

**OSU DOUGLAS COUNTY MASTER GARDENER
Chapter Meeting
October 27, 2016**

Call to Order: The meeting was called to order at 10:10 a.m. by President, Chris Rusch. There were 43 people in attendance.

Minutes: The minutes were approved as published online.

Agent's Report – Steve Renquist was not present, rumored to be in Corvallis.

OFFICER REPORTS

Membership – Diana Circle: The annual membership drive is on. She's received renewals from 10% of the membership thus far, and accepting dues today.

OMGA – Nancy Fuller: The OMGA quarterly meeting will be next Thursday, November 4th, in Tillamook. Election of OMGA officers will be held. Early Bird registration for the 2017 International Master Gardeners Conference in Portland is open until January 13th, 2017. Let Nancy know if you want to share a hotel room, and she will coordinate arrangements. The registration process is quite complex, with a 30-page conference planning guide, as you need to sign up for all the sessions and tours at the time of registration.

Treasurer – Patrice Sipos: Financials were distributed.

Vice President – Anne Bacon: Thank you to Elva Sellens for the continuing education program on Dahlias. Next month's program is Leo Grass on "How to Put Your Garden to Bed". Anne has a presenter for the February meeting, but is still looking for one in January. Let her know if you have any ideas.

Past President – Larry Sutton: Kudos to Anne Bacon for a great continuing education program today. A lot of work goes into this. Anne noted that there's a new coffee pot!

President – Chris Rusch: A Plant Sale Kitchen Manager is needed to organize the potlucks at the Plant Sale. The need for a new toilet at the HLC will be discussed under "New Business".

COMMITTEE REPORTS

Community Outreach – Jude Stensland: Kish Doyle, Tasha King and Jude met with the Douglas County Historical Society yesterday to give gardening advice at the historic Lane House on Douglas Avenue. A lot of hardscaping will be required. Jude needs help with a presentation on root vegetables in Sutherlin on November 10th. On December 8th, Leo Grass will give a presentation on Integrated Pest Management in Glide. Other upcoming presentations include strawberries (Glide), roses (Glide, Sutherlin) and a gardening Q&A session (Tri-City).

Plant Clinic – Chris Rusch: Thus far in October, with two more Plant Clinic days left, we've had 42 contacts (vs. 48 in October 2015). The sign-up calendar is circulating. Veterans can sign up

in trainee spots, as all the trainees have completed their required Plant Clinic training. The Plant Clinic will be open two days a week in November.

Larry Sutton recounted a humorous incident at the Plant Clinic. A client inquired about growing “tomatoes” year-around with LED lighting. But rather than use LED grow lights, he wants to put the plants in front of his LED TV. The TV will be displaying a picture of the sun. Larry suspects that the caller was smoking tomato leaves. If you are looking for excitement and humor, Larry recommends you sign up for Plant Clinic!

Greenhouse West and East – Chris Rusch: Representatives from either side couldn’t make this meeting, but everyone is working hard to finish up the east side plants. They’re working Tuesdays and Thursdays from 9:00 AM to noon, and could use help.

Awards – Betty Ison: Elaine Hicks, Mark Schmoll and Greg Sofos have earned their 60-hour swinger bars. She asked mentors to remind trainees to pick up their swinger bars.

The state-level awards were announced at the Awards Banquet: Master Gardener of the Year: Toni Rudolph, Behind-the-Scenes Award: Elva Sellens, Outstanding Master Gardener Apprentice: Jude Stensland, Horticultural Agent’s Award: Chris Rusch. President Chris Rusch thanked Betty Ison and Judy Huntley for their work on the Awards Banquet. It’s a great tradition, and should be on everyone’s calendar for next year.

Discovery Garden – Patrice Sipos: Julie Stanbery could not attend the meeting and had nothing to report.

Victory Garden – Mik Carlson: The Victory Garden has been put to bed for the year, with compost on all 14 rows and cover crops of clover and peas. UCAN reports that 1,550 lbs of fresh produce were donated from Master Gardeners’ home gardens and the Easy Access garden. The Victory Garden grew and donated 5,439 lbs of fresh produce. The total of 6,989 lbs would have cost UCAN \$8,736.25 had it not been donated. Mik announced she is stepping down, and Ruth Stafford will be the Victory Garden Coordinator next year. Fred Alley shared that some friends’ Japanese visitors appreciated the signs at the Victory and Discovery Gardens, which helped their understanding of the gardens, even though they could not read the text on the signs.

Publicity – Barb Horst was not present.

Newsletter – Bonnie Courter: Articles for the November newsletter are due this Saturday. Bonnie has her camera with her to take new pictures of the officers and committee heads for the January newsletter. There is a new magazine called Oregon Valley Verve, highlighting things going on in the Umpqua for tourists and residents. Bonnie gave a tour of the Discovery Garden to one of their writers, who included information on the Master Gardener program in a recent article on small-space gardening. She plans a full article on the Discovery Garden and Victory Garden in the spring.

Winter Training – Denise Fennell: The class is full with 34 sign-ups, and 2-4 people on the waiting list. Steve thinks it’s due to an influx of new people moving into the area. Thanks to all

the mentors and alternates who signed up – they will be meeting on Wednesday. Orientation for the new class will be on November 9th.

Bake Sale – Janet Parkerson: The Bake Sale will be Saturday, November 19th, from 9:00 AM to 3:00 PM at Sherms. There are enough cashiers signed up to help, but sellers are still needed, and, of course, bakers. Janet forgot to bring the flyers to the meeting, but will have them available at the Plant Clinic and the greenhouses during work days. Contact Janet and she'll get them to you. Put them up wherever you have permission. Janet has pie tins here for bakers. Monetary donations (for purchasing ingredients) and baking ingredients are appreciated from those who do not bake. Drop off baked goods at the Annex kitchen between 1:00 and 4:00 PM on Friday, or the morning of the sale at Sherms.

OLD BUSINESS – None.

NEW BUSINESS

The toilet on the former women's side at the HLC needs to be replaced. Julie Stanbery and Steve Renquist have researched the problem in depth, and are recommending that the chapter approve the purchase of a new toilet, at a cost not to exceed \$1,000. President Chris Rusch explained the issue, as Julie and Steve could not make this meeting. They estimate it will cost around \$800 for purchase and installation of an industrial-grade high-rise toilet. It will be a standard style toilet, without air assist, as the air-assist was the source of the chronic problems with the original toilet. While \$800 is a lot, for perspective, we've been paying \$80 each time the plumber needs to be called. Members had questions about the toilet's specifications and high cost, and shared ideas on how to manage use of the toilets. Both toilets are now and will remain unisex. Fred Alley made the motion, which Betty Ison seconded, to approve the expenditure of up to \$1,000 for purchase and installation of the new toilet. The motion passed.

Patrice Sipos presented the 2017 budget. The Executive committee has reviewed this budget line-by-line. It will be published in the November newsletter, and voted upon at the November chapter meeting. Judy Huntley questioned the "Total PSP Income" line item, which Patrice will address. The budget includes \$250 in expected grant funds, as we've been successful in getting these grants in recent years. Chris Rusch noted that the November meeting will be on the 17th, a week early, due to Thanksgiving this year.

Show-and-Tell

Kish Doyle brought in a personal weather station she got at Costco for \$79.00. It reports rain, wind, humidity, etc., and interfaces with the Wunderground app.

Kish reported on the t-shirt situation, which has been extremely frustrating because vendors won't quote her a price, without know the exact number of each type of t-shirt to be ordered. Kish wants to continue to offer as much selection as possible in terms of style, color and design. She'd like to keep the cost to \$15 to \$20, but that requires an order of 10 to 15 per design, to cover the \$60 cost to do the screen. She has three sample t-shirts available now for sale. She plans one more order this year, and then one in the spring.

Toni Rudolf reminded everyone that Annual Open Enrollment for Medicare is October 15 through December 7. Please review your health and drug benefits. This is the only time of the year that you can change Medicare Advantage and Part D Drug plans. For free unbiased assistance, call SHIBA at 541-492-2102.

Les Karcher has seeds available for the humongous paste tomatoes he grew this year.

ANNOUNCEMENTS

Bake Sale	November 19 th , Sherm's
Insect Committee	First and Third Mondays, 10:00 AM
Executive Board Meeting	November 9 th , 10:00 AM, Extension Kitchen
New Class Orientation	November 9 th , 11:30 AM, Extension Auditorium
DCMG Chapter Meeting	November 17 th , 9:00 AM, Continuing Ed, 10:00 AM Chapter meeting, Extension Auditorium

MEETING ADJOURNMENT: The meeting was adjourned at around 11:00 AM by President, Chris Rusch.

Respectfully Submitted,

Jen Bailey
For Barbara Robinson DCMG Secretary

Account Balances - As of 10/26/2016

As of 10/26/2016

10/26/2016

Page 1

Account	10/26/2016 Balance
Bank Accounts	
Checking-Umpqua Bank	1,836.69
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	46,138.31
TOTAL Bank Accounts	56,634.10
OVERALL TOTAL	56,634.10

Cash Flow
09/29/2016 through 10/26/2016

Category	09/29/2016- 10/26/2016
INFLOWS	
Interest Income - Bank	2.45
PSP Income	
Clinic & Office	
Soil Testing	100.00
TOTAL Clinic & Office	100.00
TOTAL PSP Income	100.00
Special Events	
Plant Sale Income	
Plant Sales	
Sales-post	188.75
TOTAL Plant Sales	188.75
TOTAL Plant Sale Income	188.75
TOTAL Special Events	188.75
TOTAL INFLOWS	291.20
OUTFLOWS	
Management & General	
Awards & Banquet	
Awards	208.45
Banquet	210.00
TOTAL Awards & Banquet	418.45
TOTAL Management & General	418.45
PSP Expense	
Advanced Training	
Newsletter	
Postage	20.40
TOTAL Newsletter	20.40
TOTAL Advanced Training	20.40
Discovery Garden	
Hummingbird	136.07
Japanese	155.85
Maintenance	435.52
Orchard	44.47
Rock Garden	570.04
Water - River Forks meter	61.36
TOTAL Discovery Garden	1,403.31
HLC	
Eastside Greenhouse Supplies	615.35
Victory Garden	55.00
Victory Garden Signage 2014 Grant et al	63.05
Westside Greenhouse Maintenance	109.00
Westside Greenhouse Supplies	14.85
TOTAL HLC	857.25
TOTAL PSP Expense	2,280.96
Special Events Expense	
Plant Sale Expense	
Next Year Supplies - McConkey	399.76
Plants	260.67
Propane	116.87

10/26/2016

Cash Flow
09/29/2016 through 10/26/2016

Page 2

Category	09/29/2016- 10/26/2016
Supplies	15.96
Water - Pitchford meter	362.29
TOTAL Plant Sale Expense	1,155.55
Special Events-other	0.00
TOTAL Special Events Expense	1,155.55
TOTAL OUTFLOWS	3,854.96
OVERALL TOTAL	-3,563.76

Budget - Current Year

01/01/2016 through 12/31/2016 Using 2016 Budget

10/26/2016

Page 1

Category	01/01/2016 Actual	- Budget	12/31/2016 Difference
INCOME			
Donations	2.00	0.00	2.00
Contributions	940.25	250.00	690.25
TOTAL Donations	942.25	250.00	692.25
Dues-hardcopy newsletter	185.75	255.00	-69.25
Dues-membership	2,419.25	2,400.00	19.25
Interest Income - Bank	17.04	12.00	5.04
PSP Income	0.00	0.00	0.00
Clinic & Office			
Soil Testing	855.00	700.00	155.00
TOTAL Clinic & Office	855.00	700.00	155.00
TOTAL PSP Income	855.00	700.00	155.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	1,118.00	950.00	168.00
Entrance Fees	3,811.50	2,900.00	911.50
Plant Sales			
Sales-event	20,420.22	20,500.00	-79.78
Sales-post	876.75	700.00	176.75
Sales-pre	3,311.75	2,700.00	611.75
TOTAL Plant Sales	24,608.72	23,900.00	708.72
Vendor Booth	3,184.80	3,300.00	-115.20
TOTAL Plant Sale Income	32,723.02	31,050.00	1,673.02
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	1,057.00	900.00	157.00
Trash-To-Treasure Sale	3,060.29	2,500.00	560.29
TOTAL Special Events-other	4,117.29	4,400.00	-282.71
TOTAL Special Events	36,840.31	35,450.00	1,390.31
TOTAL INCOME	41,259.60	39,067.00	2,192.60
EXPENSES			
Bank Charge	0.00	0.00	0.00
Discovery Garden	0.00	0.00	0.00
Discovery Garden	0.00	0.00	0.00
TOTAL Discovery Garden	0.00	0.00	0.00
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	208.45	350.00	141.55
Banquet	528.40	750.00	221.60
TOTAL Awards & Banquet	736.85	1,100.00	363.15
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	0.00	0.00
OMGA Travel	565.39	1,000.00	434.61
TOTAL Conferences	565.39	1,000.00	434.61
Dues-OMGA	1,568.00	1,659.00	91.00
Grants&Gifts&Scholarships			
4-H Donation	70.00	80.00	10.00
Gifts - Hallmark	0.00	50.00	50.00
Officer Gifts	65.31	80.00	14.69

Budget - Current Year

01/01/2016 through 12/31/2016 Using 2016 Budget

10/26/2016

Page 2

Category	01/01/2016 Actual	- Budget	12/31/2016 Difference
Scholarships	786.00	1,000.00	214.00
TOTAL Grants&Gifts&Scholarships	921.31	1,210.00	288.69
Historian	0.00	25.00	25.00
Hospitality	158.85	200.00	41.15
Liability Insurance	636.00	670.00	34.00
OMGA Search for Excellence	0.00	150.00	150.00
Postage for Executive Board	9.40	30.00	20.60
Print Check Charges	24.02	25.00	0.98
Supplies for Executive Board	24.39	30.00	5.61
TOTAL Management & General	4,644.21	6,099.00	1,454.79
PSP Expense	0.00	0.00	0.00
Advanced Training			
Continuing Education	0.00	100.00	100.00
Newsletter			
Postage	112.27	255.00	142.73
TOTAL Newsletter	112.27	255.00	142.73
TOTAL Advanced Training	112.27	355.00	242.73
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	40.00	40.00
Insects	0.00	100.00	100.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	7.99	50.00	42.01
Soil Testing	233.68	250.00	16.32
Website Development	116.40	207.00	90.60
TOTAL Clinic & Office	358.07	747.00	388.93
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	200.00	200.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	110.39	350.00	239.61
Childrens	94.02	300.00	205.98
Compost & Biochar	0.00	50.00	50.00
Easy Access (Container Garden)	450.00	450.00	0.00
Electric - meter 23609842	542.20	400.00	-142.20
Entry	6.46	75.00	68.54
Hedgerow	0.00	0.00	0.00
Herb	0.00	75.00	75.00
Hummingbird	136.07	150.00	13.93
Iris	0.00	0.00	0.00
Irrigation	412.37	400.00	-12.37
Japanese	155.85	200.00	44.15
Kiosk - donor board	40.00	50.00	10.00
Maintenance	836.08	600.00	-236.08
Mulch	0.00	300.00	300.00
Orchard	44.47	50.00	5.53
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	189.38	400.00	210.62

Budget - Current Year

01/01/2016 through 12/31/2016 Using 2016 Budget

10/26/2016

Page 3

Category	01/01/2016 Actual	- Budget	12/31/2016 Difference
Raised Beds (Dahlia-Lily)	25.93	100.00	74.07
Rock Garden	800.00	800.00	0.00
Shade Garden	20.00	50.00	30.00
Signage	147.84	250.00	102.16
Straw Bale Garden	220.00	220.00	0.00
Sun Garden	0.00	0.00	0.00
Water - River Forks meter	85.80	500.00	414.20
Xeriscape	374.21	400.00	25.79
TOTAL Discovery Garden	4,691.07	6,170.00	1,478.93
HLC	0.00	0.00	0.00
Eastside Greenhouse Maintenance	4,226.81	4,239.00	12.19
Eastside Greenhouse Supplies	631.04	500.00	-131.04
Garbage Dump Fee	45.00	100.00	55.00
Maintenance	577.31	600.00	22.69
Toilet Repairs & Supplies	22.69	150.00	127.31
Tree Trimming Professional	1,000.00	1,000.00	0.00
Victory Garden	1,121.17	1,071.00	-50.17
Victory Garden Signage 2014 Grant et al	105.70	345.00	239.30
Westside Greenhouse Maintenance	915.01	1,200.00	284.99
Westside Greenhouse Supplies	144.37	400.00	255.63
TOTAL HLC	8,789.10	9,605.00	815.90
Winter Program	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	400.00	100.00
TOTAL Winter Program	300.00	420.00	120.00
TOTAL PSP Expense	14,250.51	17,497.00	3,246.49
Special Events Expense			
Plant Sale Expense	0.00	0.00	0.00
Advertising	2,017.54	3,800.00	1,782.46
Contributions - Plant Sale Volunteers	349.32	350.00	0.68
Electrical - meter 62314693	3,426.01	3,600.00	173.99
Exhibit Fees	3,296.50	2,900.00	-396.50
Next Year Seed	57.47	750.00	692.53
Next Year Supplies - McConkey	508.68	2,500.00	1,991.32
Plants	1,056.45	1,100.00	43.55
Propane	822.24	1,500.00	677.76
Supplies	1,209.21	1,500.00	290.79
Vendor Costs	0.00	550.00	550.00
Water - Pitchford meter	855.63	900.00	44.37
TOTAL Plant Sale Expense	13,599.05	19,450.00	5,850.95
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	75.00	75.00
Compost Tea	142.45	150.00	7.55
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	25.49	150.00	124.51
TOTAL Special Events-other	167.94	405.00	237.06
TOTAL Special Events Expense	13,766.99	19,855.00	6,088.01
TOTAL EXPENSES	32,661.71	43,451.00	10,789.29
OVERALL TOTAL	8,597.89	-4,384.00	12,981.89

Proposed 2017 Budget

INCOME

Grants	250
Dues-hardcopy newsletter	255
Dues -membership	2,400
Interest Income - Bank	16
Soil Testing	800

Total PSP Income 3,721

Special Events

Plant Sale

Drawings	1,000
Entrance Fees	3,000
Sales - Event	21,500
Sales - Post	700
Sales - Pre	3,200
Vendor Booth	3,000

Total Plant Sale 32,400

Special Events Other

Bake Sale	1,500
Compost Tea	950
Trash-to-Treasure Sale	3,000

Total Special Events Other 5,450

Total Special Events 37,850

TOTAL INCOME 41,571

EXPENSES

Management & General Expenses

Awards & Banquet

Awards	350
Banquet	750

Total Awards & Banquet 1,100

Conferences

OMGA International	250
OMGA Qtr meeting (Host)	200
OMGA Travel/Meetings	1,250

Total Conferences 1,700

Dues-OMGA 1,659

Grants/Gifts/Scholarships

4-H Donation	80
Gifts - Hallmark	50
Officer Gifts	80
Scholarships - Mini-College	1,500

Total Grants/Gifts/Scholarships 1,710

Historian 25

Hospitality 200

Liability Insurance 650

OMGA Search for Excellence 150

Postage for Exec Board 30

Print Check Charges 24

Supplies / Exec Board 40

TOTAL Management & General Expenses 7,288

Program Service Project (PSP) Expenses

Continuing Education	550
Newsletter	0
Postage for hardcopy newsletter/	255

Total Advanced Training 805

Clinics and Office

Farmers Market	40
Insects	100

Discovery Garden

Butterfly	315
Childrens	425
Compost	50
Easy Access (Container Garden)	650
Electric - meter 23609842	600
Entry	50
Hedgerow	0
Herb	300
Hummingbird	125
Iris	50
Irrigation	400
Japanese	200
Kiosk - donor board	50
Maintenance	600
Mulch	300
Orchard	100
Ornamental	100
Pavilion	0
Perennial Border	275
Raised Beds (dahlia/lily beds)	150
Rock Garden	520
Shade Garden	50
Signage Project	500
Straw Bale Garden	0
Sun Garden	150
Water - River Forks meter	500
Xeriscape	400

Total Discovery Garden 6,860

Horticultural Learning Center (HLC)

Annual Pumping Expense	400
Eastside Greenhouse Maintenance	2,460
Eastside Greenhouse Supplies	400
Garbage Dump Fee	50
HLC Fire Extinguishers	120
HLC Maintenance	600
Toilet Supplies and Repairs	150
Victory Garden	650
Victory Garden Signage	0
Westside Greenhouse Maintenance	1200
Westside Greenhouse Supplies	400

Total Horticultural Learning Center 6,430

Winter Program

New Class - Supplies	20
Speakers	350

Total Winter Program 370

TOTAL PSP Expenses 15,250

Special Events Expenses

Plant Sale Expenses

Advertising	2,400
Contributions/Plant Sale Volunteers	350
Electric - meter 23609558	3,600
Exhibit Fees	3,000
Next Year Seed	750
Next Year Supplies	2,800
Plants	1,200
Propane	1,500
Supplies	1,500

Library	100
Plant Clinic and Office Supplies	50
Soil Testing	300
Website	120
Total Clinics and Office	710
Community Outreach	
Fair Booth	50
Speakers Bureau	25
Photo team	0
Total Community Outreach	75

Vendor Costs	550
Water - Pitchford meter	950
Total Plant Sale	18,600
Special Events Other	
Bake Sale	75
Compost Tea	150
Tomato and Salsa Taste-Off	30
Trash-to-Treasure Sale	100
Total Special Events Other	355
TOTAL Special Events Expenses	18,955
TOTAL EXPENSES	41,493
NET INCOME	78