

OSU DOUGLAS COUNTY MASTER GARDENER
Chapter Meeting, Extension Annex
February 25, 2016

Call to Order: The meeting was called to order at 10:10 AM by President, Chris Rusch. There were 52 present.

Minutes: The minutes were approved as distributed.

OFFICER REPORTS

Membership - Denise Fennell: The new roster will be coming out tomorrow. Members who have not paid their dues have been dropped from the roster.

OMGA - Nancy Fuller: The OMGA quarterly meeting will be held next week on Friday and Saturday in Central Point. Friday will be the Executive Committee meeting with the afternoon Leadership Forum discussing mentoring and membership retention. Contact Nancy if you would like to go. Upcoming quarterly meetings will also include discussion on retention.

There will not be a Mini College in 2017 since the International Master Gardener Conference will be held in Portland. Discussion will be held on budgeting for 2017 as there will not be any income from Mini College that year.

Treasurer - Patrice Sipos: Financials were distributed. Updates on the budget are available on the web.

Vice-President - Fred Alley: Fred thanked Mike Winters of Wintergreen Nursery for his informative continuing education program. Fred received several loads of leaves from the City of Roseburg this past fall. They will deliver them for free if you call.

President - Chris Rusch: Christ Palenshus of NeighborWorks Umpqua presented a proposal to the MG Executive Board on the Kitchen Garden Project. The primary goal of the KGP is to support a network of gardeners in order to increase accessibility to sufficient, safe, and nutritious foods. NeighborWorks is partnering to build backyard vegetable gardens through the KGP, and applications are currently being accepted. Applicants are eligible to receive up to 3 raised beds, seeds, a planting guide, and nutrition and garden education. Cost to approved applicants is based on a sliding scale according to income. Those below the income limit may receive the service for free. NeighborWorks Umpqua would like to partner with DCMG with Master Gardener volunteers participating as mentors and workshop presenters. Those interested should contact Chris Rusch.

The Job Corps has requested our assistance in helping them set up a kitchen garden and placing houseplants in their dormitories. They have partnered with us on numerous occasions, providing a valuable labor force for many of our projects, i.e., building the Discovery Garden Pavilion. Judy Stanbery and Chris Rusch will go out and assess the job site, and report back. If you have houseplants you would be willing to part with, please keep this project in mind.

COMMITTEE REPORTS

Plant Clinic - Chris Rusch: Training for the new class has been ongoing for the last month. February has been a busy month with 52 contacts so far. It is encouraging to see more emails coming in as well.

Winter Program - Denise Fennell: There are two classroom sessions left before the final exam. Graduation will be on March 15th. Veterans are invited to come at 2:00 PM to congratulate the new class and visit with them over a piece of cake.

Spring Into Gardening - Maureen Benice: Spring Into Gardening will be held this Saturday, February 27th, at UCC in Crooch Hall. Workers should arrive no later than 8:00 AM, and are asked to bring a snack to share. If you are not leaving the campus for lunch, please bring a sack lunch. Please wear your MG badge. Fifty-four people have signed up so far.

Westside Greenhouse - Maureen Benice: Crews are doing a lot of seeding, transplanting, cuttings and weeding. A good size crew is needed this Monday from 9:00-noon. We will be seeding 17 trays plus transplanting seedlings.

We have had rat issues in and around the greenhouse. Bait has been set out and seems to be getting the desired results. Master Gardeners shared issues at home with rats getting into the insulation in their car motor and thousands of dollars worth of damage to their house. Members were advised to be vigilant for signs of rat infestation.

Eastside Greenhouse - Bruce Gravens: The Eastside is in the process of moving much of their greenhouse stock outside. A new area has been developed outside to allow inventory to be further spread apart. Thanks to Ivor Chapman and his crew for making this possible. Eastside work days are Thursdays from 9:00 to noon with a good crew showing up.

Awards - Betty Ison: The Awards Committee met and made their selection for Master Gardener of the Year and Behind the Scenes Master Gardener. Betty has sent these into the State.

Discovery Garden - Julie Stanbery: Jeanie Owen thanked Bob Brindley for his donation of 8 ollas which will be used for hydration in the Easy Access garden.

Julie praised the new class for their excellent participation in work parties in the Discovery Garden. As part of the Class of 2016 work project, several have been working with Geoff Puryear to give the Herb Garden a new look.

Adjoining fields surrounding the HLC are being maintained by a local farm. He will be spraying the fields with Round-Up and will be posting them as such. Julie asked people to be on the lookout for dogs being exercised in the area and to advise the dog owners the fields have been recently sprayed. Julie asked that everyone to be aware of the need to lock up the bathrooms before leaving the HLC.

Steve Renquist will be teaching the last pruning class on March 3rd from 1:00-4:00 PM at the Discovery Garden. Trainees participating will be able to claim payback hours. Bring appropriate tools. Another DG work day will be on March 11th, from 9:00 to noon.

Geoff Puryear and Leo Grass will be teaching the new class on March 8th. Veterans are encouraged to attend.

Julie asked about the contents of the locked room in the gold shed closest to where the tractor is parked. No one has stepped up to claim them, so Julie is going to clean the room out.

Victory Garden - Mik Carlson: The new fence is going up around the newly expanded area of the garden. Thanks to Steve Hart, Ray Warren and others who have made this possible! Many things are yet to be done before crops can be planted. The VG crew is focusing on buying resistant varieties of see to cut back on issues such as powdery mildew.

Publicity/Newsletter - Bonnie Courter: Bonnie has submitted PSA's for the change in Plant Clinic hours. She has been working with the News-Review on developing our paid ads for the Plant Sale. Mock-up ads were passed around. They look great. Deadline for the Newsletter articles is Saturday.

Trash to Treasure Sale - Bonnie Courter for Cindy Rich and Toni Rudolph: This year's sale is on Saturday, March 19th, 9:00 AM to 4:00 PM. Room setup will be on Thursday, the 17th. Donations will be accepted on Friday, the 18th, 9:00-4:00. Volunteers working at least half a day on Friday will be eligible to shop that day. Payment on Friday is exact change or personal check only. Flyers are available for placement around town.

Black Master Gardener Apparel - Barbara Robinson: Today is the last day to order these items. Items should be available next month for pick up. Those who have placed orders will be contacted by email when they are in.

Plant Sale - Barbara Robinson: Barbara reminded people to take charge of locking up the Westside Greenhouse area. It has been found unlocked on numerous occasions with the gate left wide open. If you have unlocked the area, you are in charge of locking it back up unless you have specifically asked someone else to take care of it. Please do not assume another will lock up. Remember the greenhouse areas contain our "bread and butter". If inventory is stolen or vandalized, our bottom line is jeopardized. The Plant Sale is our main income for the year, and those dollars are supporting our programs.

Plant Sale committee sign-up clipboards are available for attendees to sign at the meeting. If at all possible, volunteers are asked to sign up to work both Friday (set-up day) and Saturday. There are many positions and time slots needing workers (200+). Clipboards are available in the Plant Clinic during the week and in the back of the auditorium during winter classes. If you have questions, please ask your mentor or contact Barbara Robinson or Sharon Hopkins.

DCMG 2016 Class Representative: Jennifer Russell has stepped up to represent the 2016 class. There were four 2016 class members in attendance.

Hallmark - Linda Thames: Linda sent out several of her beautiful cards on behalf of Master Gardeners this month. Merrill McFarland has been in the hospital and is now at home recovering. Ed Stoll's partner, Jesse, fell off a roof and suffered severe injuries. He was transferred from Mercy Hospital up to a Portland hospital. Judy Mercer will be having back surgery in a couple of weeks. Sharon Hopkins's father passed away in southern California.

OLD BUSINESS

The Historian position is still open. Contact Chris if interested.

NEW BUSINESS

Updates to DCMG Bylaws and Policies and Procedures Manual - Chris Rusch: Changes were discussed and will be published in the March Newsletter. A vote on the changes will be taken at the March chapter meeting.

News email list for discussing gardening topics - Bruce Gravens: For those Master Gardeners who are interested in participating in a more in-depth gardening discussion groups, there will be an opportunity to sign up. An email explaining the process will be sent out shortly.

SHOW AND TELL

Ruth Stafford brought in a limb from a sweet bay to share the leaves with others. They have a culinary use.

ANNOUNCEMENTS

Spring Into Gardening	Feb. 27, UCC
Insect Committee	1st and 3rd Mondays, 10:00 AM
Winter Program Classes	Tuesdays, Extension Auditorium, 9:00 AM
Pruning Shrubs	March 3, 1:00-4:00, DG
DCMG Exec. Board Meeting	March 9, 10:00 AM, Extension kitchen
Discovery Garden Workday	March 11, 9:00-Noon, DG
Winter Class Graduation	March 15, 2:00 PM, Extension auditorium
Trash to Treasure Sale	March 19, 9:00-4:00, Extension auditorium
DCMG Chapter Meeting	March 30, 10:00, Extension auditorium

The meeting was adjourned at 11:25 AM by President Chris Rusch.

Respectfully Submitted,
Barbara Robinson
DCMG Secretary

Account Balances - As of 2/24/2016
As of 2/24/2016

2/24/2016

Page 1

Account	2/24/2016 Balance
Bank Accounts	
Checking-Umpqua Bank	1,689.14
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	37,122.44
TOTAL Bank Accounts	47,470.68
OVERALL TOTAL	47,470.68

Cash Flow
1/28/2016 through 2/24/2016

Category	1/28/2016- 2/24/2016
INFLOWS	
Donations	
Contributions	6.25
TOTAL Donations	6.25
Dues-hardcopy newsletter	8.75
Dues-membership	240.00
Interest Income - Bank	1.17
PSP Income	
Clinic & Office	
Soil Testing	100.00
TOTAL Clinic & Office	100.00
TOTAL PSP Income	100.00
TOTAL INFLOWS	356.17
OUTFLOWS	
PSP Expense	
Advanced Training	
Newsletter	
Postage	17.75
TOTAL Newsletter	17.75
TOTAL Advanced Training	17.75
Clinic & Office	
Soil Testing	233.68
TOTAL Clinic & Office	233.68
Discovery Garden	
Easy Access (Container Garden)	124.05
Maintenance	21.78
TOTAL Discovery Garden	145.83
HLC	
Eastside Greenhouse Maintenance	350.28
Maintenance	127.31
Tree Trimming Professional	1,000.00
Westside Greenhouse Supplies	17.94
TOTAL HLC	1,495.53
Winter Program	
Speakers	300.00
TOTAL Winter Program	300.00
TOTAL PSP Expense	2,192.79
Special Events Expense	
Plant Sale Expense	47.93
Electrical - meter 62314693	576.82
Propane	288.17
TOTAL Plant Sale Expense	912.92
TOTAL Special Events Expense	912.92
TOTAL OUTFLOWS	3,105.71
OVERALL TOTAL	-2,749.54

Budget - 2016

1/1/2016 through 12/31/2016 Using 2016 Budget

2/26/2016

Page 1

Category	1/1/2016 Actual	- Budget	12/31/2016 Difference
INCOME			
Donations	2.00	0.00	2.00
Contributions	6.25	250.00	-243.75
TOTAL Donations	8.25	250.00	-241.75
Dues-hardcopy newsletter	168.00	255.00	-87.00
Dues-membership	2,309.25	2,400.00	-90.75
Interest Income - Bank	1.17	12.00	-10.83
PSP Income	0.00	0.00	0.00
Clinic & Office			
Soil Testing	160.00	700.00	-540.00
TOTAL Clinic & Office	160.00	700.00	-540.00
TOTAL PSP Income	160.00	700.00	-540.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	0.00	950.00	-950.00
Entrance Fees	0.00	2,900.00	-2,900.00
Plant Sales			
Sales-event	0.00	20,500.00	-20,500.00
Sales-post	0.00	700.00	-700.00
Sales-pre	0.00	2,700.00	-2,700.00
TOTAL Plant Sales	0.00	23,900.00	-23,900.00
Vendor Booth	0.00	3,300.00	-3,300.00
TOTAL Plant Sale Income	0.00	31,050.00	-31,050.00
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	0.00	900.00	-900.00
Trash-To-Treasure Sale	0.00	2,500.00	-2,500.00
TOTAL Special Events-other	0.00	4,400.00	-4,400.00
TOTAL Special Events	0.00	35,450.00	-35,450.00
TOTAL INCOME	2,646.67	39,067.00	-36,420.33
EXPENSES			
Bank Charge	0.00	0.00	0.00
Discovery Garden	0.00	0.00	0.00
Discovery Garden	0.00	0.00	0.00
TOTAL Discovery Garden	0.00	0.00	0.00
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	0.00	0.00
OMGA Travel	0.00	1,000.00	1,000.00
TOTAL Conferences	0.00	1,000.00	1,000.00
Dues-OMGA	0.00	1,659.00	1,659.00
Grants&Gifts&Scholarships			
4-H Donation	0.00	80.00	80.00
Gifts - Hallmark	0.00	50.00	50.00
Officer Gifts	0.00	80.00	80.00
Scholarships	0.00	1,000.00	1,000.00

Budget - 2016

1/1/2016 through 12/31/2016 Using 2016 Budget

2/26/2016

Page 2

Category	1/1/2016 Actual	- Budget	12/31/2016 Difference
TOTAL Grants&Gifts&Scholarships	0.00	1,210.00	1,210.00
Historian	0.00	25.00	25.00
Hospitality	86.99	200.00	113.01
Liability Insurance	0.00	670.00	670.00
OMGA Search for Excellence	0.00	150.00	150.00
Postage for Executive Board	0.00	30.00	30.00
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
TOTAL Management & General	86.99	6,099.00	6,012.01
PSP Expense	0.00	0.00	0.00
Advanced Training			
Continuing Education	0.00	100.00	100.00
Newsletter			
Postage	17.75	255.00	237.25
TOTAL Newsletter	17.75	255.00	237.25
TOTAL Advanced Training	17.75	355.00	337.25
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	40.00	40.00
Insects	0.00	100.00	100.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	50.00	50.00
Soil Testing	233.68	250.00	16.32
Website Development	0.00	207.00	207.00
TOTAL Clinic & Office	233.68	747.00	513.32
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	200.00	200.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	0.00	350.00	350.00
Childrens	0.00	300.00	300.00
Compost & Biochar	0.00	50.00	50.00
Easy Access (Container Garden)	124.05	450.00	325.95
Electric - meter 23609842	0.00	400.00	400.00
Entry	0.00	75.00	75.00
Hedgerow	0.00	0.00	0.00
Herb	0.00	75.00	75.00
Hummingbird	0.00	150.00	150.00
Iris	0.00	0.00	0.00
Irrigation	0.00	400.00	400.00
Japanese	0.00	200.00	200.00
Kiosk - donor board	0.00	50.00	50.00
Maintenance	21.78	600.00	578.22
Mulch	0.00	300.00	300.00
Orchard	0.00	50.00	50.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	0.00	400.00	400.00
Raised Beds (Dahlia-Lily)	0.00	100.00	100.00
Rock Garden	0.00	800.00	800.00

Budget - 2016

1/1/2016 through 12/31/2016 Using 2016 Budget

2/26/2016

Page 3

Category	1/1/2016 Actual	- Budget	12/31/2016 Difference
Shade Garden	0.00	50.00	50.00
Signage	0.00	250.00	250.00
Straw Bale Garden	0.00	220.00	220.00
Sun Garden	0.00	0.00	0.00
Water - River Forks meter	0.00	500.00	500.00
Xeriscape	0.00	400.00	400.00
TOTAL Discovery Garden	145.83	6,170.00	6,024.17
HLC	0.00	0.00	0.00
Eastside Greenhouse Maintenance	350.28	4,239.00	3,888.72
Eastside Greenhouse Supplies	0.00	500.00	500.00
Garbage Dump Fee	0.00	100.00	100.00
Maintenance	127.31	600.00	472.69
Toilet Repairs & Supplies	0.00	150.00	150.00
Tree Trimming Professional	1,000.00	1,000.00	0.00
Victory Garden	0.00	1,071.00	1,071.00
Victory Garden Signage - 2014 Grant	0.00	345.00	345.00
Westside Greenhouse Maintenance	0.00	1,200.00	1,200.00
Westside Greenhouse Supplies	17.94	400.00	382.06
TOTAL HLC	1,495.53	9,605.00	8,109.47
Winter Program	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	400.00	100.00
TOTAL Winter Program	300.00	420.00	120.00
TOTAL PSP Expense	2,192.79	17,497.00	15,304.21
Special Events Expense			
Plant Sale Expense	47.93	0.00	-47.93
Advertising	0.00	3,800.00	3,800.00
Contributions - Plant Sale Volunteers	0.00	350.00	350.00
Electrical - meter 62314693	576.82	3,600.00	3,023.18
Exhibit Fees	0.00	2,900.00	2,900.00
Next Year Seed	0.00	750.00	750.00
Next Year Supplies - McConkey	0.00	2,500.00	2,500.00
Plants	0.00	1,100.00	1,100.00
Propane	288.17	1,500.00	1,211.83
Supplies	0.00	1,500.00	1,500.00
Vendor Costs	0.00	550.00	550.00
Water - Pitchford meter	0.00	900.00	900.00
TOTAL Plant Sale Expense	912.92	19,450.00	18,537.08
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	75.00	75.00
Compost Tea	0.00	150.00	150.00
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	0.00	150.00	150.00
TOTAL Special Events-other	0.00	405.00	405.00
TOTAL Special Events Expense	912.92	19,855.00	18,942.08
TOTAL EXPENSES	3,192.70	43,451.00	40,258.30
OVERALL TOTAL	-546.03	-4,384.00	3,837.97