

Douglas County Master Gardeners Chapter Meeting Minutes

January 30, 2014

The OSU Douglas County Master Gardeners chapter meeting was called to order at 10:07 AM on January 30, 2014 by President Michelle Harding-Olson. Sixty one members were in attendance. The agenda was adopted as distributed.

INTRODUCTIONS – Michelle introduced Julie Roth, the new office manager for Douglas County OSU Extension. She is working with the MFP program and office staff. Michelle also welcomed the many trainees in attendance.

HORTICULTURE AGENT – Steve Renquist reminded everyone about Spring Into Gardening on Saturday, February 22nd. The afternoon speaker is Bob Denman of Red Pig Garden Tools. Brochures are available for distribution.

Chaki Koyama has passed away. He was a horticulturalist from Roseburg's sister city Shobu, Japan. He will be fondly remembered for his pruning demonstrations at the Discovery Garden. Appropriately, he was recently honored with our new sculpture in the Japanese garden.

Steve warned of upcoming drought conditions (rainfall is at a 150-year low) and the need to adapt our gardening practices accordingly. Consider leaving more areas un-irrigated. Plant early cold-hardy vegetables like broccoli, spinach and beets to take advantage of existing moisture (remember to protect them from frost). Downsize your vegetable garden – skip planting commonly-available potatoes, squash and corn in favor of more specialty crops like tomatoes and peppers.

Steve encourages Master Gardeners to hold pruning classes throughout the county. Roger Sawyer has volunteered to teach a class. Steve can hold a "training the trainers" class if there is interest. Steve also encouraged veterans to attend upcoming classes by invited speakers Margery Neal, Tal Blankenship and Bernadine Strik. Bernadine is one of the top 2 -3 berry specialists.

MEMBERSHIP DIRECTOR – Ruth Stafford reported that 50% of members have paid their dues thus far. She will be sending out an e-mail reminder, followed up by phone calls. The quarterly updates to the membership roster were distributed.

OMGA REPRESENTATIVE – Rosemary Brinkley had nothing to report.

TREASURER – Vicki McAlister thanked everyone for getting their 2013 expenditure requests submitted on time. This enabled her to get the tax information to OMGA on January 14th. Vicki then reviewed the Treasurer's Report (*see attached*).

VICE PRESIDENT – Fred Alley was not present.

PAST PRESIDENT – Larry Sutton announced that the Annex Auditorium has a new audio system, with the speakers permanently mounted on the wall. The furnace is operational. Many thanks to John Panches for these improvements.

SECRETARY – Janet Parkerson was not present. Jen Bailey announced that tomorrow is the deadline for the newsletter. Articles about the Discovery Garden gardens are planned for the next few months.

PRESIDENT – Michelle Harding-Olson explained that the Policies and Procedures Manual is going through its annual review cycle. She has asked the officers and committee heads to get any updates to her by February 1st.

Michelle reviewed how formal decisions are made. A motion is made, seconded, discussed and then voted upon. A voice vote is taken, with a second hand count vote taken if the first vote is close.

Michelle made, and Betty Ison seconded, the motion to accept the 2013 Audit Report, as originally presented at the August 2013 Chapter meeting. The motion passed.

Michelle thanked Debbie Haynes for her work on our Facebook page. Barbara Horst is our new Facebook Administrator. There is an ongoing discussion about what kind of material to post on our page. Barbara reported that she is maintaining a calendar of events on the page. If you are a Facebook member, please "like" the Douglas County Master Gardeners page.

Michelle announced that Camille Simon is our new Field Trip Coordinator. Camille explained that she has set up a committee to help, including Barbara Horst, Carol Bolt and Michelle Harding-Olson. Field trips will be informal, with carpooling and everyone covering their own costs and meals. Possible trips include the Oregon Garden, Shore Acres, Medford-area nurseries, the Village Green and Territorial Seed Company in Cottage Grove. Let Camille know if you have suggestions.

Michelle read a thank you note from John Panches for our \$10,000 donation to the Douglas County OSU Extension Endowment Fund.

Michelle distributed a Photo Release form. Please sign and return.

COMMUNITY OUTREACH – Leo Grass reported that Wayne Johnson requested a pruning class for a community group. Jean Wall, Roger Sawyer and Ted Mickowski have volunteered to help. Bob Brindley will give a talk about beneficial and non-beneficial insects to the Sutherlin garden group. The North Douglas garden group has requested an introduction to the Master Gardeners program. The Cobb Street and Eastwood schools are both building new gardens.

WINTER TRAINING – Maureen Benice reported that the 36 trainees are already very active. The recent Discovery Garden work day was mostly trainees.

PLANT CLINIC – Judy Mercer thanked everyone for their support during her tenure as Plant Clinic Manager, especially the core teaching team of Leo Grass, Larry Sutton, Chris Rusch and Karolyn Riecks. Kay Rogers will be taking over for Larry. Chris Rusch is taking over for Judy as the new Plant Clinic Manager. Judy is taking over the soil testing formerly done by Leo. She's set up a committee of people to help, including Bill Howitt, Carol Bolt and Vicki McAlister.

Chris Rush reported that the Plant Clinic received 950 visits in 2013, down 100 from the prior year. More promotion of the Plant Clinic is planned. Veterans are asked to hold off on signing up for Plant Clinic duty until the trainees and their mentors have had a chance to schedule their two training sessions.

DISCOVERY GARDEN – Julie Stanbery reported that the big fir tree was removed yesterday. Randy Briggs of Cowboy Tree Service donated this service to us. Helpers included Jim Rogers, Ivor Chapman, Kish Doyle, Sandy Grindle, Denise Fennell, Rachel Billings, Leo Grass, Bonnie Courter (and her husband Rick), Elva Sellens and Doug Johnson. The space is much more open than even expected.

The next work day is Friday, February 7th from 9 AM to noon, to do pruning, raking and cleanup in the entry garden and hedgerow.

Master Gardeners Kathy Schayler and Jeff Havener were featured in a recent News-Review article. Jeff's work on the Discovery Garden sign was mentioned. Julie stressed the importance of keeping our presence known in the community.

Julie mentioned she had great success last year growing tomatoes in straw bales (as Philice Humphry does in the Straw Bale garden), with 50% less water use.

Karen Glatz reported that the first two signs in the Xeriscape garden have been installed, thanks to the contributions of Geoff Puryear, Debbie Hesseltine and Eileen Kelley. Work is starting on signs for the butterfly and ornamental shrub gardens, along with finishing the main entry sign.

AWARDS – Betty Ison clarified that new swinger bars are only issued in January (other than new trainees receiving their 60-hour bar as soon as they've earned it). She reported that the following people received new swinger bars:

60 HRS: Renee Coen, Mike Heidinger, Carl Hildebrand, Patricia Hildebrand, Ronald LaRose, Tim Rich, Sue Scott, Martha Sinkula, Ed Stoll, Diana Williams

200 HRS: Carol Bolt, Valerie Call, David Clark, Diane DeMicco, Bill Fuller, Karen Glatz, Paulette Robert, Kay Rogers, Pam Sadler, Terry Noonkester, Jon Thran, Michelle Harding-Olson

500 HRS: Fred Alley, Jen Bailey, Rosemary Brinkley, Beth Brown, Mary Lou Davidson, Doug Holloway, Jim Leet, Vicki McAlister, Elva Sellens, Ruth Stafford

750 HRS: Noel Groshong, Eileen Kelley, Chris Rusch

1000 HRS: Bonnie Courter, John Denny, Debbie Hesseltine, Sharon Hopkins

1500 HRS: Mik Carlson, Kenneth Hays, Marianne Major, Gale Robinson

2500 HRS: Maureen Benice, Leo Grass

4000 HRS: Barbara MacPherson

6500 HRS: Gloria Amorde, Larry Sutton

8000 HRS: Tasha King, Julie Stanbery

12,500 HRS: Betty Ison

PUBLICITY – Bonnie Courter has been submitting PSAs for the Plant Clinic, and will include visitor statistics in the announcements. She has added the Plant Sale and Trash to Treasures to the community calendars of local television and radio stations.

HALLMARK – Linda Thames reported that Toni Rudolf's husband Jim's health is improving. Chaki Koyama passed away in Japan. Reed Abrahamson's wife Nicolette passed away after a long illness. Rusdee Chastain lost her step-mother. Dave Hopkins slipped on ice, injuring his back. Martha Sikula had a knee replacement.

TRASH TO TREASURES SALE – Cindy Rich and Debbie Haynes asked for help with the sale. Setup is on the afternoon of Thursday, March 20th. Items can be dropped off between 9 AM and 4 PM on Friday the 21st. The sale itself is on Saturday the 22nd from 9 AM to 4 PM. The sign-up sheet will be at Tuesday's class. Early drop-off of items is not available this year.

PLANT SALE – Barbara Robinson reminded everyone that Friday, May 2nd is setup for the Plant Sale, which will be on Saturday, May 3rd. There will be no potluck on Friday for either breakfast or lunch. Signup sheets will be at Tuesday's class. The black aprons, t-shirts and hats will be for sale in March. Barbara also reported that Sharon Hopkins appreciates the cards (she has three more chemo treatments). Michelle thanked all the participants at the concurrent sessions on Tuesday. Maureen Benice mentioned that trainee Jan Kirchner is already volunteering at the greenhouse.

OLD BUSINESS – None.

NEW BUSINESS – Michelle Harding-Olson announced that grant money is available from the American Penstamon Society.

SHOW-AND-TELL – Steve Renquist warned that conditions in the Discovery Garden will be very different with the fir tree gone and drought conditions. Make sure the watering system is working.

ADJOURNMENT – The meeting was adjourned at 11:13 PM.

Respectfully submitted,

Jen Bailey

Account Balances - As of 1/29/2014

As of 1/29/2014

1/29/2014

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Account	1/29/2014 Balance
Bank Accounts	
Checking-Umpqua Bank	2,998.04
Money Market-Reserves-Umpqua Bank	7,659.10
Money Market-Umpqua Bank	18,088.58
TOTAL Bank Accounts	28,745.72
OVERALL TOTAL	28,745.72

Cash Flow - YTD
1/1/2014 through 1/29/2014

1/29/2014

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Category	1/1/2014- 1/29/2014
INFLOWS	
Donations	
Contributions	0.50
TOTAL Donations	0.50
Dues-hardcopy newsletter	181.25
Dues-membership	1,360.00
PSP Income	
Disc Garden	294.50
TOTAL PSP Income	294.50
TOTAL INFLOWS	1,836.25
OUTFLOWS	
Management & General	
Hospitality	71.80
Postage for Executive Board	18.40
TOTAL Management & General	90.20
PSP Expense	
Advanced Training	
Newsletter	
Postage	8.80
TOTAL Newsletter	8.80
TOTAL Advanced Training	8.80
Discovery Garden	
Xeriscape	25.00
TOTAL Discovery Garden	25.00
TOTAL PSP Expense	33.80
Special Events Expense	
Plant Sale Expense	
Propane	1,103.82
TOTAL Plant Sale Expense	1,103.82
TOTAL Special Events Expense	1,103.82
TOTAL OUTFLOWS	1,227.82
OVERALL TOTAL	608.43

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

1/29/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
INCOME			
Donations	0.00	0.00	0.00
Contributions	0.50	0.00	0.50
Grants	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
TOTAL Donations	0.50	0.00	0.50
Dues-hardcopy newsletter	181.25	319.00	-137.75
Dues-membership	1,360.00	2,400.00	-1,040.00
Interest Income - Bank	0.00	12.00	-12.00
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	0.00	600.00	-600.00
TOTAL Clinic & Office	0.00	600.00	-600.00
Disc Garden	294.50	0.00	294.50
TOTAL PSP Income	294.50	600.00	-305.50
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	0.00	800.00	-800.00
Entrance Fees	0.00	2,800.00	-2,800.00
Plant Sales	0.00	0.00	0.00
Sales-event	0.00	19,600.00	-19,600.00
Sales-post	0.00	1,000.00	-1,000.00
Sales-pre	0.00	2,400.00	-2,400.00
TOTAL Plant Sales	0.00	23,000.00	-23,000.00
Vendor Booth	0.00	2,500.00	-2,500.00
TOTAL Plant Sale Income	0.00	29,100.00	-29,100.00
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	0.00	700.00	-700.00
Misc Events	0.00	0.00	0.00
Quilt Raffle	0.00	0.00	0.00
Trash-To-Treasure Sale	0.00	3,000.00	-3,000.00
TOTAL Special Events-other	0.00	4,700.00	-4,700.00
TOTAL Special Events	0.00	33,800.00	-33,800.00
TOTAL INCOME	1,836.25	37,131.00	-35,294.75
EXPENSES			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Quarterly Meeting	0.00	262.00	262.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	772.00	772.00
Dues-OMGA	0.00	1,680.00	1,680.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	0.00	80.00	80.00

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

1/29/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
Endowment	0.00	0.00	0.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	100.00	100.00
Officer Gifts	0.00	80.00	80.00
Scholarships	0.00	1,500.00	1,500.00
TOTAL Grants&Gifts&Scholarships	0.00	1,810.00	1,810.00
Historian	0.00	25.00	25.00
Hospitality	71.80	150.00	78.20
Liability Insurance	0.00	670.00	670.00
OMGA Chapter Display	0.00	200.00	200.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	18.40	30.00	11.60
Print Check Charges	0.00	25.00	25.00
Supplies for Executive Board	0.00	30.00	30.00
TOTAL Management & General	90.20	6,492.00	6,401.80
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	0.00	0.00
Newsletter	0.00	0.00	0.00
Postage	8.80	320.00	311.20
TOTAL Newsletter	8.80	320.00	311.20
TOTAL Advanced Training	8.80	320.00	311.20
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	1,045.00	1,045.00
Greenhouse Plumbing & Irrigation	0.00	0.00	0.00
TOTAL Capital Expenditures	0.00	1,045.00	1,045.00
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	80.00	80.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	0.00	0.00
Soil Testing	0.00	150.00	150.00
Website Development	0.00	200.00	200.00
TOTAL Clinic & Office	0.00	530.00	530.00
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	0.00	0.00
Home Show	0.00	0.00	0.00
Speakers Bureau	0.00	50.00	50.00
TOTAL Community Outreach	0.00	50.00	50.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	0.00	290.00	290.00
Childrens	0.00	265.00	265.00
Compost	0.00	0.00	0.00
Easy Access (Container Garden)	0.00	75.00	75.00
Electric - meter 23609842	0.00	400.00	400.00
Entry	0.00	60.00	60.00
Hedgerow	0.00	0.00	0.00
Herb	0.00	150.00	150.00
Iris	0.00	50.00	50.00
Irrigation	0.00	600.00	600.00

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

1/29/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
Japanese	0.00	50.00	50.00
Kiosk - donor board	0.00	50.00	50.00
Maintenance	0.00	500.00	500.00
Mulch	0.00	300.00	300.00
Orchard	0.00	5.00	5.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Perennial Border	0.00	200.00	200.00
Raised Beds (dalia-daylily-lily)	0.00	50.00	50.00
Rock Garden	0.00	500.00	500.00
Rock Garden - 2012 GRANT	0.00	0.00	0.00
Shade Garden	0.00	0.00	0.00
Signage	0.00	1,000.00	1,000.00
Signage - 2013 GRANTS	0.00	0.00	0.00
Straw Bale Garden	0.00	150.00	150.00
Sun Garden	0.00	100.00	100.00
Water - River Forks meter	0.00	250.00	250.00
Xeriscape	25.00	555.00	530.00
TOTAL Discovery Garden	25.00	5,600.00	5,575.00
HLC	0.00	0.00	0.00
Annual Pumping Expense - diver in river	0.00	500.00	500.00
Greenhouse Maint., Repair and Renovatio	0.00	1,000.00	1,000.00
Greenhouse Supplies	0.00	400.00	400.00
Maintenance	0.00	0.00	0.00
Toilet Repairs & Supplies	0.00	0.00	0.00
Victory Garden	0.00	477.00	477.00
TOTAL HLC	0.00	2,377.00	2,377.00
Winter Program	0.00	0.00	0.00
Cleaning the carpet after class	0.00	50.00	50.00
New Class - Supplies	0.00	20.00	20.00
Speakers	0.00	350.00	350.00
TOTAL Winter Program	0.00	420.00	420.00
TOTAL PSP Expense	33.80	10,342.00	10,308.20
RESERVES for unexpected expenses	0.00	0.00	0.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	0.00	2,630.00	2,630.00
Contributions - Plant Sale Volunteers	0.00	350.00	350.00
Electrical - meter 23609558	0.00	4,100.00	4,100.00
Exhibit Fees	0.00	2,177.00	2,177.00
Next Year Seed	0.00	750.00	750.00
Next Year Supplies - McConkey	0.00	2,000.00	2,000.00
Plants	0.00	1,000.00	1,000.00
Propane	1,103.82	3,400.00	2,296.18
Supplies	0.00	2,450.00	2,450.00
Vendor Costs	0.00	400.00	400.00
Water - Pitchford meter	0.00	600.00	600.00
TOTAL Plant Sale Expense	1,103.82	19,857.00	18,753.18
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	75.00	75.00
Compost Tea	0.00	100.00	100.00

Budget - Current Year

1/1/2014 through 12/31/2014 Using 2014 Budget

1/29/2014

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Category	1/1/2014 Actual	- Budget	12/31/2014 Difference
Taste-Off	0.00	15.00	15.00
Trash-To-Treasure Sale	0.00	250.00	250.00
TOTAL Special Events-other	0.00	440.00	440.00
TOTAL Special Events Expense	1,103.82	20,297.00	19,193.18
TOTAL EXPENSES	1,227.82	37,131.00	35,903.18
OVERALL TOTAL	608.43	0.00	608.43