

Douglas County Master Gardeners Chapter Meeting Minutes

September 26, 2013

The OSU Douglas County Master Gardeners chapter meeting was called to order at 9:05 on August 29, 2013 by President **Michelle Harding-Olson**. Forty-nine members were in attendance. The Agenda was amended to include **Barbara Robinson** and accepted as amended. The minutes of the August 2013 chapter meeting were approved as written.

HORTICULTURE AGENT – Steve Renquist reported registration for the winter training class is down. Only nine people have signed up so far, even though we had 210 leads, more than in past years. **Steve** has arranged for the owner of Red Pig Garden Tools to speak at our Spring Into Gardening conference next February 22nd on the "Ergonomics of Gardening" and "Care and Feeding of Tools". There will be Bio-char demonstrations at the Discovery Garden on Saturday, November 9th from 10:00-2:00. New research indicates Bio-char's value is in its longevity. It assists soil in the retention of nutrients over time. While the Diagnostics Group is scheduled to meet on the third Wednesday of the month, **Steve** may need to re-schedule specific meetings. **Steve** described a recent exchange with a local wine grape grower, who sprayed his vineyard with **Sevin** to get rid of honeybees, upon the recommendation of DC Coop. Honeybees are a protected species, and this was illegal.

MEMBERSHIP DIRECTOR – Ruth Stafford reported that the new membership list is available.

OMGA REPRESENTATIVE – Rosemary Brinkley reported OMGA is looking for a venue for the 2014 Conference. Also, **Rosemary** said the OMGA International Conference Cruise had Master Gardeners from all over the world, including four from Korea and two from the United Kingdom. The classes were amazing and so were the sights.

TREASURER – Vicki McAlister reviewed the Treasurer's Report. The 2014 Budget process has begun. All 2013 Budget requests are due by December 15, 2013. The water bill has still not been received for last period.

VICE-PRESIDENT – Fred Alley had nothing to report.

PAST-PRESIDENT – Larry Sutton reported Continuing Education will resume on October 31, 2013 at 9:00 am. The subject has yet to be determined.

PRESIDENT – Michelle Harding-Olson appointed Roger **Sawyer** to the position of OMGA Alternate Representative and he has accepted. **Michelle** submitted this appointment to the Chapter for a vote. A show of hands indicated 100% approval. **Michelle** also reported a new Kruse Farms Director will be needed for next year.

COMMUNITY OUTREACH – Leo Grass reported he conducted a tour of the Discovery Garden for students from the Cobb Street School, along with parents and teachers. He said it was "a joy to do." He said the reason they were interested in seeing the Garden was because they are removing a generous section of asphalt at the school to put in a Learning Garden. He asked for volunteers to assist them with that project.

WINTER TRAINING PROGRAM - Maureen Benice announced Winter Training is right around the corner. They still need Mentors. There are two mentor classes scheduled: October 30th, 10:00 am in the Annex Kitchen titled "What's Mentoring About?" and December 4th, 10 am in the Annex Kitchen titled "The Nitty Gritty of It All". The classes are designed to help volunteers be good mentors and learn the procedures for helping students through the Master Gardening class. Volunteers can sign up to full time or substitute mentor or share the duty with someone else. **Maureen** encouraged everyone to greet the new students as

they get their books and go through orientation on November 12th at 11:00 am in the Annex. The sign-up sheet is in the Plant Clinic.

PLANT CLINIC – Judy Mercer reported the Plant Clinic has serviced 77 clients so far this month. She also announced the change in hours for the Plant Clinic : October the clinic will be open Monday, Wednesdays and Thursdays; November the clinic will be open Monday and Wednesdays; and December it will be open only on Mondays. **Judy** announced the “**Search for Excellence Award**” was presented to the Chapter at the International Conference. She credited **Larry Sutton's** excellent presentation for the reason we received the award. **Larry** chimed in by saying **Judy Mercer's** presentation was the only one to receive a standing ovation! **Judy** presented the “**Search for Excellence Award**” to the Chapter via **Michelle Harding-Olson**.

KRUSE FARMS – Maureen Benice said we are done for the year. She also expressed her appreciation for all of those that volunteered. She expressed a special thanks to **Alixé Dancer** who volunteered six times this summer.

DISCOVERY GARDEN – Julie Stanbery reported that cleanup has been ongoing. Last Thursday was the official last day at the Discovery Garden. However, next Tuesday she asked for help to clean up and load mulch at the Entry Garden. She also asked for a truck for the day. She expressed thanks to **Karen Glatz** and **Janet Parkerson** for doing the watering, and **Jackie Carpenter** for reading the meters weekly. **Jackie** does this all year round, which assists in monitoring for any leaks. **Bill Decker** is retiring, so **Julie** is looking for a new Easy Access Garden head. She reminded the attendees that this can be done with a buddy system and does not have to be done by just one person. **Julie** also expressed thanks to **Ken Hayes** and **Sue Scott** for weeding last week.

DISCOVERY GARDEN SIGNAGE – Karen Glatz hopes to unveil signs for the Entry and Xeriscape Gardens in October. She extended thanks to everyone working on the Signage Project: herself, **Jen Bailey**, **Betty Ison**, **Nathan Bailey**, **Julie Stanbery**, **Sharon Hopkins**-who did the initial design, **Tasha King** and many others. Members requested an article be written for the Newsletter w/pictures once the signs are installed.

VICTORY GARDEN – Mik Carlson reported the Victory Garden is still growing and they are still donating food to UCAN. She also said UCAN does not mind getting the almost ripe tomatoes, as they know how to get them to ripen. They also have no problem finding ways to use the unusual Tromboni Zucchini. They put them in soups, stews and whatever else they can think of.

AWARDS – Betty Ison reported **Joanne Pico** and **Ray Warren** have completed 60 hours and have earned their swing badges. **Betty** also requested volunteers for Saturday's Awards Banquet to help set up. She passed around a sign up sheet. The Banquet will feature homemade soups, salads, breads and desserts, along with "awesome prizes."

PUBLICITY – Bonnie Couter had nothing to report.

HALLMARK – Linda Thames reported **Toni Rudolph's** husband Jim's tests revealed no blockage and his heart issues should be able to be managed with medication. **Linda** reported **Carolyn Link** passed away due to cancer. TJ Vaughn, **Marjorie Vaughn's** husband also passed away. **Marjorie Orr** is recovering and doing very well. **Linda** asked if anyone knows of someone who is in need of a card, let her know.

Trash to Treasure – Cindy Rich announced she and **Debbie Haynes** will step down after the 2014 Trash to Treasure Sale. They would like a MG to shadow them in 2014 and assume the responsibility beginning 2015. **Della Neavoll** volunteered.

NEWSLETTER – Jen Bailey reminded everyone that the deadline for submission is Friday.

BAKE SALE – Barbara Robinson announced the Bake Sale will be held on November 23rd at Sherms.

As a fund raiser we are raffling off a beautiful quilt, embroidered by **Judy Huntley**, and donated by her Quilt Guild. **Judy** hand embroidered the state flowers, then had a professional sew them together to make the quilt. Raffle tickets cost \$2.00 each or 3 for \$5.00. The Quilt will be on display at the Awards Banquet and the Bake Sale. The winner will be announced the first week of December.

OLD BUSINESS – None.

NEW BUSINESS – A motion was made by **Jen Bailey** to increase the current charge for mailed copies of the newsletter from \$5.00 to \$7.25. This allows additional pages to be published, beyond the current 10-page limit. **Julie Stanbery** seconded the motion and the motion was passed.

Betty Ison also announced that she brought with her to the meeting, Tiger Lily babies for anyone who wanted them. She also stated that she will be clearing out a sizeable amount of Shasta Daisies from her garden soon and if anyone is interested, give her a call.

SHOW-AND-TELL – **Betty Ison** showed off her very straight Tromboni Zucchini that she grew in her own garden.

The meeting was adjourned at 11:14 AM.

Respectfully submitted,

Janet Parkerson

Account Balances - As of 9/25/2013

As of 9/25/2013

9/25/2013

Page 1

| Account | 9/25/2013 Balance |
|-----------------------------------|----------------------|
| Bank Accounts | |
| Checking-Umpqua Bank | 2,281.36 |
| Money Market-Reserves-Umpqua Bank | 6,659.10 |
| Money Market-Umpqua Bank | 29,082.86 |
| TOTAL Bank Accounts | 38,023.32 |
| OVERALL TOTAL | 38,023.32 |

Cash Flow
8/24/2013 through 9/25/2013

| Category | 8/24/2013- 9/25/2013 |
|----------------------------------|-------------------------|
| INFLOWS | |
| Donations | |
| Pavilion | 75.00 |
| TOTAL Donations | 75.00 |
| Interest Income - Bank | 1.59 |
| PSP Income | |
| Clinic & Office | |
| Soil Testing | 85.00 |
| TOTAL Clinic & Office | 85.00 |
| TOTAL PSP Income | 85.00 |
| TOTAL INFLOWS | 161.59 |
| OUTFLOWS | |
| Management & General | |
| Grants&Gifts&Scholarships | |
| Officer Gifts | 28.00 |
| Scholarships | 1,793.54 |
| TOTAL Grants&Gifts&Scholarships | 1,821.54 |
| TOTAL Management & General | 1,821.54 |
| PSP Expense | |
| Capital Expenditures | |
| Greenhouse - 5 included | 258.37 |
| Greenhouse Plumbing & Irrigation | 24.34 |
| TOTAL Capital Expenditures | 282.71 |
| Clinic & Office | |
| Soil Testing | 42.64 |
| TOTAL Clinic & Office | 42.64 |
| Discovery Garden | |
| Easy Access (Container Garden) | 57.45 |
| Maintenance | 8.55 |
| Rock Garden - 2012 GRANT | 312.20 |
| Xeriscape | 68.00 |
| TOTAL Discovery Garden | 446.20 |
| HLC | |
| Greenhouse Supplies | 65.31 |
| Maintenance | 76.06 |
| Victory Garden | 66.81 |
| TOTAL HLC | 208.18 |
| TOTAL PSP Expense | 979.73 |
| Special Events Expense | |
| Plant Sale Expense | |
| Next Year Seed | 35.71 |
| Plants | 219.27 |
| TOTAL Plant Sale Expense | 254.98 |
| TOTAL Special Events Expense | 254.98 |
| TOTAL OUTFLOWS | 3,056.25 |
| OVERALL TOTAL | -2,894.66 |

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

9/25/2013

Page 1

| Category | 1/1/2013 Actual | - Budget | 12/31/2013 Difference |
|----------------------------|--------------------|------------------|--------------------------|
| INCOME | | | |
| Donations | 0.00 | 0.00 | 0.00 |
| Contributions | 30.00 | 0.00 | 30.00 |
| Grants | 750.00 | 0.00 | 750.00 |
| Pavilion | 150.00 | 0.00 | 150.00 |
| TOTAL Donations | 930.00 | 0.00 | 930.00 |
| Dues-hardcopy newsletter | 220.00 | 200.00 | 20.00 |
| Dues-membership | 2,440.00 | 2,400.00 | 40.00 |
| Interest Income - Bank | 9.77 | 10.00 | -0.23 |
| PSP Income | 0.00 | 0.00 | 0.00 |
| Clinic & Office | 0.00 | 0.00 | 0.00 |
| Soil Testing | 675.00 | 800.00 | -125.00 |
| TOTAL Clinic & Office | 675.00 | 800.00 | -125.00 |
| TOTAL PSP Income | 675.00 | 800.00 | -125.00 |
| Special Events | 0.00 | 0.00 | 0.00 |
| Plant Sale Income | 0.00 | 0.00 | 0.00 |
| Drawings | 864.25 | 750.00 | 114.25 |
| Entrance Fees | 2,366.06 | 3,100.00 | -733.94 |
| Plant Sales | 0.00 | 0.00 | 0.00 |
| Sales-event | 19,719.63 | 19,600.00 | 119.63 |
| Sales-post | 1,270.00 | 1,000.00 | 270.00 |
| Sales-pre | 2,386.25 | 2,550.00 | -163.75 |
| TOTAL Plant Sales | 23,375.88 | 23,150.00 | 225.88 |
| Vendor Booth | 2,641.00 | 2,500.00 | 141.00 |
| TOTAL Plant Sale Income | 29,247.19 | 29,500.00 | -252.81 |
| Special Events-other | 0.00 | 0.00 | 0.00 |
| Bake Sale | 0.00 | 1,000.00 | -1,000.00 |
| Compost Tea | 697.00 | 900.00 | -203.00 |
| Misc Events | 213.00 | 0.00 | 213.00 |
| Quilt Raffle | 105.00 | 0.00 | 105.00 |
| Trash-To-Treasure Sale | 3,360.75 | 2,000.00 | 1,360.75 |
| TOTAL Special Events-other | 4,375.75 | 3,900.00 | 475.75 |
| TOTAL Special Events | 33,622.94 | 33,400.00 | 222.94 |
| TOTAL INCOME | 37,897.71 | 36,810.00 | 1,087.71 |
| EXPENSES | | | |
| Management & General | 0.00 | 0.00 | 0.00 |
| Awards & Banquet | 0.00 | 0.00 | 0.00 |
| Awards | 0.00 | 350.00 | 350.00 |
| Banquet | 0.00 | 750.00 | 750.00 |
| TOTAL Awards & Banquet | 0.00 | 1,100.00 | 1,100.00 |
| Conferences | 0.00 | 0.00 | 0.00 |
| Chapter Meetings | 0.00 | 50.00 | 50.00 |
| OMGA Travel | 0.00 | 460.00 | 460.00 |
| TOTAL Conferences | 0.00 | 510.00 | 510.00 |
| Dues-OMGA | 1,708.00 | 1,680.00 | -28.00 |
| Grants&Gifts&Scholarships | 0.00 | 0.00 | 0.00 |
| 4-H Donation | 60.00 | 80.00 | 20.00 |
| Endowment | 1,000.00 | 1,000.00 | 0.00 |
| Gifts - Hallmark | 0.00 | 50.00 | 50.00 |

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

9/25/2013

Page 2

| Category | 1/1/2013 Actual | - Budget | 12/31/2013 Difference |
|--|--------------------|-----------------|--------------------------|
| Memorial | 0.00 | 100.00 | 100.00 |
| Officer Gifts | 68.00 | 60.00 | -8.00 |
| Scholarships | 2,258.54 | 1,500.00 | -758.54 |
| TOTAL Grants&Gifts&Scholarships | 3,386.54 | 2,790.00 | -596.54 |
| Historian | 0.00 | 25.00 | 25.00 |
| Hospitality | 142.00 | 150.00 | 8.00 |
| Liability Insurance | 636.00 | 670.00 | 34.00 |
| OMGA Chapter Display | 102.50 | 200.00 | 97.50 |
| OMGA Search for Excellence | 0.00 | 0.00 | 0.00 |
| Postage for Executive Board | 18.40 | 30.00 | 11.60 |
| Print Check Charges | 20.42 | 25.00 | 4.58 |
| Supplies for Executive Board | 3.49 | 50.00 | 46.51 |
| TOTAL Management & General | 6,017.35 | 7,230.00 | 1,212.65 |
| PSP Expense | 0.00 | 0.00 | 0.00 |
| Advanced Training | 0.00 | 0.00 | 0.00 |
| Continuing Education | 0.00 | 100.00 | 100.00 |
| Newsletter | 0.00 | 0.00 | 0.00 |
| Postage | 215.45 | 291.00 | 75.55 |
| TOTAL Newsletter | 215.45 | 291.00 | 75.55 |
| TOTAL Advanced Training | 215.45 | 391.00 | 175.55 |
| Capital Expenditures | 0.00 | 0.00 | 0.00 |
| Greenhouse - 5 included | 904.65 | 1,000.00 | 95.35 |
| Greenhouse Plumbing & Irrigation | 30.98 | 500.00 | 469.02 |
| TOTAL Capital Expenditures | 935.63 | 1,500.00 | 564.37 |
| Clinic & Office | 0.00 | 0.00 | 0.00 |
| Farmers Markets | 0.00 | 35.00 | 35.00 |
| Insects | 0.00 | 65.00 | 65.00 |
| Library | 0.00 | 100.00 | 100.00 |
| Plant Clinic & Office Supplies | 0.00 | 0.00 | 0.00 |
| Soil Testing | 161.83 | 120.00 | -41.83 |
| Website Development | 43.00 | 50.00 | 7.00 |
| TOTAL Clinic & Office | 204.83 | 370.00 | 165.17 |
| Community Outreach | 0.00 | 0.00 | 0.00 |
| Fair Booth | 0.00 | 0.00 | 0.00 |
| Home Show | 0.00 | 0.00 | 0.00 |
| Speakers Bureau | 0.00 | 97.00 | 97.00 |
| TOTAL Community Outreach | 0.00 | 97.00 | 97.00 |
| Discovery Garden | 0.00 | 0.00 | 0.00 |
| Brochures | 0.00 | 0.00 | 0.00 |
| Butterfly | 205.13 | 250.00 | 44.87 |
| Childrens | 143.60 | 420.00 | 276.40 |
| Compost | 0.00 | 100.00 | 100.00 |
| Easy Access (Container Garden) | 57.45 | 550.00 | 492.55 |
| Electric - meter 23609842 | 123.73 | 400.00 | 276.27 |
| Entry | 0.00 | 90.00 | 90.00 |
| Hedgerow | 0.00 | 0.00 | 0.00 |
| Herb | 0.00 | 150.00 | 150.00 |
| Iris | 0.00 | 50.00 | 50.00 |
| Irrigation | 126.18 | 600.00 | 473.82 |
| Japanese | 0.00 | 220.00 | 220.00 |
| Kiosk - donor board | 8.79 | 50.00 | 41.21 |

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

9/25/2013

Page 3

| Category | 1/1/2013 Actual | - Budget | 12/31/2013 Difference |
|---|--------------------|-------------|--------------------------|
| Maintenance | 261.70 | 500.00 | 238.30 |
| Mulch | 0.00 | 300.00 | 300.00 |
| Orchard | 71.87 | 125.00 | 53.13 |
| Ornamental | 0.00 | 125.00 | 125.00 |
| Pavilion | 0.00 | 0.00 | 0.00 |
| Raised Beds (dalia-daylily-lily) | 0.00 | 100.00 | 100.00 |
| Rock Garden | 0.00 | 500.00 | 500.00 |
| Rock Garden - 2012 GRANT | 1,274.30 | 2,000.00 | 725.70 |
| Shade Garden | 0.00 | 0.00 | 0.00 |
| Signage | 0.00 | 250.00 | 250.00 |
| Signage - 2013 GRANTS | 0.00 | 750.00 | 750.00 |
| Straw Bale Garden | 0.00 | 65.00 | 65.00 |
| Sun Garden | 46.77 | 100.00 | 53.23 |
| Water - River Forks meter | 242.60 | 125.00 | -117.60 |
| Xeriscape | 180.12 | 280.00 | 99.88 |
| TOTAL Discovery Garden | 2,742.24 | 8,100.00 | 5,357.76 |
| HLC | 0.00 | 0.00 | 0.00 |
| Annual Pumping Expense - diver in river | 0.00 | 500.00 | 500.00 |
| Greenhouse Supplies | 191.21 | 400.00 | 208.79 |
| Maintenance | 520.84 | 600.00 | 79.16 |
| Toilet Repairs & Supplies | 14.99 | 150.00 | 135.01 |
| Victory Garden | 558.13 | 560.00 | 1.87 |
| TOTAL HLC | 1,285.17 | 2,210.00 | 924.83 |
| Winter Program | 0.00 | 0.00 | 0.00 |
| Cleaning the carpet after class | 0.00 | 50.00 | 50.00 |
| New Class - Supplies | 0.00 | 20.00 | 20.00 |
| Speakers | 350.00 | 350.00 | 0.00 |
| TOTAL Winter Program | 350.00 | 420.00 | 70.00 |
| TOTAL PSP Expense | 5,733.32 | 13,088.00 | 7,354.68 |
| RESERVES for unexpected expenses | 0.00 | 0.00 | 0.00 |
| Special Events Expense | 0.00 | 0.00 | 0.00 |
| Plant Sale Expense | 0.00 | 0.00 | 0.00 |
| Advertising | 2,348.81 | 2,350.00 | 1.19 |
| Contributions - Plant Sale Volunteers | 199.55 | 350.00 | 150.45 |
| Electrical - meter 23609558 | 1,996.37 | 4,200.00 | 2,203.63 |
| Exhibit Fees | 2,172.00 | 2,272.00 | 100.00 |
| Next Year Seed | 140.46 | 750.00 | 609.54 |
| Next Year Supplies - McConkey | 0.00 | 1,900.00 | 1,900.00 |
| Plants | 690.39 | 1,000.00 | 309.61 |
| Propane | 682.72 | 4,000.00 | 3,317.28 |
| Supplies | 1,002.91 | 2,200.00 | 1,197.09 |
| Vendor Costs | 351.36 | 400.00 | 48.64 |
| Water - Pitchford meter | 549.42 | 500.00 | -49.42 |
| TOTAL Plant Sale Expense | 10,133.99 | 19,922.00 | 9,788.01 |
| Special Events-other | 0.00 | 0.00 | 0.00 |
| Bake Sale | 52.77 | 100.00 | 47.23 |
| Compost Tea | 31.50 | 120.00 | 88.50 |
| Taste-Off | 0.00 | 0.00 | 0.00 |
| Trash-To-Treasure Sale | 194.66 | 250.00 | 55.34 |
| TOTAL Special Events-other | 278.93 | 470.00 | 191.07 |
| TOTAL Special Events Expense | 10,412.92 | 20,392.00 | 9,979.08 |

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

9/25/2013

Page 4

| Category | 1/1/2013 Actual | - Budget | 12/31/2013 Difference |
|-----------------------|--------------------|------------------|--------------------------|
| TOTAL EXPENSES | 22,163.59 | 40,710.00 | 18,546.41 |
| OVERALL TOTAL | 15,734.12 | -3,900.00 | 19,634.12 |