

Douglas County Master Gardeners Chapter Meeting Minutes

April 25, 2013

The OSU Douglas County Master Gardeners chapter meeting was called to order at 10:22 AM on April 25, 2013 by President **Larry Sutton**. Fifty two members were in attendance. The agenda was accepted as written. The minutes of the March 2013 chapter meeting were approved as written.

HORTICULTURE AGENT – Steve Renquist solicited input on a gardening knee pad that the OSU Extension Master Gardeners program may offer to Master Gardeners. He has received 20-30 calls recently about trees (of all species) less than five years old “suddenly” dying. He believes that, due to our mild winter, the trees haven’t had a chance to “harden off”, and are especially susceptible to Pseudomonas, given the early-morning spring frosts.

MEMBERSHIP DIRECTOR – Vicki McAlister announced that OMGA membership cards are available for everyone who has paid their dues. **Larry Sutton** explained that nurseries north of Eugene may offer discounts to Master Gardeners showing membership cards.

OMGA REPRESENTATIVE – Rosemary Brinkley reported that she and **Michelle Harding-Olson** have volunteered to make the table decorations for the banquet at Mini-College in August. There will be sixteen presentations offered at Mini-College, including one by **Steve Renquist** on growing wine grapes. The OMGA web site still hasn’t been updated with last year’s Mini-College presentations and this year’s speaker and registration information. **Jen Bailey** has updated our web site with information on this year’s Mini-College, and Master Gardeners from across the state are now accessing our site. The latest issue of the OMGA newsletter is on the OMGA web site.

TREASURER – Toni Rudolph reviewed the Treasurer’s Report (*see attached*).

VICE PRESIDENT – Fred Alley thanked **Barbara Robinson** for recommending Jeff Guilietti of Eugene Physical Therapy as today’s presenter at the Continuing Education session. Fred explained that our Continuing Education sessions are now open to the public. On March 16th, he was interviewed on KPIC’s Spotlight on Douglas County segment, announcing the Continuing Education program. **Bonnie Courter** also discussed the upcoming Plant Sale. Fred is scheduled for another interview on May 10th, to announce the May 30th Continuing Education session on native pollinators by Cindy Bright of the US Fish and Wildlife Service.

PAST PRESIDENT -- Judy Huntley is on a cruise through the Panama Canal, but **Larry Sutton** reported that she has scheduled the annual Awards Banquet for September 28, 2013.

PRESIDENT – Larry Sutton read a thank you note from the Lane County Master Gardeners, for their recent visit with Larry, **Maureen Benice** and **Karolyn Riecks**. They are following our model for their Plant Clinic. Larry also announced that there will be a special evening program at the Discovery Garden in June, when **Steve Renquist** will teach us about wine.

PLANT SALE – Barbara Robinson distributed Plant Sale flyers to be posted around town. She had several flower-themed ties for guys to wear at the Plant Sale. The Plant Sale pre-sale for Master Gardeners only is today from 1:00 to 4:00 PM at the Discovery Garden, and again this Sunday from 1:00 to 4:00 PM. Due to a crop failure, tomatoes will not be available at the pre-sale. **Bonnie Courter** has a sign-up sheet for those who take a lawn sign announcing the Plant Sale. Barbara thanked Bonnie for all her work on publicity for the Plant Sale. **Leo Grass** will set up the “Plant Sale Today” signs on the morning of the Plant Sale. If you want to participate in the potluck on Friday and/or Saturday, bring a dish to share. Please contribute a non-perishable food item to UCAN on the day of the sale, so we can double last year’s contribution of 570 lbs.

COMMUNITY OUTREACH – **Leo Grass** reported that **Diane Twete** will represent us at Bi-Mart's upcoming Plant Day. **Pat Dinsmore** is helping with the Umpqua Community Center's plant sale, the week after our sale. **Larry Sutton** will represent us at this event. **Nan Sieck** and **Leo Grass** will hold a session on tomatoes and seeding at the YMCA. Leo recently visited with Oak Park Senior Center.

PLANT CLINIC – **Judy Mercer** reported that all but two of the 2013 trainees have completed their two Plant Clinic training sessions, and are well on their way to completing their required 36 hours of Plant Clinic duty. She is impressed at the quality of these trainees. As of April 24th, there have been 101 contacts made in April. Judy reminded everyone to be aware of the marmorated stink bug. Encourage clients to bring in a sample, so we can confirm the presence of this insect in Douglas County. The best control is natural predators.

Judy received a thank you letter from the Deschutes County Master Gardeners, who have adopted our Plant Clinic system. Seventy five veterans and 30 new students have been through their new training program.

We still need a coordinator for the Umpqua Valley Farmers Market. **Maureen Benice** announced the Kruse Farms begins on May 18th. She has been in contact with the Lincoln County Master Gardeners, who are interested in our mentoring program.

DISCOVERY GARDEN – **Jen Bailey** gave **Julie Stanbery's** report. Spring cleaning is going on, with changes and additions being made to the xeriscape and butterfly gardens. Next week, we will move wood chips around the new dahlia beds. We'll have an estimated date to begin irrigation soon. Please turn off lights in all the buildings, if you find them left on.

PUBLICITY – **Bonnie Courter** had nothing to report.

HALLMARK – **Linda Thames** reported that **Richard Johnstone's** wife is home from the hospital. His Master Gardener activities will be somewhat limited for a while as he can only be away for short periods of time. **Philece Humphrey** and **Diana Young** recently had foot surgery (Diana's second). **Paula Yingst** is making progress in rehab up in Eugene. The Greenhouse crew sent a card to **Marj Milroy**. Linda will send a card to Don Kruse, who recently had back surgery.

NEWSLETTER – **Jen Bailey** asked for more photographs for the May newsletter. The deadline is tomorrow.

OLD BUSINESS – None

NEW BUSINESS – **Vicki McAlister** made the motion that "In March, the membership roster is available for pick up at the Plant Clinic. The Membership Director will distribute an updated roster via e-mail on a monthly basis." The motion passed unanimously.

SHOW-AND-TELL – **Della Neavoll** presented **Judy Mercer** with a handcrafted "window" for the Plant Clinic. **Fred Alley** showed off a calendar produced by the Parker County, Texas, Master Gardeners, specifying gardening activities throughout the year.

ADJOURNMENT – The meeting was adjourned at 11:20 AM.

Respectfully submitted,

Jen Bailey

Account Balances - As of 4/24/2013

As of 4/24/2013

4/24/2013

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| Account | 4/24/2013 Balance |
|-----------------------------------|----------------------|
| Bank Accounts | |
| Checking-Umpqua Bank | 1,043.29 |
| Money Market-Reserves-Umpqua Bank | 6,659.10 |
| Money Market-Umpqua Bank | 11,075.70 |
| TOTAL Bank Accounts | 18,778.09 |
| OVERALL TOTAL | 18,778.09 |

Cash Flow
3/27/2013 through 4/23/2013

| Category | 3/27/2013- 4/23/2013 |
|------------------------------|-------------------------|
| INFLOWS | |
| Dues-membership | 40.00 |
| Interest Income - Bank | 0.82 |
| PSP Income | |
| Clinic & Office | |
| Soil Testing | 100.00 |
| TOTAL Clinic & Office | 100.00 |
| TOTAL PSP Income | 100.00 |
| Special Events | |
| Plant Sale Income | |
| Plant Sales | |
| Sales-pre | -100.00 |
| TOTAL Plant Sales | -100.00 |
| TOTAL Plant Sale Income | -100.00 |
| Special Events-other | |
| Misc Events | -584.00 |
| TOTAL Special Events-other | -584.00 |
| TOTAL Special Events | -684.00 |
| TOTAL INFLOWS | -543.18 |
| OUTFLOWS | |
| Management & General | |
| Dues-OMGA | 1,694.00 |
| Hospitality | -2.00 |
| TOTAL Management & General | 1,692.00 |
| PSP Expense | |
| Clinic & Office | |
| Soil Testing | 76.29 |
| TOTAL Clinic & Office | 76.29 |
| Discovery Garden | |
| Maintenance | 44.66 |
| TOTAL Discovery Garden | 44.66 |
| TOTAL PSP Expense | 120.95 |
| Special Events Expense | |
| Plant Sale Expense | |
| Advertising | 235.00 |
| Electrical - meter 23609558 | 897.22 |
| Plants | 89.08 |
| Supplies | 195.65 |
| Water - Pitchford | 11.62 |
| TOTAL Plant Sale Expense | 1,428.57 |
| Special Events-other | |
| Trash-To-Treasure Sale | 63.19 |
| TOTAL Special Events-other | 63.19 |
| TOTAL Special Events Expense | 1,491.76 |
| TOTAL OUTFLOWS | 3,304.71 |
| OVERALL TOTAL | -3,847.89 |

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

4/24/2013

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| Category | 1/1/2013 Actual | - Budget | 12/31/2013 Difference |
|---------------------------------|--------------------|------------------|--------------------------|
| INCOME | | | |
| Donations | 0.00 | 0.00 | 0.00 |
| Contributions | 25.00 | 0.00 | 25.00 |
| Grants | 0.00 | 0.00 | 0.00 |
| Pavilion | 0.00 | 0.00 | 0.00 |
| TOTAL Donations | 25.00 | 0.00 | 25.00 |
| Dues-hardcopy newsletter | 215.00 | 200.00 | 15.00 |
| Dues-membership | 2,420.00 | 2,400.00 | 20.00 |
| Interest Income - Bank | 2.61 | 10.00 | -7.39 |
| PSP Income | 0.00 | 0.00 | 0.00 |
| Clinic & Office | 0.00 | 0.00 | 0.00 |
| Soil Testing | 310.00 | 800.00 | -490.00 |
| TOTAL Clinic & Office | 310.00 | 800.00 | -490.00 |
| TOTAL PSP Income | 310.00 | 800.00 | -490.00 |
| Special Events | 0.00 | 0.00 | 0.00 |
| Plant Sale Income | 0.00 | 0.00 | 0.00 |
| Drawings | 0.00 | 750.00 | -750.00 |
| Entrance Fees | 0.00 | 3,100.00 | -3,100.00 |
| Plant Sales | 0.00 | 0.00 | 0.00 |
| Sales-event | 0.00 | 19,600.00 | -19,600.00 |
| Sales-post | 0.00 | 1,000.00 | -1,000.00 |
| Sales-pre | -94.50 | 2,550.00 | -2,644.50 |
| TOTAL Plant Sales | -94.50 | 23,150.00 | -23,244.50 |
| Vendor Booth | 0.00 | 2,500.00 | -2,500.00 |
| TOTAL Plant Sale Income | -94.50 | 29,500.00 | -29,594.50 |
| Special Events-other | 0.00 | 0.00 | 0.00 |
| Bake Sale | 0.00 | 1,000.00 | -1,000.00 |
| Compost Tea | 0.00 | 900.00 | -900.00 |
| Misc Events | 213.00 | 0.00 | 213.00 |
| Trash-To-Treasure Sale | 3,310.75 | 2,000.00 | 1,310.75 |
| TOTAL Special Events-other | 3,523.75 | 3,900.00 | -376.25 |
| TOTAL Special Events | 3,429.25 | 33,400.00 | -29,970.75 |
| TOTAL INCOME | 6,401.86 | 36,810.00 | -30,408.14 |
| EXPENSES | | | |
| Management & General | 0.00 | 0.00 | 0.00 |
| Awards & Banquet | 0.00 | 0.00 | 0.00 |
| Awards | 0.00 | 350.00 | 350.00 |
| Banquet | 0.00 | 750.00 | 750.00 |
| TOTAL Awards & Banquet | 0.00 | 1,100.00 | 1,100.00 |
| Conferences | 0.00 | 0.00 | 0.00 |
| Chapter Meetings | 0.00 | 50.00 | 50.00 |
| OMGA Travel | 0.00 | 460.00 | 460.00 |
| TOTAL Conferences | 0.00 | 510.00 | 510.00 |
| Dues-OMGA | 1,694.00 | 1,680.00 | -14.00 |
| Grants&Gifts&Scholarships | 0.00 | 0.00 | 0.00 |
| 4-H Donation | 60.00 | 80.00 | 20.00 |
| Endowment | 0.00 | 1,000.00 | 1,000.00 |
| Gifts - Hallmark | 0.00 | 50.00 | 50.00 |
| Memorial | 0.00 | 100.00 | 100.00 |
| Officer Gifts | 0.00 | 60.00 | 60.00 |
| Scholarships | 0.00 | 1,500.00 | 1,500.00 |
| TOTAL Grants&Gifts&Scholarships | 60.00 | 2,790.00 | 2,730.00 |
| Historian | 0.00 | 25.00 | 25.00 |

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

4/24/2013

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| Category | 1/1/2013 Actual | - Budget | 12/31/2013 Difference |
|---------------------------------------|--------------------|-----------------|--------------------------|
| Hospitality | 148.00 | 150.00 | 2.00 |
| Liability Insurance | 0.00 | 670.00 | 670.00 |
| OMGA Chapter Display | 0.00 | 200.00 | 200.00 |
| OMGA Search for Excellence | 0.00 | 0.00 | 0.00 |
| Postage for Executive Board | 0.00 | 30.00 | 30.00 |
| Print Check Charges | 20.42 | 25.00 | 4.58 |
| Supplies for Executive Board | 0.00 | 50.00 | 50.00 |
| TOTAL Management & General | 1,922.42 | 7,230.00 | 5,307.58 |
| PSP Expense | 0.00 | 0.00 | 0.00 |
| Advanced Training | 0.00 | 0.00 | 0.00 |
| Continuing Education | 0.00 | 100.00 | 100.00 |
| Newsletter | 0.00 | 0.00 | 0.00 |
| Postage | 0.00 | 291.00 | 291.00 |
| TOTAL Newsletter | 0.00 | 291.00 | 291.00 |
| TOTAL Advanced Training | 0.00 | 391.00 | 391.00 |
| Capital Expenditures | 0.00 | 0.00 | 0.00 |
| Greenhouse - 5 included | 0.00 | 0.00 | 0.00 |
| Greenhouse Plumbing & Irrigation | 6.64 | 500.00 | 493.36 |
| TOTAL Capital Expenditures | 6.64 | 500.00 | 493.36 |
| Clinic & Office | 0.00 | 0.00 | 0.00 |
| Farmers Markets | 0.00 | 35.00 | 35.00 |
| Insects | 0.00 | 65.00 | 65.00 |
| Library | 0.00 | 100.00 | 100.00 |
| Plant Clinic & Office Supplies | 0.00 | 0.00 | 0.00 |
| Soil Testing | 76.29 | 120.00 | 43.71 |
| Website Development | 0.00 | 50.00 | 50.00 |
| TOTAL Clinic & Office | 76.29 | 370.00 | 293.71 |
| Community Outreach | 0.00 | 0.00 | 0.00 |
| Fair Booth | 0.00 | 0.00 | 0.00 |
| Home Show | 0.00 | 0.00 | 0.00 |
| Speakers Bureau | 0.00 | 97.00 | 97.00 |
| TOTAL Community Outreach | 0.00 | 97.00 | 97.00 |
| Discovery Garden | 0.00 | 0.00 | 0.00 |
| Brochures | 0.00 | 0.00 | 0.00 |
| Butterfly | 0.00 | 250.00 | 250.00 |
| Childrens | 0.00 | 420.00 | 420.00 |
| Compost | 0.00 | 100.00 | 100.00 |
| Easy Access (Container Garden) | 0.00 | 550.00 | 550.00 |
| Electric - meter 23609842 | 0.00 | 400.00 | 400.00 |
| Entry | 0.00 | 90.00 | 90.00 |
| Hedgerow | 0.00 | 0.00 | 0.00 |
| Herb | 0.00 | 150.00 | 150.00 |
| Iris | 0.00 | 50.00 | 50.00 |
| Irrigation | 0.00 | 600.00 | 600.00 |
| Japanese | 0.00 | 220.00 | 220.00 |
| Kiosk - donor board | 0.00 | 50.00 | 50.00 |
| Maintenance | 103.22 | 500.00 | 396.78 |
| Mulch | 0.00 | 300.00 | 300.00 |
| Orchard | 0.00 | 125.00 | 125.00 |
| Ornamental | 0.00 | 125.00 | 125.00 |
| Pavilion | 0.00 | 0.00 | 0.00 |
| Raised Beds (dalia-daylily-lily) | 0.00 | 100.00 | 100.00 |
| Rock Garden | 0.00 | 500.00 | 500.00 |
| Rock Garden - 2012 GRANT | 0.00 | 2,000.00 | 2,000.00 |
| Shade Garden | 0.00 | 0.00 | 0.00 |

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

4/24/2013

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| Category | 1/1/2013 Actual | - Budget | 12/31/2013 Difference |
|---|--------------------|------------------|--------------------------|
| Signage | 0.00 | 250.00 | 250.00 |
| Straw Bale Garden | 0.00 | 65.00 | 65.00 |
| Sun Garden | 0.00 | 100.00 | 100.00 |
| Water - River Forks meter | 0.05 | 125.00 | 124.95 |
| Xeriscape | 0.00 | 280.00 | 280.00 |
| TOTAL Discovery Garden | 103.27 | 7,350.00 | 7,246.73 |
| HLC | 0.00 | 0.00 | 0.00 |
| Annual Pumping Expense - diver in river | 0.00 | 500.00 | 500.00 |
| Greenhouse Supplies | 12.99 | 400.00 | 387.01 |
| Maintenance | 247.41 | 600.00 | 352.59 |
| Toilet Repairs & Supplies | 0.00 | 150.00 | 150.00 |
| Victory Garden | 278.48 | 460.00 | 181.52 |
| TOTAL HLC | 538.88 | 2,110.00 | 1,571.12 |
| Winter Program | 0.00 | 0.00 | 0.00 |
| Cleaning the carpet after class | 0.00 | 50.00 | 50.00 |
| New Class - Supplies | 0.00 | 20.00 | 20.00 |
| Speakers | 350.00 | 350.00 | 0.00 |
| TOTAL Winter Program | 350.00 | 420.00 | 70.00 |
| TOTAL PSP Expense | 1,075.08 | 11,238.00 | 10,162.92 |
| RESERVES for unexpected expenses | 0.00 | 0.00 | 0.00 |
| Special Events Expense | 0.00 | 0.00 | 0.00 |
| Plant Sale Expense | 0.00 | 0.00 | 0.00 |
| Advertising | 2,348.81 | 2,350.00 | 1.19 |
| Contributions - Plant Sale Volunteers | 0.00 | 350.00 | 350.00 |
| Electrical - meter 23609558 | 897.22 | 4,200.00 | 3,302.78 |
| Exhibit Fees | 2,172.00 | 2,272.00 | 100.00 |
| Next Year Seed | 104.75 | 750.00 | 645.25 |
| Next Year Supplies - McConkey | 0.00 | 1,900.00 | 1,900.00 |
| Plants | 89.08 | 1,000.00 | 910.92 |
| Propane | 682.72 | 4,000.00 | 3,317.28 |
| Supplies | 306.18 | 2,200.00 | 1,893.82 |
| Vendor Costs | 0.00 | 400.00 | 400.00 |
| Water - Pitchford | 67.28 | 500.00 | 432.72 |
| TOTAL Plant Sale Expense | 6,668.04 | 19,922.00 | 13,253.96 |
| Special Events-other | 0.00 | 0.00 | 0.00 |
| Bake Sale | 52.77 | 100.00 | 47.23 |
| Compost Tea | 0.00 | 120.00 | 120.00 |
| Taste-Off | 0.00 | 0.00 | 0.00 |
| Trash-To-Treasure Sale | 194.66 | 250.00 | 55.34 |
| TOTAL Special Events-other | 247.43 | 470.00 | 222.57 |
| TOTAL Special Events Expense | 6,915.47 | 20,392.00 | 13,476.53 |
| TOTAL EXPENSES | 9,912.97 | 38,860.00 | 28,947.03 |
| OVERALL TOTAL | -3,511.11 | -2,050.00 | -1,461.11 |