

**OSU DOUGLAS COUNTY MASTER GARDENER  
Chapter Meeting, Extension Auditorium  
May 28, 2015**

**Call to Order:** The meeting was called to order at 10:20 a.m. by President, Chris Rusch. There were 36 in attendance.

**Minutes:** The minutes were approved as distributed.

**Agent's Report - Steve Renquist:** Not in attendance

**OFFICER REPORTS**

**Membership - Denise Fennell:** Not in attendance

**OMGA - Rosemary Brinkley:** Not in attendance

**Treasurer - Vicki McAlister:** Financials were distributed. Updates on budget are available on the web.

**Vice President - Fred Alley:** Fred thanked Angela Gordon for a great continuing education presentation. Continuing education will resume again in October. Our next meeting will be on June 25 at Bonnie & Rick Courter's home. Members should bring their favorite potluck item, their own drink, place setting and chair. More information will be forthcoming via email from Fred.

**Past President - Larry Sutton:** Not in attendance

**Secretary - Barbara Robinson:** Nothing to report

**President – Chris Rusch:** A thank you letter was received from UCAN for our food drive participation at the Plant and Garden Expo. We collected 434 pounds which was an increase of 34% from last year.

**COMMITTEE REPORTS**

**Plant Clinic – Chris:** We need veterans to sign up for summer slots with the clinic open 5 days a week through the summer. Trainees are working on fulfilling their 36 hour requirement for Plant clinic. There have been over 450 customers who have utilized the clinic since the beginning of the year.

**Community Outreach - Leo Grass:** Ivor and Leo braved the poor soil at Cobb Street School to plant blueberries. Hopefully they will grow. Leo shared letters from Winchester Elementary 1<sup>st</sup> graders thanking MG's for their garden tour.

**Plant Sale - Barbara Robinson:** Barbara thanked the membership for their hard work in producing yet another very successful Plant and Garden Expo. Percentages of inventory sold were outstanding and the decision to provide more vegies was a great move as indicated by the 98% sold figure. Sales for both Westside and Eastside greenhouses were great. Pre and post-sale inventories compiled will help greenhouse crews with planning for the upcoming year.

The Plant Sale Committee heads met shortly after the sale to critique the event. Committee heads were charged with collecting input from their workers as far as what worked, what didn't work, and suggestions for improvement. We will be implementing several of these suggestions. Thank you to everyone for their input.

Barbara explained our profit from the sale is approximately 50% of the gross when you figure in all the costs leading up to and including the event.

**Bob Brindley/Vendors:** Bob expressed his appreciation for a job well done at this year's sale, saying every year it gets better. He thanked everyone who helped set up the vendor area, particularly Vicki McAlister and Jen Bailey, and to the many who volunteered on Friday. Everyone chipped in to map out the floor, set up curtains, signs, tables, etc. and all went very smoothly. He also thanked the many who helped vendors move in and out of the building.

A temporary committee is being formed to work on an overall marketing plan for promotion next year. Four people are already in place with two more needed. Specifically needed are those with experience in marketing and promotion to both companies and the public. The committee's first meeting will be a brainstorming session, resulting with a list of ideas to pursue. There will be a few meetings to follow with final proposals submitted to the Plant Sale Committee for final decisions and any necessary budget proposals. Please contact Bob if you are interested in being on this committee.

**Westside Greenhouse: Barbara Robinson** – Barbara shared statistics from sales at the Plant Sale. Both the Westside and Eastside had excellent sales. Work continues at greenhouses every Tuesday. It was noted black, gallon size pots are needed (only the type we use). The membership was asked to return any they have to the greenhouses. At fifty cents a pot this will definitely be a cost saving measure.

**Betty Ison: Awards** - State awards have been sent in. Betty reminded members to turn their hours in. Mentors should check with their trainees as a reminder and to see if they have questions on how to record hours.

**Discovery Garden: Julie Stanbery** – Doors and gates are being left open. Please make a conscious effort to close gates at end of work day and make sure bathrooms are locked up.

Irrigation has started and sprinklers and hoses are set up and running. They will try to let garden heads know ahead of watering times so they can come and check to see if their area is getting proper coverage. More soaker hoses are being used in gardens which seem to be working well. Denise Fennell will be tracking and filling the water reservoir tanks.

Irene Thomason's memorial service is this Saturday at the Discovery Garden. Her family is donating a bench which will be placed in the Xeriscape Garden. Geoff Puryear has done a wonderful job with plantings and landscaping surrounding the bench. Julie extended her appreciation to everyone for the extra effort in preparing for the service.

Wood chips are being spread throughout the gardens and surrounding areas. Julie thanked Gale Robinson for the many hours he has spent accomplishing this task. The chip pile is being disbursed to ready the area for Graffiti Weekend in July. Tree trimmers will not be allowed to deliver more chips until after that time.

The Sun Garden (on the back side of the Pavilion) is looking for a new garden head. This is a well-established garden with a small footprint and low maintenance. Please contact Julie if you are interested.

**Victory Garden – Mik Carlson:** Mik was excited to report the Victory Garden has a new and improved irrigation system! Thanks went out to Vicki McAlister for leading the charge on getting it in place and also to the wonderful crew who did the work. This year's goal for the garden is to produce 2 tons of produce for donation to UCAN. Home garden produce can be delivered to the VG on Tuesdays any way you want to bring it. Contact Mik Carlson or Ruth Stafford for information or if you have questions.

**Publicity/Newsletter - Bonnie Courter:** Bonnie asked for members to submit any informative articles they might read for inclusion into the newsletter. Newsletter articles are due the Saturday following chapter meetings.

**Julie Stanbery: Nominating Committee** – Julie, Valerie Call, and Bonnie Durick are on the committee. Since the majority of officers have agreed to stay in office, the committee’s job has been relatively easy. Those nominated by the committee are Patrice Sipos as treasurer, Anne Bacon as OMGA representative and Nancy Fuller as OMGA alternate representative. Additional nominations will be taken from the floor at our July chapter meeting and a vote taken at that time. Officers will be installed in August

**Judy Huntley: Awards Banquet** – Mark your calendars for Saturday, October 3<sup>rd</sup> for our annual Awards Banquet at the First United Methodist Church on Harvard. More details will follow at a later date. A question was asked about a possible conflict with Farmers’ Market occurring on the same day. Judy said when she scheduled the date with the church the entire month was open, but she will check to make sure.

**Show and Tell:** While working in the Japanese Garden, Fred Alley was approached by a visiting Japanese gentlemen who was quite impressed with the garden and surprised it was maintained by volunteers. The visitor said he was looking to possibly purchase the RV Park across the street and indicated this would be one more positive reason to purchase.

Bob Brindley announced the Duchess Sanctuary in Oakland is having an open house this Saturday. They provide a great service and home to over 150 rescue horses.

Judy Mercer: Judy extended her heartfelt thanks to her Master Gardener family for all the support she has received by way of cards, calls, food, and garden help since the passing of her husband, Charlie.

**Announcements**

Insect Committee	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays, 10am
Discovery Garden Workdays	Every Tuesday, 9-Noon
Greenhouse Workdays	Every Tuesday, 9-Noon
DCMG Chapter Meeting	June 25, Bonnie Courter’s Home, 10am

The meeting was adjourned at 11:15 am by President, Chris Rusch.

Respectfully submitted,  
Barbara Robinson  
DCMG Secretary

# Account Balances - As of 5/27/2015

As of 5/27/2015

5/27/2015

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Account	5/27/2015 Balance
<b>Bank Accounts</b>	
Checking-Umpqua Bank	4,107.37
Money Market-Reserves-Umpqua Bank	8,659.10
Money Market-Umpqua Bank	50,104.64
<b>TOTAL Bank Accounts</b>	<b>62,871.11</b>
<b>OVERALL TOTAL</b>	<b>62,871.11</b>

## Cash Flow

4/23/2015 through 5/27/2015

5/27/2015

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Category	4/23/2015- 5/27/2015
<b>INFLOWS</b>	
Dues-membership	40.00
Interest Income - Bank	0.55
PSP Income	
Clinic & Office	
Soil Testing	105.00
TOTAL Clinic & Office	105.00
TOTAL PSP Income	105.00
Special Events	
Plant Sale Income	
Drawings	982.00
Entrance Fees	3,032.05
Plant Sales	
Sales-event	20,577.87
Sales-post	405.25
Sales-pre	3,186.75
TOTAL Plant Sales	24,169.87
Vendor Booth	425.00
TOTAL Plant Sale Income	28,608.92
Special Events-other	
Compost Tea	247.00
Misc Events	-666.00
Trash-To-Treasure Sale	22.00
TOTAL Special Events-other	-397.00
TOTAL Special Events	28,211.92
<b>TOTAL INFLOWS</b>	<b>28,357.47</b>
<b>OUTFLOWS</b>	
Management & General	
Hospitality	24.99
TOTAL Management & General	24.99
PSP Expense	
Advanced Training	
Newsletter	
Postage	64.40
TOTAL Newsletter	64.40
TOTAL Advanced Training	64.40
Clinic & Office	
Soil Testing	149.43
TOTAL Clinic & Office	149.43
Discovery Garden	
Easy Access (Container Garden)	103.38
Maintenance	15.99
Raised Beds (Dahlia-Lily)	81.31
TOTAL Discovery Garden	200.68
HLC	
Greenhouse Supplies	86.41
Maintenance	56.50
Victory Garden	263.24
TOTAL HLC	406.15

**Cash Flow**  
4/23/2015 through 5/27/2015

Category	4/23/2015- 5/27/2015
TOTAL PSP Expense	820.66
Special Events Expense	
Plant Sale Expense	
Advertising	729.25
Contributions - Plant Sale Volunteers	350.00
Exhibit Fees	121.50
Plants	222.66
Propane	193.60
Supplies	463.23
Vendor Costs	301.83
TOTAL Plant Sale Expense	2,382.07
Special Events-other	
Compost Tea	130.00
TOTAL Special Events-other	130.00
TOTAL Special Events Expense	2,512.07
<b>TOTAL OUTFLOWS</b>	<b>3,357.72</b>
<b>OVERALL TOTAL</b>	<b>24,999.75</b>

## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

5/27/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
<b>INCOME</b>			
Donations	0.00	0.00	0.00
Contributions	101.50	0.00	101.50
Grants	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
TOTAL Donations	101.50	0.00	101.50
Dues-hardcopy newsletter	272.00	323.00	-51.00
Dues-membership	2,360.00	2,400.00	-40.00
Interest Income - Bank	3.41	12.00	-8.59
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	505.00	700.00	-195.00
TOTAL Clinic & Office	505.00	700.00	-195.00
Disc Garden	0.00	0.00	0.00
TOTAL PSP Income	505.00	700.00	-195.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	982.00	800.00	182.00
Entrance Fees	3,032.05	2,800.00	232.05
Plant Sales	0.00	0.00	0.00
Sales-event	20,577.87	20,500.00	77.87
Sales-post	405.25	1,000.00	-594.75
Sales-pre	3,348.50	2,550.00	798.50
TOTAL Plant Sales	24,331.62	24,050.00	281.62
Vendor Booth	3,565.40	2,700.00	865.40
TOTAL Plant Sale Income	31,911.07	30,350.00	1,561.07
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	247.00	900.00	-653.00
Misc Events	279.00	0.00	279.00
Quilt Raffle	0.00	0.00	0.00
Trash-To-Treasure Sale	3,940.10	2,500.00	1,440.10
TOTAL Special Events-other	4,466.10	4,400.00	66.10
TOTAL Special Events	36,377.17	34,750.00	1,627.17
<b>TOTAL INCOME</b>	<b>39,619.08</b>	<b>38,185.00</b>	<b>1,434.08</b>
<b>EXPENSES</b>			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Quarterly Meeting	0.00	0.00	0.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	510.00	510.00
Dues-OMGA	1,617.00	1,680.00	63.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	0.00	80.00	80.00

## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

5/27/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Endowment	0.00	0.00	0.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	0.00	0.00
Officer Gifts	0.00	80.00	80.00
Scholarships	0.00	1,050.00	1,050.00
<b>TOTAL Grants&amp;Gifts&amp;Scholarships</b>	<b>0.00</b>	<b>1,260.00</b>	<b>1,260.00</b>
Historian	0.00	25.00	25.00
Hospitality	134.41	150.00	15.59
Liability Insurance	0.00	670.00	670.00
OMGA Chapter Display	0.00	0.00	0.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	0.00	30.00	30.00
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
<b>TOTAL Management &amp; General</b>	<b>1,751.41</b>	<b>5,480.00</b>	<b>3,728.59</b>
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	100.00	100.00
Newsletter	0.00	0.00	0.00
Postage	112.00	300.00	188.00
<b>TOTAL Newsletter</b>	<b>112.00</b>	<b>300.00</b>	<b>188.00</b>
<b>TOTAL Advanced Training</b>	<b>112.00</b>	<b>400.00</b>	<b>288.00</b>
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	0.00	0.00
Greenhouse Plumbing & Irrigation	0.00	0.00	0.00
<b>TOTAL Capital Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	230.00	230.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	100.00	100.00
Soil Testing	226.17	250.00	23.83
Website Development	0.00	120.00	120.00
<b>TOTAL Clinic &amp; Office</b>	<b>226.17</b>	<b>800.00</b>	<b>573.83</b>
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	50.00	50.00
Home Show	0.00	0.00	0.00
Photo Team	0.00	100.00	100.00
Speakers Bureau	0.00	50.00	50.00
<b>TOTAL Community Outreach</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	0.00	400.00	400.00
Childrens	21.99	405.00	383.01
Compost & Biochar	0.00	150.00	150.00
Easy Access (Container Garden)	103.38	125.00	21.62
Electric - meter 23609842	0.00	400.00	400.00
Entry	0.00	75.00	75.00
Hedgerow	0.00	0.00	0.00
Herb	140.00	150.00	10.00
Iris	0.00	0.00	0.00



## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

5/27/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Irrigation	0.00	600.00	600.00
Japanese	0.00	220.00	220.00
Kiosk - donor board	0.00	50.00	50.00
Maintenance	57.99	500.00	442.01
Mulch	27.00	300.00	273.00
Orchard	0.00	100.00	100.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	0.00	200.00	200.00
Raised Beds (Dahlia-Lily)	81.31	75.00	-6.31
Rock Garden	262.00	600.00	338.00
Rock Garden - 2012 GRANT	0.00	0.00	0.00
Shade Garden	50.00	75.00	25.00
Signage	0.00	700.00	700.00
Signage - 2013 GRANTS	0.00	0.00	0.00
Straw Bale Garden	0.00	200.00	200.00
Sun Garden	0.00	125.00	125.00
Water - River Forks meter	0.00	350.00	350.00
Xeriscape	51.69	425.00	373.31
<b>TOTAL Discovery Garden</b>	<b>795.36</b>	<b>6,225.00</b>	<b>5,429.64</b>
<b>HLC</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Annual Pumping Expense - diver in river	479.40	400.00	-79.40
Greenhouse Maint., Repair and Renovatio	0.00	1,000.00	1,000.00
Greenhouse Supplies	268.54	500.00	231.46
Maintenance	102.74	1,000.00	897.26
Toilet Repairs & Supplies	78.28	150.00	71.72
Victory Garden	441.76	769.00	327.24
Victory Garden Signage - 2014 Grant	75.00	649.33	574.33
<b>TOTAL HLC</b>	<b>1,445.72</b>	<b>4,468.33</b>	<b>3,022.61</b>
<b>Winter Program</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Cleaning the carpet after class	0.00	0.00	0.00
New Class - Supplies	0.00	20.00	20.00
Speakers	300.00	350.00	50.00
<b>TOTAL Winter Program</b>	<b>300.00</b>	<b>370.00</b>	<b>70.00</b>
<b>TOTAL PSP Expense</b>	<b>2,879.25</b>	<b>12,463.33</b>	<b>9,584.08</b>
RESERVES for unexpected expenses	0.00	1,000.00	1,000.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	1,915.89	2,600.00	684.11
Contributions - Plant Sale Volunteers	350.00	350.00	0.00
Electrical - meter 62314693	1,822.94	2,800.00	977.06
Exhibit Fees	2,888.50	2,300.00	-588.50
Next Year Seed	0.00	750.00	750.00
Next Year Supplies - McConkey	0.00	2,000.00	2,000.00
Plants	337.71	1,000.00	662.29
Propane	861.81	1,500.00	638.19
Supplies	973.97	2,200.00	1,226.03
Vendor Costs	301.83	550.00	248.17
Water - Pitchford meter	123.38	850.00	726.62
<b>TOTAL Plant Sale Expense</b>	<b>9,576.03</b>	<b>16,900.00</b>	<b>7,323.97</b>
Special Events-other	0.00	0.00	0.00

## Budget - Current Year

1/1/2015 through 12/31/2015 Using 2015 Budget

5/27/2015

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Category	1/1/2015 Actual	- Budget	12/31/2015 Difference
Bake Sale	0.00	75.00	75.00
Compost Tea	130.00	150.00	20.00
Taste-Off	0.00	30.00	30.00
Trash-To-Treasure Sale	30.99	175.00	144.01
TOTAL Special Events-other	160.99	430.00	269.01
TOTAL Special Events Expense	9,737.02	17,330.00	7,592.98
<b>TOTAL EXPENSES</b>	<b>14,367.68</b>	<b>36,273.33</b>	<b>21,905.65</b>
<b>OVERALL TOTAL</b>	<b>25,251.40</b>	<b>1,911.67</b>	<b>23,339.73</b>