

OSU DOUGLAS COUNTY MASTER GARDENER
Chapter Meeting, Extension Annex
January 28, 2016

Call to Order: The meeting was called to order at 10:23 a.m. by President, Chris Rusch. There were 72 in attendance.

Minutes: The minutes were approved as distributed.

Agent's Report - Steve Renquist: Class offerings for *Spring into Gardening* have been determined. It will be held at UCC on February 27th. A number of out of county speakers, who received good ratings from Jackson County's *Winter Dreams Symposium*, will be presenting along with Tal Blankenship and Steve Renquist. Master Food Preservers will also offer a class each session. Posters are available for distribution throughout the community to advertise the event. For more information refer to the registration form at <http://douglascountymg.org/docs/other/2016SIG.pdf>.

Volunteers are needed to staff *Spring into Gardening*. A signup sheet will be available in the Plant Clinic. Volunteers may be able to sit in on some classes on a space available basis. Volunteer time goes toward your Master Gardener hours. Master Gardeners also have the option to register and pay as an attendee (\$25).

Steve reminded new class members to divide their payback hours between the Discovery Garden, greenhouses, plant clinic, Plant Sale, Trash to Treasure Sale, etc. This will provide a broad range of experiences from which a long term focus area can be chosen.

Steve will be conducting an orchard pruning session at the Discovery Garden on Friday, January 29th from 1-4pm.

Many volunteers were involved in concurrent sessions for winter class. Steve gave kudos to all that helped. Over 19,000 hours were put in by DC Master Gardeners in 2015!

Douglas County Weed Day is scheduled for February 3rd at the fairgrounds. Admission is \$5 or bring a freshly dug weed. For more information contact Steve or go to <http://extension.oregonstate.edu/douglas/calendar/2016-02-03/douglas-county-weed-day>.

Steve wrote two grants which were approved to fund an Agrimet weather station which will be located at the HLC. Having a system here locally will be a great asset to local growers. For more information on Agrimet refer to <http://www.usbr.gov/pn/agrimet/wxdata.html>.

OFFICER REPORTS

Membership - Denise Fennell: Membership fees were due on January 1st. Those who have not paid were dropped from the roster, but will be reinstated as they pay. Discount cards are available for use at participating garden centers.

OMGA – Anne Bacon: The next OMGA quarterly meeting will be held in Central Point on March 5th at 10 a.m. They are looking for presentations from chapters on membership recruitment, retention and diversity. Contact Anne if you have any ideas.

Treasurer – Patrice Sipos: Financials were distributed. Updates on the budget are available on the web at http://douglascountymg.org/mg_documents_forms.html.

Vice President - Fred Alley: Fred thanked Larry Broker for his informative continuing education presentation which had 72 in attendance. Mike Winters of Wintergreen Nursery will be presenting in February on how to build and prepare your soil for spring. Fred also thanked Leo Grass and Larry Sutton for their faithfulness in helping to set up for meetings.

Past President - Larry Sutton: No report

Secretary - Barbara Robinson: No report

President – Chris Rusch: The executive board has begun their yearly task of reviewing our bylaws and updating the Policies and Procedures Manual. Committee heads or those with a lead position (having a job description) are tasked with reviewing their description to insure its accuracy. Bylaws will be discussed at the next executive board meeting, including classes of Master Gardener membership. Also to be discussed will be the offering of an optional certification program. All Master Gardeners are invited to attend.

The League of Woman Voters is looking for anyone interested in participating in their June garden tour. Contact Chris if you are interested.

Kudos to Shirley Purcell for her role in keeping our chapter informed. Last year she sent out 460+ emails!

COMMITTEE REPORTS

Community Outreach – Leo: Nathan Baily presented a composting class for a garden club. We will be participating in the YMCA's annual Healthy Kids' Day on April 30, with 700+ kids anticipated. Please contact Leo if you have any ideas for an activity Master Gardeners can offer.

Plant Clinic - Chris Rusch: Chris shared data compiled for 2015 for the Plant Clinic. There were a total of 923 clients, with the number split evenly among walk-ins and callers plus 20 emails. Insects were at the top of the subject list with orchards and gardens to follow. The Plant Clinic calendar is filled with new class training sessions to April. Signups are needed beginning in April.

Winter Training – Denise Fennell: Training is going well with 32 students. Thank you to all the mentors and volunteers who are helping to make it go smoothly.

Westside Greenhouse – Maureen Benice: Work hours are Mondays 9 to noon while winter training is in session. Training sessions have been conducted with new students on cuttings, divisions, and seeding. Ongoing cleaning and dividing of plants is being done.

Eastside Greenhouse – Bruce Gravens: Work hours are Thursdays 9 to noon while Winter Training is in session. Grasses are done with general clean up, divisions and root pruning yet to be done.

Discovery Garden – Julie Stanbery: We received 5 yards of gravel from the Festival of Lights. Tractor man, Gale Robinson, has spread it.

There will be a pruning class on January 29th in the Discovery Garden orchard at 1p.m. Dress appropriately and bring your pruning equipment.

Geoff Puryear has stepped up to take on the position of lead person in the herb garden. Revamping this garden will be the 2016 class project. Geoff will meet with class members on Tuesday, Feb. 9th during their lunch break. Please bring a sack lunch.

February 17th will be the next Discovery Garden workday. Building raised beds and pruning pathways toward the Japanese Garden are on the agenda.

Karen Glass - Signage: Karen asked garden heads to stay after the chapter meeting for a signage meeting.

Publicity/Newsletter – Bonnie Courter: Newsletter articles are due on Saturday. Bonnie asked members to submit any interesting subjects, articles, pictures, etc. to Bonnie. The newsletter can be found online at http://douglascountymg.org/mg_newsletter.html.

Changes in Plant Clinic hours have been submitted as well as Plant Sale advertising for online calendars.

Facebook – Denise Fennell for Barbara Horst: If you are a Facebook member and have not yet joined our Master Gardener Facebook page please do so at <https://www.facebook.com/Douglas-County-Master-Gardeners-251882398200487/?fref=ts>. *Trash to Treasure* and *Spring into Gardening* notices will soon be posted. Please “share” posts to your page to spread the word!

Hallmark – Linda Thames: Linda has sent out many cards this past month. She asked members to remember Robyn Thompson who is no longer able to participate in activities. Linda sent a sympathy card to the family of Richard Swarzlander, a former Master Gardener who passed a few months ago. A thinking of you card was sent to Merrill McFarland. On a happy note Linda welcomed Marianne Major back to the fold after a rough 5 months. Marianne gave kudos to Linda for all the handmade cards she received from the chapter. She also thanked all the Master Gardeners who remembered her during her recovery.

Awards – Betty Ison: There will be an Awards Committee meeting on February 10th. She will be sending out packets to committee members prior to the meeting.

Vicki McAlister is taking over the task of compiling hours data from Pam Barrows. Hours will continue to be posted on the Master Gardener website at http://douglascountymg.org/docs/other/DCMG_Hours_Through_2015.pdf.

Betty read off the list of people who qualified for new swinger bars. If you have earned a new bar please see Betty to turn in your old swinger bar for a new one.

Trash to Treasure – Cindy Rich and Toni Rudolph: Our annual Trash to Treasure Sale has been scheduled for Saturday, March 19th at the annex. Room set up will be on Thursday, the 17th. Items will be received and priced on Friday, the 18th. Signup sheets are in the Plant Clinic. Please save your plastic and/or paper grocery bags for the sale. Cindy and Toni reiterated this will be the last year they will be heading up the sale. If you are interested in heading up this important event, please contact Cindy, Toni, or Chris Rusch.

NEW BUSINESS:

Dave Hopkins heads up security for our Plant Sale. He will be out of state at the time of this year’s sale so needs someone to work with him. Gary Dubois volunteered for the position. Thank you Gary!!

Ivor Chapman expressed concern for the lighting in the green shed at the HLC. He was asked to bring his concerns to the next executive board meeting for discussion.

Bob Brindley is heading up a committee to explore different avenues for advertising our Plant Sale with an eye on bringing in more customers. He is looking for someone with experience in social media marketing or someone with advertising experience to join their group. It is a short term commitment with only a few meetings leading up to the

sale. He is also looking for leads/suggestions for vendors who fit within our garden show venue, including products from the garden. Please contact Bob if you have ideas or would like to join his committee.

OLD BUSINESS:

The Historian position remains unfilled. In the past hard copy scrapbooks have been maintained. We are, however, open to change if someone would like to create an electronic version. Please contact Chris if you are interested.

SHOW AND TELL:

Bob Brindley shared a “toy” new to the chapter, a digital microscope, which comes with software. Bob indicated there is a bit of a learning curve involved before using it.

Julie Stanbery is looking for Joy Weed (Alternanthera) to take cuttings.

ANNOUNCEMENTS:

Insect Committee	1 st & 3 rd Mondays 10 a.m.
Winter Program Classes	Tuesdays, Extension Auditorium, 9 a.m.
Discovery Garden Workdays	Feb. 17, March 11, 9 a.m. to Noon, DG
DCMG Executive Board	Feb. 10, 10 a.m., Extension Kitchen
Westside Greenhouse	Mondays, 9 a.m. to Noon
Eastside Greenhouse	Thursdays, 9 a.m. to Noon (no work on 2/25)
Pruning Shade/Flower Trees	Feb. 11, 1-4 p.m., DG
Pruning Roses/Hydrangeas	Feb. 22, 1-4 p.m., DG
Pruning Shrubs	March 3, 1-4 p.m., DG
DCMG Continuing Ed/Chapter Meeting	Feb. 25, 9 a.m. Cont. Ed, 10 a.m. Meeting, Ext. Auditorium
Plant Sale Committee Head Meeting	Feb. 25, Extension Kitchen, Immediately following chapter mtg.
Trash to Treasure Sale	March 19, Extension Auditorium, Set up/pricing March 18

Meeting Adjournment: The meeting was adjourned at 11:23 a.m. by President, Chris Rusch.

Respectfully submitted,
Barbara Robinson
DCMG Secretary

Account Balances - As of 1/27/2016
As of 1/27/2016

1/27/2016

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Account	1/27/2016 Balance
Bank Accounts	
Checking-Umpqua Bank	4,429.85
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	37,121.27
TOTAL Bank Accounts	50,210.22
OVERALL TOTAL	50,210.22

1/27/2016

Cash Flow - YTD
1/1/2016 through 1/27/2016

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Category	1/1/2016- 1/27/2016
INFLOWS	
Donations	2.00
Dues-hardcopy newsletter	159.25
Dues-membership	2,059.25
PSP Income	
Clinic & Office	
Soil Testing	60.00
TOTAL Clinic & Office	60.00
TOTAL PSP Income	60.00
TOTAL INFLOWS	2,280.50
OUTFLOWS	
Management & General	
Hospitality	86.99
TOTAL Management & General	86.99
TOTAL OUTFLOWS	86.99
OVERALL TOTAL	2,193.51

2016 Budget - Current Year
1/1/2016 through 12/31/2016 Using 2016 Budget

1/27/2016

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Category	1/1/2016 Actual	- Budget	12/31/2016 Difference
INCOME			
Donations	2.00	0.00	2.00
Contributions	0.00	250.00	-250.00
TOTAL Donations	2.00	250.00	-248.00
Dues-hardcopy newsletter	159.25	255.00	-95.75
Dues-membership	2,059.25	2,400.00	-340.75
Interest Income - Bank	0.00	12.00	-12.00
PSP Income	0.00	0.00	0.00
Clinic & Office			
Soil Testing	60.00	700.00	-640.00
TOTAL Clinic & Office	60.00	700.00	-640.00
TOTAL PSP Income	60.00	700.00	-640.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	0.00	950.00	-950.00
Entrance Fees	0.00	2,900.00	-2,900.00
Plant Sales			
Sales-event	0.00	20,500.00	-20,500.00
Sales-post	0.00	700.00	-700.00
Sales-pre	0.00	2,700.00	-2,700.00
TOTAL Plant Sales	0.00	23,900.00	-23,900.00
Vendor Booth	0.00	3,300.00	-3,300.00
TOTAL Plant Sale Income	0.00	31,050.00	-31,050.00
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	0.00	900.00	-900.00
Trash-To-Treasure Sale	0.00	2,500.00	-2,500.00
TOTAL Special Events-other	0.00	4,400.00	-4,400.00
TOTAL Special Events	0.00	35,450.00	-35,450.00
TOTAL INCOME	2,280.50	39,067.00	-36,786.50
EXPENSES			
Bank Charge	0.00	0.00	0.00
Discovery Garden	0.00	0.00	0.00
Discovery Garden	0.00	0.00	0.00
TOTAL Discovery Garden	0.00	0.00	0.00
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	0.00	0.00
OMGA Travel	0.00	1,000.00	1,000.00
TOTAL Conferences	0.00	1,000.00	1,000.00
Dues-OMGA	0.00	1,659.00	1,659.00
Grants&Gifts&Scholarships			
4-H Donation	0.00	80.00	80.00
Gifts - Hallmark	0.00	50.00	50.00
Officer Gifts	0.00	80.00	80.00
Scholarships	0.00	1,000.00	1,000.00

2016 Budget - Current Year
1/1/2016 through 12/31/2016 Using 2016 Budget

1/27/2016

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Category	1/1/2016 Actual	- Budget	12/31/2016 Difference
TOTAL Grants&Gifts&Scholarships	0.00	1,210.00	1,210.00
Historian	0.00	25.00	25.00
Hospitality	86.99	200.00	113.01
Liability Insurance	0.00	670.00	670.00
OMGA Search for Excellence	0.00	150.00	150.00
Postage for Executive Board	0.00	30.00	30.00
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
TOTAL Management & General	86.99	6,099.00	6,012.01
PSP Expense	0.00	0.00	0.00
Advanced Training			
Continuing Education	0.00	100.00	100.00
Newsletter			
Postage	0.00	255.00	255.00
TOTAL Newsletter	0.00	255.00	255.00
TOTAL Advanced Training	0.00	355.00	355.00
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	40.00	40.00
Insects	0.00	100.00	100.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	50.00	50.00
Soil Testing	0.00	250.00	250.00
Website Development	0.00	207.00	207.00
TOTAL Clinic & Office	0.00	747.00	747.00
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	200.00	200.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	0.00	350.00	350.00
Childrens	0.00	300.00	300.00
Compost & Biochar	0.00	50.00	50.00
Easy Access (Container Garden)	0.00	450.00	450.00
Electric - meter 23609842	0.00	400.00	400.00
Entry	0.00	75.00	75.00
Hedgerow	0.00	0.00	0.00
Herb	0.00	75.00	75.00
Hummingbird	0.00	150.00	150.00
Iris	0.00	0.00	0.00
Irrigation	0.00	400.00	400.00
Japanese	0.00	200.00	200.00
Kiosk - donor board	0.00	50.00	50.00
Maintenance	0.00	600.00	600.00
Mulch	0.00	300.00	300.00
Orchard	0.00	50.00	50.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	0.00	400.00	400.00
Raised Beds (Dahlia-Lily)	0.00	100.00	100.00
Rock Garden	0.00	800.00	800.00

2016 Budget - Current Year
1/1/2016 through 12/31/2016 Using 2016 Budget

1/27/2016

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Category	1/1/2016 Actual	- Budget	12/31/2016 Difference
Shade Garden	0.00	50.00	50.00
Signage	0.00	250.00	250.00
Straw Bale Garden	0.00	220.00	220.00
Sun Garden	0.00	0.00	0.00
Water - River Forks meter	0.00	500.00	500.00
Xeriscape	0.00	400.00	400.00
TOTAL Discovery Garden	0.00	6,170.00	6,170.00
HLC	0.00	0.00	0.00
Eastside Greenhouse Maintenance	0.00	4,239.00	4,239.00
Eastside Greenhouse Supplies	0.00	500.00	500.00
Garbage Dump Fee	0.00	100.00	100.00
Maintenance	0.00	600.00	600.00
Toilet Repairs & Supplies	0.00	150.00	150.00
Tree Trimming Professional	0.00	1,000.00	1,000.00
Victory Garden	0.00	1,071.00	1,071.00
Victory Garden Signage - 2014 Grant	0.00	345.00	345.00
Westside Greenhouse Maintenance	0.00	1,200.00	1,200.00
Westside Greenhouse Supplies	0.00	400.00	400.00
TOTAL HLC	0.00	9,605.00	9,605.00
Winter Program	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	0.00	400.00	400.00
TOTAL Winter Program	0.00	420.00	420.00
TOTAL PSP Expense	0.00	17,497.00	17,497.00
Special Events Expense			
Plant Sale Expense	0.00	0.00	0.00
Advertising	0.00	3,800.00	3,800.00
Contributions - Plant Sale Volunteers	0.00	350.00	350.00
Electrical - meter 62314693	0.00	3,600.00	3,600.00
Exhibit Fees	0.00	2,900.00	2,900.00
Next Year Seed	0.00	750.00	750.00
Next Year Supplies - McConkey	0.00	2,500.00	2,500.00
Plants	0.00	1,100.00	1,100.00
Propane	0.00	1,500.00	1,500.00
Supplies	0.00	1,500.00	1,500.00
Vendor Costs	0.00	550.00	550.00
Water - Pitchford meter	0.00	900.00	900.00
TOTAL Plant Sale Expense	0.00	19,450.00	19,450.00
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	75.00	75.00
Compost Tea	0.00	150.00	150.00
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	0.00	150.00	150.00
TOTAL Special Events-other	0.00	405.00	405.00
TOTAL Special Events Expense	0.00	19,855.00	19,855.00
TOTAL EXPENSES	86.99	43,451.00	43,364.01
OVERALL TOTAL	2,193.51	-4,384.00	6,577.51