

Douglas County Master Gardeners Chapter Meeting Minutes

February 27 2014

The OSU Douglas County Master Gardeners chapter meeting was called to order at 10:12 AM on February 27, 2014 by President Michelle Harding-Olson. The minutes of the January 2014 chapter meeting were approved as written. The agenda was edited to include Bob Brindley and Sharon Hopkins discussing the Plant Sale and adopted as edited.

HORTICULTURE AGENT – Steve Renquist had nothing to report.

MEMBERSHIP DIRECTOR – Ruth Stafford reported 53 members have not yet paid their 2014 membership dues. Telephone and email reminders have been sent. OMGA membership cards are available once dues have been paid. Territorial Seed Company gives a 10% discount to Master Gardeners who show the membership card or their badge. Garlands Nursery (in Corvallis) also offers a discount.

OMGA REPRESENTATIVE – Rosemary Brinkley reported she and **Larry Sutton** will be attending the OMGA board meeting this weekend in Portland.

TREASURER – Vicki McAlister reviewed the Treasurer's Report (*see attached*).

VICE PRESIDENT – Fred Alley reported that **Denise Fennell** is the 2014 class representative to the Executive Board. **Kish Doyle** has volunteered to facilitate the 2014 class picture. Please sign and return the Photo Release form to **Steve Renquist**. The Continuing Education program on March 27th will be Bonsai Training, by Mike Winters of Wintergreen Nursery in Winston.

SECRETARY – Janet Parkerson is out of town, taking care of her mother. **Jen Bailey** is covering for Janet. **Michelle** thanked Jen for supporting us during Jan's absence.

PAST PRESIDENT – Larry Sutton announced the 4H program is sponsoring a rummage sale in the Annex Auditorium tomorrow, February 28th, from 10 AM to 6 PM.

PRESIDENT – Michelle Harding-Olson welcomed **Tim and Georgia Richards**, who joined our group last year. We received a thank you letter from UCAN for our 2013 food donations, and one from OSU for our final payment to the Douglas County OSU Extension endowment fund. **Michelle** thanked **Fred Alley, Larry Sutton, and anyone else** involved behind the scenes for setting up the Auditorium before our meetings.

COMMUNITY OUTREACH – Leo Grass reported **Bob Brindley** gave a presentation to the Sutherlin Garden Club on insects. **Jean Wall** led a fruit tree pruning class at Redeemers' church. **Leo** is still seeking a volunteer to speak at the UCC Extraordinary Living Conference on September 11th; the topics are gardening under drought conditions and natural pest control. He's also seeking help with four, one hour presentations and Q&A (VA, low income housing, 2 retirement homes), all of which use raised beds. **Michelle Harding-Olson** suggested folks interested in giving presentations should talk to **Steve Renquist** about using the videotapes of standard gardening presentations for preparation.

PLANT CLINIC – Chris Rusch reported training the 2014 class is going well. She distributed the calendar for signups. In January, the Plant Clinic had 28 contacts, and thus far in February, 40 contacts (twice as many as last February). Please check the Lost & Found in the Plant Clinic.

DISCOVERY GARDEN – Julie Stanbery reported **Steve Renquist** will lead a pruning class in the Japanese Garden from 1:00 to 4:00 PM on Friday, March 7th. The next Discovery Garden work day is Friday, March 14th, to prune and clean up the ornamental pruning garden. **Steve** will schedule work days to remove the grapevines and trellising along the entrance to the HLC. Many thanks to **John Punches**, who paid for a new riding lawnmower and repairs to our tractor. **Kish Doyle** volunteered use of her pressure washer to clean

the equipment. Please do NOT park along the sides of the roads. Tuesday, March 25th is the first regular Discovery Garden work day for the season.

PUBLICITY – Bonnie Courter has been submitting PSAs for the Plant Clinic, and has included visitor statistics in the announcements. An article on the Plant Sale will be published in the American Profile newspaper insert on April 12th. Paid advertisements for the Plant Sale will start appearing in March. Work is ongoing to create more effective banners and signs. Bookmarks are forthcoming.

HALLMARK – Linda Thames reported **Marjorie Milroy** passed away on January 5th. She will be remembered for her indomitable spirit and wonderful smile. **Barb Leeb's** son is recovering from surgery. **Pat Dinsmore** sent a thank you for our note to her, and was at today's meeting.

TRASH TO TREASURES SALE – Cindy Rich and **Debbie Haynes** have flyers for distribution. The sign-up sheets are available. Setup is from 2:00 to 4:00 PM on Thursday, March 20th. Items can be dropped off between 8:30 AM and 4:30 PM on Friday the 21st. The sale itself is on Saturday the 22nd from 9 AM to 4 PM. Volunteers should be there by 8:30, and are needed to help clean up after the sale. Early drop-off of items is not available this year. We will not accept televisions or computers, clothes or shoes.

PLANT SALE – Bob Brindley explained we've had external vendors at our Plant Sale since the sale was moved to the Douglas County Fairgrounds eight years ago. He has a list of 300 potential vendors, but asked that Master Gardeners also seek out new vendors. The 2013 Plant Sale had 1500 attendees, all potential buyers. The cost is \$60 for a 10x10 space, with a 20% discount if paid by March 14th. Master Gardeners also get a 10% discount. **Sharon Hopkins** reported sign-up sheets are available, and thanked **Valerie Call** for taking them to the Tuesday classes. Help is needed transporting plants to and from the greenhouse and fairgrounds. There will not be a potluck on Friday, just water, coffee and tea. Flyers and bookmarks will be available for distribution soon. There is a meeting of Plant Sale Committee Heads after the Executive Board meeting on Wednesday, March 12th. **Robyn Thompson** needs a Co-Chair for the Holding Area. Help in the greenhouses is always needed before the sale.

OLD BUSINESS – None.

NEW BUSINESS – None.

SHOW-AND-TELL – Bob Brindley discovered the first decent oranges since he left California 50 years ago. Sherm's Thunderbird has 10 lbs bags of organic oranges for \$10. He shared a story about how to control box elder bugs inside your house. Vacuuming is a popular approach, and a nylon sock can be inserted in the wand. However, do not spray Raid down the wand – one woman's vacuum caught on fire!

ADJOURNMENT – The meeting was adjourned at 11:40 AM.

Respectfully submitted,

Jen Bailey

Account Balances - As of 2/25/2014

As of 2/25/2014

2/25/2014

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| Account | 2/25/2014 Balance |
|-----------------------------------|----------------------|
| Bank Accounts | |
| Checking-Umpqua Bank | 3,021.84 |
| Money Market-Reserves-Umpqua Bank | 7,659.10 |
| Money Market-Umpqua Bank | 18,089.67 |
| TOTAL Bank Accounts | 28,770.61 |
| OVERALL TOTAL | 28,770.61 |

Cash Flow

1/29/2014 through 2/25/2014

| Category | 1/29/2014- 2/25/2014 |
|------------------------------|-------------------------|
| INFLOWS | |
| Donations | |
| Contributions | 0.50 |
| TOTAL Donations | 0.50 |
| Dues-hardcopy newsletter | 14.50 |
| Dues-membership | 360.00 |
| Interest Income - Bank | 1.09 |
| PSP Income | |
| Clinic & Office | |
| Soil Testing | 105.00 |
| TOTAL Clinic & Office | 105.00 |
| TOTAL PSP Income | 105.00 |
| TOTAL INFLOWS | 481.09 |
| OUTFLOWS | |
| Bank Charge | 21.60 |
| PSP Expense | |
| Advanced Training | |
| Newsletter | |
| Postage | 29.40 |
| TOTAL Newsletter | 29.40 |
| TOTAL Advanced Training | 29.40 |
| Clinic & Office | |
| Soil Testing | 11.98 |
| TOTAL Clinic & Office | 11.98 |
| Discovery Garden | |
| Xeriscape | 186.72 |
| TOTAL Discovery Garden | 186.72 |
| Winter Program | |
| Speakers | 300.00 |
| TOTAL Winter Program | 300.00 |
| TOTAL PSP Expense | 528.10 |
| Special Events Expense | |
| Plant Sale Expense | |
| Next Year Seed | -7.50 |
| Supplies | -86.00 |
| TOTAL Plant Sale Expense | -93.50 |
| TOTAL Special Events Expense | -93.50 |
| TOTAL OUTFLOWS | 456.20 |
| OVERALL TOTAL | 24.89 |

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

2/25/2014

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| Category | 1/1/2014 Actual | - Budget | 12/31/2014 Difference |
|----------------------------|--------------------|------------------|--------------------------|
| INCOME | | | |
| Donations | 0.00 | 0.00 | 0.00 |
| Contributions | 1.00 | 0.00 | 1.00 |
| Grants | 0.00 | 0.00 | 0.00 |
| Pavilion | 0.00 | 0.00 | 0.00 |
| TOTAL Donations | 1.00 | 0.00 | 1.00 |
| Dues-hardcopy newsletter | 195.75 | 319.00 | -123.25 |
| Dues-membership | 1,720.00 | 2,400.00 | -680.00 |
| Interest Income - Bank | 1.09 | 12.00 | -10.91 |
| PSP Income | 0.00 | 0.00 | 0.00 |
| Clinic & Office | 0.00 | 0.00 | 0.00 |
| Soil Testing | 105.00 | 600.00 | -495.00 |
| TOTAL Clinic & Office | 105.00 | 600.00 | -495.00 |
| Disc Garden | 294.50 | 0.00 | 294.50 |
| TOTAL PSP Income | 399.50 | 600.00 | -200.50 |
| Special Events | 0.00 | 0.00 | 0.00 |
| Plant Sale Income | 0.00 | 0.00 | 0.00 |
| Drawings | 0.00 | 800.00 | -800.00 |
| Entrance Fees | 0.00 | 2,800.00 | -2,800.00 |
| Plant Sales | 0.00 | 0.00 | 0.00 |
| Sales-event | 0.00 | 19,600.00 | -19,600.00 |
| Sales-post | 0.00 | 1,000.00 | -1,000.00 |
| Sales-pre | 0.00 | 2,400.00 | -2,400.00 |
| TOTAL Plant Sales | 0.00 | 23,000.00 | -23,000.00 |
| Vendor Booth | 0.00 | 2,500.00 | -2,500.00 |
| TOTAL Plant Sale Income | 0.00 | 29,100.00 | -29,100.00 |
| Special Events-other | 0.00 | 0.00 | 0.00 |
| Bake Sale | 0.00 | 1,000.00 | -1,000.00 |
| Compost Tea | 0.00 | 700.00 | -700.00 |
| Misc Events | 0.00 | 0.00 | 0.00 |
| Quilt Raffle | 0.00 | 0.00 | 0.00 |
| Trash-To-Treasure Sale | 0.00 | 3,000.00 | -3,000.00 |
| TOTAL Special Events-other | 0.00 | 4,700.00 | -4,700.00 |
| TOTAL Special Events | 0.00 | 33,800.00 | -33,800.00 |
| TOTAL INCOME | 2,317.34 | 37,131.00 | -34,813.66 |
| EXPENSES | | | |
| Management & General | 0.00 | 0.00 | 0.00 |
| Awards & Banquet | 0.00 | 0.00 | 0.00 |
| Awards | 0.00 | 350.00 | 350.00 |
| Banquet | 0.00 | 750.00 | 750.00 |
| TOTAL Awards & Banquet | 0.00 | 1,100.00 | 1,100.00 |
| Conferences | 0.00 | 0.00 | 0.00 |
| Chapter Meetings | 0.00 | 50.00 | 50.00 |
| OMGA Quarterly Meeting | 0.00 | 262.00 | 262.00 |
| OMGA Travel | 0.00 | 460.00 | 460.00 |
| TOTAL Conferences | 0.00 | 772.00 | 772.00 |
| Dues-OMGA | 0.00 | 1,680.00 | 1,680.00 |
| Grants&Gifts&Scholarships | 0.00 | 0.00 | 0.00 |
| 4-H Donation | 0.00 | 80.00 | 80.00 |

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

2/25/2014

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| Category | 1/1/2014 Actual | - Budget | 12/31/2014 Difference |
|--|--------------------|-----------------|--------------------------|
| Endowment | 0.00 | 0.00 | 0.00 |
| Gifts - Hallmark | 0.00 | 50.00 | 50.00 |
| Memorial | 0.00 | 100.00 | 100.00 |
| Officer Gifts | 0.00 | 80.00 | 80.00 |
| Scholarships | 0.00 | 1,500.00 | 1,500.00 |
| TOTAL Grants&Gifts&Scholarships | 0.00 | 1,810.00 | 1,810.00 |
| Historian | 0.00 | 25.00 | 25.00 |
| Hospitality | 71.80 | 150.00 | 78.20 |
| Liability Insurance | 0.00 | 670.00 | 670.00 |
| OMGA Chapter Display | 0.00 | 200.00 | 200.00 |
| OMGA Search for Excellence | 0.00 | 0.00 | 0.00 |
| Postage for Executive Board | 18.40 | 30.00 | 11.60 |
| Print Check Charges | 0.00 | 25.00 | 25.00 |
| Supplies for Executive Board | 0.00 | 30.00 | 30.00 |
| TOTAL Management & General | 90.20 | 6,492.00 | 6,401.80 |
| PSP Expense | 0.00 | 0.00 | 0.00 |
| Advanced Training | 0.00 | 0.00 | 0.00 |
| Continuing Education | 0.00 | 0.00 | 0.00 |
| Newsletter | 0.00 | 0.00 | 0.00 |
| Postage | 38.20 | 320.00 | 281.80 |
| TOTAL Newsletter | 38.20 | 320.00 | 281.80 |
| TOTAL Advanced Training | 38.20 | 320.00 | 281.80 |
| Capital Expenditures | 0.00 | 0.00 | 0.00 |
| Greenhouse - 5 included | 0.00 | 1,045.00 | 1,045.00 |
| Greenhouse Plumbing & Irrigation | 0.00 | 0.00 | 0.00 |
| TOTAL Capital Expenditures | 0.00 | 1,045.00 | 1,045.00 |
| Clinic & Office | 0.00 | 0.00 | 0.00 |
| Farmers Markets | 0.00 | 0.00 | 0.00 |
| Insects | 0.00 | 80.00 | 80.00 |
| Library | 0.00 | 100.00 | 100.00 |
| Plant Clinic & Office Supplies | 0.00 | 0.00 | 0.00 |
| Soil Testing | 11.98 | 150.00 | 138.02 |
| Website Development | 0.00 | 200.00 | 200.00 |
| TOTAL Clinic & Office | 11.98 | 530.00 | 518.02 |
| Community Outreach | 0.00 | 0.00 | 0.00 |
| Fair Booth | 0.00 | 0.00 | 0.00 |
| Home Show | 0.00 | 0.00 | 0.00 |
| Speakers Bureau | 0.00 | 50.00 | 50.00 |
| TOTAL Community Outreach | 0.00 | 50.00 | 50.00 |
| Discovery Garden | 0.00 | 0.00 | 0.00 |
| Brochures | 0.00 | 0.00 | 0.00 |
| Butterfly | 0.00 | 290.00 | 290.00 |
| Childrens | 0.00 | 265.00 | 265.00 |
| Compost | 0.00 | 0.00 | 0.00 |
| Easy Access (Container Garden) | 0.00 | 75.00 | 75.00 |
| Electric - meter 23609842 | 0.00 | 400.00 | 400.00 |
| Entry | 0.00 | 60.00 | 60.00 |
| Hedgerow | 0.00 | 0.00 | 0.00 |
| Herb | 0.00 | 150.00 | 150.00 |
| Iris | 0.00 | 50.00 | 50.00 |
| Irrigation | 0.00 | 600.00 | 600.00 |

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

2/25/2014

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| Category | 1/1/2014 Actual | - Budget | 12/31/2014 Difference |
|---|--------------------|------------------|--------------------------|
| Japanese | 0.00 | 50.00 | 50.00 |
| Kiosk - donor board | 0.00 | 50.00 | 50.00 |
| Maintenance | 0.00 | 500.00 | 500.00 |
| Mulch | 0.00 | 300.00 | 300.00 |
| Orchard | 0.00 | 5.00 | 5.00 |
| Ornamental | 0.00 | 0.00 | 0.00 |
| Pavilion | 0.00 | 0.00 | 0.00 |
| Perennial Border | 0.00 | 200.00 | 200.00 |
| Raised Beds (dalia-daylily-lily) | 0.00 | 50.00 | 50.00 |
| Rock Garden | 0.00 | 500.00 | 500.00 |
| Rock Garden - 2012 GRANT | 0.00 | 0.00 | 0.00 |
| Shade Garden | 0.00 | 0.00 | 0.00 |
| Signage | 0.00 | 1,000.00 | 1,000.00 |
| Signage - 2013 GRANTS | 0.00 | 0.00 | 0.00 |
| Straw Bale Garden | 0.00 | 150.00 | 150.00 |
| Sun Garden | 0.00 | 100.00 | 100.00 |
| Water - River Forks meter | 0.00 | 250.00 | 250.00 |
| Xeriscape | 211.72 | 555.00 | 343.28 |
| TOTAL Discovery Garden | 211.72 | 5,600.00 | 5,388.28 |
| HLC | 0.00 | 0.00 | 0.00 |
| Annual Pumping Expense - diver in river | 0.00 | 500.00 | 500.00 |
| Greenhouse Maint., Repair and Renovatio | 0.00 | 1,000.00 | 1,000.00 |
| Greenhouse Supplies | 0.00 | 400.00 | 400.00 |
| Maintenance | 0.00 | 0.00 | 0.00 |
| Toilet Repairs & Supplies | 0.00 | 0.00 | 0.00 |
| Victory Garden | 0.00 | 477.00 | 477.00 |
| TOTAL HLC | 0.00 | 2,377.00 | 2,377.00 |
| Winter Program | 0.00 | 0.00 | 0.00 |
| Cleaning the carpet after class | 0.00 | 50.00 | 50.00 |
| New Class - Supplies | 0.00 | 20.00 | 20.00 |
| Speakers | 300.00 | 350.00 | 50.00 |
| TOTAL Winter Program | 300.00 | 420.00 | 120.00 |
| TOTAL PSP Expense | 561.90 | 10,342.00 | 9,780.10 |
| RESERVES for unexpected expenses | 0.00 | 0.00 | 0.00 |
| Special Events Expense | 0.00 | 0.00 | 0.00 |
| Plant Sale Expense | 0.00 | 0.00 | 0.00 |
| Advertising | 0.00 | 2,630.00 | 2,630.00 |
| Contributions - Plant Sale Volunteers | 0.00 | 350.00 | 350.00 |
| Electrical - meter 23609558 | 0.00 | 4,100.00 | 4,100.00 |
| Exhibit Fees | 0.00 | 2,177.00 | 2,177.00 |
| Next Year Seed | -7.50 | 750.00 | 757.50 |
| Next Year Supplies - McConkey | 0.00 | 2,000.00 | 2,000.00 |
| Plants | 0.00 | 1,000.00 | 1,000.00 |
| Propane | 1,103.82 | 3,400.00 | 2,296.18 |
| Supplies | -86.00 | 2,450.00 | 2,536.00 |
| Vendor Costs | 0.00 | 400.00 | 400.00 |
| Water - Pitchford meter | 0.00 | 600.00 | 600.00 |
| TOTAL Plant Sale Expense | 1,010.32 | 19,857.00 | 18,846.68 |
| Special Events-other | 0.00 | 0.00 | 0.00 |
| Bake Sale | 0.00 | 75.00 | 75.00 |
| Compost Tea | 0.00 | 100.00 | 100.00 |

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

2/25/2014

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| Category | 1/1/2014 Actual | - Budget | 12/31/2014 Difference |
|------------------------------|--------------------|------------------|--------------------------|
| Taste-Off | 0.00 | 15.00 | 15.00 |
| Trash-To-Treasure Sale | 0.00 | 250.00 | 250.00 |
| TOTAL Special Events-other | 0.00 | 440.00 | 440.00 |
| TOTAL Special Events Expense | 1,010.32 | 20,297.00 | 19,286.68 |
| TOTAL EXPENSES | 1,662.42 | 37,131.00 | 35,468.58 |
| OVERALL TOTAL | 654.92 | 0.00 | 654.92 |