

Douglas County Master Gardeners Chapter Meeting Minutes

March 28, 2013

The OSU Douglas County Master Gardeners chapter meeting was called to order at 10:20 AM on March 28, 2013 by President **Larry Sutton**. Sixty two members were in attendance. The agenda was accepted as written. The minutes of the February 2013 chapter meeting were approved as written.

HORTICULTURE AGENT – Steve Renquist was not present

WINTER TRAINING – Maureen Benice reported that we have 25 new graduates who will be doing their payback hours.

MEMBERSHIP DIRECTOR – Vicki McAlister reported that we have 270 members, 242 of them paying dues. Hardcopies of the membership roster are available.

OMGA REPRESENTATIVE – Rosemary Brinkley reported that the new OMGA Secretary has resigned, so OMGA is seeking someone else to fill this critical position. OMGA is revising the format of the chapter reports given at OMGA meetings. The Mini-College information was promised to be on the OMGA web site, but has not been published yet. OMGA is asking our chapter to donate ten items for the silent auction at Mini-College. OMGA is seeking a volunteer to do the table decorations for the Friday night banquet, with a \$300 budget. The Clackamas County Master Gardeners have pledged to donate \$5,000/year for the next five years to the endowment fund, and are challenging other chapters to make pledges as well. The 2017 International Master Gardeners Conference will be held in Portland, Oregon.

TREASURER – Toni Rudolph reviewed the Treasurer's Report (*see attached*).

VICE PRESIDENT – Fred Alley reported on the Continuing Education program. He will be advertising that future programs are open to the general public.

PAST PRESIDENT -- Judy Huntley had nothing to report.

PRESIDENT – Larry Sutton announced that the Board members of the Lane County Master Gardeners are visiting with our Board on Monday, April 1st, to get more information on how we run our organization. Plans for the Master Gardeners booth at the Canyonville Farmers' Market are on hold. The 2013 International Master Gardeners Conference on the Alaskan cruise from September 7 – 14th has less than 150 openings remaining. Thirty two participants from Oregon are attending, with seven from Douglas County.

COMMUNITY OUTREACH – Leo Grass reported that **Ken Hayes** gave a presentation on Lasagna Gardening to the Myrtle Creek Nazarene Church. **Shirley Purcell** is giving a presentation on vermiculture to the Phoenix School. They are also interested in a "water collection" class. The cleanup effort at Micelli Park in Roseburg has asked for our help in identifying plants. They are meeting this Monday at 10:00 AM. The widow of Bill Duncan, a well-known Roseburg resident, has asked our group if anyone would be interested in taking over Bill's 60' x 80' garden. **Elva Sellens** and **Nathan Baily** expressed interest.

PLANT CLINIC – Judy Mercer reported that 12 students have completed both Plant Clinic training sessions, and eight have completed one training session. **Dianne Twete** will be the new coordinator for Kruse Markets. We need a new coordinator for the Umpqua Valley Farmers Market.

DISCOVERY GARDEN – Julie Stanbery reported on moving the raised beds this past Tuesday. Leaf mulch is available for all the gardens. **Jen Bailey** gave an update on the Discovery Garden Signage project.

VICTORY GARDEN – Mik Carlson reported on how much they've accomplished: cutting down the cover crop, putting down straw, weeding, installing trellises, planting cool-weather crops. She encouraged everyone to grow extra food in their own gardens, to donate to UCAN and the food pantries.

AWARDS – Betty Ison had nothing to report

PUBLICITY – Bonnie Courter reported that the News Review ads are starting to appear for the Plant Sale. The announcement of the 2013 Winter Training graduates has been released to local media outlets, along with the change in Plant Clinic hours. Twenty yard signs will be placed the week before the Plant Sale.

TRASH-TO-TREASURES – Cindy Rich and Debbie Haynes reported on the record-breaking success of this year's sale (\$3,116.09).

PLANT SALE – Sharon Hopkins reported that today is the last day the sign-up sheets will be distributed. We still need a "resource table" volunteer. **Mik Carlson** seems to have enough checkers/cashiers. Please let us know where you plan to distribute the flyers and bookmarks advertising the Plant Sale. The Plant Sale committee heads are meeting on April 18th. **Ken Hayes** asked everyone to donate boxes for the Plant Sale.

HALLMARK – Linda Thames received thank you cards from **Michelle Hardiing-Olson** and **Patty Kowalski**.

NEWSLETTER – Jen Bailey asked for more photographs for the April newsletter. The deadline is tomorrow.

OLD BUSINESS – None

NEW BUSINESS – Mik Carlson reminded anyone interested in an officer position to contact her, **Leo Grass** or **Rosemary Brinkley**.

Bob Brindley reported that we have 32 paid exhibitors for the Plant Sale, with 49.5 booths allocated.

SHOW-AND-TELL – Julie Stanbery recommended visiting the Tree Cottage Nursery in Cottage Grove.

ADJOURNMENT

The meeting was adjourned at 11:15 AM.

Respectfully submitted,

Jen Bailey

Account Balances - As of 3/27/2013

As of 3/27/2013

3/27/2013

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Account	3/27/2013 Balance
Bank Accounts	
Checking-Umpqua Bank	1,668.20
Money Market-Reserves-Umpqua Bank	6,659.10
Money Market-Umpqua Bank	12,574.88
TOTAL Bank Accounts	20,902.18
OVERALL TOTAL	20,902.18

Cash Flow

2/27/2013 through 3/27/2013

3/27/2013

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Category	2/27/2013- 3/27/2013
INFLOWS	
Donations	
Contributions	5.00
TOTAL Donations	5.00
Dues-hardcopy newsletter	35.00
Dues-membership	420.00
Interest Income - Bank	0.85
PSP Income	
Clinic & Office	
Soil Testing	175.00
TOTAL Clinic & Office	175.00
TOTAL PSP Income	175.00
Special Events	
Plant Sale Income	
Plant Sales	
Sales-pre	5.50
TOTAL Plant Sales	5.50
TOTAL Plant Sale Income	5.50
Special Events-other	
Misc Events	678.70
Trash-To-Treasure Sale	3,310.75
TOTAL Special Events-other	3,989.45
TOTAL Special Events	3,994.95
TOTAL INFLOWS	4,630.80
OUTFLOWS	
Management & General	
Dues-OMGA	1,694.00
Hospitality	24.18
Print Check Charges	20.42
TOTAL Management & General	1,738.60
PSP Expense	
Discovery Garden	
Maintenance	58.56
TOTAL Discovery Garden	58.56
HLC	
Maintenance	83.00
Victory Garden	278.48
TOTAL HLC	361.48
Winter Program	
Speakers	50.00
TOTAL Winter Program	50.00
TOTAL PSP Expense	470.04
Special Events Expense	
Plant Sale Expense	
Advertising	1,877.56
Exhibit Fees	1,086.00
Next Year Seed	104.75
Propane	682.72
Supplies	-15.70
TOTAL Plant Sale Expense	3,735.33
Special Events-other	
Bake Sale	52.77
Trash-To-Treasure Sale	131.47

Cash Flow

2/27/2013 through 3/27/2013

3/27/2013

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Category	2/27/2013- 3/27/2013
TOTAL Special Events-other	184.24
TOTAL Special Events Expense	3,919.57
TOTAL OUTFLOWS	6,128.21
OVERALL TOTAL	-1,497.41

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

3/27/2013

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Category	1/1/2013 Actual	- Budget	12/31/2013 Difference
INCOME			
Donations	0.00	0.00	0.00
Contributions	25.00	0.00	25.00
Grants	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
TOTAL Donations	25.00	0.00	25.00
Dues-hardcopy newsletter	215.00	200.00	15.00
Dues-membership	2,380.00	2,400.00	-20.00
Interest Income - Bank	1.79	10.00	-8.21
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	210.00	800.00	-590.00
TOTAL Clinic & Office	210.00	800.00	-590.00
TOTAL PSP Income	210.00	800.00	-590.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	0.00	750.00	-750.00
Entrance Fees	0.00	3,100.00	-3,100.00
Plant Sales	0.00	0.00	0.00
Sales-event	0.00	19,600.00	-19,600.00
Sales-post	0.00	1,000.00	-1,000.00
Sales-pre	5.50	2,550.00	-2,544.50
TOTAL Plant Sales	5.50	23,150.00	-23,144.50
Vendor Booth	0.00	2,500.00	-2,500.00
TOTAL Plant Sale Income	5.50	29,500.00	-29,494.50
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	1,000.00	-1,000.00
Compost Tea	0.00	900.00	-900.00
Misc Events	797.20	0.00	797.20
Trash-To-Treasure Sale	3,310.75	2,000.00	1,310.75
TOTAL Special Events-other	4,107.95	3,900.00	207.95
TOTAL Special Events	4,113.45	33,400.00	-29,286.55
TOTAL INCOME	6,945.24	36,810.00	-29,864.76
EXPENSES			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	0.00	350.00	350.00
Banquet	0.00	750.00	750.00
TOTAL Awards & Banquet	0.00	1,100.00	1,100.00
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA Travel	0.00	460.00	460.00
TOTAL Conferences	0.00	510.00	510.00
Dues-OMGA	1,694.00	1,680.00	-14.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	60.00	80.00	20.00
Endowment	0.00	1,000.00	1,000.00
Gifts - Hallmark	0.00	50.00	50.00
Memorial	0.00	100.00	100.00
Officer Gifts	0.00	60.00	60.00
Scholarships	0.00	1,500.00	1,500.00
TOTAL Grants&Gifts&Scholarships	60.00	2,790.00	2,730.00
Historian	0.00	25.00	25.00

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

3/27/2013

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Category	1/1/2013 Actual	- Budget	12/31/2013 Difference
Hospitality	150.00	150.00	0.00
Liability Insurance	0.00	670.00	670.00
OMGA Chapter Display	0.00	200.00	200.00
OMGA Search for Excellence	0.00	0.00	0.00
Postage for Executive Board	0.00	30.00	30.00
Print Check Charges	20.42	25.00	4.58
Supplies for Executive Board	0.00	50.00	50.00
TOTAL Management & General	1,924.42	7,230.00	5,305.58
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	100.00	100.00
Newsletter	0.00	0.00	0.00
Postage	0.00	291.00	291.00
TOTAL Newsletter	0.00	291.00	291.00
TOTAL Advanced Training	0.00	391.00	391.00
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	0.00	0.00	0.00
Greenhouse Plumbing & Irrigation	6.64	500.00	493.36
TOTAL Capital Expenditures	6.64	500.00	493.36
Clinic & Office	0.00	0.00	0.00
Farmers Markets	0.00	35.00	35.00
Insects	0.00	65.00	65.00
Library	0.00	100.00	100.00
Plant Clinic & Office Supplies	0.00	0.00	0.00
Soil Testing	0.00	120.00	120.00
Website Development	0.00	50.00	50.00
TOTAL Clinic & Office	0.00	370.00	370.00
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	0.00	0.00
Home Show	0.00	0.00	0.00
Speakers Bureau	0.00	97.00	97.00
TOTAL Community Outreach	0.00	97.00	97.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	0.00	250.00	250.00
Childrens	0.00	420.00	420.00
Compost	0.00	100.00	100.00
Easy Access (Container Garden)	0.00	550.00	550.00
Electric - meter 23609842	0.00	400.00	400.00
Entry	0.00	90.00	90.00
Hedgerow	0.00	0.00	0.00
Herb	0.00	150.00	150.00
Iris	0.00	50.00	50.00
Irrigation	0.00	600.00	600.00
Japanese	0.00	220.00	220.00
Kiosk - donor board	0.00	50.00	50.00
Maintenance	58.56	500.00	441.44
Mulch	0.00	300.00	300.00
Orchard	0.00	125.00	125.00
Ornamental	0.00	125.00	125.00
Pavilion	0.00	0.00	0.00
Raised Beds (dalia-daylily-lily)	0.00	100.00	100.00
Rock Garden	0.00	500.00	500.00
Rock Garden - 2012 GRANT	0.00	2,000.00	2,000.00
Shade Garden	0.00	0.00	0.00

Budget - Current Year

1/1/2013 through 12/31/2013 Using 2013 Budget

3/27/2013

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Category	1/1/2013 Actual	- Budget	12/31/2013 Difference
Signage	0.00	250.00	250.00
Straw Bale Garden	0.00	65.00	65.00
Sun Garden	0.00	100.00	100.00
Water - River Forks meter	0.05	125.00	124.95
Xeriscape	0.00	280.00	280.00
TOTAL Discovery Garden	58.61	7,350.00	7,291.39
HLC	0.00	0.00	0.00
Annual Pumping Expense - diver in river	0.00	500.00	500.00
Greenhouse Supplies	12.99	400.00	387.01
Maintenance	277.41	600.00	322.59
Toilet Repairs & Supplies	0.00	150.00	150.00
Victory Garden	278.48	460.00	181.52
TOTAL HLC	568.88	2,110.00	1,541.12
Winter Program	0.00	0.00	0.00
Cleaning the carpet after class	0.00	50.00	50.00
New Class - Supplies	0.00	20.00	20.00
Speakers	350.00	350.00	0.00
TOTAL Winter Program	350.00	420.00	70.00
TOTAL PSP Expense	984.13	11,238.00	10,253.87
RESERVES for unexpected expenses	0.00	0.00	0.00
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	2,113.81	2,350.00	236.19
Contributions - Plant Sale Volunteers	0.00	350.00	350.00
Electrical - meter 23609558	0.00	4,200.00	4,200.00
Exhibit Fees	2,172.00	2,272.00	100.00
Next Year Seed	104.75	750.00	645.25
Next Year Supplies - McConkey	0.00	1,900.00	1,900.00
Plants	0.00	1,000.00	1,000.00
Propane	682.72	4,000.00	3,317.28
Supplies	110.53	2,200.00	2,089.47
Vendor Costs	0.00	400.00	400.00
Water - Pitchford	55.66	500.00	444.34
TOTAL Plant Sale Expense	5,239.47	19,922.00	14,682.53
Special Events-other	0.00	0.00	0.00
Bake Sale	52.77	100.00	47.23
Compost Tea	0.00	120.00	120.00
Taste-Off	0.00	0.00	0.00
Trash-To-Treasure Sale	131.47	250.00	118.53
TOTAL Special Events-other	184.24	470.00	285.76
TOTAL Special Events Expense	5,423.71	20,392.00	14,968.29
TOTAL EXPENSES	8,332.26	38,860.00	30,527.74
OVERALL TOTAL	-1,387.02	-2,050.00	662.98