00	1,659.00	91.00
Grants&Gifts&Scholarships			
4-H Donation	70.00	80.00	10.00
Gifts - Hallmark	46.75	50.00	3.25
Officer Gifts	65.31	80.00	14.69

Budget - Current Year

01/01/2016 through 12/31/2016 Using 2016 Budget

11/16/2016

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Category	01/01/2016 Actual	- Budget	12/31/2016 Difference
Scholarships	786.00	1,000.00	214.00
TOTAL Grants&Gifts&Scholarships	968.06	1,210.00	241.94
Historian	0.00	25.00	25.00
Hospitality	250.42	200.00	-50.42
Liability Insurance	636.00	670.00	34.00
OMGA Search for Excellence	0.00	150.00	150.00
Postage for Executive Board	9.40	30.00	20.60
Print Check Charges	24.02	25.00	0.98
Supplies for Executive Board	24.39	30.00	5.61
TOTAL Management & General	4,985.57	6,099.00	1,113.43
PSP Expense	0.00	0.00	0.00
Advanced Training			
Continuing Education	0.00	100.00	100.00
Newsletter			
Postage	131.31	255.00	123.69
TOTAL Newsletter	131.31	255.00	123.69
TOTAL Advanced Training	131.31	355.00	223.69
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	40.00	40.00
Insects	0.00	100.00	100.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	7.99	50.00	42.01
Soil Testing	233.68	250.00	16.32
Website Development	116.40	207.00	90.60
TOTAL Clinic & Office	358.07	747.00	388.93
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	200.00	200.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	181.17	350.00	168.83
Childrens	94.02	300.00	205.98
Compost & Biochar	0.00	50.00	50.00
Easy Access (Container Garden)	450.00	450.00	0.00
Electric - meter 23609842	542.20	400.00	-142.20
Entry	9.96	75.00	65.04
Hedgerow	0.00	0.00	0.00
Herb	0.00	75.00	75.00
Hummingbird	136.07	150.00	13.93
Iris	0.00	0.00	0.00
Irrigation	412.37	400.00	-12.37
Japanese	155.85	200.00	44.15
Kiosk - donor board	40.00	50.00	10.00
Maintenance	536.08	600.00	63.92
Mulch	300.00	300.00	0.00
Orchard	59.46	50.00	-9.46
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	189.38	400.00	210.62

Budget - Current Year

01/01/2016 through 12/31/2016 Using 2016 Budget

11/16/2016

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Category	01/01/2016 Actual	- Budget	12/31/2016 Difference
Raised Beds (Dahlia-Lily)	25.93	100.00	74.07
Rock Garden	800.00	800.00	0.00
Shade Garden	20.00	50.00	30.00
Signage	147.84	250.00	102.16
Straw Bale Garden	220.00	220.00	0.00
Sun Garden	0.00	0.00	0.00
Water - River Forks meter	85.80	500.00	414.20
Xeriscape	374.21	400.00	25.79
TOTAL Discovery Garden	4,780.34	6,170.00	1,389.66
HLC	0.00	0.00	0.00
Eastside Greenhouse Maintenance	4,226.81	4,239.00	12.19
Eastside Greenhouse Supplies	742.44	500.00	-242.44
Garbage Dump Fee	45.00	100.00	55.00
Maintenance	594.70	600.00	5.30
Toilet Repairs & Supplies	22.69	150.00	127.31
Tree Trimming Professional	1,000.00	1,000.00	0.00
Victory Garden	1,121.17	1,071.00	-50.17
Victory Garden Signage 2014 Grant et al	105.70	345.00	239.30
Westside Greenhouse Maintenance	915.01	1,200.00	284.99
Westside Greenhouse Supplies	144.37	400.00	255.63
TOTAL HLC	8,917.89	9,605.00	687.11
Winter Program	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	400.00	100.00
TOTAL Winter Program	300.00	420.00	120.00
TOTAL PSP Expense	14,487.61	17,497.00	3,009.39
Special Events Expense			
Plant Sale Expense	0.00	0.00	0.00
Advertising	2,017.54	3,800.00	1,782.46
Contributions - Plant Sale Volunteers	349.32	350.00	0.68
Electrical - meter 62314693	3,426.01	3,600.00	173.99
Exhibit Fees	3,296.50	2,900.00	-396.50
Next Year Seed	57.47	750.00	692.53
Next Year Supplies - McConkey	508.68	2,500.00	1,991.32
Plants	1,056.45	1,100.00	43.55
Propane	822.24	1,500.00	677.76
Supplies	1,223.60	1,500.00	276.40
Vendor Costs	0.00	550.00	550.00
Water - Pitchford meter	723.71	900.00	176.29
TOTAL Plant Sale Expense	13,481.52	19,450.00	5,968.48
Special Events-other	0.00	0.00	0.00
Bake Sale	127.00	75.00	-52.00
Compost Tea	142.45	150.00	7.55
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	25.49	150.00	124.51
TOTAL Special Events-other	294.94	405.00	110.06
TOTAL Special Events Expense	13,776.46	19,855.00	6,078.54
TOTAL EXPENSES	33,249.64	43,451.00	10,201.36
OVERALL TOTAL	8,083.30	-4,384.00	12,467.30