

Douglas County Master Gardeners Chapter Meeting Minutes

June 26, 2014

APPROVAL OF MINUTES - The **OSU Douglas County Master Gardeners Chapter Meeting** was called to order at 10:15 am on June 26, 2014 by President **Fred Alley**. The Minutes of the May 2014 Chapter Meeting were corrected to state that Sue Bundren (not Sue Scott) was stepping down from her role in the Butterfly Garden, and then approved.

PRESIDENT FRED ALLEY opened the meeting by inviting 2 guests from the Lookingglass Garden Club to introduce themselves. He also announced two additions to the Meeting Agenda. The Greenhouse and Plant Sale will be reporting monthly at the Executive and Chapter meetings.

Fred expressed his appreciation to **Ivor and Hellena Chapman** for hosting the meeting at their home, and invited **Ivor** to give the members some history that led to him becoming a Master Gardener. **Ivor** gave a brief overview starting with meeting his wife in Flagstaff, AZ in 1988, moving back to England for 8 years, and finally making their home in Roseburg in 1996. They spent several years terracing and landscaping the property, which now features an impressive caged vegetable garden, dahlia beds and many varieties of plants.

HORTICULTURAL AGENT - Steve Renquist discussed the river levels and flow at the bridge today and in the past. Currently, the downstream of the bridge, the North Umpqua is at 2.4 feet and running at 1276 cubic feet/second. The river is 85% lower than average. The South Umpqua depth is 3.5 feet. In Roseburg, the cubic feet/second is at 166, while at Winston it is at 224 cubic feet/second. The river is 90% lower than average at these points.

Steve reported that there has been an explosion of Spotted Wing Drosophila in the last two weeks. These are affecting the berry crops. He recommended the use of Malathion and Spinosyn. Some berry growers are using traps? with vinegar cups, but his experience has shown this method to be not as effective. The Brown Marmorated Stink Bug has also impacted Oregon, however, Douglas County is not as hard hit as other counties. Traps need to be set up and maintained. These pests affect apples, pears, peaches and some berries.

Steve reported that the local weather has been much warmer than last year and if the trend continues we may see the warmest year ever reported. The heat has caused many crops to mature early.

Steve has a couple of community projects for DCMG. The Douglas County Fairgrounds has requested assistance with landscaping two small areas. They would like Master Gardeners to create the design and assist with the purchase of the plants for the design. **Steve** has arranged for labor to be provided by students from the Phoenix School. He invited any Master Gardener who is interested in helping with the project to contact him. The Fairgrounds will pay for all the plants, fertilizer, mulch, etc. and install sprinklers as needed. The Library has also requested assistance in selecting a few trees to replace trees that were removed.

MEMBERSHIP DIRECTOR – Ruth Stafford reported membership totals of 232 with 29 trainees for a total of 261. The new roster is published and is available in the Plant Clinic. **Ruth** also announced that she had orange membership cards available at the meeting and they will also be available at the Plant Clinic.

OMGA REPRESENTATIVE – Roger Sawyer attended the **OMGA** meeting. A concern for insurance for the computers and miscellaneous electronics was needed. The research had been done and the plan presented would have a \$150 annual premium with a \$500 deductible **Roger** felt this was a budget item

and should be saved for that time. The Executive Committee has the authority to buy insurance. They voted and they will fund it with \$500 plus the \$150 premium.

The OMGA Quarterly meeting focused mainly on the International Conference which will be held in Portland in 2017 at the Oregon Conference Center. The last International Conference held in Oregon was in 1989 and provided a profit of over \$100,000. It is expensive to host the conference, therefore, OMGA is asking for sponsors. Besides corporate sponsors, OMGA is asking each OMGA Chapter to be sponsors.. The funds are being set aside for this event.

Mini-College sign up time is running out. Classes are filling up. Roger will provide a report on his experience at Mini-College. Next year, Mini-College will be held at Linfield College in McMinnville, Oregon. This year, it is being held on Friday, Saturday and Sunday. If this proves to be a better schedule, it will be repeated next year.

TREASURER – Vicki McAlister reviewed the Treasurer’s Report. The Fairgrounds wanted to charge DCMG overtime since we have asked for early entry for setup. **Barbara Robinson** negotiated it down to one hour since we are providing landscaping for them.

VICE-PRESIDENT – Fred Alley announced the locations for the summer Chapter meetings. July’s meeting will be at the home of **Janet Bitter** and the August meeting will be at the home of **Dave and Sharon Hopkins**.

Fred thanked **Larry Sutton** for chairing the Executive Board Meeting on June 11 while **Fred** was out of town.

PAST PRESIDENT - Larry Sutton was not present.

SECRETARY - Janet Parkerson had nothing to report.

COMMUNITY OUTREACH – Leo Grass was not present.

NOMINATING COMMITTEE - Bonnie Courter thanked the Nominating Committee members for their efforts. The Nominating Committee has provided a list of individuals to nominate to office for next year. They are:

President - **Chris Rusch**

Vice-President - **Fred Alley**

Secretary - **Gayle Ward**

Treasurer - **Vicki McAlister**

Membership Director - **Denise Fennell**

OMGA Representative - **Rosemary Brinkley and Anne Bacon**

Past President - **Larry Sutton**

PLANT CLINIC - Chris Rusch stated that the Plant Clinic has been very busy. All of the days are covered for June, however there are a lot of “opportunities” available in July.

KRUSE FARMS – Ann Bacon said the information table at Kruse Farms has been keeping busy. They have an urgent need for at least one veteran Master Gardener for July 5 and for several of the Saturdays in July, August and September. They are desperate for veteran Master Gardeners. **Anne** reminded everyone how pleasant it is to get hours in the fresh outdoors. The Sign-up Calendar has been combined with the Plant Clinic’s calendar and can be found in the Plant Clinic.

VICTORY GARDEN - Beth Brown reported 214 pounds of vegetables have been donated from the Victory Garden and 26 pounds of produce has been donated by members.

A new sign has been posted that will provide the tally of produce donated to UCAN. This will be updated weekly. If any Master Gardener has produce to donate, please bring it to the Victory Garden on Tuesday mornings. All donations must be properly prepared/packaged for donation. Beth reported that Dave Clark is helping with the drip irrigation system, as the Victory Garden is committed to low water use.

DISCOVERY GARDEN – Julie Stanbery said that there has been someone every week working on the Children's Garden and it really shows. **Julie** reported **Laverne Bailey** and **Maureen Benice** have really made the Entry Garden shine. **Betty Ison and Denise Fennell** have made many changes in the Easy Access Garden, making it a lot less labor intensive yet, still educational. The Rock Garden had a few new trees go in this week and it really has made a big difference. And the Xeriscape Garden is beautiful this year. **Sandy Grindle** has been weed eating the Garden and its borders this year and is doing an outstanding job. **Gale Robinson** laid down chips all around the perimeter of the Garden, saving a lot of time and effort of weeding. **Julie** encouraged everyone to visit it to see all the changes.

Mrs. Koyeyami visited this week. She and her son had not seen the plaque in the Japanese Garden recognizing her husband for his help. **Maureen Benice** helped **Julie** put together a photo album which was presented to Mrs. Koyeyami. She was very impressed with the symmetry and beauty of the Garden.

Noel Groshong is almost done with the irrigation improvements being done in the Japanese Garden, with help from **Dave Clark** and **Dave Hopkins**

Julie asked for a volunteer to sand and paint the two picnic tables. She will provide the paint and **Gale Robinson** will provide the sander. **Sharon Hopkins** volunteered to do this.

PUBLICITY – Bonnie Courter had nothing to report.

HALLMARK – Linda Thames reported **Covie Quick**, our second President and charter member, fell at home and broke her hip. **Linda** sent her a card. **Betty Fretwell** has passed away. **Linda** would like to send a card, but she cannot get an address. If anyone knows of an address, please contact **Linda**.

NEWSLETTER - Jen Bailey reminded members that deadline for the Newsletter is June 27th. **Jen** is stepping down as editor of the Newsletter after the September issue, and asked for help in recruiting a new editor.

SIGNAGE - Karen Glatz was not present. She is working with the Entry Garden on a new sign.

PLANT SALE/GREENHOUSES – Barbara Robinson announced there will be Plant Sales for members only on selected Tuesdays from 9:30 to noon. All plants are for sale. They will have work crew this week. Also, she needs a crew to help weed the patio.

OLD BUSINESS – None.

NEW BUSINESS

Judy Huntley announced that the **Awards Banquet** will be held October 4, 2014, at the First Methodist Church.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Janet Parkerson

Account Balances - As of 6/25/2014

As of 6/25/2014

6/25/2014

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Account	6/25/2014 Balance
Bank Accounts	
Checking-Umpqua Bank	6,675.28
Money Market-Reserves-Umpqua Bank	7,659.10
Money Market-Umpqua Bank	39,093.40
TOTAL Bank Accounts	53,427.78
OVERALL TOTAL	53,427.78

Cash Flow
5/29/2014 through 6/25/2014

Category	5/29/2014- 6/25/2014
INFLOWS	
Donations	
Contributions	5.00
TOTAL Donations	5.00
Interest Income - Bank	0.91
PSP Income	
Clinic & Office	
Soil Testing	125.00
TOTAL Clinic & Office	125.00
TOTAL PSP Income	125.00
Special Events	
Plant Sale Income	
Plant Sales	
Sales-event	-19.00
Sales-post	346.25
TOTAL Plant Sales	327.25
TOTAL Plant Sale Income	327.25
Special Events-other	
Compost Tea	291.00
TOTAL Special Events-other	291.00
TOTAL Special Events	618.25
TOTAL INFLOWS	749.16
OUTFLOWS	
PSP Expense	
Clinic & Office	
Soil Testing	173.88
TOTAL Clinic & Office	173.88
Discovery Garden	
Irrigation	19.16
Rock Garden	226.39
Water - River Forks meter	7.22
TOTAL Discovery Garden	252.77
HLC	
Greenhouse Supplies	75.51
Maintenance	104.49
Victory Garden	243.51
TOTAL HLC	423.51
TOTAL PSP Expense	850.16
Special Events Expense	
Plant Sale Expense	
Exhibit Fees	32.00
Plants	101.70
Supplies	403.90
Water - Pitchford meter	73.38
TOTAL Plant Sale Expense	610.98
TOTAL Special Events Expense	610.98
TOTAL OUTFLOWS	1,461.14
OVERALL TOTAL	-711.98

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

6/25/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
INCOME			
Donations	0.00	0.00	0.00
Contributions	359.00	0.00	359.00
Grants	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
TOTAL Donations	359.00	0.00	359.00
Dues-hardcopy newsletter	268.25	319.00	-50.75
Dues-membership	2,330.00	2,400.00	-70.00
Interest Income - Bank	4.82	12.00	-7.18
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	565.00	600.00	-35.00
TOTAL Clinic & Office	565.00	600.00	-35.00
Disc Garden	294.50	0.00	294.50
TOTAL PSP Income	859.50	600.00	259.50
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	1,126.00	800.00	326.00
Entrance Fees	2,993.65	2,800.00	193.65
Plant Sales	0.00	0.00	0.00
Sales-event	20,387.31	19,600.00	787.31
Sales-post	854.75	1,000.00	-145.25
Sales-pre	3,139.00	2,400.00	739.00
TOTAL Plant Sales	24,381.06	23,000.00	1,381.06
Vendor Booth	2,913.24	2,500.00	413.24
TOTAL Plant Sale Income	31,413.95	29,100.00	2,313.95
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	474.00	700.00	-226.00
Misc Events	367.00	0.00	367.00
Quilt Raffle	0.00	0.00	0.00
Trash-To-Treasure Sale	2,757.60	3,000.00	-242.40
TOTAL Special Events-other	3,598.60	4,700.00	-1,101.40
TOTAL Special Events	35,012.55	33,800.00	1,212.55
TOTAL INCOME	38,834.12	37,131.00	1,703.12
EXPENSES			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Quarterly Meeting	0.00	262.00	262.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	772.00	772.00
Dues-OMGA	1,575.00	1,680.00	105.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	80.00	80.00	0.00

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

6/25/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
Endowment	0.00	0.00	0.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	100.00	100.00
Officer Gifts	0.00	80.00	80.00
Scholarships	0.00	1,500.00	1,500.00
TOTAL Grants&Gifts&Scholarships	80.00	1,810.00	1,730.00
Historian	0.00	25.00	25.00
Hospitality	101.65	150.00	48.35
Liability Insurance	0.00	670.00	670.00
OMGA Chapter Display	0.00	200.00	200.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	18.40	30.00	11.60
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
TOTAL Management & General	1,775.05	6,492.00	4,716.95
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	0.00	0.00
Newsletter	0.00	0.00	0.00
Postage	82.51	320.00	237.49
TOTAL Newsletter	82.51	320.00	237.49
TOTAL Advanced Training	82.51	320.00	237.49
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	1,045.00	1,045.00
Greenhouse Plumbing & Irrigation	0.00	0.00	0.00
TOTAL Capital Expenditures	0.00	1,045.00	1,045.00
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	80.00	80.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	0.00	0.00
Soil Testing	260.15	150.00	-110.15
Website Development	0.00	200.00	200.00
TOTAL Clinic & Office	260.15	530.00	269.85
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	0.00	0.00
Home Show	0.00	0.00	0.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	50.00	50.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	176.24	290.00	113.76
Childrens	0.00	265.00	265.00
Compost	0.00	0.00	0.00
Easy Access (Container Garden)	7.16	75.00	67.84
Electric - meter 23609842	0.00	400.00	400.00
Entry	32.99	60.00	27.01
Hedgerow	0.00	0.00	0.00
Herb	0.00	150.00	150.00
Iris	0.00	50.00	50.00
Irrigation	73.20	600.00	526.80

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

6/25/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
Japanese	0.00	50.00	50.00
Kiosk - donor board	0.00	50.00	50.00
Maintenance	135.14	500.00	364.86
Mulch	135.00	300.00	165.00
Orchard	0.00	5.00	5.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	137.43	200.00	62.57
Raised Beds (dalia-daylily-lily)	0.00	50.00	50.00
Rock Garden	358.89	500.00	141.11
Rock Garden - 2012 GRANT	0.00	0.00	0.00
Shade Garden	0.00	0.00	0.00
Signage	0.00	1,000.00	1,000.00
Signage - 2013 GRANTS	730.69	750.00	19.31
Straw Bale Garden	0.00	150.00	150.00
Sun Garden	0.00	100.00	100.00
Water - River Forks meter	10.75	250.00	239.25
Xeriscape	234.16	555.00	320.84
TOTAL Discovery Garden	2,031.65	6,350.00	4,318.35
HLC	0.00	0.00	0.00
Annual Pumping Expense - diver in river	0.00	500.00	500.00
Greenhouse Maint., Repair and Renovatio	0.00	1,000.00	1,000.00
Greenhouse Supplies	25.41	400.00	374.59
Maintenance	350.51	600.00	249.49
Toilet Repairs & Supplies	0.00	0.00	0.00
Victory Garden	394.36	477.00	82.64
TOTAL HLC	770.28	2,977.00	2,206.72
Winter Program	0.00	0.00	0.00
Cleaning the carpet after class	0.00	50.00	50.00
New Class - Supplies	0.00	20.00	20.00
Speakers	450.00	350.00	-100.00
TOTAL Winter Program	450.00	420.00	-30.00
TOTAL PSP Expense	3,594.59	11,692.00	8,097.41
RESERVES for unexpected expenses	0.00	0.00	0.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	2,539.60	2,630.00	90.40
Contributions - Plant Sale Volunteers	350.00	350.00	0.00
Electrical - meter 23609558	0.00	4,100.00	4,100.00
Exhibit Fees	2,204.00	2,177.00	-27.00
Next Year Seed	-7.50	750.00	757.50
Next Year Supplies - McConkey	0.00	2,000.00	2,000.00
Plants	101.70	1,000.00	898.30
Propane	1,960.99	3,400.00	1,439.01
Supplies	332.88	2,450.00	2,117.12
Vendor Costs	449.06	400.00	-49.06
Water - Pitchford meter	145.65	600.00	454.35
TOTAL Plant Sale Expense	8,076.38	19,857.00	11,780.62
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	75.00	75.00
Compost Tea	0.00	100.00	100.00

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

6/25/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
Taste-Off	0.00	15.00	15.00
Trash-To-Treasure Sale	46.15	250.00	203.85
TOTAL Special Events-other	46.15	440.00	393.85
TOTAL Special Events Expense	8,122.53	20,297.00	12,174.47
TOTAL EXPENSES	13,492.17	38,481.00	24,988.83
OVERALL TOTAL	25,341.95	-1,350.00	26,691.95