

**OSU DOUGLAS COUNTY MASTER GARDENER
Chapter Meeting, Extension Annex
November 19, 2015**

Call to Order: The meeting was called to order at 10:07 a.m. by President, Chris Rusch. There were 47 in attendance.

Minutes: The minutes were approved as distributed.

Agent's Report - Steve Renquist: Steve has been involved in the interviewing process for the hiring of a new Provost for Extension Service. This person represents the Extension to the Oregon State University system.

Temperatures in the mid-20's are forecast for next week. Steve advised everyone to make sure everything is winterized by covering faucets, protecting your pipes, etc.

Steve shared his thoughts on how we can be more proactive in reaching the public with our various programs, workshops, etc. Contact numbers have been consistently going down as the younger generation chooses to connect electronically. He would like to see us focus and put more energy in trying to be more outward reaching. Steve encouraged the chapter to think about educational classes throughout the year. Members should continue to think about how they can do a class in their area of expertise, aimed at educating the public. Steve praised the many proactive things we already do such as: outreach blogs (biochar), Ask an Expert (online), Ask a Master Gardener (in the News Review), Discovery Garden signage, and Spring into Gardening.

Steve believes the signage project to be one of our best forward thinking outreach programs and has received a lot of positive feedback. Spring into Gardening will be moving to April, closer to gardening season, and will be a shared endeavor with Master Food Preservers teaching a session.

There have been a total of 4300 contacts this year, including the Plant Clinic and the many other venues we staff. Kudos to Larry Sutton for his participation in the Ask an Expert program. His work was recently recognized in an email sent out by the university.

The county has been removing Liquid Amber trees from the park for safety concerns. Danger trees have been identified and will be removed. There is a plan for replanting.

OFFICER REPORTS

Membership - Denise Fennell: Membership fees are due January 1. Denise encouraged members to complete the dues form and get their dues in as soon as possible. Forms are attached to the newsletter and are available in the Plant Clinic.

OMGA – Anne Bacon: The quarterly OMGA meeting was held at Linn County Extension in Tangent on November 7th. An audit of the financial records was held in July. The records were approved and found to be in compliance with GAP.

Gail Langellotto discussed the following:

- She now has 100% state funding for her position. She is working on the online Master Gardener Course and on finalizing the new Master Gardener handbook. She will be taking a six month sabbatical to complete the handbook.
- Gail received funding to add staff to help her with the National Initiative for Consumer Horticulture (NICH). They are hoping to get attention from the USDA for consumer and community horticulture and urban agriculture for research and extension.

- OSU received a grant to hire a professor for pollinator health and one dedicated to slug research.
- NIFA (National Institute of Food and Agriculture) Project will study community landscapes to create places conducive to healthy lifestyles, such as walking trails.

The Master Gardener International Conference will be held July 10-14, 2017 in Portland. There will be over 72 session choices. Keynote speakers include Dan Hinkley of Heronswood Nursery, John Marsloff, University of Washington Wildlife Professor, and Renee Shepherd of Renee's Garden Seeds in Portland. Master of Ceremonies for the week will be Ciscoe Morris. More information may be found at blogs.oregonstate.edu/2017IMGC/

The following items were also discussed:

- Input from chapters on how to improve the OMG website by the new web manager has been requested. Articles and suggestions for topics/themes are also needed for The Gardener's Pen Newsletter.
- Mini college will be held at Linfield College August 4-6. PayPal registration will once again be available.
- Josephine County will host the March OMGA meeting.
- Amendments to the bylaws were approved as posted on the OMGA website.
- The new slate of officers was approved as follows: President Al Cook, President Elect Marilyn Scheffler, Treasurer Katherine Johnson, Secretary Sue Nesbitt, 1st VP Marcia Sherry, 2nd VP open
- Someone is needed to take over the Search for Excellence Program.
- Condolences to Douglas County in light of the UCC tragedy.
- The 2016 budget was approved.

Treasurer – Chris Rusch reported for Patrice Sipos: Financials were distributed. Updates on the budget are available on the web at http://douglascountymg.org/mg_documents_forms.html Outstanding bills should be submitted soon for payment before the end of the year.

Vice President - Fred Alley: Fred thanked Bruce Gordon of Commonwealth Garden Shoppe in Canyonville for his excellent presentation. He also reminded everyone there will not be a December chapter meeting.

Past President - Larry Sutton: No report

Secretary - Barbara Robinson: No report

President – Chris Rusch: Chris advised the 2016 budget is being presented with a deficit due to the need for greenhouse renovations and tree trimming in the Discovery Garden. There is sufficient money in our reserves to cover this deficit. Chris reminded everyone there will not be a chapter meeting in December but there will be an executive board meeting on December 9.

COMMITTEE REPORTS

Plant Clinic - Chris Rusch: The clinic is now open on Monday and Wednesday. December and January will go to Mondays only. Clientele has slowed down considerably. Chris will compile statistics to include the end of the year. Current Plant Clinic trainers will be returning to train the 2016 class.

Winter Training – Denise Fennell: There are 32 signed up for the new class. Barbie Hamby volunteered to coordinate the new class potluck, filling in for Valerie Call. Mentors will soon find out names of their students. A final mentor meeting is scheduled for December 2nd, 10a.m. in the extension kitchen.

Westside Greenhouse – Maureen Benice: The Westside core group continues to work on Tuesdays. Although big crews are no longer needed, anyone willing to help is welcome. There has been an issue with the front gate being left

unlocked. If you go through this gate, other than during our normal crew work days (Tues. 9-12), please make sure you lock the gate when you leave. Seed and greenhouse supplies have been ordered for 2016.

Eastside Greenhouse – Bruce Gravens: Bruce reported all has been buttoned up for the winter on the Eastside. Although they did not officially request crews the last couple weeks they were surprised with some of the biggest crews they've experienced. Regular crews will once again be needed after the first of the year.

Discovery Garden – Janet Parkerson for Julie Stanbery:

- The Festival of Lights begins Nov 22nd. Please let Julie know if you see any signs of damage, anything out of place, or litter piling up around Helleck Hall.
- The electricity will be on at the pavilion for the horse carriage people. The door will be unlocked so they can reboot the breaker if they overload the circuit.
- Umpqua Basin water has been turned off in the Discovery Garden. The pipes will be wrapped and left that way until spring. The hyper tufa leaf in the sun garden will be turned upside down on purpose. It will freeze if it gets full of water.
- Due to the cold weather forecast, the lights will be on in the closet of the bathrooms. Water will be turned off in them if the temperature goes below 30 degrees and a sign will be placed on the doors. There are two porta potties there through the holidays.
- Noel and Julie will be winterizing the compost tea pump. Please leave it wrapped until spring.
- All the field pipes have been disconnected so do not turn on the river water for ANY reason.
- There are a lot of wood chips at the HLC. MG's are welcome to take a load or two. If you need your vehicle filled, tractor man will be available on TUESDAYS 9-noon. It would be best to call to confirm he can help you. Please don't ask for special service any other day.

Publicity/Newsletter – Bonnie Courter: Due to the Thanksgiving holiday, deadline for the December newsletter is the end of November. We all have busy schedules so the sooner you can it to Bonnie the better. PSA's have been sent out for the Bake Sale.

Facebook – Barbara Horst: Our Facebook page has 628 followers. Please "like" our page if you haven't already and be sure to check back frequently to boost our "viewed" numbers.

Bake Sale - Janet Parkerson and Jo Ann Pico: Our annual Bake Sale will be this Saturday in front of Sherm's Thunderbird Market. Janet and Jo Ann expressed their thanks to all who have signed up to help.

Hallmark – Linda Thames: Marianne Majors is back at home undergoing physical therapy after surgery. Aaron Williams had surgery.

Trash to Treasure – Cindy Rich and Toni Rudolph: Cindy and Toni are looking for someone to step up and shadow them this year and take over the sale in 2017. This is the LAST year they are heading up this money maker. Please call Cindy or Toni if you are interested. This year's sale will be in March, with a firm date to follow. Please save all your treasures and GOOD, clean trash. Donors will need to keep their items until the sale as there is no place to store merchandise.

NEW BUSINESS

Copies of the propose 2016 budget were made available at last month's chapter meeting, today's meeting, in the newsletter, and online. Betty Ison moved the 2016 budget be approved as proposed. The motion was seconded and passed.

OLD BUSINESS:

A new historian is needed for the chapter. In the past scrapbooks have been kept, however the chapter is open to suggestions for changing the dynamic i.e. a digital format, etc. Contact Chris if you are interested or have questions.

SHOW AND TELL

- Linda Thames showed off her 5+ lb. Red Garnet sweet potato. She has harvested over 90 pounds from four plants.
- Betty Ison brought in Toad Lilies, a shade perennial, to share with Master Gardeners.
- Toni Rudolph reminded people open enrollment for changing your Medicare advantage plan ends December 7th.
- Bob Brindley presents “Holiday Food Tasting” with pumpkin and sweet potatoes showcased. Several members have brought their favorite dishes for sampling after the meeting.

ANNOUNCEMENTS:

Winter Program Mentor Meeting	Dec. 2, 10 a.m. Extension Kitchen
Insect Committee	First and Third Mondays, 10 a.m.
DCMG Executive Board Meeting	Dec. 9, 10a.m. Extension Kitchen
Winter Program Begins	Jan. 5, Extension Auditorium
DCMG Chapter Meeting	Jan. 28 Extension Auditorium (No Dec. Meeting)
Bake Sale	Nov. 21 st , 9-2pm, Sherm’s Thunderbird Market

Meeting Adjournment: The meeting was adjourned at 11:05 a.m. by President, Chris Rusch.

Respectfully submitted,
Barbara Robinson
DCMG Secretary

Account Balances - As of 11/19/2015

11/19/2015

As of 11/19/2015

11/19/2015

Account	Balance
Bank Accounts	
Checking-Umpqua Bank	1,888.00
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	42,115.99
TOTAL Bank Accounts	52,663.09
OVERALL TOTAL	52,663.09

Cash Flow
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Category	
INFLOWS	
Interest Income - Bank	2.23
TOTAL INFLOWS	2.23
OUTFLOWS	
Management & General	
Awards & Banquet	
Awards	327.65
Banquet	749.28
TOTAL Awards & Banquet	1,076.93
TOTAL Management & General	1,076.93
PSP Expense	
Advanced Training	
Newsletter	
Postage	20.59
TOTAL Newsletter	20.59
TOTAL Advanced Training	20.59
Discovery Garden	
Butterfly	40.00
Compost & Biochar	141.20
Easy Access (Container Garden)	11.56
Electric - meter 23609842	82.17
Irrigation	112.77
Kiosk - donor board	25.00
Maintenance	-2.61
Mulch	65.25
Perennial Border	35.10
Shade Garden	16.99
Water - River Forks meter	49.14
Xeriscape	289.00
TOTAL Discovery Garden	865.57
HLC	
Greenhouse Maint., Repair and Renovatio	870.17
Greenhouse Supplies	32.00
TOTAL HLC	902.17
TOTAL PSP Expense	1,788.33
Special Events Expense	
Plant Sale Expense	
Contributions - Plant Sale Volunteers	0.00
Electrical - meter 62314693	353.87
Next Year Seed	2.70
Supplies	14.97
Water - Pitchford meter	262.85
TOTAL Plant Sale Expense	634.39
TOTAL Special Events Expense	634.39
TOTAL OUTFLOWS	3,499.65
OVERALL TOTAL	-3,497.42

Budget - 2015

1/1/2015 through 12/31/2015 Using 2015 Budget

11/19/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
INCOME			
Donations	0.00	0.00	0.00
Contributions	181.50	0.00	181.50
Grants	250.00	0.00	250.00
Pavilion	25.00	0.00	25.00
TOTAL Donations	456.50	0.00	456.50
Dues-hardcopy newsletter	272.00	323.00	-51.00
Dues-membership	2,360.00	2,400.00	-40.00
Interest Income - Bank	14.76	12.00	2.76
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	730.00	700.00	30.00
TOTAL Clinic & Office	730.00	700.00	30.00
Disc Garden	0.00	0.00	0.00
TOTAL PSP Income	730.00	700.00	30.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	982.00	800.00	182.00
Entrance Fees	3,032.05	2,800.00	232.05
Plant Sales	0.00	0.00	0.00
Sales-event	20,577.87	20,500.00	77.87
Sales-post	562.25	1,000.00	-437.75
Sales-pre	3,348.50	2,550.00	798.50
TOTAL Plant Sales	24,488.62	24,050.00	438.62
Vendor Booth	3,565.40	2,700.00	865.40
TOTAL Plant Sale Income	32,068.07	30,350.00	1,718.07
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	958.05	900.00	58.05
Misc Events	279.00	0.00	279.00
Quilt Raffle	0.00	0.00	0.00
Trash-To-Treasure Sale	3,940.10	2,500.00	1,440.10
TOTAL Special Events-other	5,177.15	4,400.00	777.15
TOTAL Special Events	37,245.22	34,750.00	2,495.22
TOTAL INCOME	41,078.48	38,185.00	2,893.48
EXPENSES			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	327.65	350.00	22.35
Banquet	749.28	750.00	0.72
TOTAL Awards & Banquet	1,076.93	1,100.00	23.07
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Quarterly Meeting	0.00	0.00	0.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	510.00	510.00
Dues-OMGA	1,659.00	1,680.00	21.00
Grants&Gifts&Scholarships	250.00	0.00	-250.00
4-H Donation	70.00	80.00	10.00

Budget - 2015

1/1/2015 through 12/31/2015 Using 2015 Budget

10/26/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Endowment	0.00	0.00	0.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	0.00	0.00
Officer Gifts	10.00	80.00	70.00
Scholarships	-200.00	1,050.00	1,250.00
TOTAL Grants&Gifts&Scholarships	130.00	1,260.00	1,130.00
Historian	0.00	25.00	25.00
Hospitality	134.41	150.00	15.59
Liability Insurance	636.00	670.00	34.00
OMGA Chapter Display	0.00	0.00	0.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	19.60	30.00	10.40
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
TOTAL Management & General	3,655.94	5,480.00	1,824.06
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	100.00	100.00
Newsletter	0.00	0.00	0.00
Postage	199.33	300.00	100.67
TOTAL Newsletter	199.33	300.00	100.67
TOTAL Advanced Training	199.33	400.00	200.67
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	0.00	0.00
Greenhouse Plumbing & Irrigation	0.00	0.00	0.00
TOTAL Capital Expenditures	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	230.00	230.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	100.00	100.00
Soil Testing	226.17	250.00	23.83
Website Development	14.99	120.00	105.01
TOTAL Clinic & Office	241.16	800.00	558.84
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Home Show	0.00	0.00	0.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	200.00	200.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	291.61	400.00	108.39
Childrens	95.41	405.00	309.59
Compost & Biochar	141.20	150.00	8.80
Easy Access (Container Garden)	114.94	125.00	10.06
Electric - meter 23609842	137.45	400.00	262.55
Entry	0.00	75.00	75.00
Hedgerow	0.00	0.00	0.00
Herb	140.00	150.00	10.00
Iris	0.00	0.00	0.00

Budget - 2015

1/1/2015 through 12/31/2015 Using 2015 Budget

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Irrigation	376.50	600.00	223.50
Japanese	0.00	220.00	220.00
Kiosk - donor board	30.00	50.00	20.00
Maintenance	123.01	500.00	376.99
Mulch	92.25	300.00	207.75
Orchard	0.00	100.00	100.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	198.27	200.00	1.73
Raised Beds (Dahlia-Lily)	81.31	75.00	-6.31
Rock Garden	599.50	600.00	0.50
Rock Garden - 2012 GRANT	0.00	0.00	0.00
Shade Garden	66.99	75.00	8.01
Signage	55.00	700.00	645.00
Signage - 2013 GRANTs	0.00	0.00	0.00
Straw Bale Garden	222.83	200.00	-22.83
Sun Garden	28.89	125.00	96.11
Water - River Forks meter	417.89	350.00	-67.89
Xeriscape	340.69	425.00	84.31
TOTAL Discovery Garden	3,553.74	6,225.00	2,671.26
HLC	0.00	0.00	0.00
Annual Pumping Expense - diver in river	479.40	400.00	-79.40
Greenhouse Maint., Repair and Renovatio	975.44	1,000.00	24.56
Greenhouse Supplies	680.69	800.00	119.31
Maintenance	638.19	1,000.00	361.81
Toilet Repairs & Supplies	78.28	150.00	71.72
Victory Garden	769.00	769.00	0.00
Victory Garden Signage - 2014 Grant	345.00	649.33	304.33
TOTAL HLC	3,966.00	4,768.33	802.33
Winter Program	0.00	0.00	0.00
Cleaning the carpet after class	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	350.00	50.00
TOTAL Winter Program	300.00	370.00	70.00
TOTAL PSP Expense	8,260.23	12,763.33	4,503.10
RESERVES for unexpected expenses	0.00	1,000.00	1,000.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	2,789.74	2,600.00	-189.74
Contributions - Plant Sale Volunteers	350.00	350.00	0.00
Electrical - meter 62314693	3,050.56	2,800.00	-250.56
Exhibit Fees	2,888.50	2,300.00	-588.50
Next Year Seed	2.70	750.00	747.30
Next Year Supplies - McConkey	0.00	2,000.00	2,000.00
Plants	959.51	1,000.00	40.49
Propane	861.81	1,500.00	638.19
Supplies	1,836.76	2,200.00	363.24
Vendor Costs	301.83	550.00	248.17
Water - Pitchford meter	916.53	850.00	-66.53
TOTAL Plant Sale Expense	13,957.94	16,900.00	2,942.06
Special Events-other	0.00	0.00	0.00

Budget - 2015

1/1/2015 through 12/31/2015 Using 2015 Budget

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Bake Sale	0.00	75.00	75.00
Compost Tea	130.00	150.00	20.00
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	30.99	175.00	144.01
TOTAL Special Events-other	160.99	430.00	269.01
TOTAL Special Events Expense	14,118.93	17,330.00	3,211.07
TOTAL EXPENSES	26,035.10	36,573.33	10,538.23
OVERALL TOTAL	15,043.38	1,611.67	13,431.71