

Douglas County Master Gardeners Chapter Meeting Minutes

November 29, 2012

The OSU Douglas County Master Gardeners chapter meeting was called to order at 10:14 AM on November 29, 2012 by President **Larry Sutton**. Thirty three members were in attendance. The agenda was accepted as written. The minutes of the October 2012 chapter meeting were approved as written.

Judy Mercer made, and **Karolyn Riecks** seconded, a motion to approve **Jen Bailey** to fill the open Secretary position. A vote was held, and the motion passed.

HORTICULTURE AGENT

Steve Renquist announced pruning classes at the Discovery Garden:

- Thursday, January 10, 2013 – 1:00 - 3:00 PM – Pruning fruit trees, review session for Master Gardeners planning to teach community pruning classes. We need more teachers!
- Thursday, January 24, 2013 – 1:00 - 4:00 PM – Pruning fruit trees, for MGs and the public
- Friday, February 8, 2013 – 1:00 - 4:00 PM – Pruning ornamental trees, for MGs and the public, including work session
- Friday, February 15, 2013 – 1:00 - 4:00 PM – Pruning ornamental shrubs, for MGs and the public, including work session

The final mentor training session for the 2013 Winter Training program will be Wednesday, December 5, 2012 at 10:00 AM at the Annex.

All Master Gardeners are welcome to a potluck on the first day of the Winter Training program, Tuesday, January 8, 2013 at noon, to meet the new trainees.

Steve Renquist will be hosting the Hatch Patch gardening call-in radio show on Saturday, December 22nd and Saturday, December 29th, 2012, from 9:00 AM to noon, on 1120 AM.

MEMBERSHIP DIRECTOR

Vicki McAlister reminded everyone that she needs membership dues by December 31, 2012. Forms are available at the Plant Clinic. Let Vicki know by mid-January if you need a replacement badge.

OMGA REPRESENTATIVE

Rosemary Brinkey reported that OMGA's Mini-College will be held August 8 – 10th, 2013, in Corvallis. They are seeking "dynamic speakers" to give presentations. They also need coordinators for Send-A-Friend, Volunteers and Registration. The chapter displays will not be judged next year. Rosemary speculated that this was because **Sharon Hopkins** and **Eileen Kelley** set the bar so high this year! The "Search for Excellence" projects will be presented, and will host tables at lunch for follow-up discussion. Additional leadership training will be held on August 7th.

The I-5 rest stop south of Wilsonville has a 500' garden created by the Master Gardeners.

Upon further review, Willamette's bill for last summer's Mini-College dropped from \$20,000 to \$11,000.

New OMGA officers were elected. OMGA needs a Secretary by December 31st. Rosemary is contacting Douglas County Master Gardeners to see if anyone is willing to take this on. The Historian and Strategic Plan Program Manager appointed positions are also open.

Gail Langellotto proposed that OMGA investigate the feasibility of hosting the 2017 International Master Gardeners Conference in Portland.

OMGA will be publishing a quarterly newsletter, available electronically. There will be a few copies available in the Plant Clinic for those members who do not have Internet access.

OMGA is seeking input on how to recognize long-term volunteers. Please get your ideas to Rosemary.

OMGA has purchased the domain name www.omga.org.

Larry Sutton encouraged members to consider taking the position of the OMGA Secretary. It entails keeping the minutes for eight meetings a year. Gail Langellotto applauds the interest and involvement of our OMGA reps, **Rosemary Brinkley** and **Michelle Harding-Olson**. Larry is on the committee to investigate the feasibility of OMGA hosting the 2017 international conference – the proposal is due on January 1, 2013.

TREASURER

Toni Rudolph reviewed the current Treasurer's Report, as attached.

Betty Ison moved, and **Julie Stanbery** seconded, that the 2013 budget be approved, as published in the November 2012 newsletter. A vote was held, and the motion passed. This is a balanced budget, with \$36,810 in both income and expenditures.

The utility bills for 2012 are an issue. The water bill is over budget, due to the water leak. Toni has not seen an electric bill (which is sent to OSU) for over six months. She won't know the final propane bill until the last delivery for the year is made later this month. We do have funds available to pay these bills. **Toni Rudolph** moved, and **Betty Ison** seconded, that the Treasurer be authorized to pay water, electricity and propane invoices not to exceed more than \$2,000 total over the amount remaining in the utilities budget line items. A vote was taken, and the motion passed.

Julie Stanbery answered **Elva Sellens'** question about an electric cord running out from the Pavilion at the Discovery Garden. This is for the horse-drawn wagon loading area for the Festival of Lights celebration. We donate this small amount of electricity each year, and they donate a load of gravel to our driveway.

Vice President

Fred Alley is arranging for the Master Food Preservers to give a presentation at the Continuing Education session in January. There are many links between the Master Food Preservers and Master Gardeners, covering the full range of the sustainable gardening program.

Fred plans to teach a class at the Discovery Garden on how to make Hypertufa pots. Hypertufa is made of sand, pea gravel, Portland cement and peat moss, and is much lighter than concrete.

Larry Sutton thanked **Fred Alley** and **Leo Grass** for today's Continuing Education program on "Putting Your Garden to Bed" and tool maintenance.

PAST PRESIDENT

Judy Huntley had nothing more to report.

PRESIDENT

Larry Sutton had nothing more to report.

COMMUNITY OUTREACH

Leo Grass reported that **Julie Stanberry** coordinated the donation of 25 English Laurels and three Maples, to be planted behind the Saving Grace Animal Shelter. Bring your shovel and wheelbarrow on Thursday, December 6th at 9:30 AM, to Saving Grace.

PLANT CLINIC

Judy Mercer reported that 35 contacts were made in November, which is not bad, given that the clinic was only open two days a week. Only four slots remain open for December. In January, the clinic will be open only on Mondays. In February, the clinic is officially scheduled for Mondays and Wednesdays, but will be open five days a week for Master Gardener training.

DISCOVERY GARDEN

Julie Stanberry highlighted the contributions of several people to the Discovery Garden this past year:

- **Noel Groshong** has established a new perennial garden across from the Pavilion, which looks great.
- The Herb Garden team did a lot of renovation work this past summer. **Michelle Harding-Olson** reported that they installed a new spiral garden, painted the arbor, mailbox and bench, and researched and installed new plant labels.
- In the Japanese Garden, **Dave Clark** hung doors on the Tea House, **Fred Alley** created Hypertufa sculptures, **Chris Rusch** planted new groundcover, and **Judy Dake** oiled the Moon Gate.
- **Marilyn Klingbeil** tackled with the bittercress in the walkways with the propane burner, a total of three times.
- **Jackie Carpenter** read the water meter once a week, which is how the water leak was discovered.
- **Gale Robinson** was a huge help to **Julie Stanberry** as the “chores guy”, working in the rain and the dark.
- **Sharon Hopkins** and **Eileen Kelley** have taken over the Xeriscape Garden, from **Gloria Amorde**, **Judi Danielson**, **Irene Thomason** and **Anne Waddington**.
- **Elva Sellens** had four volunteers come help dig up the dahlias, giving her the opportunity to give some one-on-one instruction on caring for dahlia tubers.
- **Barbara MacPherson** reported that the Butterfly Garden now has painted rocks labeling the plants.

Noel Groshong is seeking three “young, flexible and waterproof” volunteers to help dig up pipes and install a new water shut-off valve. They are meeting on Friday, December 7th at 9:00 AM, rain or shine.

Julie Stanberry is scheduling a meeting for the Discovery Garden garden heads for Wednesday, February 9th, 2013.

She is seeking a volunteer with welding equipment who can repair some broken tables we need fixed before the Winter Training program.

Jen Bailey reported that she is coordinating a new project to add both plant labels and educational signage to the Discovery Garden. This is a long-term project that will necessitate raising funds through grants. She circulated a sign-up list for those interested in helping with this project.

AWARDS

Betty Ison reported that **Colette Hestbeck**, **Caryle Kirkendall**, **Clary Morrow** and **Edith Wilkinson** have completed their payback hours, and will receive their 60-hour swinger bar.

Betty Ison urged everyone to get their hours reported by the end of the year.

PUBLICITY

Bonnie Couter had nothing specific to report.

BAKE SALE

Linda Thames reported that **Barbara Robinson** and **Sharon Hopkins** did a fantastic job with the Bake Sale. The new system of dropping off baked goods on Friday worked extremely well. They were wonderfully organized, and kept to the schedule on Saturday morning. The goods were well-presented. Customers appreciated the labels listing ingredients. **Elva Sellens** noted that **Linda Thames** is the most entertaining person to work with!

HALLMARK

Linda Thames personally delivered a thank you card to Sherm's for their support of the Bake Sale. Their employees purchased quite a few baked goods. She sent a thank you card to a friend of **Julie Stanbery** for help at the Discover Garden. She heard from **Barbara Leeb**, who is doing better and appreciated our card. Linda also sent cards to **Barbara Colebank** and to **Steve Renquist's** mother.

VICTORY GARDEN –

Loreen Robinson reported that the Victory Garden has been put to bed.

TRASH-TO-TREASURES

Debbie Haynes and **Cindy Rich** reported that the Trash to Treasure Sale will be held on Saturday, March 23rd. Items in good, clean condition can be stored at Deb's, prior to the sale. No clothing/shoes/hats will be accepted.

T-SHIRTS

Valerie Call is coordinating the T-shirt effort. Three different designs will be available: the solid black with orange logo, the existing green flower one, and a brand-new flower design, to be created by **Sharon Hopkins**.

NEWSLETTER

Jen Bailey reported that she is continuing to help **Clay Morrow** with the newsletter. The deadline for the December 2012 newsletter is Friday, November 30th. The deadline for the January 2013 newsletter is Friday, December 14th. We need articles and pictures from all officers and committee heads for the January newsletter.

OLD BUSINESS

None.

NEW BUSINESS

None.

ANNOUNCEMENTS:

Potluck on the first day of Winter Training program – Tuesday, January 8, 2013

SHOW AND TELL

Linda Thames baked a huge Hannah apple from **Fred Alley's** continuing education session last month, and it turned out great.

Steve Renquist will be on the local radio this afternoon, and will promote the Winter Training program. He asked if anyone present had anything else he should mention on the show.

ADJOURNMENT

The meeting was adjourned at 11:13 AM.

Respectfully submitted,

Jen Bailey

Account Balances - As of 11/29/2012

As of 11/29/2012

11/29/2012

Page 1

Account	11/29/2012 Balance
Bank Accounts	
Checking-Umpqua Bank	3,175.92
Money Market-Reserves-Umpqua Bank	6,122.80
Money Market-Umpqua Bank	17,107.42
TOTAL Bank Accounts	26,406.14
OVERALL TOTAL	26,406.14

Cash Flow

10/25/2012 through 11/27/2012

11/29/2012

Page 1

Category	10/25/2012- 11/27/2012
INFLOWS	
Interest Income - Bank	1.24
PSP Income	
Clinic & Office	
Soil Testing	60.00
TOTAL Clinic & Office	60.00
TOTAL PSP Income	60.00
Special Events	
Plant Sale Income	
Plant Sales	
Sales-post	32.50
TOTAL Plant Sales	32.50
TOTAL Plant Sale Income	32.50
Special Events-other	
Bake Sale	1,075.33
TOTAL Special Events-other	1,075.33
TOTAL Special Events	1,107.83
TOTAL INFLOWS	1,169.07
OUTFLOWS	
Management & General	
Awards & Banquet	
Awards	327.03
Banquet	24.90
TOTAL Awards & Banquet	351.93
Hospitality	-2.59
Supplies for Executive Board	14.07
TOTAL Management & General	363.41
PSP Expense	
Clinic & Office	
Soil Testing	91.25
TOTAL Clinic & Office	91.25
Discovery Garden	
Butterfly	12.87
Childrens	106.09
Easy Access (Container Garden)	117.29
Xeriscape	137.99
TOTAL Discovery Garden	374.24
HLC	
Maintenance	29.49
Victory Garden	41.97
TOTAL HLC	71.46
TOTAL PSP Expense	536.95
Special Events Expense	
Plant Sale Expense	
Next Year Supplies	1,834.57
Supplies	767.77
TOTAL Plant Sale Expense	2,602.34
TOTAL Special Events Expense	2,602.34
TOTAL OUTFLOWS	3,502.70
OVERALL TOTAL	-2,333.63

Budget - Current Year

1/1/2012 through 12/31/2012 Using Budget 2012

11/29/2012

Page 1

Category	1/1/2012 Actual	- Budget	12/31/2012 Difference
INCOME			
Donations	0.00	0.00	0.00
Contributions	75.00	0.00	75.00
Grants	2,000.00	0.00	2,000.00
Pavilion	100.00	0.00	100.00
TOTAL Donations	2,175.00	0.00	2,175.00
Dues-hardcopy newsletter	195.00	330.00	-135.00
Dues-membership	2,310.00	2,600.00	-290.00
Interest Income - Bank	15.66	10.00	5.66
PSP Income	0.00	0.00	0.00
Clinic & Office	0.00	0.00	0.00
Soil Testing	665.00	800.00	-135.00
TOTAL Clinic & Office	665.00	800.00	-135.00
Monthly Gardening Training	0.00	733.00	-733.00
TOTAL PSP Income	665.00	1,533.00	-868.00
Special Events	0.00	0.00	0.00
Plant Sale Income	0.00	0.00	0.00
Drawings	668.00	700.00	-32.00
Entrance Fees	3,219.00	3,000.00	219.00
Plant Sales	0.00	0.00	0.00
Sales-event	19,661.50	19,600.00	61.50
Sales-post	998.00	1,000.00	-2.00
Sales-pre	3,487.00	1,000.00	2,487.00
TOTAL Plant Sales	24,146.50	21,600.00	2,546.50
Vendor Booth	2,615.00	2,500.00	115.00
TOTAL Plant Sale Income	30,648.50	27,800.00	2,848.50
Special Events-other	0.00	0.00	0.00
Bake Sale	1,075.33	1,000.00	75.33
Compost Tea	965.00	900.00	65.00
Misc Events	496.46	0.00	496.46
Reimbursement for OMGA Qtly meeting	212.28	300.00	-87.72
Trash-To-Treasure Sale	2,475.00	2,000.00	475.00
TOTAL Special Events-other	5,224.07	4,200.00	1,024.07
TOTAL Special Events	35,872.57	32,000.00	3,872.57
TOTAL INCOME	41,233.23	36,473.00	4,760.23
EXPENSES			
Management & General	0.00	0.00	0.00
Awards & Banquet	0.00	0.00	0.00
Awards	327.03	350.00	22.97
Banquet	650.35	750.00	99.65
TOTAL Awards & Banquet	977.38	1,100.00	122.62
Conferences	0.00	0.00	0.00
Chapter Meetings	0.00	50.00	50.00
OMGA	212.28	300.00	87.72
OMGA Travel	58.20	460.00	401.80
TOTAL Conferences	270.48	810.00	539.52
Dues-OMGA	1,617.00	1,820.00	203.00
Grants&Gifts&Scholarships	0.00	0.00	0.00
4-H Donation	60.00	80.00	20.00
Endowment	2,000.00	2,000.00	0.00
Gifts - Hallmark	49.95	50.00	0.05
Memorial	0.00	100.00	100.00
Officer Gifts	54.00	54.00	0.00

Budget - Current Year

1/1/2012 through 12/31/2012 Using Budget 2012

11/29/2012

Page 2

Category	1/1/2012 Actual	- Budget	12/31/2012 Difference
Scholarships	1,410.00	1,500.00	90.00
TOTAL Grants&Gifts&Scholarships	3,573.95	3,784.00	210.05
Historian	0.00	25.00	25.00
Hospitality	103.41	150.00	46.59
Liability Insurance	636.00	670.00	34.00
OMGA Chapter Display	133.70	200.00	66.30
OMGA Search for Excellence	0.00	100.00	100.00
Postage for Executive Board	26.50	26.50	0.00
Print Check Charges	10.21	25.00	14.79
Supplies for Executive Board	32.16	50.00	17.84
TOTAL Management & General	7,380.79	8,760.50	1,379.71
PSP Expense	0.00	0.00	0.00
Advanced Training	0.00	0.00	0.00
Continuing Education	0.00	0.00	0.00
Newsletter	0.00	0.00	0.00
Office Publisher Software & Updates	0.00	150.00	150.00
Postage	256.40	431.00	174.60
Printing	0.00	0.00	0.00
TOTAL Newsletter	256.40	581.00	324.60
Tuition	0.00	0.00	0.00
TOTAL Advanced Training	256.40	581.00	324.60
Capital Expenditures	0.00	0.00	0.00
Greenhouse - 5 included	781.55	1,000.00	218.45
Greenhouse Plumbing & Irrigation	95.78	500.00	404.22
TOTAL Capital Expenditures	877.33	1,500.00	622.67
Clinic & Office	0.00	0.00	0.00
Computer	0.00	0.00	0.00
Farmers Markets	0.00	0.00	0.00
Insects	0.00	110.00	110.00
Laptop & software for Treasurer	39.99	100.00	60.01
Library	20.99	100.00	79.01
Plant Clinic & Office Supplies	0.00	0.00	0.00
Soil Testing	167.99	175.00	7.01
Website	0.00	100.00	100.00
TOTAL Clinic & Office	228.97	585.00	356.03
Community Outreach	0.00	0.00	0.00
Fair Booth	0.00	0.00	0.00
Home Show	0.00	0.00	0.00
Speakers Bureau	0.00	0.00	0.00
TOTAL Community Outreach	0.00	0.00	0.00
Discovery Garden	0.00	0.00	0.00
Brochures	0.00	0.00	0.00
Butterfly	267.34	268.00	0.66
Childrens	383.16	470.00	86.84
Compost	0.00	50.00	50.00
Easy Access (Container Garden)	820.00	820.00	0.00
Electric - meter 23609842	0.00	400.00	400.00
Entry	0.00	90.00	90.00
Hedgerow	0.00	0.00	0.00
Herb	0.00	150.00	150.00
Irrigation	606.95	606.95	0.00
Japanese	18.00	175.00	157.00
Kiosk - donor board	0.00	100.00	100.00
Maintenance	367.69	500.00	132.31
Mulch	300.00	300.00	0.00

Budget - Current Year

1/1/2012 through 12/31/2012 Using Budget 2012

11/29/2012

Page 3

Category	1/1/2012 Actual	- Budget	12/31/2012 Difference
Orchard	0.00	25.00	25.00
Ornamental	0.00	0.00	0.00
Pavilion	0.00	0.00	0.00
Raised Beds (dalia-daylily-lily)	7.48	110.00	102.52
Rock Garden	307.57	500.00	192.43
Rock Garden - GRANT	0.00	2,000.00	2,000.00
Shade Garden	0.00	0.00	0.00
Signage	142.99	250.00	107.01
Sun Garden	0.00	100.00	100.00
Water - River Forks meter	10.45	125.00	114.55
Xeriscape	222.96	250.00	27.04
TOTAL Discovery Garden	3,454.59	7,289.95	3,835.36
HLC	0.00	0.00	0.00
Annual Pumping Expense - diver in river	340.00	500.00	160.00
Electric (moved 2012)	0.00	0.00	0.00
Greenhouse Supplies	330.25	450.00	119.75
Maintenance	521.06	600.00	78.94
Propane (moved to Plant Sale 2012)	0.00	0.00	0.00
Toilet Repairs & Supplies	232.98	295.00	62.02
Victory Garden	413.74	412.00	-1.74
Water UBW (moved 2012)	0.00	0.00	0.00
TOTAL HLC	1,838.03	2,257.00	418.97
Winter Program	0.00	0.00	0.00
Cleaning the carpet after class	0.00	50.00	50.00
New Class - Supplies	0.00	30.00	30.00
Speakers	260.00	400.00	140.00
TOTAL Winter Program	260.00	480.00	220.00
TOTAL PSP Expense	6,915.32	12,692.95	5,777.63
RESERVES for unexpected expenses	536.30	0.00	-536.30
Special Events Expense	0.00	0.00	0.00
Plant Sale Expense	0.00	0.00	0.00
Advertising	1,916.01	2,000.00	83.99
Contributions - Plant Sale Volunteers	199.31	350.00	150.69
Electrical - meter 23609558	2,627.90	3,600.00	972.10
Exhibit Fees	2,177.00	2,272.00	95.00
Next Year Seed	0.00	750.00	750.00
Next Year Supplies	1,834.57	1,900.00	65.43
Plants	912.40	1,000.00	87.60
Propane	2,057.29	3,000.00	942.71
Supplies	1,909.77	2,000.00	90.23
Vendor Costs	125.57	600.00	474.43
Water - Pitchford	191.22	375.00	183.78
TOTAL Plant Sale Expense	13,951.04	17,847.00	3,895.96
Special Events-other	0.00	0.00	0.00
Bake Sale	0.00	25.00	25.00
Compost Tea	110.54	110.54	0.00
Taste-Off	0.00	20.00	20.00
Trash-To-Treasure Sale	171.89	200.00	28.11
TOTAL Special Events-other	282.43	355.54	73.11
TOTAL Special Events Expense	14,233.47	18,202.54	3,969.07
TOTAL EXPENSES	29,065.88	39,655.99	10,590.11
OVERALL TOTAL	12,167.35	-3,182.99	15,350.34