

Douglas County Master Gardeners Chapter Meeting Minutes

July 31, 2014

APPROVAL OF MINUTES - The **OSU Douglas County Master Gardeners Executive Meeting** was called to order at 10:00 am on July 31, 2014 by President **Fred Alley**. The Minutes of the June 2014 Chapter Meeting were corrected and approved as written.

PRESIDENT FRED ALLEY expressed his appreciation to Master Gardener, **Janet Bitter** and her husband, **Dr. Doug Bitter** for hosting the meeting at their home and invited **Janet** to give the members some history that led to him becoming a Master Gardener. **Janet** gave a brief overview of their move to Roseburg in 1989, initially living in a small rental home and in 1999, finding the beautiful property on the river, where they currently live.

HORTICULTURAL AGENT - Steve Renquist announced that the river levels are at the lowest level in 75 years. He warned that water usage restrictions will be implemented very soon. He has been working with growers on a plan when the restriction occurs. He also warned those that are on wells to monitor the water level carefully. If the water gets too low in the well, the motor could burn out.

Steve said the issue of excessive heat is proving to be 5-7% heat units ahead of last year. Heat units are a unit of measurement using the low and high temperatures, calculated in an equation and averaged to provide a heat unit rating for each day during the growing season. Last year, the average heat unit was 20, however this year, **Steve** feels we will finish with an average closer to 25. Anytime the temperature exceeds 86 degrees, crops and plants draw more water than they need and it is then lost in transpiration. For those interested in monitoring the heat units, they can refer to www.weather.com, then going to Farming Weather, Heat Unit Calculator.

MEMBERSHIP DIRECTOR – Ruth Stafford published the new Roster and is available in the Plant Clinic.

OMGA REPRESENTATIVE – Roger Sawyer attended the **OMGA** meeting. They are asking for volunteers to run for Treasurer.

Gail Longelletto reported on the 2017 International Conference. They are ready to sign contracts. Advertising will not start until after the 2015 International Conference so as not to impact attendance. As of June, Gail's position has shifted to 90% Horticultural Department and 10% in the classroom. Funding as an adviser will be paid 85% by the college, leaving 15% that she will have to produce herself.

Roger, Rosemary Brinkley and **Diana Williams** attended Mini-College. **Rosemary** thought the classes were great and the entire event was very well organized. They were hoping for an attendance of 260, however fell short by just a few at 256. The Silent Auction was successful and the Garden Journals DCMG donated went for \$35, \$40 and \$45. **Roger** attended classes on berries and invasive insects. The class provided a lot of information on the Marmorated stink bug and the spotted wing Drosophila, two insects that cause damage to berries and cherries in our area. **Roger** shared new methods and timing of trimming apple trees that have proven to regulate even crop production, eliminating alternating years of good yields. He suggests pruning be done before the trees get leaves. Using scissors, cut the blossoms off of the first spur, then every other off the next spur. This is done after your last spray, making sure there will be no snow for at least 2 weeks.

TREASURER – Vicki McAlister reviewed the Treasurer's Report.

PRESIDENT – Fred Alley announced the next summer Chapter Meeting will be held at the home of **Dave and Sharon Hopkins** in Sutherlin. **Fred** asked those who have not signed photo release forms, please do so as soon as possible.

Fred asked **Steve Renquist** to review the plans for the new article that will appear in the News Review. **Steve Renquist** was contacted by Vicki Menard of the News Review regarding the monthly insert on Gardening. It will run

twice a month April through October and once a month the rest of the year in the Saturday edition beginning August 2nd. The format will be a question and answer style. The questions will originate from the Plant Clinic and from emails sent in by readers. The column is to be 500-600 words. They will use the Master Gardeners/OSU logo. This year's trainers will work together to author the column. They include **Chris Rusch, Leo Grass, Bonnie Courter, Larry Sutton** and **Judy Mercer**.

PAST PRESIDENT - Larry Sutton said the contract deadlines for the 2017 International Conference have been extended to August 31, 2014. The tentative date has been set for the week of August 7, 2017.

SECRETARY - Janet Parkerson had nothing to report.

COMMUNITY OUTREACH – Leo Grass was not present.

PLANT CLINIC - Chris Rusch stated the Plant Clinic in need of sign-ups for the month of August. July had 130 contacts. It was also suggested if you have not volunteered at the Plant Clinic within the last few months, you will want to come in a little early to get trained on the new phone system.

PLANT SALE - Barbara Robinson had nothing to report.

GREENHOUSE - Maureen Benice sent an email asking that no more pots be donated. Most of what they have is not of the type used by the greenhouse. **Larry Sutton** asked if Master Gardeners could come pick up what they do not want. **Maureen** said they are in a box in the transplant greenhouse for the taking. If you need to get rid of pots, **Liz Akins** is starting a nursery in Lookingglass and Janice Bunyard could use them, too.

Presently, work crews are scheduled 9-12 on Tuesdays and 8:00 am at the Westside greenhouse. Chips and gravel have been put down by **Ivor Chapman, Gayle Robinson, Ray** and **David Clark**. **Fred Alley** reminded members that an email had been sent by **Judy Mercer** looking for people interested in the grass clippings from the courthouse area. This grass is excellent when used for composting.

KRUSE FARMS – Ann Bacon said the information table at Kruse Farms has been keeping busy. They have an urgent need for at least one veteran Master Gardener for August 23. **Janet Parkerson** volunteered to fill the position. They have openings in September. She passed the calendar around for member sign-ups. They have been tracking their efforts and in July, they had 13 consultations and 67 contacts. **Barbara Robinson** suggested they give the contacts and consults a brochure or pamphlet. They will start doing that.

VICTORY GARDEN - Mik Carlson reported 742 pounds of vegetables have been donated from the Victory Garden and 136 pounds of produce has been donated by members for a total of 878 pounds. She encouraged members to raise those numbers by donating their own produce through Master Gardeners. Last year they came just a few pounds short of 5000 pounds and **Mik** would like to top that this year.

DISCOVERY GARDEN – Julie Stanbery said she just returned from Tucson, Arizona and was amazed at how beautiful the desert was in bloom. Arizona had a lot of rain this winter and is currently experiencing the Monsoon season, causing the desert to explode in color.

Jan Kirchner has volunteered to co-head the Butterfly Garden. Since the big tree was removed, we have actually had butterflies! The Watering Crew is doing a great job. **Noel Groshong** is working on the pressure problem in the reservoirs and should be repaired soon.

Julie reminded everyone to wear their badges to any event or when at the Discovery Garden. If any members wish to use the Pavilion, please follow protocol and sign up on the calendar in the Plant Clinic. This will help avoid any conflicts. If there is a conflict, **Julie, Steve** and **Fred** are available to help.

Julie commended **Mik Carlson** for the lovely presentation she gave at the Master Food Preservers meeting. Her talk was very informative.

SIGNAGE - Karen Glatz had nothing to update.

PUBLICITY – Bonnie Courter had nothing to report.

AWARDS - Betty Ison presented swinger bars to **Anne Bacon, Ivar Chapman** and **Kish Doyle**. **Betty** recommended members check their time cards that have been handed in. Many have been sent back. She reminded members to total their hours both on line items, as well as, a grand total. Check the binder in the office to see if your hours have posted, if not, then go to the box and identify the problem. Roger will print a copy of the hours reported and post them in the Plant Clinic. You can also call **Pam Sadler** with questions.

The **Awards Banquet** will be held on October 4, 2014 at 5:30 pm at the First United Methodist Church on Harvard Ave. **Betty** will have sign-up sheets soon.

HALLMARK – Linda Thames reported **Marjorie Orr** has passed away. **Marjorie** was a strong supporter of Master Gardeners for many years. She volunteered often and was willing to help with every event. **Covie Quick** relayed a message saying “Hi” to all and thank you for all the cards and phone calls. She was our second President and charter member, and recently fell and broke her hip. **Janice Bunyard’s** husband had been battling cancer.

NEWSLETTER - Jen Bailey reminded members that deadline for the Newsletter is August 1st. **Jen** is stepping down as editor of the Newsletter after the September issue. **Bonnie Courter** has volunteered to take over the position of Newsletter Editor **Fred Alley** and **Jen Bailey** enthusiastically expressed their appreciation to **Bonnie** for taking on this project.

OLD BUSINESS

Kish Doyle reminded everyone that there is a Drop-Box account available for anyone who wants to upload any photographs they have taken of their gardens or the Discovery Garden. She has created a new category called “Members Gardens” for the photos to be uploaded to. Contact **Kish** to get the directions on how to access the account.

NEW BUSINESS

NOMINATING COMMITTEE - Bonnie Courter thanked the Nominating Committee members for their efforts. The Nominating Committee presented the individuals nominated to office for next year. A motion to accept the members to office was approved. The following elected officers will take office at the September Chapter Meeting:

President - **Chris Rusch**
Vice-President - **Fred Alley**
Secretary - **Barbara Robinson**
Treasurer - **Vicki McAlister**
Membership Director - **Denise Fennell**
OMGA Representative - **Rosemary Brinkley**
Alternative OMGA Representative - **Anne Bacon**
Past President - **Larry Sutton**

The Nominee for the position of Secretary was changed to **Barbara Robinson**. A motion was made by **Julie Stanbery** and seconded by **Kish Doyle**.

SHOW AND TELL

Jen Bailey brought in a homemade Moth Ball Holder. It was made with poly-pipe with holes and slits to be hung on perimeter garden fences.

Bob Brindley asked for a vote on how to do the Tomato Tasting Contest this year. He encouraged everyone to bring in their favorite tomatoes. **Bob** also discussed the Ollas he is developing. Ollas are un-glazed pots, baked at a low temperature, which are buried in the ground within 12” of plants. They are filled with water which then provides continuous watering. He is looking for one or more persons interested in becoming vendors for the Plant Sale.

The Wine Tasting has been canceled until the weather cools down. A date will be announced.

Gail Robinson is asking for volunteers to help unload gravel on Tuesday, August 4 at 7:30 am. They will unload all the gravel at that time, so to avoid working in the heat, they need plenty of volunteers.

The meeting was adjourned at 11:46 a.m.

Respectfully submitted,

Janet Parkerson

Account Balances - As of 7/30/2014

As of 7/30/2014

7/30/2014

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Account	7/30/2014 Balance
Bank Accounts	
Checking-Umpqua Bank	4,315.63
Money Market-Reserves-Umpqua Bank	7,659.10
Money Market-Umpqua Bank	39,094.59
TOTAL Bank Accounts	51,069.32
OVERALL TOTAL	51,069.32

Cash Flow
6/26/2014 through 7/30/2014

Category	6/26/2014- 7/30/2014
INFLOWS	
Donations	
Pavilion	100.00
TOTAL Donations	100.00
Dues-membership	10.00
Interest Income - Bank	1.19
PSP Income	
Clinic & Office	
Soil Testing	95.00
TOTAL Clinic & Office	95.00
TOTAL PSP Income	95.00
Special Events	
Special Events-other	
Compost Tea	288.00
TOTAL Special Events-other	288.00
TOTAL Special Events	288.00
TOTAL INFLOWS	494.19
OUTFLOWS	
Management & General	
Dues-OMGA	56.00
Grants&Gifts&Scholarships	
Scholarships	-200.00
TOTAL Grants&Gifts&Scholarships	-200.00
TOTAL Management & General	-144.00
PSP Expense	
Discovery Garden	
Butterfly	89.93
Childrens	74.81
Electric - meter 23609842	31.18
Irrigation	252.15
Maintenance	37.55
Signage	378.48
Signage - Victory Garden - 2014 Grants	-725.00
Straw Bale Garden	141.80
TOTAL Discovery Garden	280.90
HLC	
Greenhouse Supplies	87.85
Maintenance	124.10
TOTAL HLC	211.95
TOTAL PSP Expense	492.85
Special Events Expense	
Plant Sale Expense	
Electrical - meter 23609558	2,545.31
Plants	9.95
TOTAL Plant Sale Expense	2,555.26
TOTAL Special Events Expense	2,555.26
TOTAL OUTFLOWS	2,904.11
OVERALL TOTAL	-2,409.92

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

7/30/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
INCOME			
Donations	0.00	0.00	0.00
Contributions	359.00	0.00	359.00
Grants	0.00	0.00	0.00
Pavilion	100.00	0.00	100.00
TOTAL Donations	459.00	0.00	459.00
Dues-hardcopy newsletter	268.25	319.00	-50.75
Dues-membership	2,340.00	2,400.00	-60.00
Interest Income - Bank	6.01	12.00	-5.99
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	660.00	600.00	60.00
TOTAL Clinic & Office	660.00	600.00	60.00
Disc Garden	294.50	0.00	294.50
TOTAL PSP Income	954.50	600.00	354.50
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	1,126.00	800.00	326.00
Entrance Fees	2,993.65	2,800.00	193.65
Plant Sales	0.00	0.00	0.00
Sales-event	20,387.31	19,600.00	787.31
Sales-post	854.75	1,000.00	-145.25
Sales-pre	3,139.00	2,400.00	739.00
TOTAL Plant Sales	24,381.06	23,000.00	1,381.06
Vendor Booth	2,913.24	2,500.00	413.24
TOTAL Plant Sale Income	31,413.95	29,100.00	2,313.95
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	762.00	700.00	62.00
Misc Events	367.00	0.00	367.00
Quilt Raffle	0.00	0.00	0.00
Trash-To-Treasure Sale	2,757.60	3,000.00	-242.40
TOTAL Special Events-other	3,886.60	4,700.00	-813.40
TOTAL Special Events	35,300.55	33,800.00	1,500.55
TOTAL INCOME	39,328.31	37,131.00	2,197.31
EXPENSES			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Quarterly Meeting	0.00	262.00	262.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	772.00	772.00
Dues-OMGA	1,631.00	1,680.00	49.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	80.00	80.00	0.00

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

7/30/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
Endowment	0.00	0.00	0.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	100.00	100.00
Officer Gifts	0.00	80.00	80.00
Scholarships	-200.00	1,500.00	1,700.00
TOTAL Grants&Gifts&Scholarships	-120.00	1,810.00	1,930.00
Historian	0.00	25.00	25.00
Hospitality	101.65	150.00	48.35
Liability Insurance	0.00	670.00	670.00
OMGA Chapter Display	0.00	200.00	200.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	18.40	30.00	11.60
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
TOTAL Management & General	1,631.05	6,492.00	4,860.95
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	0.00	0.00
Newsletter	0.00	0.00	0.00
Postage	82.51	320.00	237.49
TOTAL Newsletter	82.51	320.00	237.49
TOTAL Advanced Training	82.51	320.00	237.49
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	1,045.00	1,045.00
Greenhouse Plumbing & Irrigation	0.00	0.00	0.00
TOTAL Capital Expenditures	0.00	1,045.00	1,045.00
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	80.00	80.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	0.00	0.00
Soil Testing	260.15	150.00	-110.15
Website Development	0.00	200.00	200.00
TOTAL Clinic & Office	260.15	530.00	269.85
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	0.00	0.00
Home Show	0.00	0.00	0.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	50.00	50.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	266.17	290.00	23.83
Childrens	74.81	265.00	190.19
Compost	0.00	0.00	0.00
Easy Access (Container Garden)	7.16	75.00	67.84
Electric - meter 23609842	31.18	400.00	368.82
Entry	32.99	60.00	27.01
Hedgerow	0.00	0.00	0.00
Herb	0.00	150.00	150.00
Iris	0.00	50.00	50.00
Irrigation	325.35	600.00	274.65

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

7/30/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
Japanese	0.00	50.00	50.00
Kiosk - donor board	0.00	50.00	50.00
Maintenance	172.69	500.00	327.31
Mulch	135.00	300.00	165.00
Orchard	0.00	5.00	5.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	137.43	200.00	62.57
Raised Beds (dalia-daylily-lily)	0.00	50.00	50.00
Rock Garden	358.89	500.00	141.11
Rock Garden - 2012 GRANT	0.00	0.00	0.00
Shade Garden	0.00	0.00	0.00
Signage	378.48	1,000.00	621.52
Signage - 2013 GRANTS	730.69	750.00	19.31
Straw Bale Garden	141.80	150.00	8.20
Sun Garden	0.00	100.00	100.00
Water - River Forks meter	10.75	250.00	239.25
Xeriscape	234.16	555.00	320.84
TOTAL Discovery Garden	3,037.55	6,350.00	3,312.45
HLC	0.00	0.00	0.00
Annual Pumping Expense - diver in river	0.00	500.00	500.00
Greenhouse Maint., Repair and Renovatio	0.00	1,000.00	1,000.00
Greenhouse Supplies	113.26	400.00	286.74
Maintenance	474.61	600.00	125.39
Toilet Repairs & Supplies	0.00	0.00	0.00
Victory Garden	394.36	477.00	82.64
TOTAL HLC	982.23	2,977.00	1,994.77
Winter Program	0.00	0.00	0.00
Cleaning the carpet after class	0.00	50.00	50.00
New Class - Supplies	0.00	20.00	20.00
Speakers	450.00	350.00	-100.00
TOTAL Winter Program	450.00	420.00	-30.00
TOTAL PSP Expense	4,812.44	11,692.00	6,879.56
RESERVES for unexpected expenses	0.00	0.00	0.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	2,539.60	2,630.00	90.40
Contributions - Plant Sale Volunteers	350.00	350.00	0.00
Electrical - meter 23609558	2,545.31	4,100.00	1,554.69
Exhibit Fees	2,204.00	2,177.00	-27.00
Next Year Seed	-7.50	750.00	757.50
Next Year Supplies - McConkey	0.00	2,000.00	2,000.00
Plants	111.65	1,000.00	888.35
Propane	1,960.99	3,400.00	1,439.01
Supplies	332.88	2,450.00	2,117.12
Vendor Costs	449.06	400.00	-49.06
Water - Pitchford meter	145.65	600.00	454.35
TOTAL Plant Sale Expense	10,631.64	19,857.00	9,225.36
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	75.00	75.00
Compost Tea	0.00	100.00	100.00

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

7/30/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
Taste-Off	0.00	15.00	15.00
Trash-To-Treasure Sale	46.15	250.00	203.85
TOTAL Special Events-other	46.15	440.00	393.85
TOTAL Special Events Expense	10,677.79	20,297.00	9,619.21
TOTAL EXPENSES	17,121.28	38,481.00	21,359.72
OVERALL TOTAL	22,207.03	-1,350.00	23,557.03